

# MILITARY POSTAL SERVICE AGENCY



# STRATEGIC POSTAL VOTING ACTION PLAN



### DEPARTMENT OF DEFENSE

**MILITARY POSTAL SERVICE AGENCY** 2900 CRYSTAL DRIVE, STE 400 ARLINGTON VA 22302-3557

MPSA-ZA

NOV 1 6 2011

MEMORANDUM FOR Secretary of the Army

(ATTN: Deputy Chief of Staff, G-1)

Secretary of the Navy,

(ATTN: Commander, Naval Supply Systems Command)

Secretary of the Air Force

(ATTN: Director, Office of Warfighting Integration and

Chief Information Officer) Commandant of the Marine Corps,

(ATTN: Director, Personnel and Family Readiness)

SUBJECT: Military Postal Service Agency's Strategic Postal Voting Action Plan

The 2012 Strategic Postal Voting Action Plan employs the requirements for movement, handling and processing of absentee ballots for overseas voters. In accordance with the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) and the Military Overseas Voter Empowerment (MOVE) Act, the Military Postal Service is preparing to provide expedited processing, shipment, and tracking of absentee ballots from overseas Military Post Offices to the state election offices. The attachment provides procedures for the Military Services to publish implementing guidance on processing balloting material in accordance with Military Postal Service Agency 2012 Strategic Postal Voting Action Plan.

The point of contact for this memorandum is Ms. Verdar May, Postal Voting Program Manager at (703) 545-5463, DSN 865-5463, or verdar.may@us.army.mil.

JASON T. EVA

Colonel, AG

Executive Director

CF:

OSD, ATTN: Director JCS, ATTN: Director (J-1)

AFRICOM, ATTN: Director, Resources

CENTCOM, ATTN: Director, C4 Systems (J-6),

EUCOM, ATTN: Director, Manpower, Personnel, and Administration (ECJ1) PACOM, ATTN: Director, Manpower, Personnel, and Administration (J-1)

SOUTHCOM, ATTN: Director, Resources and Assessments



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### **MPSA Strategic Vision**

Provide best value postal services to authorized DoD patrons, in peace and war... Around the clock, around the world.

The Military Postal Service Agency (MPSA) is an extension of the United States Postal Service (USPS) and the single Department of Defense (DoD) agency responsible for military mail. MPSA functionally manages the efficient and economical transportation, processing and distribution of Official and Personal Mail throughout DoD by providing responsive, technical support and guidance on policy and procedures through direct liaison with the Services and other government agencies (OGA).

### **MPSA Strategic Goal**

Provide expedited processing, movement, and tracking of absentee ballots while maintaining the integrity and security of ballot movement through the Military Postal Service (MPS). The MPS will be a responsive service provider focused on efficiency and effectiveness.

The 2012 Strategic Postal Voting Action Plan reflects the continuous evolution of MPSA's 2010 Strategic Voting Support Plan. Legislation has impacted procedures for handling absentee ballots and other voting materials. MPSA provides oversight and guidance for training, accountability, safeguarding, and expeditious delivery of balloting materials to and from Military Post Offices (MPO). All U.S. citizens, with or without MPO privileges, are authorized to mail balloting material from any MPO.

### **2012 Voting Strategic Vision**

Enhancing MPSA's efforts with USPS and the Federal Voting Assistance Program (FVAP) in support of the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) and Military and Overseas Voter Empowerment Act (MOVE) Acts.

Our strategy is to continously improve postal processes to fully support our patrons' right to vote. The right to vote is one of our most important rights as U.S. Citizens. The customers we serve are making sacrifices to preserve this right; processing of absentee ballots must be given special attention. Through the continuing dilligence of our military and civilian postal workforce, communication and collaboration with USPS, and FVAP, we will ensure compliance with regulatory guidelines and continue to move towards a more effective mail service in support of the 2012 elections.



### References

- <u>1. 39 USC 3406(b)</u> Balloting materials under the Uniformed and Overseas Citizens Absentee Voting Act.
  - a) Balloting materials under the Uniformed and Overseas Citizens Absentee Voting Act (individually or in bulk)
    - (1) shall be carried expeditiously and free of postage; and
    - (2) may be mailed at a post office established outside the United States under section 406 of this title, unless such mailing is prohibited by treaty or other international agreement of the United States
  - As used in this section, the term balloting materials has the meaning given that term in section 107 of the Uniformed and Overseas Citizens Absentee Voting Act.
- 2. Public Law 111-84 The Military and Overseas Voter Empowerment Act (MOVE) is Subtitle H of the National Defense Authorization Act for Fiscal Year 2010. The overall purpose is to help military serving overseas and citizens who live abroad vote in U.S. elections. Section 580 provides procedures for collecting and delivery of marked absentee ballots of absent overseas uniformed Services voters. Most provisions apply to the November 2010 elections.
- 3. Public Law 99-410 The Uniformed and Overseas Citizens Absentee Voting Act is commonly referred to as *UOCAVA*. *UOCAVA* citizens are U.S. citizens who are active members of the Uniformed Services, the Merchant Marine, the Commissioned Corps of the Public Health Services, the National Oceanic and Atmospheric Administration, their family members, and U.S. citizens residing outside the United States. This Act provides the legal basis for absentee voting requirements for these citizens. It was amended in 2002 by the Help America Vote Act, the National Defense Authorization Act for Fiscal Year 2002, and the Defense Authorization Act for Fiscal Year 2005.
- 4. Public Law 107-107 The National Defense Authorization Act for Fiscal Year 2002, title XVI Uniformed Services Voting amends the UOCAVA reinforcing and clarifying requirements of the UOCAVA regarding the importance of voting, Voting Assistance Programs, guarantee of residency for military personnel, simplification of voter registration, and absentee ballot application procedures for absent uniformed and overseas voters and rules regarding the use of Department of Defense facilities as polling places.



