
Air National Guard (ANG) Military Vacancy Announcement (MVA)
(Must be a current ANG member only)

2012-278

EDUCATION AND TRAINING MANAGER

TSGT-MSGT

**(Must meet this rank requirement at closeout date)*

Closeout Date: 29 Oct 2012 Close of Business (COB)

**To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>. Note: Email constraints limit the size of an application to 4 MB. If you do not receive an email confirmation within 24 hours of submitting a package please contact us immediately.

Headquarters ANG Title 10 2-4 years Statutory Tour at **TEC/CSS (McGhee Tyson ANG Base, TN)**. Must be Air Force Specialty Code (AFSC) **3S25/71**. Duties and Responsibilities: Member should have a thorough knowledge on the principles, policies, and procedures of Education and Training programs. Highly desired to have extensive experience with training techniques and instruction methods; task analysis procedures, learning process, curriculum development, training evaluations, personnel systems and products. Responsible for directing, monitoring, accomplishing, and evaluating Air Force Specialty (AFSC) upgrade training. Responsible to ensure all ancillary training is maintained at 100% compliance. Assist with personal and professional development of staff, to include assistance with degree programs, tuition assistance and CCAF degrees. Serves as the focal point to ensure that training requirements are met and directives governing these programs are followed. Should have effective written and oral skills. Highly desirable to have supervisory skills. Highly desirable to hold a minimum of associates degree preferably CCAF.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-2503, Paragraph 3.8.

Application for this MVA signifies agreement to the following statement, "I certify that, to the best of my knowledge and belief, all of the information in and attached to this application is true, correct, complete

and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.”

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil
