



Defense Finance and Accounting Service

DFAS 7900.4-M

Financial Management Systems Requirements Manual
Volume 9, Accounts Payable (Payment Management)

September 2011

Financial Management Center of Excellence

SUBJECT: Description of Requirement Changes

The complete listing and description of the requirements changes, deletions, and additions by chapters and systems requirements can be found below.

All changes in this volume are denoted by bold blue font.

VOLUME 9 - Accounts Payable (Payment Management)		
Req ID	Change Type	Reason for Change
09.02.092	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.093	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.094	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.095	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.096	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.097	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.098	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.099	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.100	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.101	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.102	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.103	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)

09.02.104	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.105	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.106	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.107	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.108	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.109	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.110	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.111	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.02.112	D	House Resolution 674 signed by President Obama on November 21, 2011 repealed 26 CFR, part 31, 3402(t)
09.03.036	C	Replaced existing verbiage with following verbiage at bottom of requirement to agree with DFARS and RDB database: "Line Item Specific: Sequential ACRN Order."
09.04.121	A	To add Accelerated Payments to Small Businesses initiative requirement
09.04.122	A	To add Accelerated Payments to Small Businesses initiative requirement
09.06.022	D	This requirement number previously deleted in Blue Book version 8. See Requirement above.
09.06.023	A	Requirement moved from #17.06.003 to #09.06.023. Not a disbursing function, but a reporting function.

Chart Legend:

A - Added FFMRs

These are new requirements due to revised and updated source document

C - Changed FFMRs

These requirements were contained in previous versions, but were changed for various reasons, as described in the Requirement Changes Appendix.

D - Deleted FFMRs

These requirements were removed from this version because they were no longer required by the source document or were redundant with another FFMR

Note: If there is no code in the requirements value added or change type columns for an FFMR, it is by definition, unchanged from previous versions.



Defense Finance and Accounting Service

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Financial Management Systems Requirements Manual
Volume 9, Accounts Payable (Payment Management)

September 2011

Financial Management Center of Excellence

SUBJECT: Financial Management Systems Requirements
Volume 9, Accounts Payable (Payment Management)

1. PURPOSE

- a. This Volume presents the financial management system design and implementation requirements for Department of Defense (DoD) military components' and agencies' Accounts Payable (Payment Management) financial management systems. This Volume is part of the publication which reissues Defense Finance and Accounting Service (DFAS) 7900.4-G, "Federal Requirements for Financial Management Systems," commonly known as the "Blue Book," as a multivolume Manual titled DFAS 7900.4-M. The Blue Book is a comprehensive compilation of the Federal Financial Management Improvement Act (FFMIA) and DoD system requirements.
- b. The Blue Book serves as a "roadmap" to Federal and DoD financial management system requirements by major financial management functional areas and their authoritative sources, and will assist managers who are responsible for financial management systems in planning, designing, enhancing, modifying, and implementing financial management systems. Managers are ultimately responsible for being knowledgeable of and complying with the various authoritative sources of financial requirements (both legislative and regulatory). The Blue Book guidance and procedures are contained in several volumes located on the DFAS Reference Library at <http://www.dfas.mil/dfasffmia/bluebook.html>. Appendix 4 of the Blue Book includes links to where authoritative sources may be accessed.
- c. Adherence to these requirements will enable the DoD military components and agencies to meet Federal mandates and will help facilitate DFAS to progress toward reaching its strategic goal of providing services faster, better, and cheaper. The objective of this Volume is to promulgate the financial management systems requirements for system and program managers' use in developing Accounts Payable (Payment Management) functionality.

2. APPLICABILITY:

Requirements contained within this document are applicable to accounting and finance systems operated and maintained by DoD.

3. POLICY:

a. This Volume provides a synopsis of Federal and DoD financial system requirements, mandated by policy, for Accounts Payable (Payment Management) financial management systems. It is a comprehensive compilation of financial management systems requirements mandated by Public Law 104-208, “Federal Financial Management Improvement Act of 1996” September 30, 1996.

b. This Volume incorporates revisions to existing financial system requirements from the authoritative sources **via highlighting the appropriate text in bolded blue font**. See Appendix 2 of DFAS 7900.4-M for a complete listing and description of the financial system requirements changes, deletions, and additions, listed by major financial system requirements functional area.

c. Users of this Volume may forward questions, comments and suggested changes to:

Defense Finance and Accounting Service
Financial Management Center of Excellence
Attn: Integration and Requirements Branch
8899 East 56th Street
Indianapolis, IN 46249

E-mail questions, comments, and suggestions to ffmiarequirements@dfas.mil

4. ORGANIZATIONAL RESPONSIBILITIES FOR FFMIA COMPLIANCE

a. Within DoD, various organizations operate financial management systems. In an overall scheme, many of these systems should be linked in an integrated network. However, these systems frequently “stand-alone” or “stovepipe” systems that are not logically integrated with other related systems. Critical financial data, instead of being transferred electronically between systems through well-controlled interfaces, are often transferred manually by means of journal vouchers, hardcopy spreadsheets, “data calls,” or other inefficient and error-prone methods.

b. DFAS functions as the primary Departmental entity responsible for producing a Trial Balance from the ERP general ledger and preparing the financial reports for the DoD. Much of the data used by DFAS to carry out the DoD’s accounting and financial reporting functions—such as property and inventory values—originate in non-DFAS organizations or systems. Therefore, other organizations, primarily the military services and Defense agencies, should be held responsible for the compliance of their financial management systems with all applicable Federal requirements. Appendix 5 of DFAS 7900.4-M contains Federal and DoD guidance on FFMIA compliance, evaluation, and reporting.

5. PROCEDURES:

Procedures are presented in each Volume of this Manual as appropriate.

6. RELEASABILITY:

UNLIMITED. This Volume as part of DFAS 7900.4-M is approved for public release and may be accessed at <http://www.dfas.mil/dfasffmia/bluebook.html>

7. EFFECTIVE DATE: This Volume is effective immediately.

Steve Bonta
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Center of Excellence

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ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) INTRODUCTION

1. The Payment Management function deals with accounts payable. Depending on an agency's system architecture, specific activities relating to payments may be supported in Core by other systems that provide payment data to the Core financial system for control and management. For example, payroll systems usually trigger actual disbursements to employees through direct deposit or by check, and send only the expense and disbursement information to the Core financial system for recording the impact on the general ledger, funds control, and cost management processes.
2. Other systems may support activities that lead up to the payment stage, such as recording obligations and expenditures and establishing payables, but depend on the Core financial system to manage the actual payment process itself. For example, a travel system might calculate the amount to be paid on a travel voucher and send transactions to the Core financial system to record the expenses and a payable to the traveler. The Core financial system would then schedule the payment for disbursement and confirm that the disbursement has been made.
3. Each Federal agency is responsible for providing appropriate control over all payments made by it or on its behalf. Part 1315 of title 5, Code of Federal Regulations implements the Prompt Payment Act requirements that specify Government policy for payments made by Federal entities. Different payment and related processes are used for different programs (e.g., entitlement program payments, commercial payments, and intra-governmental payments), for different payment methods (e.g., check, electronic funds transfer [EFT], and card technology), and for payments issuing offices (e.g., DoD disbursing offices, the Department of the Treasury, or Department of State). Various systems in the DoD architecture perform functions relating to payments. For example, fund-control systems establish obligations and other systems record accounts payable. Still other systems actually make the payments. Finally, summary data regarding payments are provided to accounting systems for proprietary and budgetary accounting purposes.
4. Throughout this Volume, the terminology used for "vendor," etc. is that used in the source document. DoD uses special terminology for "vendor" and "contractor" ("commercial" is the terminology used to include both vendor and contractor). Users must understand that this Volume does NOT necessarily use the special DoD terminology for requirements that come from sources outside of DoD.

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.004			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to report third-party payments on the principal vendors' IRS 1099-MISC forms.	OFFM-NO-0106, Jan 06 PME-07		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Maintain_And_Update_Payee_Information_1

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.005			<p>To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to capture the following vendor information:</p> <ul style="list-style-type: none"> • Vendor ID number (agency-assigned) • Vendor name (Legal) • Vendor name (Doing Business as (DBA)) • Vendor name (Division) • Vendor address • Business type (support Central Contractor Registration (CCR) published business rules for business type: Federal govt., state govt., small business, etc.) • Organization type (support CCR published business rules for organization type: sole proprietorship/Individual ; partnership, employee, etc.) • US or Non-US • Product Service codes • SIC code • North American Industry Classification System (NAICS) code • Credit Card Vendor Indicator • Data Universal Numbering System 	OFFM-NO-0106, Jan 06 PMA-01		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_2

Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				<p>(DUNS) number</p> <ul style="list-style-type: none"> • DUNS + 4 number for each instance of banking information, for CCR vendors • Prompt Pay indicator and type, or payment terms • IRS 1099 indicator • IRS W-2 indicator • CCR registration indicator (required, exempt) • CCR registration status (active or expired) • Comment field • Active/Inactive indicator • Debarment indicator • Debarment start and end dates • Government wide Financial Report System (GFRS) and Federal Agencies' Centralized Trial-Balance System (FACTS) I trading partner codes for Federal vendors • Agency Location Codes (ALC) (for Federal vendors) • Disbursing Office Symbol (for Federal vendors) • Default payment method, e.g., check, EFT • Alternate payment methods • Taxpayer Identification 					

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				Number (TIN) <ul style="list-style-type: none"> • Foreign address indicator • Four remittance addresses, for check payments (including street address, city, state, zip code, and country) • Contact name, telephone number and e-mail address for each remittance address • Four instances of Electronic Fund Transfer (EFT) banking information (including account number; account type (e.g., checking, savings); and RTN) • Four instances of EFT bank name and address • Contact name, telephone number and e-mail address for each instance of EFT banking information, accommodating contact types defined as mandatory” in CCR business rules. 					

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.009			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to validate for duplicate Taxpayer Identification Numbers (TINs) when adding or updating vendor records. Notify the agency when duplicate TINs are identified. Allow the error message to be overridden.	OFFM-NO-0106, Jan 06 PMA-10		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_3
Maintain and Update Payee Information	09.01.010			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to maintain a history of changes made to vendor information. Capture name of data item changed, before and after values, entry date and time and ID of user who made the change.	OFFM-NO-0106, Jan 06 PMA-12		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_4
Maintain and Update Payee Information	09.01.011			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to deactivate vendors on demand or based on agency-specified length of time with no activity.	OFFM-NO-0106, Jan 06 PMA-14		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_5

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.012			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to import CCR data. Update vendor data for relevant changes contained in the CCR's daily extract files. Support the data definitions (e.g. data types; field names; field lengths) used in CCR for fields that are common to the CCR and the Core vendor file.	OFFM-NO-0106, Jan 06 PMA-04		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_6
Maintain and Update Payee Information	09.01.013			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to capture third-party payee information associated with a primary vendor including: <ul style="list-style-type: none"> • Payee name • Payee point of contact • Payee telephone number • Payee email address • Remittance address or/banking information (account number, account type, RTN). 	OFFM-NO-0106, Jan 06 PMA-02		Establish Customer Information □ Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Maintain_And_Update_Payee_Information_7

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.014			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate multiple DUNS plus 4 numbers to a single DUNS number.	OFFM-NO-0106, Jan 06 PMA-08		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_8
Maintain and Update Payee Information	09.01.015			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate one DUNS+4 with each instance of a vendor's CCR banking information.	OFFM-NO-0106, Jan 06 PMA-09		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_9
Maintain and Update Payee Information	09.01.016			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate multiple DUNS numbers with a single TIN.	OFFM-NO-0106, Jan 06 PMA-07		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_10

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.017			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to query vendor file. Parameters include: <ul style="list-style-type: none"> • Vendor number • Vendor legal name • Vendor DBA Name • Vendor Division • Vendor TIN • DUNS number • IRS 1099 indicator. Result is a display of all vendor data for the specified vendor. Output options include an Excel formatted data file.	OFFM-NO-0106, Jan 06 PMA-11		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_11
Maintain and Update Payee Information	09.01.018			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to query vendor history. Parameters include vendor number, change date range. Results include date and time of change, ID of user who made the change, item name, before and after data values.	OFFM-NO-0106, Jan 06 PMA-13		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Maintain_And_Update_Payee_Information_12

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.019			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent the deactivation of vendors that have unliquidated obligations or unpaid invoices in the system.	OFFM-NO-0106, Jan 06 PMA-15		Manage Execution Fund Account □ Validate Customer Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Maintain_And_Update_Payee_Information_13
Maintain and Update Payee Information	09.01.020			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent new obligations that reference inactive or debarred vendors.	OFFM-NO-0106, Jan 06 PMA-16		Manage Execution Fund Account □ Validate Customer Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Maintain_And_Update_Payee_Information_14

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.021			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent new obligation and payment to vendors with expired CCR registrations.	OFFM-NO-0106, Jan 06 PMA-17		Manage Execution Fund Account Manage Supply Chain Entitlement Validate Customer Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Maintain_And_Update_Payee_Information_15
Maintain and Update Payee Information	09.01.022			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to associate vendor and customer records that represent the same entity.	OFFM-NO-0106, Jan 06 PMA-03		Establish Customer Information Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Maintain_And_Update_Payee_Information_16

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.023			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to identify updated CCR company names (legal, DBA or division) that are different than vendor names on obligations. Generate an exception report to notify agencies of contracts that require modification. Result is a list of selected vendor numbers, details of the CCR company name change, related obligation document numbers and associated vendor names.	OFFM-NO-0106, Jan 06 PMA-05		Manage Supply Chain Entitlement □ Validate Customer Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Maintain_And_Update_Payee_Information_17
Maintain and Update Payee Information	09.01.024			To support the Payee Information Maintenance process, the Core financial system must provide automated functionality to prevent the agency from manually updating CCR vendor data for vendors required to register in the CCR.	OFFM-NO-0106, Jan 06 PMA-06		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Maintain_And_Update_Payee_Information_18

