

| | A PROMOTION TO | B REQUIRED AFSC | C TIS | D TIG | E PME REQUIREMENTS | F RETAINABILITY REQUIREMENTS |
|--|--|--|--|---|--|---|
| R U L E | At the time of recommendation for promotion to (Notes 1 and 8) | the airman must hold a PAFSC at the (Note 2) | and must have time in service of at least (Note 3) | And must have time in current grade of at least (Notes 4 and 5) | and must have satisfactorily completed the following professional military education requirements (Note 6) | and, on the effective date of promotion, met the following minimum retainability requirements for service in the ANG (Note 7) |

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|---|-----------------------|---------------|----------|----------------------|----------------------------|------|
| 1 | E-2 (AMN) (Note 5) | 1-skill level | 6 months | 6 months (Note 5) | Mandatory: Complete BMT | None |
| 2 | E-3 (A1C) (Note 5) | | 6 months | 6 months (Note 5) | | None |
| 3 | E-4 (SrA) | 3-skill level | 6 months | 6 months | None | None |

| | | | | | | |
|---|---------------|---|------------------------|-----------|--|------|
| 4 | E-5 (SSgt) | 5-skill level (or 3-skill level when no 5-skill level exists in the AFSC. | 48 months (4 years) | 24 months | Mandatory: Airman Leadership School by correspondence or in residence, (The NCO Preparatory Course or NCO Leadership School meets this PME Requirement) | None |
| 5 | E-6 (TSgt) | 7-skill level | 72 months (6 years) | 24 months | None | None |
| 6 | E-7 (Msgt) | 7-skill | 108 | 24 months | Mandatory: | AGR- |

| | | | | | | | |
|---|----------------|----------------------|------------------------------------|--------------|---|---|--|
| | | level | months (9 years) | | In residence NCO Academy or by ECI Course 6 | 24 months All others - 12 months | |
| 7 | E-8 (SMSgt) | 7-skill level | 156 months (13 years) | 24 months | Mandatory: In residence Sr NCOA or by ECI Course 8 | 24 months | |
| 8 | E-9 (CMSgt) | 9 skill level | 204 months (17years) | 24 months | | 24 months | |

NOTES:

1. Unless otherwise specified in this regulation, all requirements, including Time-in-Service (TIS) and Time-in-Grade (TIG), must be satisfied at the time a member is recommended for promotion.

2. Before being recommended for promotion, the airman must hold a PAFSC at the skill level appropriate for the grade to which being promoted. The only exceptions are as follows:

2.1. AFR 39-1 limits First Sergeant assignments to MSgt and above or MSgt selectees. TSgts selected as First Sergeants will be promoted to MSgt under the provisions of paragraph 2.4., Retraining Promotion Program, before attending the First Sergeant Academy. They must attend and successfully complete the First Sergeant Academy within one year of appointment as First Sergeant. Failure to meet this requirement will result in demotion IAW NGR (AF) 39-30.

2.2. The Adjutant General may grant a grade/skill level waiver for an Amn, AIC, or SrA when all requirements for award of an AFSC have been met, with the exception of an appropriate security clearance. The necessary request for an investigation

must have been initiated at the Defense Investigative Agency (DIA), as evidenced by the appropriate Automated Security Clearance Accounting System notice.

3. Time-in-service computations for all promotions will be based on satisfactory years of service for retirement. This may include active duty, active duty enlisted service in a reserve component, or inactive duty in a reserve component. Inactive service in a regular component (USAF delayed enlistment program) is not satisfactory service. Service in a commissioned or warrant officer status will not be used to satisfy this requirement for promotion to SMSgt and CMSgt. Promotion to these grades requires eight years and ten years, respectively, of cumulative, satisfactory enlisted service (TEMSD) in addition to total TIS requirements (37 USC 201(e), 38 Comptroller General 598).

4. Only satisfactory years of service for retirement may be used to meet time-in-grade requirements. Time-in-grade requirements for airmen who have been demoted will be computed from the date of rank established at the time of demotion.

5. Compute all time-in-grade from date of entry on Initial Active Duty Training (IADT). An ANG unit commander may promote an ANG airman on IADT through the grade of AIC without a 3-level AFSC provided the individual's military and scholastic records are satisfactory.

6. Relationship between Air Force NCO PME and other PME.

6.1. Before 1970, MAJCOMS were given the authority to award PME credit to graduates of certain other service's schools. The MAJCOM was to ensure the course met Air Force content and length standards. PME credit awarded for other service resident schools before 1970 is valid and should be retained in member's records.

6.2. Since 1970, PME credit is authorized only for graduation from a certified Air Force NCO Academy or NCO Leadership School.

6.3. Senior NCOs who complete the US Army Sergeants Major Academy or the US Navy Senior Academy are credited with completion of senior level NCO PME.

6.4. Enlisted personnel who were formerly officers are not exempt from any NCO PME course.

7. On promotion to CMSgt, SMSgt, or MSgt, members incur a service commitment as prescribed in NGR (AF) 35-2. Extend the member's enlistment IAW NGR (AF) 39-9. This action will coincide with the effective date of promotion. Members who are unable to extend for the required period of time, or refuse to extend for any reason, are disqualified for promotion.

8. If the member is on AGR status, see ANGR 35-03 for further guidance.

