

**MASSACHUSETTS NATIONAL GUARD
 FULL-TIME MILITARY TOUR (AGR)
 VACANCY ANNOUNCEMENT**

**HUMAN RESOURCE OFFICE
 50 MAPLE STREET
 MILFORD, MA 01757-3604**

AMENDMENT

NUMBER: 102-12-12A (AGR)

DATED: 22 May 2012

EXPIRES: UNTIL FILLED

ELIGIBILITY: The following CAT II AGR position is available to all those currently enlisted in the Massachusetts Air National Guard and all those who are eligible to enlist in the Massachusetts Air National Guard. Applicants must be qualified or have experience in financial management or currently hold AFSC 6F0X1. All applications will be accepted at the servicing HRO UNTIL FILLED.

Position: FINANCIAL SERVICES SUPERINTENDENT	Location: 102d Intelligence Wing, 158 Reilly Street, Otis ANG Base, MA 02542-1330
Max Grade: SMSgt/E8* Min Grade: MSgt/E7	AFSC: 6F0X1
Unit POC: 1Lt Randy Bonneau; DSN 557-4229 or Comm 508-968-4229	AGR Branch POC: MSgt Kimberly Brown; DSN 557-4597 or Comm 508-968-4597
Email: randy.bonneau@ang.af.mil	Email: kimberly.brown@ang.af.mil
Salary: Full-time Military Pay & Allowances	Web site: www.mass.gov/guard

CONTINGENT UPON AVAILABILITY OF FUNDS

*SMSGT Contingent upon availability of Controlled Grade

AUTHORITY: Individual(s) selected will be ordered to Full-Time Duty (state) status under the authority of Title 32 USC, Section 502(f) and in accordance with ANGI 36-101, The Active Guard/Reserve Program.

1. QUALIFICATIONS:

- a. Individual selected must meet the requirements of ANGI 36-101 Air National Guard Active Guard Reserve (AGR) Program, 3 June 2010, Chapter 5, Chapter 12 and Attachment 2.
- b. Members selected for AGR tours must meet the physical qualifications outlined in AFI 48-123, Medical Examinations and Standards.
- c. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty.
- d. HIV test must be completed not more than six months prior to the start date of the AGR tour.
- e. Individuals on a DD Form 469, Duty Limiting Condition (DLC) Report at the time of AGR physical package evaluation will not be deemed medically qualified.
- f. Individuals may apply for an AGR tour as long as they meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to **starting** a new AGR tour.

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- g. To accept an AGR position, an applicant's military grade **cannot exceed** the maximum military authorized grade on the UMDA and UMDG for the advertised position. If a controlled grade for SMSgt/E8 is not available at the time of selection, the applicant must indicate in writing an agreement to be administratively reduced in grade until such time as a controlled grade for SMSgt/E8 becomes available.
- h. Member must meet the fitness standards established by AFI 36-2905, Fitness Program and be able to meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher.
- i. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC.
- j. To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
- k. Enlisted personnel must obtain sufficient retainability to fulfill an AGR assignment.
- l. AGR applicants should be able to attain 20 years Total Active Federal Military Service (TAFMS) in the AGR career program. Waiver authority of this requirement is The Adjutant General (TAG).
- m. ASVAB Score must be a 57 in General.

2. DUTIES AND RESPONSIBILITIES:

- Supervise personnel in the accounting and entitlements sections, to include a lead position within Financial Management.
- Advise the Financial Manager of operational and administrative concerns in entitlements and accounting areas.
- Guide subordinates in resolving highly complex financial problems and adapt work processes and procedures to meet changes affecting financial management.
- Assign and direct work assignments, review work of subordinates, determine proper work methods and procedures, establish suspense dates, and set performance standards and appraisal of assigned personnel on work performance.
- Provide financial expertise to assist commander inquiries, covering broad areas, concepts, and information.

3. APPLICATION PROCEDURES:

- a. Candidates must turn in their AGR application package to the designated AGR POC listed above. AGR application packages may be emailed, mailed or faxed. It is incumbent upon the applicant to verify receipt of their application package. **APPLICATIONS SENT DIRECTLY TO THE HRO Milford WILL BE RETURNED WITHOUT ACTION.**
- b. HRO-Remote will certify that the applicant is/is not eligible in accordance with ANGI 36-101, Attachment 2 and forward applications to HRO Milford for further processing.

- c. Non-qualified applicants will be notified as soon as possible after receipt of their application by the HRO. All other applicants will be notified within 30 days after the completion of the selection board.
- d. Include in Application Package the following:
 - ✓ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position
 - ✓ Current Records Review RIP
 - ✓ SF 181 – Ethnicity and Race Identification (Optional)
 - ✓ AF Form 422 (current)
 - ✓ Physical Fitness Assessment (current)
- e. PCS may be authorized IAW ANGI 36-101, the Joint Federal Travel Regulations and Military Personnel Appropriation Funding Policy.
- f. All Massachusetts National Guard technicians must resign their position prior to entering the AGR program.