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Maintain and Update Payee Information	09.01.026			To support the Document Referencing and Modification process, the Core financial system must provide automated functionality to associate documents with related source documents (e.g., reimbursable agreements, purchase orders, contracts and delivery orders, Blanket Purchase Agreement (BPAs) and call numbers, and grants) so that queries show all related activity.	OFFM-NO-0106, Jan 06 SMC-03		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Maintain_And_Update_Payee_Information_20
Recognize Liabilities/Establish Payables	09.02.001			To support the Invoicing process the Core financial system must provide automated functionality to warehouse approved invoices for future scheduling.	OFFM-NO-0106, Jan 06 PMC-16		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_1

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.002			To support the Accounts Payable process, the Core financial system must provide automated functionality to record an accrued liability and the reclassification of the order from undelivered to delivered upon receipt of goods or services whether the goods are delivered or in transit	SFFAS-1, Jun 08, Para 77; OFFM-NO-0106, Jan 06 PMB-02		Calculate Adjustment to Undelivered Orders Evaluate Liability Information Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_2

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.003			To support the Disbursing process, the Core financial system must provide automated functionality to calculate the due date of vendor payments in accordance with 5 CFR Part 1315, including but not limited to the following factors: <ul style="list-style-type: none"> • Commodity type • Contract terms • Invoice receipt • Goods/services receipt and acceptance • Fast Payment • Discount terms • Accelerated payment methods • Government wide commercial purchase card rebates • Improper invoices returned more than 7 days after receipt. 	5 CFR Part 1315, May 09, 1315.4; OFFM-NO-0106, Jan 06 PMD-01		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_3
Recognize Liabilities/Establish Payables	09.02.004			To support the Invoicing process the Core financial system must provide automated functionality to record additional shipping and other charges to adjust the payment amount, if they are authorized and within variance tolerances.	OFFM-NO-0106, Jan 06 PMC-13		Generate Disbursement Pro Forma Entries Receive and Validate Request for Billing	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_4

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.005			To support the Disbursing process, the Core financial system must provide automated functionality to calculate multiple due dates when items on an invoice have different payment terms.	OFFM-NO-0106, Jan 06 PMD-02		Generate Demand for Payment Receive and Validate Request for Billing	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_5
Recognize Liabilities/Establish Payables	09.02.006			To support the Disbursing process, the Core financial system must provide automated functionality to calculate whether taking a discount is economically justified as defined in 1 TFM Part 6, Ch 8000, Sec 8040.	TFM Part 6, Ch 8000, Apr 09, Sec 8040.40; OFFM-NO-0106, Jan 06 PMD-07	DoDFMR Vol 10, Sep 08 Ch 2, 020102	Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_6
Recognize Liabilities/Establish Payables	09.02.010			To support the Disbursing process, the Core financial system must provide automated functionality to record payments made on behalf of another agency, citing the other agency's funding information.	OFFM-NO-0106, Jan 06 PMD-43		Generate Disbursement Pro Forma Entries Manage Supply Chain Entitlement Validate Customer Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_7

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.013			To support the Disbursing process, the Core financial system must provide automated functionality to reduce payments to vendors to satisfy outstanding credit memos. Record the collection for the amount offset and reduce expenditures under the related obligation. If a credit is not fully liquidated by one payment, maintain the balance of the credit for application against a future payment.	OFFM-NO-0106, Jan 06 PMD-51		Generate Disbursement Pro Forma Entries Manage Supply Chain Entitlement Review Outstanding Debt and Offset Request	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_8
Recognize Liabilities/Establish Payables	09.02.014			To support the Payment Confirmation process, the Core financial system must provide automated functionality to record disbursement cancellations for individual payments that have not been negotiated.	OFFM-NO-0106, Jan 06 FBB-07		Generate Pro Forma Entries for Cancellation of an Accrued Liability Generate Pro Forma Entries for Post Cancel Payment Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_9

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.015			To support the Disbursing process, the Core financial system must provide automated functionality to record the establishment and replenishment of imprested funds.	OFFM-NO-0106, Jan 06 PMD-40		Manage Execution Fund Account □ Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order	Recognize_Liabilities_And_Establish_Payables_10
Recognize Liabilities/Establish Payables	09.02.016			To support the Disbursing process, the Core financial system must provide automated functionality to record the United States Standard General Ledger (USSGL) prescribed general ledger entries for the payment of advances, prepaid expenses, loans, and grants.	OFFM-NO-0106, Jan 06 PMD-39		Generate Pro Forma Entries for Advance Received Collection		Recognize_Liabilities_And_Establish_Payables_11

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.018			To support the Disbursing process, the Core financial system must provide automated functionality to calculate amounts to be disbursed, including discounts, interest, and penalties, in accordance with 5 CFR Part 1315. Record USSGL prescribed transactions for discounts taken, and interest, penalties and principal paid.	OFFM-NO-0106, Jan 06 PMD-08		Manage Supply Chain Entitlement □ Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_12
Recognize Liabilities/Establish Payables	09.02.020			The system must compute interest penalties in accordance with the Office of Management and Budget (OMB) prompt pay regulations at 5 CFR 1315.10 and FAR 32.907. The Department of the Treasury’s website contains both a simple daily interest calculator and a monthly compounding interest calculator to assist in interest calculations.		DoDFMR Vol 10, July 02 Ch 7,070306	Calculate Interest		Recognize_Liabilities_And_Establish_Payables_14
Recognize Liabilities/Establish Payables	09.02.023			The system must record interest payable for the amount of interest expense incurred and unpaid.	SFFAS-1, Jun 08, Para 81	DoDFMR Vol 11B, Oct 02 Ch 9, 090203	Calculate Interest □ Generate Receivable Pro Forma Entries	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_15

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.024			Interest payable to federal entities is an Intragovernmental liability and the system must account for it separately from interest payable to the public.	SFFAS-1, Jun 08, Para 82	DoDFMR Vol 4, Jun 00, Ch 17, 171002.C	Monitor Contract or Order Performance□Review Outstanding Interest Balance		Recognize_Liabilities_And_Establish_Payables_16
Recognize Liabilities/Establish Payables	09.02.027			An entry to record accrued expenditures unpaid in budgetary accounts requires a corresponding entry to record accounts payable in proprietary accounts.		DoDFMR Vol 4, Jun 00, Ch 17, 170401.A and 170401.B			
Recognize Liabilities/Establish Payables	09.02.034			The system should record contract holdbacks as a part of the other liabilities rather than being included in accounts payable.		DoDFMR Vol 4, Jan 07, Ch 9, 090101.C and 090201.B	Establish Contract Holdback□Generate Pro Forma Entries for Contract Holdback		Recognize_Liabilities_And_Establish_Payables_20
Recognize Liabilities/Establish Payables	09.02.037			The system should, for ongoing shipbuilding or construction of facilities, record accounts payable based on the percentage of completion of the project. The recorded accounts payable amount should be equivalent to the amount certified by the contracting officer and should not include any amounts held pending completion and acceptance of the contract.	SFFAS-1, Jun 08, Para 79	DoDFMR Vol 4, Jan 07, Ch 9, 090201.B	Manage Liabilities□Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_21

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.038			The system shall not delay in recognizing a liability based upon the availability of funds and shall disclose the accounts payable not covered by budgetary resources.	SFFAS-1, Jun 08, Para 80	DoDFMR Vol 4, Jan 07, Ch 9, 090201.D	Maintain Accounts Payable Balance Management Execution Fund Account Perform Financial Reporting	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order	Recognize_Liabilities_And_Establish_Payables_22

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.041			To support the Invoicing process the Core financial system must provide automated functionality to capture the following additional information on invoice documents: <ul style="list-style-type: none"> • Vendor invoice number or account number • Invoice date • Invoice receipt date • Vendor ID number and name • Contract line/sub line number • Name and address of contractor official to whom payment is to be sent • Electronic Fund Transfer (EFT) banking information (account number, account type, Routing Transit Number (RTN)) • Data Universal Numbering System (DUNS)+4 number for Central Contractor Registration (CCR) vendors • Payment terms (including discount for prompt payment) • Shipping terms (e.g., shipment number and date of shipment) • Vendor contact name and telephone number 	OFFM-NO-0106, Jan 06 PMC-01		Establish Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_24

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				<ul style="list-style-type: none"> • Dates products were delivered or services were provided • User comments • Date invoice returned to vendor • Date improper invoice resubmitted by vendor. 					
Recognize Liabilities/Establish Payables	09.02.046			To support recording of intragovernmental advances and prepayments, the system must allow the current portion of the advances and prepayments to be recorded as other current liabilities. Other current liabilities due to federal entities are intragovernmental liabilities that should be reported separately from those due to employees and the public.	SFFAS-1, Jun 08, Para 85	DoDFMR Vol 11B, Oct 02 Ch 9, 090204	Accept Approved Intragovernmental Order □ Manage Liabilities □ Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_26
Recognize Liabilities/Establish Payables	09.02.047			To support the Disbursing process, the Core financial system must provide automated functionality to record credit memo offsets against subsequent payments to the same vendor from the same or a different funding source.	OFFM-NO-0106, Jan 06 PMD-52		Generate Offsetting Receivable Liability Pro Forma Entries □ Issue Credit Memo	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_27

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.048			To support the Invoicing process the Core financial system must provide automated functionality to capture a vendor invoice number of up to 30 characters or the current requirement of 1 TFM, Part 6, Ch 5000, Sec 5030. Report the complete number on all payment files, reports and query results.	1 TFM, Part 6, Ch 5000, Mar 98, Sec 5030; OFFM-NO-0106, Jan 06 PMC-02		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_28
Recognize Liabilities/Establish Payables	09.02.049			To support the Accounts Payable process, the Core financial system must provide automated functionality to record full or partial receipt and/or acceptance of goods and services by document line item. This is to include the receipt and/or acceptance of partial quantities of goods and services on each document line.	OFFM-NO-0106, Jan 06 PMB-01		Maintain Accounts Payable Balance Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_29

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.050			To support the Invoicing process the Core financial system must provide automated functionality to match invoices to obligations, receiving reports and acceptance information by document line item and quantity. Perform two-way matching (obligation and invoice, or obligation and receipt), three-way matching (obligation, simultaneous receipt/acceptance and invoice), and four-way matching (obligation, receipt, acceptance and invoice). Prevent the payment of invoices until the matching process is complete.	OFFM-NO-0106, Jan 06 PMC-08		Manage Execution Fund Account Match Acceptance and Obligating Document	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Recognize_Liabilities_And_Establish_Payables_30
Recognize Liabilities/Establish Payables	09.02.051			To support the Disbursing process, the Core financial system must provide automated functionality to record “obligate and pay” transactions where obligation and payment occur simultaneously.	OFFM-NO-0106, Jan 06 PMD-42		Generate Disbursement Pro Forma Entries Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Recognize_Liabilities_And_Establish_Payables_31

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.053			To support the Invoicing process the Core financial system must provide automated functionality to define recurring payments in the system and schedule items (e.g. contracts, leases, etc.) for payment on an interval determined by the agency (i.e., weekly, bi-weekly, monthly, quarterly or other specified number of days). Capture the actual payment dates on the individual payment records.	OFFM-NO-0106, Jan 06 PMC-14		Maintain Accounts Payable Balance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_32
Recognize Liabilities/Establish Payables	09.02.054			To support the Invoicing process the Core financial system must provide automated functionality to update recurring payment information for changes in agreement terms, amounts, frequency, etc.	OFFM-NO-0106, Jan 06 PMC-15		Maintain Accounts Payable Balance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_33
Recognize Liabilities/Establish Payables	09.02.056			To support the Disbursing process, the Core financial system must provide automated functionality to capture an agency-specified payment due date in place of a system-calculated due date (i.e. payment due date override).	OFFM-NO-0106, Jan 06 PMD-05		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_34

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.058			To support the Invoicing process the Core financial system must provide automated functionality to record an invoice as a “partial” or “final” payment of the referenced obligation. If “final”, de-obligate any un-liquidated balance and close the obligation and receipt.	OFFM-NO-0106, Jan 06 PMC-12		Manage Execution Fund Account Monitor Payment Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order	Recognize_Liabilities_And_Establish_Payables_35
Recognize Liabilities/Establish Payables	09.02.059			To support the Disbursing process, the Core financial system must provide automated functionality to generate a payment if the receiver information matches the obligation, under related 2-way matching option.	OFFM-NO-0106, Jan 06 PMD-14		Distribute Payment Manage Execution Fund Account Match Acceptance and Obligating Document Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Recognize_Liabilities_And_Establish_Payables_36
Recognize Liabilities/Establish Payables	09.02.060			The system must provide the capability to perform a prevalidation process that matches expenditures and obligations for fast pay transactions.		DoDFMR Vol 10, Nov 09, Ch 10,1005.D	Monitor Contract or Order Performance Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_37

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.061			To support the Disbursing process, the Core financial system must provide automated functionality to validate payment terms on invoices against the payment terms on the related obligating documents. Calculate the most advantageous terms, store them on the invoice documents, and use them to calculate the payment due dates and amounts.	OFFM-NO-0106, Jan 06 PMD-04		Match Acceptance and Obligating Document □ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_38

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.062			To support the Invoicing process the Core financial system must provide automated functionality to generate a letter or e-mail to the vendor notifying them of the return of an improper invoice, upon the recording of an improper invoice reason code. Include the following information in the notice: <ul style="list-style-type: none"> • Vendor invoice number and date • Reason code(s) and description(s) of invoice discrepancies • Date of notice. • Request for a corrected invoice • Name, title, telephone number and e-mail address of Agency contact person. 	OFFM-NO-0106, Jan 06 PMC-22		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_39