### References (Continued)

- <u>5. DoD Directive 1000.04</u> The Federal Voting Assistance Program provides direction to DoD components and other Federal agencies under the UOCAVA.
- 6. DoD 4525.6M Department of Defense Postal Manual, subparagraphs C3.1.3.5, C3.2.3.5, C3.4.6.9, C3.5, and paragraph C10.4.9 provides guidance regarding the processing of balloting materials. Absentee balloting material shall be afforded the most expeditious handling and transmission possible and processed as personally addressed official mail. Ballots and others voting material, in card or letter form shall be postmarked. Absentee ballots must be legibly postmarked and be processed in a timely manner. Any U.S. citizen with or without MPO privileges can mail balloting material from any MPO, U.S. Embassy or Consulate per 39 U.S.C. 3406(reference (b).



### **Objectives**

The 2012 Postal Voting Action Plan establishes seven objectives for the Department of Defense Military Postal Services' support to absentee voting. These objectives achieve compliance with voting law and initiatives for the 2012 election year.

### Strategic Postal Objectives

- OBJ 1: Ensure the Military Postal Service is compliant with voting laws and directives
- OBJ 2: Synchronize implementing guidance of the Military Services
- OBJ 3: Reduce "undeliverable as addressed" absentee ballots at overseas Military Post Offices (MPO)
- OBJ 4: Initiate postal voting communication plans
- OBJ 5: Provide revised training to postal personnel
- OBJ 6: Ensure distribution of voting supplies, materials, cancelling devices, and scanning equipment
- OBJ 7: Encourage Inspector General (IG) and local voting inspections of postal activities

## Objective 1: Ensure the Military Postal Service is compliant with voting laws and directives

**Discussion:** The Military Postal Service Agency (MPSA) will disseminate policy, guidance, and clarification to ensure military postal activities comply with the references. Military Services will publish implementing guidance on procedures for processing balloting material in accordance with MPSA's 2012 Strategic Voting Action Plan and the references. MPSA, the Joint Military Postal Activities (JMPAs), and military postal activities will assess compliance through various reporting mechanisms in the Automated Military Postal System (AMPS) while conducting aggressive quality assurance/control measures daily.

The Express Mail Service (EMS) Label 11-DoD was approved for usage in the 2012 Primary and General (Presidential) elections. The EMS Label 11-DoD shall be applied to all voted ballots cast from overseas MPOs for the 2012 Primary and General elections by Uniformed Services personnel, voting age dependents and civilians stationed overseas per reference 2. Envelopes must be addressed to an election office in the United States.



Overseas Military Postal Activities will not begin using EMS Label 11-DoD until notification is received from MPSA. Use of EMS Label 11-DoD prior to notification from MPSA will result in postage costs to be billed to the appropriate Service.

In accordance with reference 2, the deadline for ballots to be collected and postmarked at overseas military postal activities is noon (local time) on the seventh day preceding the date of the regular scheduled general election for federal office. Overseas Military Postal Activities with intermittent transportation networks or other limiting factors may establish alternative mailing deadlines to ensure absentee ballots reach election offices by the election date.

### **Standards:**

- > MPSA shall:
  - Publish MPSA's 2012 Strategic Postal Voting Action Plan
  - Hold teleconference with Service Representatives, JMPAs and Postal Voting Representatives to address questions and concerns
  - Revise postal voting training in AMPS
- Service Representatives shall:
  - Ensure absentee ballot mailing deadlines for the General (Presidential)
     Election are included in the Military Service implementing guidance
     (Objective 2) for each overseas MPO. Suspense is December 19, 2011
  - Ensure alternative deadlines are established for afloat Navy ships, remote forward operating bases, and locations with limited transportation networks to ensure absentee ballots reach election offices by the election date

### Objective 2: Synchronize implementing guidance of the Military Services

**Discussion:** Military Services will publish implementing guidance that supports MPSA's 2012 Strategic Postal Voting Action Plan. Military Services implementing guidance will address their approach to meeting the seven objectives listed in MPSA's plan.

