

## Measures of Performance

### Anytime Measures

- Voting Assistance Officers data compiled from the following Unit-reported data.
  - UIC
  - # Assigned VAOs
  - # Required VAOs
  - # Trained VAOs
  - # Days from assignment until trained
  - # Days VAO position gapped
  - # Unit personnel receiving FPCA/FWAB by
    - January 15 each year (FPCA)
    - July 15 election years (FPCA)
    - September 15 election years (FPCA/FWAB)
  - # Unit personnel going through In-Processing/Out-Processing
  - # Unit personnel receiving forms during In-Processing/Out-Processing
  
- Combined Service Voting Assistance Officer data.

UIC	# Reporting Units	# Unit Personnel	# Assigned VAOs	# Trained VAOs	# Required VAOs	
<b>Unit Level</b>						
<b>Installations</b>						
<b>MAJCOMs</b>						

### Periodic Measures (February 1, August 1 and October 1 of even years) (February 1, September 1 and December 1 of odd years)

- Communications
  - Service Level Communications (quantity, subject, and type)
  - Command Communications (quantity, subject, and type)
    - Installation Level Communications and Activities (quantity, subject, and type) to include Dependent Outreach (Family Service Center events, Commissary/Exchange, Air Shows, etc.)
  
- Materials Distribution
  - *Voting Assistance Guides* and Voting Posters
    - Date materials received by Service
    - Date materials distributed to units
  - Federal Post Card Applications
    - % of Units meeting 100% distribution requirement deadlines of Jan 15 each year, Jul 15 and Sep 15 of election years
    - Units report — # Unit personnel and # Unit personnel receiving FPCAs

- Federal Write-In Absentee Ballots
  - % of Units meeting distribution deadline of Sep 15
- Voting assistance to members during in-processing/check-in (reported quarterly)
  - # personnel in-processing
  - # personnel receiving FPCAs during in-processing
  - # personnel assisted in completing FPCAs during in-processing

**Yearly Measures as part of IG Inspection**

- Procedures in place to assist members during in-processing/check-in;
- Procedures in place to assist members during training/indoctrination;
- Methods and Measures of reaching out to Voting Age Dependents (family members/dependents)
- Procedures in place to replace Transferred VAOs
- Annual survey to determine % of respondents that:
  - Knew where to go to receive voting assistance (on installation or within unit)
  - Received voter registration/absentee ballot request form (FPCA)
  - Knew that an emergency ballot (FWAB) was available
  - Knew to use the FWAB if they did not receive absentee ballot by 30 days before election date
  - Know about FVAP website and FVAP On-Line Tools, materials and assistance available there.