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.063			To support the Invoicing process the Core financial system must provide automated functionality to define the criteria to be used in editing for duplicate vendor invoices, including one or more of the following: agency code, vendor number, vendor account number, vendor TIN, vendor invoice number, invoice date, invoice amount, referenced obligation document number.	OFFM-NO-0106, Jan 06 PMC-04		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_40
Recognize Liabilities/Establish Payables	09.02.064			To support the Disbursing process, the Core financial system must provide automated functionality to record purchases made through the use of imprested funds and third-party drafts.	OFFM-NO-0106, Jan 06 PMD-41		Post to General Ledger Update Receivable Information Validate Receipt Information	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_41

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.073			To support the Accounts Payable process, the Core financial system must provide automated functionality to liquidate advance or prepaid expense when recording an accrued liability (receipt of goods or services).	OFFM-NO-0106, Jan 06 PMB-03		Generate Pro Forma Entries for Accounts Payable Maintain Accounts Payable Balance Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_50
Recognize Liabilities/Establish Payables	09.02.074			To support the Accounts Payable process, the Core financial system must provide automated functionality to capture the following additional information on receipt documents (receiving reports): <ul style="list-style-type: none"> • Receiving official • Dates products were delivered or services were provided • Quantity/amount received • Vendor ID number and name • Ship to locations. 	OFFM-NO-0106, Jan 06 PMB-04		Receive Collection Receipts		Recognize_Liabilities_And_Establish_Payables_51

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.075			To support the Accounts Payable process, the Core financial system must provide automated functionality to capture the following additional information on the acceptance of goods/services: <ul style="list-style-type: none"> • Acceptance official • Dates products were delivered or services were provided • Date products/services accepted • Quantity/amount accepted • Date products/services rejected • Quantity/amount rejected • Vendor ID number and name • Ship to locations. 	OFFM-NO-0106, Jan 06 PMB-05		Establish Accounts Payable	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_52
Recognize Liabilities/Establish Payables	09.02.076			To support the Invoicing process the Core financial system must provide automated functionality to validate for duplicate vendor invoices based on the agency-defined editing criteria.	OFFM-NO-0106, Jan 06 PMC-05		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_53

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.077			To support the Invoicing process the Core financial system must provide automated functionality to validate invoices from registered CCR vendors for the following Central Contractor Registration (CCR) vendor information: <ul style="list-style-type: none"> • Active status • Vendor name on invoice or referenced obligation same as CCR company name (legal, Doing Business As (DBA) or division) • Banking information on invoice or referenced obligation same as banking information on vendor file. 	OFFM-NO-0106, Jan 06 PMC-06		Establish Customer Information □ Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Recognize_Liabilities_And_Establish_Payables_54

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.078			To support the Invoicing process the Core financial system must provide automated functionality to, at the time of preliminary payment scheduling, validate payments to registered CCR vendors for the following CCR vendor information: <ul style="list-style-type: none"> • Active status • Vendor name same as CCR company name (legal, DBA or division) on vendor file • Banking information same as banking information on vendor file. Hold payments that fail these validations from inclusion in the final payment schedules.	OFFM-NO-0106, Jan 06 PMC-07		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_55
Recognize Liabilities/Establish Payables	09.02.079			To support the Invoicing process the Core financial system must provide automated functionality to process invoices for payment of partial quantities received and accepted.	OFFM-NO-0106, Jan 06 PMC-09		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_56

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Recognize Liabilities/Establish Payables	09.02.080			To support the Invoicing process the Core financial system must provide automated functionality to validate that invoice dates that products were delivered or services were performed are within the period of performance dates on the referenced obligation.	OFFM-NO-0106, Jan 06 PMC-10		Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Recognize_Liabilities_And_Establish_Payables_57
Recognize Liabilities/Establish Payables	09.02.081			To support the Invoicing process the Core financial system must provide automated functionality to validate that the invoice dates that products were delivered or services were performed are dates for which the products/services have been received and accepted. Prevent the processing of invoices with unmatched dates and the duplicate processing of invoices with matched dates.	OFFM-NO-0106, Jan 06 PMC-11		Finalize Acceptance <input type="checkbox"/> Perform Acceptance Procedures	Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_58

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.082			To support the Invoicing process the Core financial system must provide automated functionality to define reason codes and related descriptions for invoice processing actions in the following categories: <ul style="list-style-type: none"> • Invoice adjusted • Invoice held from payment schedule • Invoice cancelled. For example, PH01, Payment Held, Vendor CCR status expired, IA03, Invoice Adjusted, Unauthorized shipping charges deducted, IC02, Invoice cancelled, Invoice re-submitted with new invoice number.	OFFM-NO-0106, Jan 06 PMC-18		Calculate Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_59
Recognize Liabilities/Establish Payables	09.02.083			To support the Invoicing process the Core financial system must provide automated functionality to define reason codes and related descriptions for improper invoices. For example, IP01- Improper Invoice, X data missing.	OFFM-NO-0106, Jan 06 PMC-19		Perform Acceptance Procedures for Other Goods and Services	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_60

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.084			To support the Invoicing process the Core financial system must provide automated functionality to capture reason codes and related descriptions for the following types of invoice processing errors and actions: <ul style="list-style-type: none"> • Advantageous discount lost • Interest paid • improper payment made • Invoice adjusted • Invoice held from payment schedule • Invoice cancelled. 	OFFM-NO-0106, Jan 06 PMC-20		Calculate Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_61
Recognize Liabilities/Establish Payables	09.02.085			To support the Invoicing process the Core financial system must provide automated functionality to capture reason codes and related descriptions for improper invoices held or suspended (i.e., failed validations).	OFFM-NO-0106, Jan 06 PMC-21		Perform Acceptance Procedures for Other Goods and Services	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_62

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.086			To support the Disbursing process, the Core financial system must provide automated functionality to define dates (e.g., weekends, Federal holidays) for which payments cannot be scheduled. Prevent payment scheduling that falls on agency-excluded dates.	OFFM-NO-0106, Jan 06 PMD-06		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_63

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.087			<p>To support the Invoicing process the Core financial system must provide automated functionality to import vendor updates from the CCR system and release previously suspended invoices and payment vouchers for the following:</p> <ul style="list-style-type: none"> • Vendor status change from expired to active • Vendor name on document or referenced obligation now the same as CCR company name (legal, DBA, or division) • Banking information on document or referenced obligation now the same as banking information on vendor file. <p>Calculate payment due dates for released invoices and re-calculate payment due dates for released payment vouchers.</p>	OFFM-NO-0106, Jan 06 PMC-23		Schedule Payment <input type="checkbox"/> Validate Customer Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_64

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.088			To support the Disbursing process, the Core financial system must provide automated functionality to record disbursements-in-transit entries when payments are certified.	OFFM-NO-0106, Jan 06 PMD-15		Generate Disbursement In-Transit Pro Forma Entries □ Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Recognize_Liabilities_And_Establish_Payables_65
Recognize Liabilities/Establish Payables	09.02.089			The agency’s single integrated financial management system must provide access the following information at time of purchase card approval <ul style="list-style-type: none"> • card number; • FY; • appropriation/Treasury fund symbol; • organization code; • cost center; • object class; • project code; • program code; and • individual name/office name of cardholder. 	JFMIP SR-02-02, Jun 02, Pg 56-57		Capture Collection Information		Recognize_Liabilities_And_Establish_Payables_66

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.090			The agency's single integrated financial management system must provide access the following information at time of invoice/payment recorded by card issuing institution <ul style="list-style-type: none"> • amount; • card number; and • individual name/office of cardholder. 	JFMIP SR-02-02, Jun 02, Pg 57		Monitor Contract or Order Performance		Recognize_Liabilities_And_Establish_Payables_67

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.092		D	Delete - Except as provided in §§ 31.3402(t)–3(b) and 31.3402(t)–4, the Government of the United States, every State, every political subdivision thereof, and every instrumentality of the foregoing (including multi-State agencies) making any payment to any person providing any property or services must deduct and withhold from the payment a tax in an amount equal to 3 percent of such payment. This section applies to payments by the Government of the United States, every State, every political subdivision thereof, and every instrumentality of the foregoing (including multi-State agencies) to any person providing property or services made after December 31, 2012, except that paragraph (t) of this section applies to payments made after December 31, 2011, and before January 1, 2013.	26 CFR Part 31, 3402(t)-(1)(a) 26 CFR Part 31, 3402(t)-(4)(u)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_068

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.093		D	Delete - Payments are excepted from withholding under section § 31.3402(t)–1(a) if they are subject to withholding under chapter 3 of the Internal Revenue Code (Code) or under sections 3401 through 3405 (other than section 3402(t)). For purposes of this exception from section 3402(t), payments for which the payee may elect withholding are exempt from withholding under § 31.3402(t)–1(a) regardless of whether the payee in fact makes such an election. These payments include— (i) Unemployment compensation as defined in section 85(b) (see section 3402(p)(2)); (ii) Social security benefits as defined in section 86(d) (see section 3402(p)(1)(C)(i)); (iii) Any payment referred to in the second sentence of section 451(d) that is treated as insurance proceeds, relating to certain disaster payments received under the Agricultural Act of 1949, as amended, or Title II of	26 CFR Part 31, 3402(t)-(4)(a)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_069

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				the Disaster Assistance Act of 1988 (see section 3402(p)(1)(C)(ii)); (iv) Any amount that is includible in gross income under section 77(a), relating to amounts received as loans from the Commodity Credit Corporation that the taxpayer has elected to treat as income (see section 3402(p)(1)(C)(iii)); and (v) Any payment of an annuity to an individual.					
Recognize Liabilities/Establish Payables	09.02.094		D	Delete - A payment is not subject to withholding under section 3402(t) if the payment is subject to withholding under section 3406, relating to backup withholding, and if backup withholding is actually being withheld from such payment.	26 CFR Part 31, 3402(t)-(4)(b)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_070

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.095		D	Delete - Section 3402(t) withholding does not apply to a loan guarantee or the payment of principal and interest on a loan pursuant to a loan guarantee. However, if a government entity (through a right of subrogation or similar right) assumes the operation of a project or activity funded by the loan, section 3402(t) withholding applies to payments by the government entity for property or services relating to the project or activity unless otherwise excepted under this section.	26 CFR Part 31, 3402(t)-(4)(o)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_071
Recognize Liabilities/Establish Payables	09.02.096		D	Delete - Payments for real property are not subject to the withholding requirements of § 31.3402(t)-1.	26 CFR Part 31, 3402(t)-(4)(d)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_072

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.097		D	Delete - Payments to an organization that is exempt from taxation under section 501(a) as an organization described in section 501(c), 501(d), or 401(a) are not subject to withholding under section 3402(t). Payments to foreign governments are not subject to withholding under section 3402(t).	26 CFR Part 31, 3402(t)-(4)(e)(2) & (3)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_073
Recognize Liabilities/Establish Payables	09.02.098		D	Delete - Payments made pursuant to a classified or confidential contract described in section 6050M(e)(3) are not subject to withholding under section 3402(t).	26 CFR Part 31, 3402(t)-(4)(f)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_074
Recognize Liabilities/Establish Payables	09.02.099		D	Delete - Section 3402(t) withholding is not required on payments made by a political subdivision of a State (or any instrumentality of a political subdivision of a State) that makes less than \$100,000,000 of payments for property or services annually.	26 CFR Part 31, 3402(t)-(4)(g)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_075

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.100		D	Delete - Section 3402(t) withholding does not apply payments made in connection with a public assistance or public welfare program for which eligibility is determined by a needs or income test.	26 CFR Part 31, 3402(t)-(4)(h)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_076
Recognize Liabilities/Establish Payables	09.02.101		D	Delete - Section 3402(t) withholding does not apply to payments made to any government employee with respect to his or her services as an employee of the government.	26 CFR Part 31, 3402(t)-(4)(i)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_077

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.102		D	Delete - Section 3402(t) withholding does not apply to any payment received by a nonresident alien individual or foreign corporation for providing services or property if the payment is derived from sources outside the United States, as determined under sections 861, 862, 863, and 865, and is not effectively connected with the conduct of a trade or business within the United States by the nonresident alien individual or foreign corporation.	26 CFR Part 31, 3402(t)-(4)(j)		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Recognize_Liabilities_And_Establish_Payables_078

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.103		D	Delete - Except as provided in paragraph (d)(2) of this section, this section applies to payments by the Government of the United States, every State, every political subdivision thereof, and every instrumentality of the foregoing (including multi-State agencies) to any person providing property or services made after December 31, 2012. (2) Payments made under a written binding contract that was in effect on December 31, 2012, are not subject to the withholding requirements of this section. The preceding sentence does not apply to payments made under any contract that is materially modified after December 31, 2012.	26 CFR Part 31, 3402(t)-(1)(d)				Recognize_Liabilities_And_Establish_Payables_079

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.104		D	Delete - Section 3402(t) withholding does not apply to any payment made to an Indian Tribal government or its political subdivisions.	26 CFR Part 31, 3402(t)-(4)(k)				Recognize_Liabilities_And_Establish_Payables_080
Recognize Liabilities/Establish Payables	09.02.105		D	Delete - Section 3402(t) withholding does not apply to any grant as defined in paragraph (m) (2) of this section. This exclusion does not apply to the use by a government entity of the proceeds of a grant received by that government entity (unless the government entity uses the proceeds to make a grant).	26 CFR Part 31, 3402(t)-(4)(m)				Recognize_Liabilities_And_Establish_Payables_082

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.106		D	Delete - For purposes of this section, section 3402(t) withholding applies to any payment of sales tax, excise tax, value-added tax, or other tax made as part of a payment to any person providing property or services. Notwithstanding the foregoing, the payment of sales tax, excise tax, value-added tax, or other tax may be excluded from section 3402(t) withholding, provided this exclusion is applied consistently to all payments to a given payee during the calendar year.	26 CFR Part 31, 3402(t)-(4)(n)				Recognize_Liabilities_And_Establish_Payables_083