- Service Representatives shall:
  - Publish implementing guidance to support MPSA's Strategic Postal Action Plan NLT December 19, 2011
  - Ensure Service implementing guidance include procedures unique to missions and overseas locations. Examples of this are ship to shore movement of absentee ballots, distribution and collection of absentee ballots to and from remote locations with limited logistical support, and weather conditions
  - List mailing deadlines for collection and dispatch of absentee ballots from overseas MPOs



- Ensure MPOs appoint a minimum of two Postal Voting Representatives (PVR) at each postal activity and establish deadlines to complete postal voting training. PVRs must be appointed in the AMPS Voting Module NLT December 19, 2011
- Ensure MPOs inventory the following supplies and equipment in AMPS NLT December 30, 2011: Express Mail Label 11-DoD, cancelling devices, scanning equipment, Tag 191, Express Mail bags. Subsequent inventories shall be conducted on a weekly basis at a minimum

# Objective 3: Reduce "undeliverable as addressed" absentee ballots at overseas MPOs

**Discussion:** United States Postal Service's (USPS) National Change of Address (NCOA) and Postal Automated Redirection System (PARS) provides automated redirection of mail (to include absentee ballots) at the first U.S. mail processing facility. Currently, these USPS automated systems do not support overseas military addresses. As a result, absentee ballots travel to overseas post offices to be manually redirected back to the U.S. or other overseas military locations. This increases delivery time of the absentee ballot significantly, while contributing to high volumes of "undeliverable as addressed" absentee ballots at overseas MPOs.

MPSA works closely with USPS to include overseas military addresses into NCOA and PARS. Extensive coordination was made in 2011 to apply automated capabilities to overseas military addresses however, systems have yet to begin processing military mail. MPSA and USPS are awaiting Rough Order of Magnitude (ROM) estimates from contractors managing PARS.

### Standards:

- MPSA shall:
  - Continue coordinating with USPS to add overseas military addresses in NCOA and the use of PARS for automated redirection of absentee ballots
- Service Representatives shall:
  - Continue to standardize military addresses IAW USPS Pub 28, Postal Addressing Standards
  - o Ensure absentee ballots receive expeditied redirection IAW Ref. 6

### Objective 4: Initiate postal voting communication plans

**Discussion:** Communication is the key to a successful election season. It is MPSA's goal to initiate an aggressive media campaign to educate overseas MPO patrons on the importance of mailing their absentee ballots in a timely manner. Synchronizing voting campaign efforts with Federal Voting Assistance Program (FVAP) and Service Voting Assistance Officers will prevent duplicated efforts. MPO communication to our patrons



regarding the projected transit times from austere locations and ships afloat to CONUS will ensure absentee ballots reach election offices in sufficient time.

### Standards:

- MPSA shall:
  - Conduct telephone conferences with Joint Military Postal Activities (JMPA), Service Component Commands, MPOs, Mail Address Only (MAO), and Diplomatic Post Offices (DPO) throughout the 2012 voting season.
  - Publish media releases, defense messages, articles, and voting awareness posters
  - Utilize DoD Public Affairs Office and the Armed Forces Radio and Television Services to promote MPOs absentee ballot mailing deadlines for overseas voters
  - Post voting information, updates, and reminders on AMPS home page
- Service Representatives shall:
  - Develop partnership with Service Voting Assistance Officers to communicate postal requirements in support of their command voting programs
  - Ensure broad use of media during:
    - Armed Forces Voters Week and Overseas Citizens Voters Week, June 28 – July 7, 2012
    - Absentee Voting Week, September 27-October 4, 2012
    - Recommended Mailing Dates by location
  - Incorporate procedures for collecting absentee ballots for U.S. citizens abroad that are not authorized MPO use or access to military installations

### Objective 5: Provide postal voting training to all postal personnel

**Discussion:** The revised online postal voting training module will launch in AMPS. All postal voting representatives (PVR) must certify / recertify within AMPS on voting. All military postal activities will designate and assign a minimum of (2) or more PVRs for the processing of ballots within each of their MPO/MAO locations. Military postal activities will include guidance and listings of MPO/MAO responsibilities within their Military Service implementing guidance. Military postal activities should consider long-term status when designating PVRs to ensure a subject matter expert is present throughout the voting year. Military postal activities will provide updated reporting sites to MPSA voting point of contact as changes occur.

