



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE
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WASHINGTON, DC 20301-1950

04 AUG 2006

MEMORANDUM FOR: DOD CHIEF FOIA PUBLIC LIAISONS

SUBJECT: Executive Order (EO) 13392 Data Collection Requirement # 3

Reference: Department of Defense Freedom of Information Act (FOIA) Improvement Plan for Executive Order 13392, Improving Agency Disclosure of Information, June 14, 2006

This third request for data collection from DoD Components responds to one specific objective in the DoD FOIA Improvement Plan. Specifically, this memo requires your input to Part E.1 Objective 3.

E.1. Organizational Structure and Manning – Objective 3: Establish standards within DoD for contracting FOIA functions. In order to determine how extensive the use of contracting FOIA functions is within DoD, the Defense Freedom of Information Policy Office (DFOIPO) requests your input. DFOIPO requests that you survey the use of contractors within your Component and advise us how many (if any) FOIA Offices under your purview use contractors. If any of your FOIA Offices do utilize contractors, please advise us the numbers of personnel, the types of duties performed, and the ratios of contractors to government personnel. We also want to be advised if any of the FOIA Offices which use contractors have outsourced part or all of the FOIA function as a result of an OMB A-76 study. OMB Circular A-76 may be found at: <http://www.whitehouse.gov/omb/circulars/>

Your input to DFOIPO in memorandum form is requested by **October 30, 2006**. Questions regarding this memo should be directed to David Maier, Defense Freedom of Information Policy Office, at 703-696-4695.

Will Kammer
Chief
Defense Freedom of Information Policy Office