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.107		D	Delete - Section 3402(t) withholding does not apply to payment of principal on a loan. However, if a government entity issues a debt obligation to a person providing services as all or part of the purchase price, the debt obligation's fair market value is subject to section 3402(t) withholding, unless an exception applies. If a government entity issues a debt obligation to a person providing property as all or part of the purchase price, the debt obligation's issue price as determined under section 1273 or section 1274, whichever is applicable to the debt obligation, is subject to section 3402(t) withholding, unless an exception applies.	26 CFR Part 31, 3402(t)-(4)(p)				Recognize_Liabilities_And_Establish_Payables_084
Recognize Liabilities/Establish Payables	09.02.108		D	Delete - Section 3402(t) withholding does not apply to any payments to purchase stock, bonds, or other securities primarily for investment purposes.	26 CFR Part 31, 3402(t)-(4)(q)				Recognize_Liabilities_And_Establish_Payables_085

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.109		D	Delete - Withholding under section 3402(t) is not required with respect to payments made before January 1, 2013. Any person that deducts and withholds tax under section 3402(t) from payments made in 2012 shall deposit and report such tax withheld pursuant to §31.6302-4 and §31.6011(a)-4(b), and include the payment and the amount withheld on Form 1099-MISC, "Miscellaneous Income," or successor form, unless the amount of tax withheld under section 3402(t) is repaid to the payee before January 1, 2013.	26 CFR Part 31, 3402(t)-(4)(t)				Recognize_Liabilities_And_Establish_Payables_086
Recognize Liabilities/Establish Payables	09.02.110		D	Delete - Section 3402(t)(1) does not apply to payments made by passthrough entities except as described in paragraph (c) of this section. In addition, section 3402(t)(1) applies to payments made to passthrough entities except as described in paragraph (d) of this section.	26 CFR Part 31, 3402(t)-(5)(a)				Recognize_Liabilities_And_Establish_Payables_088

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Recognize Liabilities/Establish Payables	09.02.111		D	Delete - A payment is subject to withholding for purposes of §§ 31.3402(t)–1 through 31.3402(t)–7 when paid by a government entity to any person, as defined in §301.7701–6(a) of this chapter, for property or services. If, however, the government entity uses a payment administrator to pay a person for property or services, payment occurs when the payment administrator pays such person. The government entity subject to the withholding requirements of § 31.3402(t)–1 is liable for the withholding required and responsible for all related reporting regardless of whether the government entity or its payment administrator makes the payment for property or services. For this purpose, if a government entity makes an advance payment, interim payment, financing payment, or similar payment, the amount is treated as paid by the government entity at the time the funds are disbursed, regardless of whether the government	26 CFR Part 31, 3402(t)-(3)(a)				Recognize_Liabilities_And_Establish_Payables_089

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				entity has received or accepted the property or services at that time.					
Recognize Liabilities/Establish Payables	09.02.112		D	Delete - The term payment threshold means an amount equal to \$10,000. The withholding requirements of § 31.3402(t)-1 will not apply to any payment that is less than the payment threshold. Whether a payment is equal to or in excess of the payment threshold is determined when the payment is made. If a government entity makes a single payment to a person for property or services combining charges for more than one transaction with the person, the determination of whether the payment threshold provided by paragraph (b)(1) of this section is met is based on the amount of the single payment, rather than the amount attributable to each separate transaction.	26 CFR Part 31, 3402(t)-(3)(b)(1) & (2)				Recognize_Liabilities_And_Establish_Payables_090

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.005			To support the Disbursing process, the Core financial system must provide automated functionality to consolidate multiple payments to a single payee in accordance with Treasury Financial Manual (TFM) prescribed limitations (currently up to 14 lines of 55 characters each for check payments, up to 9,999 lines of 80 characters each for Corporate Trade Exchange (CTX) payments). Itemize all payments covered by the one check or Electronic Fund Transfer (EFT) (CTX only). Provide the option to issue separate checks to a payee.	OFFM-NO-0106, Jan 06 PMD-35		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_1
Schedule Payments for Disbursement	09.03.006			The system must, if the amounts of two or more basic vouchers or invoices due one payee may be properly combined in one check, clearly indicate in the voucher number column on the voucher-schedule the individual basic voucher numbers. However, the items will be added and listed as a single payment.	1 TFM Part 4, Ch 2000, Feb 98, Sec 2055.40		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_2

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.007			The system must segregate basic vouchers into the following general classifications for processing on separate voucher-schedules: <ul style="list-style-type: none"> • Payroll vouchers. • Travel vouchers. • Vouchers payable in foreign currency. • "No-Check" vouchers requiring no action by the Regional Financial Center. • Fedwire payment vouchers. • Vendor payment vouchers. • All others. 	1 TFM Part 4, Ch 2000, Feb 98, Sec 2055.30		Add Voucher to Collection Voucher Control Log		Schedule_Payments_For_Disbursements_3
Schedule Payments for Disbursement	09.03.008			The system must cross-reference each basic voucher to the voucher-schedule by agency identification numbers in a manner that enables positive association of one with the other.	1 TFM Part 4, Ch 2000, Feb 98, Sec 2055.30		Add Voucher to Collection Voucher Control Log		Schedule_Payments_For_Disbursements_4
Schedule Payments for Disbursement	09.03.009			The system must assign each basic voucher an identification number by the administrative agency processing the document in its accounts. This reference or document number will be used for all accounting and auditing purposes.	1 TFM Part 4, Ch 2000, Feb 98, Sec 2045.40		Add Voucher to Collection Voucher Control Log		Schedule_Payments_For_Disbursements_5

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.010			In all cases, the account symbol or other appropriate reference which clearly identifies the appropriation or fund affected must be shown by the system in the accounting classification space on all basic vouchers.	1 TFM Part 4, Ch 2000, Feb 98, Sec 2035.10		Manage Execution Fund Account Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Schedule_Payments_For_Disbursements_6
Schedule Payments for Disbursement	09.03.011			The system, in accordance with The Debt Collection Improvement Act of 1996, must mandate the use electronic funds transfer for almost all Federal Government payments. Automated Clearing House (ACH) is the preferred mechanism for all payment amounts up to \$99,999,999.99, except for payments which must be made the same day. Fedwire is the preferred mechanism for same day payments.	1 TFM Part 4, Ch 2000, Feb 98, Sec 2020.50		Create Electronic Fund Transfer File Create Wire Transfer File Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_7

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.012			Agency financial officers, Treasury Regional Financial Centers, non-Treasury disbursing offices, and agencies with delegation of disbursing authority must through the system report in advance all disbursements totaling \$50 million or more. Large disbursements must be reported in advance of the transaction settlement date. A minimum of two business days notice is required for disbursements totaling \$50 million or more. If a disbursement of over \$500 million is anticipated, a minimum of five business days is required. The system must report the following to FMS: <ul style="list-style-type: none"> • Name and address of the agency, department, bureau, or administration. • Name and telephone number of contact. • Agency location code (ALC) or Defense Station Symbol Number (DSSN). • Account title and account symbol number. • Description of 	1 TFM Part 6, Ch 8500, Apr 96, Sec 8535.20		Generate Disbursement Pro Forma Entries Post General Ledger Transactions	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Schedule_Payments_For_Disbursements_8

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				transaction. • Transaction settlement date. • Amount of the disbursement. • Payment mechanism (wire transfer or check). • Check number for check payments. • Payee name and address.					
Schedule Payments for Disbursement	09.03.014			The system must for payments for services of a continuing nature such as rents, janitorial services, etc., which are performed under agency-vendor agreements providing for payments of definite amounts at fixed periodic intervals, be capable of making payments without submission of invoices, or bills by the vendor.	1 TFM Part 4, Ch 2000, Feb 98, Sec 2025.30		Manage Supply Chain Entitlement □ Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Schedule_Payments_For_Disbursements_10

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.016			If a disbursing system is using a servicing Treasury Regional Center (RFC), the system must prepare the paper SF 1166 in an original and two copies. The original of the voucher-schedule will be sent to the servicing Treasury Regional Financial Center (RFC) for payment processing and two copies will be retained by the agency. Preparation of check payments from voucher-schedules will be by manual typing (on an exception basis, for check payments of \$10 million or more, foreign currency payments, and cashier advances), from electronically transmitted payment files or computer magnetic tapes. To the maximum extent possible, agencies should schedule their payment activities so that each tape contains a minimum of 100 payment records. If an agency is unable to meet this minimum, it is within the jurisdiction of each RFC to accept tapes with fewer than 100 records. Agencies should submit only one	1 TFM Part 4, Ch 2000, Feb 98, Sec 2055.20		Process Cash Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Schedule_Payments_For_Disbursements_11

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				magnetic tape per day for a particular class of payment. For miscellaneous payment files, all payments on the tape should be certified under a single paper SF 1166. Agencies unable to produce computer magnetic tape or telecommunicate payment files electronically must submit and certify payments via the Electronic Certification System.					
Schedule Payments for Disbursement	09.03.017			If a disbursing system is using a servicing Treasury Regional Center (RFC), the system must, request payments for only one type of foreign currency for each SF 1166,	1 TFM Part 4, Ch 2000, Feb 98, Sec 2065.30		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Schedule_Payments_For_Disbursements_12

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.019			Except as provided in paragraphs (g)(2) through (5) of this section, The system must generate a payment due date of either: (i) On the date(s) specified in the contract; (ii) In accordance with discount terms when discounts are offered and taken (see § 1315.7); (iii) In accordance with Accelerated Payment Methods (see § 1315.5); or (iv) 30 days after the start of the payment period as specified in paragraph (f) of this section, if not specified in the contract, if discounts are not taken, and if accelerated payment methods are not used.	5 CFR Part 1315, May 09, 1315.4 (g)		Monitor Payment Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Schedule_Payments_For_Disbursements_13
Schedule Payments for Disbursement	09.03.035			The system shall provide automated functionality to make payment using the ACRN funding of the line item being billed. Line Item Specific: Single Funding.		DFARS 204.7108 (d1), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.036		C	The system shall provide automated functionality to make payment in sequential ACRN order within the line item, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric. Line Item Specific: Sequential ACRN Order.		DFARS 204.7108 (d2), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.037			<p>The system shall provide automated functionality to make payment within the line item in the sequence ACRN order specified, exhausting all funds in the previous ACRN before paying from the next ACRN, if there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in a specified ACRN order.</p> <p>Line Item Specific: Contracting Officer Specified ACRN Order.</p>		DFARS 204.7108 (d3), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.038			The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first, exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. In the event there is more than one ACRN associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Line Item Specific: By Fiscal Year.		DFARS 204.7108 (d4), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.039			In the event there is more than one ACRN within a contract line item (i.e. informational sub-line items contain separate ACRNs), the system shall provide automated functionality to make payment using the ACRN with the earliest cancellation date first, exhausting all funds in that ACRN before disbursing funds from the next. Line Item Specific: By Cancellation Date.		DFARS 204.7108 (d5), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.040			In the event there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN, the system shall provide automated functionality to make payment from each ACRN in the same proportion as the amount of funding currently unliquidated for each ACRN. Line Item Specific: Proration.		DFARS 204.7108 (d6), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.041			The system shall provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: alpha/alpha; alpha/numeric; numeric/alpha; and numeric/numeric. Contract-wide: Sequential ACRN Order.		DFARS 204.7108 (d7), Oct 09			
Schedule Payments for Disbursement	09.03.042			The system shall provide automated functionality to make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous ACRN before paying from the next ACRN in the sequence order specified (if the contracting officer intends the funds to be liquidated in a specified ACRN order). Contract-wide: Contracting Officer Specified ACRN Order.		DFARS 204.7108 (d8), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.043			The system shall provide automated functionality to make payment using the oldest fiscal year appropriations first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. Contract-wide: by Fiscal Year.		DFARS 204.7108 (d9), Oct 09			
Schedule Payments for Disbursement	09.03.044			The system shall provide automated functionality to make payment using the ACRN with the earliest cancellation date first (if the contracting officer intends the funds to be liquidated in fiscal year order), exhausting all funds in that ACRN before disbursing funds from the next. Contract-wide: by Cancellation Date.		DFARS 204.7108 (d10), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.045			The system shall provide automated functionality to make payment from each ACRN within the contract or order in the same proportion as the amount of funding currently unliquidated for each ACRN (if the contract or order that provides for progress payments based on costs, unless the administrative contracting officer authorizes use of one of the other options, or if the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN). Contract-wide: Proration.		DFARS 204.7108 (d11), Oct 09			
Schedule Payments for Disbursement	09.03.046			This Blue Book Requirement ID not used		DFARS 204.7108 (d12), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.047			In the event there is more than one ACRN associated with the same cancellation date, the system shall disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Line Item Specific: By Cancellation Date.		DFARS 204.7108 (d5), Oct 09			
Schedule Payments for Disbursement	09.03.048			In the event there is more than one ACRN associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year. Contract-wide: by Fiscal Year.		DFARS 204.7108 (d9), Oct 09			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Schedule Payments for Disbursement	09.03.049			In the event there is more than one ACRN associated with the same cancellation date, the system shall provide automated functionality to disburse the payment amount from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date. Contract-wide: by Cancellation Date.		DFARS 204.7108 (d10), Oct 09			
Execute Payments	09.04.001			To support the Disbursing process, the Core financial system must provide automated functionality to identify payments to be disbursed in a particular payment cycle based on their due date. Provide for on-line review and certification by an authorized certifying officer, including the holding of individual payments from inclusion in the payment schedule.	OFFM-NO-0106, Jan 06 PMD-13		Distribute Payment <input type="checkbox"/> Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_1