- ➤ MPSA shall:
  - Publish revised online postal voting training and certification in AMPS NLT December 12, 2011



- Provide monthly refresher training via Defense Connect Online (DCO) starting in July 2012
- Service Representatives shall:
  - Ensure each MPO/MAO location designate and assign two (2) or more PVRs
  - Enforce 100% completion of voting training in AMPS for designated PVRs NLT December 30, 2011
  - Review reporting sites in AMPS and ensure training is in compliance with MPSA's reporting requirements
  - Incorporate and validate training for processing and handling absentee ballots and voting materials provided to unit mail clerk and mail orderlies as part of Military Service implement guidance

# <u>Objective 6</u>: Ensure distribution of voting supplies, materials, cancelling devices, and scanning equipment

**Discussion:** In accordance with reference 2, 5 and 6, all voted absentee ballots must be legibly postmarked and processed in a timely manner. In order to achieve this requirement, all MPOs/MAOs must validate serviceable cancelling devices are on hand, or request a new one. A new inventory module in AMPS will require postal activities to inventory and enter all on-hand voting supplies and equipment to include DoD Express Mail Label 11, Express Mail Bags, TAG 191 and scanning equipment (i.e. scanner, IRT, or Ballot Scanning System). JMPAs will distribute voting supplies, equipment. Postal Activities shall treat Express Mail Label 11-DoD as a controlled item. The premature use or misuse of each Express Mail Label 11-DoD inherits a cost the Service will pay. Express Mail Label 11-DoD was approved for the Primary and General elections. Place them on absentee ballots of Uniformed Services personnel, their voting age dependents and civilians stationed overseas (Appendix A).

Postal Activities will contact Installation Voting Action Officers to ensure the following voting supplies are available to customers in MPO lobbies: Federal Write-In Absentee Ballots (FWAB), Federal Post Card Application (FPCA), and Voting Guides.

- MPSA shall:
  - Launch voting inventory module in AMPS NLT November 10, 2011
- JMPAs shall:
  - Distribute voting materials and Express Mail Label 11-DoD to all postal activities
  - Maintain accountability of Express Mail Label 11-DoD and push of absentee ballot materials
  - o Publish distribution plan to MPSA and military postal activities
  - Provide update on volumes of ballot material arriving at USPS Gateways



### Service Representatives shall:

- Ensure postal activities conduct 100% inventory status on voting material and equipment in AMPS NLT December 30, 2011
- o Ensure postal activities have serviceable cancelling devices on-hand
- Coordinate with Installation Voting Assistance Officer for additional voting guides, FPCAs and FWAB's
- Monitor voting supplies on-hand in AMPS to ensure locations re-order in a timely manner

# Objective 7: Encourage Inspector General (IG) and local voting inspections of postal activities

**Discussion:** Service Inspector General's (IG) are required to conduct annual inspections of their Voting Assistance Programs. Inspectors General may inspect postal activities as part of their annual inspection to ensure compliance with the listed references. Military postal activities must ensure procedures are in place to support all local Inspector General Inspections. Service Representatives must ensure all Component Commands postal activities are conducting and documenting inspections IAW reference 6. Postal inspections must include assessment of procedures for handling balloting materials, inventory, directory service and scanning requirements and accountability of Express Mail Label 11-DoD.

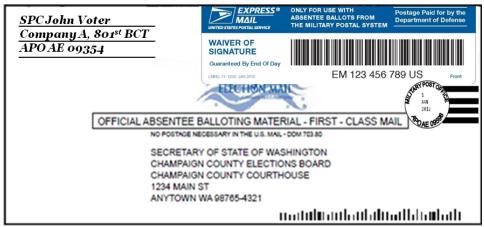
- MPSA shall:
  - Liason with DoD Inspector General
  - Support IG voting inspection
- Service Representatives shall:
  - Request Service IG Support to ensure each MPO is compliant to regulatory guidance for proper handling of absentee ballot materials within the MPS and unit mail clerks and orderlies procedures to customer
  - Ensure Service IG is aware of requirement to audit, inspect and provide assistance to MPS under their jurisdiction per DoD 4525.6-M, C1.1.6.3.3
  - Ensure deficiencies are documented and corrected prior to subsequent inspections
  - Service Postal Voting Action Plan will include an internal voting inspection requirement and frequency to ensure adequate supplies are on hand and the proper procedures for handling absentee ballots enforced

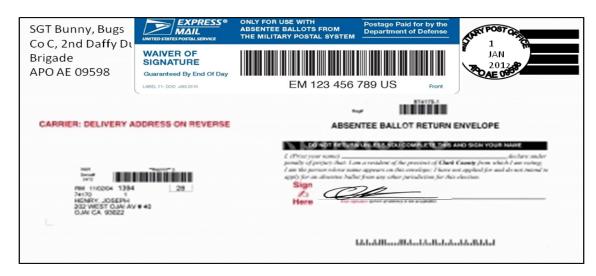


### **Appendix A**

### **EXPRESS MAIL LABEL 11-DoD**









# Appendix B BallotTag, and Poster



### **2012 CAMPAIGN VOTING POSTER**





### **Appendix C**

### **2012 Primary and General Election Dates**

MPSA highly encourages customers to mail absentee ballots for primary elections early to avoid unplanned transportation delays.

