

PATRICIA BAKER

123 Main Street, Anytown, Virginia, 12345, 757-555-1234

QUALIFICATION AND OBJECTIVES	Rising from staff sergeant to the rank of captain is a clear indication of reliability, leadership, and character. Ten years of highly successful logistics management have prepared me to manage the transportation/trucking division of medium-sized organization in need of cost efficiency and innovation.
WORK EXPERIENCE	<ul style="list-style-type: none">• Organized, managed, budgeted for 150-vehicle transportation center involving an annual operating budget of nearly \$1 million.• Initiated, developed, and directed a computer scheduling, system that resulted in 25% improvement of deliveries, an annual cost saving of \$208, 000.• Effectively implemented personnel policies that led to 19% increase efficiency rating over two year period. Received two commendations from management leadership.• Improved measurement and communication of safety-related issues resulting in 19 months of accident-free work activity.
WORK HISTORY	2001 - Present: Regional Director, Transportation and Logistic Command, U.S. Army, Washington, D.C. 1998-2001 : Director, Transportation Section, Fort Campbell, Georgia 1993-1998 : Division Manager, Motor Pool, Fort Campbell, Georgia 1981 -1983: Supply Officer, 3rd Army Saigon.
MILITARY RANK	Captain, U.S. Army
EDUCATION	Diploma, Greensboro High School, Greensboro, North Carolina
FOREIGN LANGUAGES	Spanish, Vietnamese