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.004			To support the Disbursing process, the Core financial system must provide automated functionality to generate the following identification on each remittance, as allowed for by Treasury payment file formats and National Automated Clearing House Association (NACHA) edits: <ul style="list-style-type: none"> • Vendor invoice number(s) or account number • Obligating document number or other reference number • Discount, interest and offset amounts. 	OFFM-NO-0106, Jan 06 PMD-36		Distribute Payment Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_2
Execute Payments	09.04.005			To support the Disbursing process, the Core financial system must provide automated functionality to capture prompt payment information required by 5 CFR Part 1315, including discounts taken, discounts lost, and interest paid.	OFFM-NO-0106, Jan 06 PMD-37		Manage Supply Chain Entitlement Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_3

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.006			To support the Disbursing process, the Core financial system must provide automated functionality to generate totals by Treasury Appropriation Fund Symbol (TAFS) on each Electronic Certification System (ECS) and Secure Payment System (SPS) payment file.	OFFM-NO-0106, Jan 06 PMD-32		0	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_4
Execute Payments	09.04.007			To support the Disbursing process, the Core financial system must provide automated functionality to export check and EFT payment files in the current Treasury FMS defined formats.	OFFM-NO-0106, Jan 06 PMD-20		Create Electronic Fund Transfer File Create Wire Transfer File Manage Execution with Treasury	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_5

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.009			To support the Disbursing process, the Core financial system must provide automated functionality to record payment transactions from other systems, such as payroll and travel. Identify whether or not disbursement has already been made, and record the United States Standard General Ledger (USSGL) prescribed general ledger entries. Schedule those disbursements not already made for payment through the Core financial system.	OFFM-NO-0106, Jan 06 PMD-44		Manage General Ledger Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Execute_Payments_6
Execute Payments	09.04.012			To support the Disbursing process, the Core financial system must provide automated functionality to apply interest and discount amounts across multiple accounting lines on an invoice using the ratio of the original invoice accounting line amounts to the invoice total.	OFFM-NO-0106, Jan 06 PMD-10		Calculate Interest Manage Supply Chain Entitlement Review Outstanding Interest Balance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_26

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.013			To support the Disbursing process, the Core financial system must provide automated functionality to calculate payment amounts and due dates using Treasury rate tables, i.e., Prompt Pay Act Interest rate and Current Value of Funds rate.	OFFM-NO-0106, Jan 06 PMD-09		Distribute Payment Monitor Payment Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_27
Execute Payments	09.04.015			To support the Invoicing process the Core financial system must provide automated functionality to capture up to 9,999 document line items per invoice document.	OFFM-NO-0106, Jan 06 PMC-03		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_28
Execute Payments	09.04.016			To support the Invoicing process the Core financial system must provide automated functionality to define reason codes and related descriptions for invoice processing errors in the following categories: <ul style="list-style-type: none"> • Advantageous discount lost • Interest paid, and • Improper payment made. For example, DL01, Discount Lost because invoice misplaced.	OFFM-NO-0106, Jan 06 PMC-17		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_29

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.017			<p>To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query invoice status information. Parameters include: vendor number, vendor name (legal, Doing Business As (DBA) or division), TIN, DUNS number and vendor invoice number. List the selected invoices, their due dates, the dates that the following stages were reached and the number of days between each date:</p> <ul style="list-style-type: none"> • Invoice received • Invoice suspended due to validation errors • Invoice held • Invoice returned to vendor • Invoice resubmitted by vendor • Invoice approved and warehoused • Invoice scheduled for payment (disbursement-in-transit) • Invoice paid. 	OFFM-NO-0106, Jan 06 PME-01		<p>Distribute Payment Monitor Payment Schedule Payment</p>	<p>Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction</p>	Execute_Payments_30

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.018			To support the Disbursing process, the Core financial system must provide automated functionality to export Automated Clearing House (ACH) payment files in the following formats: <ul style="list-style-type: none"> • Corporate Trade Exchange (CTX) 820 file • CTX Flat File • Cash Concentration or Disbursement (CCD) • CCD Plus Addendum (CCD+) • Prearranged Payment and Deposit (PPD) • Prearranged Payment and Deposit Plus Addendum (PPD+). 	OFFM-NO-0106, Jan 06 PMD-21		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_31
Execute Payments	09.04.019			To support the Disbursing process, the Core financial system must provide automated functionality to validate that employee ACH payments are generated only as PPD or PPD+ payments.	OFFM-NO-0106, Jan 06 PMD-25		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_32

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.020			To support the Disbursing process, the Core financial system must provide automated functionality to validate that vendor ACH payments are generated only as CCD, CCD+ or CTX formats.	OFFM-NO-0106, Jan 06 PMD-26		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_33
Execute Payments	09.04.021			To support the Disbursing process, the Core financial system must provide automated functionality to prevent the creation of an EFT (Fedwire, ACH or CTX) payment that does not contain a RTN, bank account number and account type (checking or savings).	OFFM-NO-0106, Jan 06 PMD-24		Create Electronic Fund Transfer File	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_34

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.022			<p>To support the Disbursing process, the Core financial system must provide automated functionality to validate that EFT payment file data submitted to Treasury will pass the following edits:</p> <ul style="list-style-type: none"> • Routing Transit Number (RTNs) exist in the Financial Organization Master File (FOMF) or other verified update file, for the financial institution. • RTNs pass the Modulus 10 check on the validity of the check digit. • RTNs for domestic banks are nine-digits, numeric-only, and not all zeroes • RTNs for foreign banks are eight-digits, alpha-numeric, and not all zeroes • Agency Location Codes (ALCs) are eight-digits and numeric only. • Taxpayer Identification Numbers are nine-digits, numeric-only, and not all zeroes. 	OFFM-NO-0106, Jan 06 PMD-23		Create Electronic Fund Transfer File Verify Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_35

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.023			To support the Disbursing process, the Core financial system must provide automated functionality to validate that CTX vendor payments contain properly structured remittance information, as specified in the CTX payment file's remittance record format.	OFFM-NO-0106, Jan 06 PMD-28		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_36
Execute Payments	09.04.026			To support the Disbursing process, the Core financial system must provide automated functionality to generate one bulk check payment file regardless of payee type (employee or vendor).	OFFM-NO-0106, Jan 06 PMD-34		Distribute Payment Generate Disbursement Pro Forma Entries Process Intra-Governmental Payment and Collection	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_37
Execute Payments	09.04.027			To support the Disbursing process, the Core financial system must provide automated functionality to combine ECS and SPS payment files with multiple ALCs into single files for transmission to Treasury. Include summary totals (items and dollars) by ALC and TAFS and for the entire file for certification purposes.	OFFM-NO-0106, Jan 06 PMD-33		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_38

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.028			To support the Disbursing process, the Core financial system must provide automated functionality to generate CTX payment files that meet the following specifications: <ul style="list-style-type: none"> • Reflect balanced transactions (sum of all remittance records equals the transaction total). • Include a valid settlement date (next business day or later). • Accommodate credit memos. 	OFFM-NO-0106, Jan 06 PMD-27		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_39
Execute Payments	09.04.029			If a disbursing system uses the Treasury’s Electronic Certification System (ECS), to support the Disbursing process, the Core financial system must provide automated functionality to schedule and disburse U.S. dollar payments (SF 1166) through the Treasury’s ECS, containing up to the limit of 60 payments per schedule (for non-summary schedules) and 100 schedules for each ECS terminal per day.	OFFM-NO-0106, Jan 06 PMD-29		Distribute Payment Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_40

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.030			To support the Disbursing process, the Core financial system must provide automated functionality to validate that invoices selected for payment will not disburse a fund into a negative cash position. Notify the agency of invoices that fail this edit.	OFFM-NO-0106, Jan 06 PMD-16		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_41
Execute Payments	09.04.031			To support the Disbursing process, the Core financial system must provide automated functionality to prevent agency offset of vendor payments based on agency-defined criteria such as accounting classification elements, vendor number, and vendor Central Contractor Registration (CCR) business type.	OFFM-NO-0106, Jan 06 PMD-54		Determine If Receivable Can Be Offset	Deployment-to-Redeployment/Retrograde Service Request-to-Resolution	Execute_Payments_42

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.032			To support the Disbursing process, the Core financial system must provide automated functionality to maintain a sequential numbering system for scheduling payments to be made by the disbursing office. Define different schedule number ranges for different payment types, such as travel schedules, transportation schedules, payroll schedules, vendor schedules, etc. Generate appropriate and unique schedule numbers for the payments scheduled for disbursement.	OFFM-NO-0106, Jan 06 PMD-12		Distribute Payment <input type="checkbox"/> Monitor Contract or Order Performance <input type="checkbox"/> Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_43
Execute Payments	09.04.033			To support the Disbursing process, the Core financial system must provide automated functionality to generate the reversal of an entire payment schedule or a single payment within a payment schedule based on a single, online action. Generate disbursement-in-transit reversal entries, record the re-established accounts payable, and update related payment records.	OFFM-NO-0106, Jan 06 PMD-55		Distribute Payment <input type="checkbox"/> Monitor Contract or Order Performance <input type="checkbox"/> Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_44

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.035			To support the Disbursing process, the Core financial system must provide automated functionality to capture the TAFS associated with each payment in ECS, SPS and Bulk Vendor/Miscellaneous payment files.	OFFM-NO-0106, Jan 06 PMD-31		Distribute Payment □ Monitor Contract or Order Performance □ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_45
Execute Payments	09.04.037			To support the Disbursing process, the Core financial system must provide automated functionality to export National Automated Clearing House Association (NACHA) payment formats for Non-Treasury Disbursing Officers (DOs).	OFFM-NO-0106, Jan 06 PMD-22		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_46
Execute Payments	09.04.038			To support the Disbursing process, the Core financial system must provide automated functionality to distribute the payment of a single invoice to multiple bank accounts.	OFFM-NO-0106, Jan 06 PMD-19		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_47

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.039			To support the Disbursing process, the Core financial system must provide automated functionality to query preliminary payment schedule data. Identify a sample of invoices for certification based on agency-defined sampling criteria and the payment due date. Result is a list of invoice document numbers with drill down to invoice details, including data required on a proper vendor invoice per 5 CFR Part 1315.	5 CFR Part 1315, May 09, 1315.9(b); OF FM-NO-0106, Jan 06 PMD-18		Distribute Payment Monitor Contract or Order Performance Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_48
Execute Payments	09.04.040			To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to generate the Cash Forecasting Report. Result is a report with payment and deposit amounts at a detail suitable for reporting large dollar notifications as described in TFM-6-8500, Cash Forecasting Requirements.	1 TFM Part 6, Ch 8500, Apr 96, Sec 8530 and 8535; OFFM-NO-0106, Jan 06 FBC-16		Distribute Payment Monitor Contract or Order Performance Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_49

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.041			If a disbursing system uses the Treasury's Secure Payment System (SPS), to support the Disbursing process, the Core financial system must provide automated functionality to schedule and disburse U.S. dollar payments (SF 1166) through the Treasury's SPS containing up to the limit of 60 payments per schedule (for non-summary schedules).	OFFM-NO-0106, Jan 06 PMD-30		Distribute Payment Monitor Payment Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_50
Execute Payments	09.04.042			To support the Disbursing process, the Core financial system must provide automated functionality to notify vendors of payments that have been offset by credit memos. Specify the invoice number, invoice amount, offset amount, payment amount and payment date.	OFFM-NO-0106, Jan 06 PMD-53		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_51
Execute Payments	09.04.043			To support the Disbursing process, the Core financial system must provide automated functionality to capture payment terms on obligations that are different than those specified on the associated vendor record.	OFFM-NO-0106, Jan 06 PMD-03		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_52

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.044			To support the Disbursing process, the Core financial system must provide automated functionality to define the default for recording late payment interest, i.e., to the same accounting classification as the original payment or to another specified accounting classification in the same fund as the original payment.	OFFM-NO-0106, Jan 06 PMD-11		Apply Collection Calculate Interest Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_53
Execute Payments	09.04.045			To support the Disbursing process, the Core financial system must provide automated functionality to select and process warehoused invoices for manual payment.	OFFM-NO-0106, Jan 06 PMD-17		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_54

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.046			To support the Disbursing process, the Core financial system must provide automated functionality to query disbursement data. Parameters include accounting period range, disbursement type(s) to be included. Provide an option to exclude credit card transactions. Result is the total number of payments made on time by disbursement type. Query returns total number of on-time and late payments made based on due date.	OFFM-NO-0106, Jan 06 PMD-38		Apply Collection Calculate Interest Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments _55

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.047			<p>To support the Disbursing process, the Core financial system must provide automated functionality to capture the following additional information for Intra-governmental Payment and Collection (IPAC) transactions:</p> <ul style="list-style-type: none"> • Sender/originator TAS • Sender ALC • Sender Standard General Ledger (SGL) account • Sender BETC • Sender DO symbol • Sender DUNS number • Sender DUNS+4 number • Customer/receiver TAS • Customer ALC • Customer SGL account • Customer DUNS number • Customer DUNS+4 number • Customer BETC • Customer Department Code. 	OFFM-NO-0106, Jan 06 PMD-45		<p>Manage Supply Chain Entitlement □ Monitor Contract or Order Performance</p>	<p>Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction</p>	Execute_Payments_56

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.048			To support the Disbursing process, the Core financial system must provide automated functionality to capture the following additional information with IPAC reclassifications: • Original DO symbol • Voucher number.	OFFM-NO-0106, Jan 06 PMD-46		Monitor Contract or Order Performance		Execute_Payments_57
Execute Payments	09.04.049			To support the Disbursing process, the Core financial system must provide automated functionality to capture SGL comments with IPAC disbursement and collection transactions.	OFFM-NO-0106, Jan 06 PMD-47		Collect□Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Procure-to-Pay Prospect-to-Order Service-to-Satisfaction	Execute_Payments_58
Execute Payments	09.04.050			To support the Disbursing process, the Core financial system must provide automated functionality to export a bulk file in the currently required format for uploading the following interagency transactions to IPAC: • Payment • Collection • Adjustment • Zero dollar • SGL posting.	OFFM-NO-0106, Jan 06 PMD-48		Apply Collection□Calculate Interest□Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_59