Month	State Primary Election	Election Date	
la	Name I large a de ins. (D)	40 lan 40	
January	New Hampshire (P)	10-Jan-12	
	South Carolina (P)	21-Jan-12	
	Florida (P)	31-Jan-12	
February	Missouri (P)	7-Feb-12	
	Wisconsin (P)	21-Feb-12	
	Arizona (P)	28-Feb-12	
	Michigan (P)	28-Feb-12	
March	Georgia (P)	6-Mar-12	
	Massachusetts (P)	6-Mar-12	
	Ohio (P, S)	6-Mar-12	
	Oklahoma (P)	6-Mar-12	
	Tennessee (P)	6-Mar-12	
	Texas (P, S)	6-Mar-12	
	Vermont (P)	6-Mar-12	
	Virginia (P)	6-Mar-12	
	Alabama (P, S)	13-Mar-12	
	Mississippi (P, S)	13-Mar-12	
	Illinois (P, S)	20-Mar-12	
	Louisiana (P, S)	24-Mar-12	
April	District of Columbia (P, S)	3-Apr-12	
	Maryland (P, S)	3-Apr-12	
	Mississippi (R)	3-Apr-12	
	Alabama (R)	24-Apr-12	
	Connecticut (P)	24-Apr-12	
	Delaware (P)	24-Apr-12	
	New York (P)	24-Apr-12	
	Pennsylvania (P, S)	24-Apr-12	
	Rhode Island (P)	24-Apr-12	
May	Indiana (P, S)	8-May-12	
	North Carolina (P, S)	8-May-12	
	West Virginia (P, S)	8-May-12	
	Idaho (P, S)	15-May-12	
	Nebraska (P, S)	15-May-12	



<u>Month</u>	State Primary Election	Election Date
May (Cont)	Oregon (P, S)	15-May-12
	Arkansas (P, S)	22-May-12
	Kentucky (P, S)	22-May-12
	Texas (R)	22-May-12
June	California (S)	5-Jun-12
	Iowa (S)	5-Jun-12
	Montana (P, S)	5-Jun-12
	New Jersey (S)	5-Jun-12
	New Mexico (S)	5-Jun-12
	South Dakota (P, S)	5-Jun-12
	Arkansas (R)	12-Jun-12
	Maine (S)	12-Jun-12
	Nevada (S)	12-Jun-12
	North Dakota (S)	12-Jun-12
	South Carolina (S)	12-Jun-12
	Virginia (S)	12-Jun-12
	South Dakota (R)	19-Jun-12
	Colorado (S)	26-Jun-12
	Oklahoma (S)	26-Jun-12
	South Carolina (R)	26-Jun-12
	Utah (S)	26-Jun-12
July	North Carolina (R)	17-Jul-12
	Georgia (S)	31-Jul-12
August	Tennessee (S)	2-Aug-12
	Kansas (S)	7-Aug-12
	Michigan (S)	7-Aug-12
	Missouri (S)	7-Aug-12
	Washington (S)	7-Aug-12
	Hawaii (S)	11-Aug-12
	Connecticut (S)	14-Aug-12
	Florida (S)	14-Aug-12
	Minnesota (S)	14-Aug-12
	Georgia (P)	21-Aug-12
	Wyoming (S)	21-Aug-12
	Alaska (S)	28-Aug-12
	Arizona (S)	28-Aug-12
	Oklahoma (R )	28-Aug-12
	Vermont (S)	28-Aug-12



<u>Month</u>	State Primary Election	Election Date
September	Guam (S)	1-Sep-12
	Delaware (S)	11-Sep-12
	New Hampshire (S)	11-Sep-12
	New York (S)	11-Sep-12
	Rhode Island (S)	11-Sep-12
	Virgin Islands (S)	11-Sep-12
	Wisconsin (S)	11-Sep-12
	Massachusetts (S)	11-Sep-12

All express mailed absentee ballots should be dispatched from AMTs, MMTs, and FMCs NLT 7 days prior to any general election for Federal office.

<u>Month</u>	<u>Election</u>	<u>Date</u>
NOVEMBER	GENERAL ELECTION DAY	6-Nov-12

### Legend

P- Presidential Preference Primary

S- State Primary

R- Runoff Primary



# Appendix D 2012 Proposed Mailing Days by APO/FPO

APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AE	09002	GERMANY	8
APO	AE	09009	GERMANY	8
APO	AE	09011	GERMANY	8
APO	AE	09012	GERMANY	8
APO	AE	09020	GERMANY	8
APO	AE	09021	GERMANY	8
APO	AE	09028	GERMANY	8
APO	AE	09033	GERMANY	8
APO	AE	09034	GERMANY	8
APO	AE	09038	GERMANY	8
APO	AE	09046	GERMANY	8
APO	AE	09049	GERMANY	8
APO	AE	09051	GERMANY	8
APO	AE	09053	GERMANY	8
APO	AE	09055	GERMANY	8
APO	AE	09058	GERMANY	8
APO	AE	09059	GERMANY	8
APO	AE	09060	GERMANY	8
APO	AE	09063	GERMANY	8
APO	AE	09067	GERMANY	8
APO	AE	09068	GERMANY	8
APO	AE	09069	GERMANY	10
APO	AE	09075	GERMANY	8
APO	AE	09079	GERMANY	8
APO	AE	09081	GERMANY	8
APO	AE	09088	GERMANY	8
APO	AE	09092	GERMANY	8
APO	AE	09094	GERMANY	8
APO	AE	09095	GERMANY	8



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AE	09096	GERMANY	8
APO	AE	09102	GERMANY	8
APO	AE	09103	GERMANY	7
APO	AE	09104	GERMANY	8
APO	AE	09107	GERMANY	8
APO	AE	09112	GERMANY	8
APO	AE	09114	GERMANY	8
APO	AE	09123	GERMANY	8
APO	AE	09126	GERMANY	8
APO	AE	09128	GERMANY	8
APO	AE	09137	GERMANY	8
APO	AE	09138	GERMANY	8
APO	AE	09139	GERMANY	8
APO	AE	09140	GERMANY	8
APO	AE	09142	GERMANY	7
APO	AE	09143	GERMANY	8
APO	AE	09172	GERMANY	7
APO	AE	09173	GERMANY	8
APO	AE	09177	GERMANY	8
APO	AE	09180	GERMANY	8
APO	AE	09201	GERMANY	8
APO	AE	09213	GERMANY	8
APO	AE	09214	GERMANY	7
APO	AE	09226	GERMANY	8
APO	AE	09227	GERMANY	8
APO	AE	09245	GERMANY	8
APO	AE	09250	GERMANY	8
APO	AE	09261	GERMANY	11
APO APO	AE AE	09263 09264	GERMANY GERMANY	8
APO	AE AE	09264	GERMANY	8
APO	AE	09267	GERMANY	8
AFU	AL	03207	GERWANT	O



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AE	09300	IRAQ	14
APO	AE	09301	IRAQ	7
APO	AE	09302	GEORGIA	10
APO	AE	09303	BAHRAIN	7
APO	AE	09306	KUWAIT	10
APO	AE	09307	BAHRAIN	7
DPO	AE	09308	IRAQ	22
APO	AE	09309	QATAR	10
APO	AE	09310	AFGHANISTAN	17
APO	AE	09311	AFGHANISTAN	17
APO	AE	09313	AFGHANISTAN	17
APO	AE	09314	AFGHANISTAN	17
APO	AE	09319	KUWAIT	10
APO	AE	09320	AFGHANISTAN	17
APO	AE	09321	IRAQ	7
APO	AE	09327	KUWAIT	10
APO	AE	09328	OMAN	17
APO	AE	09330	KUWAIT	10
APO	AE	09337	KUWAIT	7
DPO	AE	09338	IRAQ	22
APO	AE	09339	TURKMENISTAN	17
APO	AE	09340	KOSOVO	14
APO	AE	09343	ISRAEL	10
APO	AE	09347	AFGHANISTAN	17
DPO	AE	09348	IRAQ	22
APO	AE	09352	AFGHANISTAN	17
APO	AE	09353	KYRGYZSTAN	17
APO	AE	09354	AFGHANISTAN	10
APO	AE	09355	AFGHANISTAN	10
APO	AE	09356	AFGHANISTAN	17
APO	AE	09357	KUWAIT	10



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
FPO	AE	09358	SEYCHELLES	7
APO	AE	09359	IRAQ	7
APO	AE	09360	CUBA	14
FPO	AE	09363	DJIBOUTI	10
APO	AE	09364	AFGHANISTAN	17
APO	AE	09365	QATAR	10
APO	AE	09366	KUWAIT	10
APO	AE	09368	AFGHANISTAN	17
FPO	AE	09369	AFGHANISTAN	17
APO	AE	09370	AFGHANISTAN	17
FPO	AE	09372	AFGHANISTAN	10
FPO	AE	09373	AFGHANISTAN	17
DPO	AE	09374	IRAQ	22
FPO	AE	09376	AFGHANISTAN	17
FPO	AE	09377	AFGHANISTAN	17
DPO	AE	09378	IRAQ	22
FPO	AE	09379	BAHRAIN	7
APO	AE	09380	AFGHANISTAN	17
APO	AE	09382	AFGHANISTAN	17
APO	AE	09383	AFGHANISTAN	17
APO	AE	09389	IRAQ	7
DPO	AE	09393	IRAQ	22
APO	AE	09394	SEYCHELLES	7
APO	AE	09397	ETHIOPIA	37
FPO	AE	09402	ENGLAND	7
APO	AE	09403	ENGLAND	11
APO	AE	09421	ENGLAND	8
APO	AE	09447	ENGLAND	7
APO	AE	09454	ENGLAND	11
APO	AE	09459	ENGLAND	8
APO	AE	09463	ENGLAND	8