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.051			To support the Disbursing process, the Core financial system must provide automated functionality to record vendor credit memoranda as accounts receivable or negative accounts payable.	OFFM-NO-0106, Jan 06 PMD-50		Disburse□Manage Liabilities□Manage Supply Chain Entitlement□Post to General Ledger	Acquire-to-Retire Budget-to-Report Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to	Execute_Payments_60
Execute Payments	09.04.052			To support the Disbursing process, the Core financial system must provide automated functionality to, for payments that reference obligations in cancelled funds, the system must bring forward accounting and non-financial information from the original obligation document to an invoice in the current year.	OFFM-NO-0106, Jan 06 PMD-56		Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Execute_Payments_61
Execute Payments	09.04.053	Y		To add value to the Disbursing process, the Core financial system should provide automated functionality to calculate payments to foreign vendors based on current exchange rates.	OFFM-NO-0106, Jan 06 PMD-57		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_62

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.054	Y		To add value to the Disbursing process, the Core financial system should provide automated functionality to generate foreign payment file formats, including International Direct Deposit (IDD).	OFFM-NO-0106, Jan 06 PMD-58		Create Electronic Fund Transfer File Validate Ready to Pay File Information	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_63
Execute Payments	09.04.055			To support the payment process, the agency's single integrated financial management system must access the contractor's nine digit, numeric TIN and DUNS identification.	JFMIP SR-02-02, Jun 02, Pg 35		Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Execute_Payments_64
Execute Payments	09.04.056			To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether payments to the contractor are exempt from Electronic Fund Transfer (EFT).	JFMIP SR-02-02, Jun 02, Pg 35		Monitor Contract or Order Performance		Execute_Payments_65

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Execute Payments	09.04.057			<p>To support the payment process, the agency’s single integrated financial management system must provide access to the following information related to an EFT payment</p> <ul style="list-style-type: none"> • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); Blanket Purchase Agreement (BPA) number and all associated BPA call numbers (including modification number, if any); name and remittance address; • signature, title, and telephone number of the contractor official authorized to provide EFT information; • name, address, and nine-digit routing and transit number (RTN) of the contractor’s financial agent; • contractor’s account number and type of account (checking, savings, or lockbox); • the Fedwire Transfer System telegraphic abbreviation of the 	JFMIP SR-02-02, Jun 02, Pg 35		Create Electronic Fund Transfer File Validate Ready to Pay File Information	<p>Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction</p>	Execute_Payments_66

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				contractor's financial agent; and • the name, address, telegraphic abbreviation, and nine-digit RTN of the financial institution receiving the wire transfer payment if the contractor's financial agent is not connected directly to the Fedwire Transfer System online.					

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Execute Payments	09.04.058			<p>To support the payment process, the agency's single integrated financial management system must access the following information related to the contract:</p> <ul style="list-style-type: none"> • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); Purchase Order (PO) number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any) • award date; • obligating document number (if different from contract number); • contractor name and address, including any previous company name(s) used for the particular contract; • contract administration office; • payment office; • product or service description; • unit of measure; • unit price; • extended price; • quantity; • payment terms and conditions (e.g., discount 	JFMIP SR-02-02, Jun 02, Pg 35-36		Monitor Contract or Order Performance		Execute_Payments_67

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				terms, applicable payment clauses, withhold indicator, withhold percentage, etc.); • payment type (e.g., advance pay, progress pay, or partial pay); • accounting information; • names of government-designated receiving, certifying, and acceptance officials; • variance amount or percentage allowed; and • total amount.					
Execute Payments	09.04.059			To support the payment process, the agency's single integrated financial management system must provide access to a protest decision that resulted in the award of costs.	JFMIP SR-02-02, Jun 02, Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_68
Execute Payments	09.04.060			To support the payment process, the agency's single integrated financial management system must access the specified duration of land rights acquired.	JFMIP SR-02-02, Jun 02, Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_69

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.061			To support the payment process, the agency's single integrated financial management system must access any restrictions on the use or convertibility of general property, plant and equipment (PP&E) acquired, e.g., land donated to an agency for its use with the provision that if the agency ceases operations at that location, the land would revert back to the donor.	JFMIP SR-02-02, Jun 02, Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_70
Execute Payments	09.04.062			To support the payment process, the agency's single integrated financial management system must provide access to the following required information associated with the payment for PP&E acquired under lease <ul style="list-style-type: none"> • lease agreement and terms; • amount of lease; and • discount rate (if a lease). 	JFMIP SR-02-02, Jun 02, Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_71

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Execute Payments	09.04.063			To support the payment process, the agency's single integrated financial management system must access the costs and asset identifier(s) associated with the cleanup of PP&E.	JFMIP SR-02-02, Jun 02, Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_72
Execute Payments	09.04.064			To support the payment process, the agency's single integrated financial management system must access the asset identifier and/or project/program code and asset category (e.g., national defense assets, multi-use heritage assets, and investments in non-Federal property) associated with the payment.	JFMIP SR-02-02, Jun 02, Pg 36		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_73

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Execute Payments	09.04.065			To support the payment process, the agency's single integrated financial management system must access the following information associated with acquisitions related to software development <ul style="list-style-type: none"> • total acquisition costs by line item description of phase (e.g., completion of conceptual formulation, design, and testing); • transaction purpose (e.g., acquisition, data conversion, or repair); • asset identifier or associated project/program; and • elements of products and services acquired, e.g., training, licenses, and manuals. 	JFMIP SR-02-02, Jun 02, Pg 37		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_74
Execute Payments	09.04.066			To support the payment process, the agency's single integrated financial management system must access assignment of claim information, as in the case of a bankruptcy or court ordered restructuring, to ensure payment is made in accordance with the assignment.	JFMIP SR-02-02, Jun 02, Pg 37		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_75

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.067			To support the payment process, the agency's single integrated financial management system must access the contract terms regarding delivery or constructive delivery.	JFMIP SR-02-02, Jun 02, Pg 37		Monitor Contract or Order Performance		Execute_Payments_76
Execute Payments	09.04.068			To support the payment process, the agency's single integrated financial management system must access the advance/prepayment terms associated with a contract financing agreement.	JFMIP SR-02-02, Jun 02, Pg 37		Monitor Contract or Order Performance		Execute_Payments_77
Execute Payments	09.04.069			To support the payment process, the agency's single integrated financial management system must provide access to the bill, invoice, or written request for payment.	JFMIP SR-02-02, Jun 02, Pg 37		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_78

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Execute Payments	09.04.070			<p>To support the payment process, the agency's single integrated financial management system must access the following proper invoice information</p> <ul style="list-style-type: none"> • name and address of contractor; • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • description of products or services for each item; • quantity for each item; • unit of measure for each item; • unit price for each item; • extended price for each item; • total invoice amount; • shipping terms; • payment terms; • name and address of contractor official to whom payment is to be sent; • name, title, phone number, and mailing address of person to 	JFMIP SR-02-02, Jun 02, Pg 37-38		Monitor Contract or Order Performance		Execute_Payments_79

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				notify if invoice is defective; <ul style="list-style-type: none"> • invoice date; • invoice receipt date; • proper invoice date; • proper invoice receipt date; • transportation costs; • prompt payment terms; • vendor invoice number; and <ul style="list-style-type: none"> • proper invoice acceptance date. 						
Execute Payments	09.04.071			To support the payment process, the agency's single integrated financial management system must provide an indicator to mark whether an invoice has been paid (including Treasury schedule and trace number).	JFMIP SR-02-02, Jun 02, Pg 38		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_80	
Execute Payments	09.04.072			To support the payment process, the agency's single integrated financial management system must access the estimated cost of work completed by a contractor for facilities or equipment constructed or manufactured by contractors in accordance with contract specifications.	JFMIP SR-02-02, Jun 02, Pg 38		Monitor Contract or Order Performance		Execute_Payments_81	

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.073			To support the payment process, the agency's single integrated financial management system must access the following information from the receiving report <ul style="list-style-type: none"> • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • description of products delivered or services performed; • quantity of items delivered; • unit of measure; • date products delivered, or dates from/to services performed; • date products received; and • signature, printed name, phone number, and mailing address of receiving official. 	JFMIP SR-02-02, Jun 02, Pg 38-39		Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_82

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.074			<p>To support the payment process, the agency's single integrated financial management system must access the following acceptance information</p> <ul style="list-style-type: none"> • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • product or service description; • unit of measure; • delivery/performance schedule; • quantities accepted; • quantity rejected; • date rejected (returned); • date products delivered or dates from/to services performed; • receipt date; • acceptance of products and services date; • progress payment approval date; • signature (or electronic alternative) of acceptance official; • name, title, phone 	JFMIP SR-02-02, Jun 02, Pg 39; 5 CFR Part 1315, May 09, 1315.10		Monitor Contract or Order Performance		Execute_Payments_83

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				number, and mailing address of acceptance official; and <ul style="list-style-type: none"> • interest calculation date in accordance with Title 5, Part 1315 of the Code of Federal Regulations (CFR). 					
Execute Payments	09.04.075			To support the payment process, the agency's single integrated financial management system must access the following information associated with final acceptance at closeout relative to final payment <ul style="list-style-type: none"> • date of acceptance; • evidence of performance (e.g., receiving report approved by designated official); and • receipt of products and services. 	JFMIP SR-02-02, Jun 02, Pg 39		Monitor Contract or Order Performance		Execute_Payments_84

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.076			To support the payment process, the agency's single integrated financial management system must provide notification that receipt and acceptance of products/services has occurred, title has passed, terms of the contract have been met, or progress under the contract has been made for a contract financing payment.	JFMIP SR-02-02, Jun 02, Pg 39-40		Monitor Contract or Order Performance		Execute_Payments_85
Execute Payments	09.04.077			To support the payment process, the agency's single integrated financial management system must access the acquisition cost of each item and the proper accounting classification.	JFMIP SR-02-02, Jun 02, Pg 40		Monitor Contract or Order Performance		Execute_Payments_86
Execute Payments	09.04.078			To support the payment process, the agency's single integrated financial management system must provide evidence of performance indicator if payment was made prior to performance in accordance with the fast or advance payment clause.	JFMIP SR-02-02, Jun 02, Pg 40		Disburse □ Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_87

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.079			To support the payment process, the agency's single integrated financial management system must provide access to information on the history of contractor deficiencies to determine if fast pay abuse exists.	JFMIP SR-02-02, Jun 02, Pg 40		Monitor Contract or Order Performance		Execute_Payments_88
Execute Payments	09.04.080			To support the payment process, the agency's single integrated financial management system must access the contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); <ul style="list-style-type: none"> • contractor invoice number; • total invoice amount; and <ul style="list-style-type: none"> • name and address of contractor official to whom payment is to be sent. 	JFMIP SR-02-02, Jun 02, Pg 40		Monitor Contract or Order Performance		Execute_Payments_89

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.081			To support the payment process, the agency's single integrated financial management system must access the name, signature, and phone number of financial approving and certifying officers for a voucher.	JFMIP SR-02-02, Jun 02, Pg 40		Monitor Contract or Order Performance □ Obtain Payee's Signature	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_90
Execute Payments	09.04.082			To support the payment process, the agency's single integrated financial management system must access the appropriation or fund symbol for each voucher.	JFMIP SR-02-02, Jun 02, Pg 40		Manage Execution Fund Account	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Execute_Payments_91
Execute Payments	09.04.083			To support the payment process, the agency's single integrated financial management system must provide partial payment indicator.	JFMIP SR-02-02, Jun 02, Pg 40		Maintain Accounts Receivable Balances □ Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Execute_Payments_92

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.084			To support the payment process, the agency's single integrated financial management system must provide the ability to recognize, for an invoice, that supplies or services have been received and accepted.	JFMIP SR-02-02, Jun 02, Pg 40		Finalize Acceptance for Other Goods and Services □ Manage Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Execute_Payments_93
Execute Payments	09.04.085			To support the payment process, the agency's single integrated financial management system must provide the ability to make payment without an invoice based on the contract schedule of payment.	JFMIP SR-02-02, Jun 02, Pg 40		Distribute Payment □ Monitor Contract or Order Performance □ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_94
Execute Payments	09.04.086			To support the payment process, the agency's single integrated financial management system must access the following information associated with the payment of an asset <ul style="list-style-type: none"> • asset identifier code(s); • total asset or improvement costs, broken out by land or structures/buildings (if possible and significant); • category of PP&E (e.g., heritage assets, multi-use assets, general PP&E, stewardship); • quantity. 	JFMIP SR-02-02, Jun 02, Pg 40-41		Perform Collection and Disbursement		Execute_Payments_95

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.087			To support the payment process, the agency's single integrated financial management system must provide the capability to flag payments for accelerated/special processing.	JFMIP SR-02-02, Jun 02, Pg 41		Monitor Payment □ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_96
Execute Payments	09.04.088			To support the payment process, the agency's single integrated financial management system must identify project(s) associated with a payment.	JFMIP SR-02-02, Jun 02, Pg 41		Monitor Contract or Order Performance		Execute_Payments_97
Execute Payments	09.04.089			To support the payment process, the agency's single integrated financial management system must match receipt, acceptance and payment to funding source(s) in accordance with contract.	JFMIP SR-02-02, Jun 02, Pg 41		Monitor Contract or Order Performance		Execute_Payments_98