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AE	09464	ENGLAND	8
APO	AE	09468	ENGLAND	8
APO	AE	09469	ENGLAND	8
APO	AE	09470	ENGLAND	8
APO	AE	09494	ENGLAND	8
FPO	AE	09501	ENGLAND	7
APO	AE	09589	CUBA	14
FPO	AE	09589	CUBA	10
APO	AE	09593	CUBA	14
FPO	AE	09593	CUBA	10
APO	AE	09601	ITALY	10
APO	AE	09602	ITALY	8
APO	AE	09603	ITALY	10
FPO	AE	09608	ITALY	7
FPO	AE	09609	ITALY	7
APO	AE	09610	ITALY	11
APO	AE	09613	ITALY	8
FPO	AE	09617	ITALY	7
FPO	AE	09618	ITALY	7
FPO	AE	09620	ITALY	7
FPO	AE	09621	ITALY	7
FPO	AE	09622	ITALY	7
FPO	AE	09623	ITALY	7
FPO	AE	09625	ITALY	7
FPO	AE	09626	ITALY	7
FPO	AE	09627	ITALY	7
APO	AE	09630	ITALY	8
FPO	AE	09631	ITALY	7
APO	AE	09633	ITALY	7
FPO	AE	09636	ITALY	7
APO	AE	09642	SPAIN	8



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AE	09643	SPAIN	8
FPO	AE	09645	SPAIN	7
APO	AE	09647	SPAIN	8
APO	AE	09702	BELGIUM	8
APO	AE	09703	BELGIUM	8
APO	AE	09704	GREENLAND	7
APO	AE	09705	BELGIUM	8
APO	AE	09706	NORWAY	11
APO	AE	09707	NORWAY	8
APO	AE	09708	BELGIUM	7
APO	AE	09709	NETHERLANDS	8
APO	AE	09711	NETHERLANDS	8
APO	AE	09713	BELGIUM	7
APO	AE	09714	BELGIUM	8
APO	AE	09715	NETHERLANDS	8
APO	AE	09716	DENMARK	8
APO	AE	09717	NORWAY	11
APO	AE	09718	MOROCCO	11
APO	AE	09719	BELGIUM	11
APO	AE	09720	AZORES	13
APO	AE	09721	RUSSIA	13
APO	AE	09722	POLAND	14
APO	AE	09723	FINLAND	8
APO	AE	09724	BELGIUM	8
APO	AE	09726	PORTUGAL	8
FPO	AE	09729	PORTUGAL	7
FPO	AE	09733	CANADA	7
APO	AE	09735	CANADA	7
APO	AE	09743	POLAND	14
APO	AE	09745	HUNGARY	12
APO	AE	09746	FRANCE	8



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
FPO	AE	09747	IBERIAN PENINSULA	7
APO	AE	09749	ROMANIA	14
APO	AE	09751	GERMANY	8
APO	AE	09752	NETHERLANDS	7
APO	AE	09753	BULGARIA	7
APO	AE	09777	FRANCE	8
APO	AE	09780	BOSNIA-HERZEGOVINA	10
APO	AE	09798	FRANCE	8
APO	AE	09801	UNITED ARAB EMIRATES	10
APO	AE	09803	SAUDI ARABIA	10
APO	AE	09804	TURKEY	8
FPO	AE	09805	BAHRAIN	7
APO	AE	09810	TURKEY	7
APO	AE	09815	KUWAIT	10
APO	AE	09818	CYPRUS	8
APO	AE	09819	TURKEY	7
APO	AE	09821	TURKEY	8
APO	AE	09822	TURKEY	11
APO	AE	09824	TURKEY	8
APO	AE	09827	TURKEY	8
APO	AE	09829	ISRAEL	7
APO	AE	09830	ISRAEL	8
APO	AE	09832	EGYPT	17
APO	AE	09833	EGYPT	17
FPO	AE	09834	BAHRAIN	7
FPO	AE	09835	EGYPT	17
APO	AE	09836	ENGLAND	8
FPO	AE	09837	UNITED ARAB EMIRATES	10
FPO	AE	09838	BAHRAIN	7
FPO	AE	09840	BAHRAIN	7
FPO	AE	09841	GREECE	7



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
FPO	AE	09844	GREECE	7
APO	AE	09852	SAUDI ARABIA	10
APO	AE	09853	UNITED ARAB EMIRATES	10
APO	AE	09855	KUWAIT	10
APO	AE	09858	SAUDI ARABIA	10
FPO	AE	09859	BAHRAIN	7
APO	AE	09862	GREECE	8
FPO	AE	09865	CRETE	7
APO	AE	09868	EGYPT	17
DPO	AE	09870	IRAQ	22
DPO	AE	09871	IRAQ	22
DPO	AE	09872	IRAQ	22
DPO	AE	09873	IRAQ	22
DPO	AE	09874	IRAQ	22
DPO	AE	09875	IRAQ	22
DPO	AE	09876	IRAQ	22
APO	AE	09898	QATAR	10
APO	AE	09971	FRANCE	7
APO	AA	34001	NICARAGUA	7
FPO	AA	34007	EL SALVADOR	7
APO	AA	34009	GUYANA	7
APO	AA	34010	HONDURAS	7
APO	AA	34042	HONDURAS	7
FPO	AA	34058	BAHAMAS	7
APO	AA	34071	PARAGUAY	7
APO	AA	34076	ECUADOR	7
APO	AP	96201	KOREA	7
APO	AP	96202	KOREA	7
APO	AP	96203	KOREA	7
APO	AP	96204	KOREA	7
APO	AP	96205	KOREA	7