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.090			To support the payment process, the agency's single integrated financial management system must provide the total amount paid and the amount of funds remaining for each contract, delivery order, task order, and BPA call.	JFMIP SR-02-02, Jun 02, Pg 41		Manage Execution Fund Account □ Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Execute_Payments_99
Execute Payments	09.04.091			To support the payment process, the agency's single integrated financial management system must verify the contracting officer's approval, including amount and accounting information, for a performance-based payment	JFMIP SR-02-02, Jun 02, Pg 41		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_100
Execute Payments	09.04.092			To support the payment process, the agency's single integrated financial management system must permit progress payments in the amount approved by the contracting officer.	JFMIP SR-02-02, Jun 02, Pg 41		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_101

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.093			To support the payment process, the agency's single integrated financial management system must permit payment without evidence of performance (for contract financing, including advance payments and commercial contract financing).	JFMIP SR-02-02, Jun 02, Pg 41		Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_102
Execute Payments	09.04.094			To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether the payment is for a commercial purchase card issuer.	JFMIP SR-02-02, Jun 02, Pg 41		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_103
Execute Payments	09.04.095			To support the payment process, the agency's single integrated financial management system must permit payment to commercial purchase card issuers prior to evidence of receipt or performance.	JFMIP SR-02-02, Jun 02, Pg 41		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_104

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.096			To support the payment process, the agency's single integrated financial management system must provide an indicator (e.g., Y/N) as to whether the associated contract has a fast payment clause. If yes, the contractor's invoice triggers payment.	JFMIP SR-02-02, Jun 02, Pg 41		Monitor Contract or Order Performance□Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments _105

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.097			To support the payment process, the agency's single integrated financial management system must access the following information for Intragovernmental payment and collection (IPAC) transactions <ul style="list-style-type: none"> • ALC contact; • contact telephone number; • contact email address; • originating ALC; • customer ALC; • amount; • obligating document number; • PO number; • invoice number; • pay flag; • quantity; • unit price; • unit of issue; • sender Treasury account symbol (e.g., appropriation); and • receiver department code. 	JFMIP SR-02-02, Jun 02, Pg 41-42		Manage Supply Chain Entitlement □ Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_106

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.098			To support the payment process, the agency's single integrated financial management system must Access the following information for IPAC adjustment transactions <ul style="list-style-type: none"> • ALC contact; • contact telephone number; • contact email address; • originating ALC; • customer ALC; • amount; • original IPAC document reference number; • original date accomplished; and • original accounting date. 	JFMIP SR-02-02, Jun 02, Pg 42		Manage Supply Chain Entitlement□Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_107
Execute Payments	09.04.099			To support the payment process, the agency's single integrated financial management system must access the following information for IPAC zero-dollar transactions <ul style="list-style-type: none"> • ALC contact; • contact telephone number; • contact email address; • originating ALC; and • customer ALC. 	JFMIP SR-02-02, Jun 02, Pg 42		Manage Supply Chain Entitlement□Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_108

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.100			To support the payment process, the agency's single integrated financial management system must provide access to the following information for purchase card payments: <ul style="list-style-type: none"> • card number; • accounting data associated with card number; • FY; • appropriation/Treasury fund symbol; • organization code; • cost center; • object class; • project code; • program code; and • individual name/office name of cardholder. 	JFMIP SR-02-02, Jun 02, Pg 42-43		Establish Customer Information □ Validate Customer Information	Deployment-to-Redeployment/Retrograde Prospect-to-Order Service Request-to-Resolution	Execute_Payments_7

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.101			<p>To support the payment process, the agency's single integrated financial management system must support the following pre-audit verifications</p> <ul style="list-style-type: none"> • contract number is valid, and payee name is correct; • required administrative authorizations for the procurement and approvals for payment were obtained (names, titles, and phone numbers); • Taxpayer Identification Number (TIN) or payee ID number provided; • payment is not a duplicate payment; • delivered items or services are in accordance with the contract (quantities, prices, and amounts); • payment amount is in accordance with the contract (including any adjustments); • payment tracking control number, i.e., the number that links the invoice to the government payment; • description of items and services, quantity, and price on the invoice match the same elements 	JFMIP SR-02-02, Jun 02, Pg 43-44		Manage General Ledger	Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management	Execute_Payments_8

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				<p>in the contract to ensure that the correct contract/order number has been cited by the vendor, the correct obligation charged, and only contracted items/services and quantities are paid for;</p> <ul style="list-style-type: none"> • cost effective discounts have been taken; • all applicable deductions were made and credited to the proper account in the correct amount; • receipt, acceptance and payment are matched to funding source(s) in accordance with the contract; and • financing payments have been properly liquidated against delivery payments. 					
Execute Payments	09.04.102			To support the payment process, the agency's single integrated financial management system must verify that the appropriate government officials have signed the appropriate form authorizing payment.	JFMIP SR-02-02, Jun 02, Pg 44		Obtain Payee's Signature	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_9

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.103			To support the payment process, the agency's single integrated financial management system must verify funds availability before making payment.	JFMIP SR-02-02, Jun 02, Pg 44		Verify Funds Availability	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Proposal-to-Reward Service Request-to-Resolution Service-to-Satisfaction	Execute_Payments_10
Execute Payments	09.04.104			To support the payment process, the agency's single integrated financial management system must verify that electronic payments are within the maximum amount specified in the Treasury Financial Manual (TFM).	JFMIP SR-02-02, Jun 02, Pg 44		Distribute Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_11
Execute Payments	09.04.105	Y		To support the payment process, the agency's single integrated financial management system should capture vendor information required when registering with the CCR and track activity by CCR identifier (will become mandatory upon issuance of government wide implementing standard requirements).	JFMIP SR-02-02, Jun 02, Pg 44		Establish Sourcing Vehicle with Commercial Sources	Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Execute_Payments_12

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.106	Y		To support the payment process, the agency's single integrated financial management system should provide an indicator (e.g., Y/N) as to whether the contractor is registered through the CCR (will become mandatory upon issuance of government wide implementing standard requirements).	JFMIP SR-02-02, Jun 02, Pg 44		Establish Sourcing Vehicle with Commercial Sources	Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Execute_Payments _13
Execute Payments	09.04.107	Y		To support the payment process, the agency's single integrated financial management system should provide an indicator (e.g., Y/N) as to whether the contractor is exempt from registering through the CCR (will become mandatory upon issuance of government wide implementing standard requirements).	JFMIP SR-02-02, Jun 02, Pg 44		Establish Sourcing Vehicle with Commercial Sources	Acquire-to-Retire Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Service-to-Satisfaction	Execute_Payments _14
Execute Payments	09.04.108	Y		To support the payment process, the agency's single integrated financial management system should provide the ability to produce aged accounts payable information.	JFMIP SR-02-02, Jun 02, Pg 44		Maintain Accounts Payable Balance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments _15

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.109	Y		To support the payment process, the agency's single integrated financial management system should provide the ability to cross-reference contract numbers and related interagency agreements.	JFMIP SR-02-02, Jun 02, Pg 44		Calculate Supply Chain Entitlement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Market-to-Prospect Service-to-Satisfaction	Execute_Payments_16
Execute Payments	09.04.110	Y		To support the payment process, the agency's single integrated financial management system should access the following optional data elements of the contract • line item number; and • estimated completion date.	JFMIP SR-02-02, Jun 02, Pg 44		Manage Supply Chain Entitlement □ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_17
Execute Payments	09.04.111	Y		To support the payment process, the agency's single integrated financial management system should access the contract payment method (e.g., payment to be made by purchase card or other non-invoice means, or payment to be made by invoice) which triggers a rejection of any invoice, if the payment method specified by the invoice differs from that allowed for in the contract.	JFMIP SR-02-02, Jun 02, Pg 44		Manage Supply Chain Entitlement □ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_18

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.112	Y		To support the payment process, the agency's single integrated financial management system should access the names of individual(s) who must approve the invoice before payment can be made.	JFMIP SR-02-02, Jun 02, Pg 45		Manage Supply Chain Entitlement□ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_19
Execute Payments	09.04.113	Y		To support the payment process, the agency's single integrated financial management system should allow contracting staff to determine whether a contractor is a first-time contractor or abuser of fast pay (so that contracting can determine whether or not to include a fast pay clause).	JFMIP SR-02-02, Jun 02, Pg 45		Manage Supply Chain Entitlement□ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_20
Execute Payments	09.04.114	Y		To support the payment process, the agency's single integrated financial management system should enable electronic receiving report processing, submission of invoices, approval and signatures, and notification alerts for pending actions.	JFMIP SR-02-02, Jun 02, Pg 45		Manage Supply Chain Entitlement□ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_21

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.115	Y		To support the payment process, the agency's single integrated financial management system should provide the ability to compare the electronic invoice data elements (contract/order number, description of items or services, quantity, and price) to the contract data and advise of "match" or "no match."	JFMIP SR-02-02, Jun 02, Pg 45		Manage Supply Chain Entitlement□ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_22
Execute Payments	09.04.116	Y		To support the payment process, the agency's single integrated financial management system should provide the ability to "forward" or make available the invoice data to others outside the finance office (receiving and accepting personnel, contracting office personnel) for receipt and acceptance sign-offs on-line.	JFMIP SR-02-02, Jun 02, Pg 45		Manage Supply Chain Entitlement□ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_23
Execute Payments	09.04.117	Y		To support the payment process, the agency's single integrated financial management system should record or recognize if invoiced quantities exceed, match or are less than contract quantities, and keep track of quantities yet to be invoiced/received.	JFMIP SR-02-02, Jun 02, Pg 45		Manage Supply Chain Entitlement□ Schedule Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Execute_Payments_24

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
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Execute Payments	09.04.119			All components of an agency's integrated financial management system must provide complete, accurate, and prompt payment of payment requests.	JFMIP SR-02-02, Jun 02 Pg 59				
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ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.120			<p>To support the payment process, the system must be capable of pre-audit verification of required ACO approval before payment for the following invoices and vouchers:</p> <ol style="list-style-type: none"> 1. Completion vouchers under cost-plus fixed-fee or other cost-reimbursement contracts. 2. Vouchers and invoices for termination costs under supplemental agreements unless the termination modification specifies the costs to be paid. 3. Completion vouchers under T&M and LH contracts. 4. Invoices for progress payments under fixed-price type contracts. 5. Vouchers and invoices where the contract requires approval by the ACO before payment. 6. Invoices for the release of "withhold" amounts previously instituted by the ACO. 7. Any payment request where a disbursing officer requires an ACO signature. 		DoDFMR Vol. 10, May 08, Ch 8,080404.E	Schedule Payment	<p>Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction</p>	#N/A

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Execute Payments	09.04.121		A	DoD policy is to assist small business concerns by paying them as quickly as possible after invoices and all proper documentation, including acceptance, are received and before normal payment due dates established in the contract (see 232.906(a)).	DFARS, Apr 11, 232.903				Execute_Payments_109
Execute Payments	09.04.122		A	The restrictions of FAR 32.906 prohibiting early payment do not apply to invoice payments made to small business concerns. However, contractors shall not be entitled to interest penalties if the Government fails to make early payment.	DFARS, Apr 11, 232.906 ii				Execute_Payments_110

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.003			To support the Payment Confirmation process, the Core financial system must provide automated functionality to update payments with paid schedule number, confirmed date, and check number or trace number upon receipt of confirmation data from the Government Online Accounting Link System (GOALS) II Information Access System (IAS) Regional Financial Center (RFC) Agency Link.	OFFM-NO-0106, Jan 06 FBB-03		Monitor Contract or Order Performance		Confirm_And_Followup_On_Payments_1

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.004			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to maintain a history of the following information for each payment made: <ul style="list-style-type: none"> • Accounting classification information • Agency Locator Code (ALC) • Treasury Account Symbol (TAS) / Business Event Type Code (BETC) • Referenced obligation document number(s) • Source document number(s) (reimbursable agreement number, Blanket Purchase Agreement (BPA) and associated BPA call number, Contract and associated delivery/task order number, and grant number) • Total invoice amount • Payment voucher document number • Vendor invoice number • Vendor information (number, name, address, Taxpayer Identification Number (TIN), and Data Universal Numbering System (DUNS)+4 number for Central Contractor Registration 	OFFM-NO-0106, Jan 06 PME-02		Collect□Manage Supply Chain Entitlement□Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Hire-to-Retire Market-to-Prospect Order-to-Cash Prospect-to-Order Service-to-Satisfaction	Confirm_And_Followup_On_Payments_2

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				(CCR) vendors) <ul style="list-style-type: none"> • Payment address or bank account number and routing number • Payment method (e.g., check, Electronic Fund Transfer (EFT)) • Payment amount • Interest paid • Discount taken • Internal offset made • Date due • Date paid. 					
Confirm and Follow-up on Payments	09.05.012			To support the Payment Confirmation process, the Core financial system must provide automated functionality to liquidate individual disbursement-in-transit transactions and record confirmed disbursements upon receipt of payment confirmation from the Government Online Accounting Link System (GOALS) II Information Access System (IAS) Regional Financial Center (RFC) Agency Link.	OFFM-NO-0106, Jan 06 FBB-02		Generate Disbursement In-Transit Pro Forma Entries □ Post General Ledger Transactions	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Plan-to-Stock -- Inventory Management Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Confirm_And_Followup_On_Payments_7

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.013			To support the Disbursing process, the Core financial system must provide automated functionality to record transactions to reflect disbursement activity initiated by other agencies and recorded in Intra-governmental Payment and Collection (IPAC).	OFFM-NO-0106, Jan 06 PMD-49		Capture Pro Forma Entries Manage Supply Chain Entitlement Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Prospect-to-Order Service Request-to-Resolution Service-to-Satisfaction	Confirm_And_Followup_On_Payments_8
Confirm and Follow-up on Payments	09.05.014			To support the Payment Confirmation process, the Core financial system must provide automated functionality to assign check numbers to individual payment records when a payment schedule has multiple check ranges or a break in check numbers.	OFFM-NO-0106, Jan 06 FBB-06		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_9