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AP	96206	KOREA	7
APO	AP	96207	KOREA	7
APO	AP	96213	KOREA	7
APO	AP	96214	KOREA	7
APO	AP	96218	KOREA	7
APO	AP	96224	KOREA	7
APO	AP	96257	KOREA	7
APO	AP	96258	KOREA	7
APO	AP	96260	KOREA	7
APO	AP	96262	KOREA	7
APO	AP	96264	KOREA	7
APO	AP	96266	KOREA	7
APO	AP	96267	KOREA	7
FPO	AP	96269	KOREA	7
APO	AP	96271	KOREA	7
APO	AP	96275	KOREA	7
APO	AP	96276	KOREA	7
APO	AP	96278	KOREA	7
APO	AP	96283	KOREA	7
APO	AP	96297	KOREA	7
FPO	AP	96306	JAPAN	7
APO	AP	96309	JAPAN	7
FPO	AP	96310	JAPAN	7
APO	AP	96319	JAPAN	7
FPO	AP	96321	JAPAN	7
FPO	AP	96322	JAPAN	7
APO	AP	96323	JAPAN	7
APO	AP	96326	JAPAN	7
APO	AP	96328	JAPAN	7
APO	AP	96330	JAPAN	7
APO	AP	96336	JAPAN	7



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AP	96337	JAPAN	7
APO	AP	96338	JAPAN	7
APO	AP	96339	JAPAN	7
APO	AP	96343	JAPAN	7
FPO	AP	96346	JAPAN	7
FPO	AP	96347	JAPAN	7
FPO	AP	96348	JAPAN	7
FPO	AP	96349	JAPAN	7
FPO	AP	96350	JAPAN	7
FPO	AP	96351	JAPAN	7
FPO	AP	96362	JAPAN	7
APO	AP	96365	JAPAN	7
APO	AP	96367	JAPAN	7
APO	AP	96368	JAPAN	7
FPO	AP	96370	JAPAN	7
FPO	AP	96372	JAPAN	7
FPO	AP	96373	JAPAN	7
FPO	AP	96374	JAPAN	7
FPO	AP	96375	JAPAN	7
FPO	AP	96376	JAPAN	7
FPO	AP	96377	JAPAN	7
FPO	AP	96378	JAPAN	7
FPO	AP	96379	JAPAN	7
FPO	AP	96384	JAPAN	7
FPO	AP	96386	JAPAN	7
FPO	AP	96387	JAPAN	7
FPO	AP	96388	JAPAN	7
APO	AP	96400	THAILAND	7
APO	AP	96401	PHILLIPINES	7
FPO	AP	96426	IRAQ	7
FPO	AP	96427	AFGHANISTAN	7



APO/ FPO	AA/ AE/ AP	ZIP	GEO LOCATION	MAILING DAYS (From Election)
APO	AP	96447	THAILAND	7
FPO	AP	96502	INDONESIA	7
APO	AP	96503	THAILAND	7
FPO	AP	96510	CANADA	7
FPO	AP	96511	BRITISH COLUMBIA	7
FPO	AP	96515	PHILLIPINES	7
FPO	AP	96522	CHINA	7
APO	AP	96531	NEW ZEALAND	7
FPO	AP	96534	SINGAPORE	7
APO	AP	96544	THAILAND	7
APO	AP	96546	THAILAND	7
APO	AP	96547	THAILAND	7
APO	AP	96548	AUSTRALIA	7
FPO	AP	96550	AUSTRALIA	7
APO	AP	96553	AUSTRALIA	7
APO	AP	96554	AUSTRALIA	7
APO	AP	96555	MARSHALL ISLAND	7



### **Appendix E**

### **Action Timeline:**



### Movember 10, 2011:

MPSA launch voting inventory module in AMPS

### **December 12, 2011:**

MPSA publish revised postal voting training in AMPS

### **December 19, 2011:**

- Service Representatives ensure Postal Voting Representatives are appointed in AMPS Voting Module
- Service Representatives ensure 100% inventory completion of voting supplies/equipment in AMPS

### **December 19, 2011:**

- Service Representatives publish implementing guidance that supports MPSA's 2012 Strategic Postal Voting Action Plan
- Service Representatives include absentee ballot mailing deadlines for general election in Services' Implementing Guidance

### **December 30, 2011:**

Service Representatives ensure 100% completion of voting training in AMPS

### <u>III</u> July 2012:

> MPSA launch refresher postal voting training via Defense Connect Online