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.015			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to generate IRS Forms 1099-MISC, 1099-INT and 1099-G in accordance with IRS regulations and in current IRS acceptable format, including hard copy and electronic form (i.e., bulk file). For example, produce an IRS Form 1099-MISC for payments of \$600 or more to a sole proprietor for services rendered.	OFFM-NO-0106, Jan 06 PME-06		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_10
Confirm and Follow-up on Payments	09.05.016			To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to import the Agency Confirmation Report (ACR) support listing from the GOALS II/IAS RFC Agency Link to facilitate reconciliation of agency recorded disbursements and cancellations with Treasury.	OFFM-NO-0106, Jan 06 FBC-01		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_11

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.017			To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to capture the TAS/BETC on all transactions that impact the FBWT and are reported through the Government wide Accounting (GWA) system.	OFFM-NO-0106, Jan 06 FBA-09		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_12
Confirm and Follow-up on Payments	09.05.018			To support the Payment Confirmation process, the Core financial system must provide automated functionality to import payment confirmation data from the GOALS II/IAS RFC Agency Link.	OFFM-NO-0106, Jan 06 FBB-01		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_13
Confirm and Follow-up on Payments	09.05.019	Y		To add value to the Payment Follow-Up process, the Core financial system should provide automated functionality to generate e-mail notification to employees of travel payments made by disbursing offices.	OFFM-NO-0106, Jan 06 PME-10		Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_14

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.020			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to generate the Unmatched Invoice Document Lines Report. Result is a list of selected invoice document numbers with document lines not matched to obligations, receipts, and/or acceptance, as required by the matching terms of the obligation (2, 3 or 4-way matching). Report the following information for each invoice document listed: <ul style="list-style-type: none"> • Vendor number and name • Invoice number • Invoice date • Invoice receipt date • Invoice amount • Referenced obligation number • Document number • Document line number(s) • Document line amount(s) • Document line accounting classification • Unmatched document(s) (obligation, receipt and/or acceptance) • Age, in days, that invoice document line 	OFFM-NO-0106, Jan 06 PME-04		Manage General Ledger	Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management	Confirm_And_Followup_On_Payments_15

ACCOUNTS PAYABLE (PAYMENT MANAGEMENT) REQUIREMENTS

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
				has been unmatched. Sorting options include document number, vendor number, vendor name, accounting classification and unmatched age.					
Confirm and Follow-up on Payments	09.05.023			To support the Payment Confirmation process, the Core financial system must provide automated functionality to assign check numbers to individual payments, based upon the payment schedule's check range received from the GOALS II IAS RFC Agency Link.	OFFM-NO-0106, Jan 06 FBB-04		Process Collection Voucher and Deposit		Confirm_And_Followup_On_Payments_16
Confirm and Follow-up on Payments	09.05.024			To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to compare individual amounts on the ACR support listing with amounts recorded in the agency's general ledger by schedule number and accounting period. The accounting period is the fiscal month and year used for financial reporting purposes.	OFFM-NO-0106, Jan 06 FBC-02		Manage General Ledger Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management		Confirm_And_Followup_On_Payments_17

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.025			To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to generate the GL/ACR Discrepancy Report. Parameter is accounting period. Result is a report including schedule number, dollar amount, and confirmed date or transaction date of: <ul style="list-style-type: none"> • Items on the ACR listing and not in the agency's general ledger • Items on the ACR listing for a different amount than in the agency's general ledger • Items in the agency's general ledger and not on the ACR listing. 	OFFM-NO-0106, Jan 06 FBC-03		Process Contract Clauses	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_18
Confirm and Follow-up on Payments	09.05.027			To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to import IPAC support listing from the GOALS II/IAS to facilitate reconciliation of agency recorded IPAC transactions with Treasury.	OFFM-NO-0106, Jan 06 FBC-04		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_20

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.029			To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to compare IPAC transactions on the IPAC support listing with IPAC transactions recorded in the agency's general ledger.	OFFM-NO-0106, Jan 06 FBC-05		Manage General Ledger	Deployment-to-Redeployment/Retrograde Plan-to-Stock -- Inventory Management	Confirm_And_Followup_On_Payments_22
Confirm and Follow-up on Payments	09.05.030			To support the Reconciliation and Reporting process, the Core financial system must provide automated functionality to generate the General Ledger (GL)/IPAC Discrepancy Report. Parameter is the accounting period. Result is report including document reference number (from IPAC Support Listing), dollar amount, and audit date or transaction date of: <ul style="list-style-type: none"> • Items on the IPAC support listing and not in the agency's general ledger • Items on the IPAC support listing for a different amount than in the agency's general ledger • Items in the agency's general ledger and not on the IPAC support listing. 	OFFM-NO-0106, Jan 06 FBC-06		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_23

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.031			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query payment data. Parameter is accounting period range. Result is number of payments and percent of total by payment method (EFT vs. check).	OFFM-NO-0106, Jan 06 PME-03		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_24
Confirm and Follow-up on Payments	09.05.032			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to generate a report of payment vouchers past their due date, as of current system date. List the selected payment vouchers with the following information: <ul style="list-style-type: none"> • Payment voucher number • Referenced obligation number • Vendor invoice number • Vendor number and name • Invoice date • Invoice amount • Invoice due date • Number of days late. Sort options include number of days late and vendor number.	OFFM-NO-0106, Jan 06 PME-05		Capture Collection Information Research Debit Voucher Information	Confirm_And_Followup_On_Payments_25	

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.033			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query IRS 1099-MISC information. Parameters include calendar year, vendor name (legal or Doing Business As (DBA)), TIN and DUNS+4 number. Result is details supporting IRS 1099-MISC reporting.	OFFM-NO-0106, Jan 06 PME-08		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_26
Confirm and Follow-up on Payments	09.05.034			To support the Payment Follow-Up process, the Core financial system must provide automated functionality to query payments data. Identify a sample of payments for review based on agency-defined sampling criteria and the date(s) of payment. Result is a list of invoice document numbers with drill down to invoice details, including data required on a proper vendor invoice per 5 CFR Part 1315.	5 CFR Part 1315, May 09, 1315.9; OFFM-NO-0106, Jan 06 PME-09		Disburse	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Confirm_And_Followup_On_Payments_27

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.035			To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to maintain GWA Reporter Categories.	OFFM-NO-0106, Jan 06 FBA-05		Manage Execution with Treasury		Confirm_And_Followup_On_Payments_28
Confirm and Follow-up on Payments	09.05.036			To support the Treasury Information Maintenance process, the Core financial system must provide automated functionality to define the GWA Reporter Category for GWA reporter ALCs as <ul style="list-style-type: none"> • IPAC Only • CASHLINK II Only • Treasury Disbursing Office (TDO) Payments Only • IPAC and CASHLINK II • IPAC and TDO Payments • TDO Payments and CASHLINK II, or • IPAC, CASHLINK II and TDO Payments. 	OFFM-NO-0106, Jan 06 FBA-06		Capture Collection Information		Confirm_And_Followup_On_Payments_29

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Confirm and Follow-up on Payments	09.05.037			If the disbursing system uses check numbers assigned by the Treasury Department, to support the Payment Confirmation process, the Core financial system must provide automated functionality to correct system-assigned check numbers on payment records that do not match the actual check number assigned by Treasury.	OFFM-NO-0106, Jan 06 FBB-05		Capture Collection Information Process Collection Voucher and Deposit		Confirm_And_Followup_On_Payments_30

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.016			To support the closeout process, the agency's single integrated financial management system must provide a receiving report containing a final indicator, with acceptance acknowledged by a designated agency official including: <ul style="list-style-type: none"> • contract number and all associated delivery order numbers or task order numbers (including modification number, if any); PO number (including modification number, if any); BPA number and all associated BPA call numbers (including modification number, if any); • date of receipt; • date of acceptance; and • final acceptance indicator. 	JFMIP SR-02-02, Jun 02, Pg 48		Monitor Contract or Order Performance		Accounts_Payable_Reporting_13
Reporting	09.06.017			To support the closeout process, the agency's single integrated financial management system must access or provide evidence that the contractor's final invoice has been submitted.	JFMIP SR-02-02, Jun 02, Pg 49		Monitor Contract or Order Performance □ Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Reporting_14

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.018			To support the closeout process, the agency's single integrated financial management system must provide evidence that a final invoice payment has taken place with the following: <ul style="list-style-type: none"> • final payment indicator (including any resolution of contract withholds); • invoice number; and • total amount paid. 	JFMIP SR-02-02, Jun 02, Pg 49		Monitor Contract or Order Performance □ Monitor Payment	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Market-to-Prospect Procure-to-Pay Service-to-Satisfaction	Accounts_Payable_Reporting_15
Reporting	09.06.019			To support the closeout process, the agency's single integrated financial management system must, where excess funds have been identified, provide the document number under which the funds were obligated, the amount of the de-obligation, and the date of the de-obligation.	JFMIP SR-02-02, Jun 02, Pg 49		Manage Execution Fund Account □ Monitor Contract or Order Performance	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Accounts_Payable_Reporting_16
Reporting	09.06.020	Y		To support the closeout process, the agency's single integrated financial management system should provide an accounting document number.	JFMIP SR-02-02, Jun 02, Pg 49		Execute Contract Closeout	Deployment-to-Redeployment/Retrograde Service Request-to-Resolution	Accounts_Payable_Reporting_17

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.021	Y		To support the closeout process, the agency's single integrated financial management system should enable electronic contracting, obligation of funds, approvals and signatures, and notification alerts for pending actions.	JFMIP SR-02-02, Jun 02, Pg 49		Manage Execution Fund Account □ Manage Sales and Procurement	Acquire-to-Retire Concept-to-Product Deployment-to-Redeployment/Retrograde Environmental Liabilities Hire-to-Retire Market-to-Prospect Order-to-Cash Plan-to-Stock -- Inventory Management Procure-to-Pay Proposal-to-Reward Prospect-to-Order Service Request-	Accounts_Payable_Reporting_18

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.022		D	Version 8 - Deleted Requirement due to the fact that its focus was system-wide, vice specific to AP and the same general topic is covered in Audit Trails and System Controls Requirement #14.02.84. Original Requirement: Agency systems must maintain, store, and permit ready retrieval of financial information. The time frames for various parts of this requirement differ depending on the subject matter. The single integrated financial management system must be sufficiently flexible to retain and purge information consistent with varying record keeping requirements.		DoDFMR Vol 5, Sep 10, Ch 28,280305			

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Chapter	Req Id	Value Added?	Change Type	Requirement	Federal Sources	DoD Sources	BPM Processes	End 2 End Process	DFMIG Rule Name
Reporting	09.06.023		A	Reports and Reconciliation. Based on the report requirements established in the participation agreement with the network bank, reports of the merchant's plastic card activity will be made available electronically by the network bank to the participating DoD activity (merchant). The summary will detail dates of deposits, dollar amounts of deposits, number of transactions processed, adjustment charges, and chargebacks. This report shall be used to reconcile any differences which may occur between the report and entries into the accounting system. The report shall also be reconciled with the Cash Collection Voucher (Department		DoDFMR Vol 5, Jun 11, Ch 24,240204			Accounts_Payable_Reporting_020

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of Defense (DD) Form 1131), submitted to the DO or DDO, and Standard Form (SF) 215 information posted in the Transaction Reporting System (TRS) and/or CA \$HLINK II.

ACRONYMS

ACH	Automated Clearing-House
ACO	Approving Certifying Officer
ACR	Agency Confirmation Report
ALC	Agency Location Code
BETC	Business Event Type Code
BPA	Blanket Purchase Agreement
CCD	Cash Concentration or Disbursement
CCD+	Cash Concentration or Disbursement Plus Addendum
CCR	Central Contractor Registration
CFR	Code of Federal Regulations
CTX	Corporate Trade Exchange
DBA	Doing Business As
DFARS	Defense Federal Acquisition Regulation Supplement
DFAS	Defense Finance and Accounting Service
DO	Disbursing Officer
DoD	Department of Defense
DoDFMR	DoD Financial Management Regulation
DSSN	Disbursing Station Symbol Number
DT/DV	Deposit Ticket/Deposit Voucher
DUNS	Data Universal Numbering System
ECS	Electronic Certification System
FACTS	Federal Agencies' Centralized Trial-Balance System
FBWT	Fund Balance With Treasury
FFMIA	Federal Financial Management Improvement Act
FMR	Financial Report System
FOMF	Financial Organization Master File
GFRS	Government wide Financial Report System
GL	General Ledger
GOALS	Government Online Accounting Link System
GWA	Government-Wide Accounting
IAS	Information Access System
IDD	International Direct Deposit
IPAC	Intra-governmental Payment and Collection
IRS	Internal Revenue Service
JFMIP	Joint Financial Management Improvement Program

LH	Labor Hours
NACHA	National Automated Clearing House Association
NAICS	North American Industry Classification System
PO	Purchase Order
PP&E	Property, Plant, and Equipment
PPD	Prearranged Payment and Deposit
PPD+	Prearranged Payment and Deposit Plus Addendum
RFC	Regional Financial Center
RTN	Routing Transit Number
SFFAS	Statement of Federal Financial Accounting Standards
SGL	Standard General Ledger
SP	Secure Payment
SPS	Secure Payment System
T&M	Time and Material
TAS	Treasury Account Symbol
TAS/TAFS 1	Treasury Account Symbol/Treasury Appropriation Fund Symbo
TDO	Treasury Disbursing Office
TFM	Treasury Financial Manual
TIN	Taxpayer Identification Number
TIPRA	Tax Increase Prevention and Reconciliation Act of 2005
USSGL	United States Standard General Ledger