



**Federal Geographic Data Committee
Coordination Group Meeting
Tuesday, July 10, 2012
9:00 a.m. – 10:15 a.m. Eastern
10:30 a.m. – 12:00 p.m. **FED ONLY****

**Location: WEBINAR/TELECON
ONLY**

AGENDA

9:00 – 9:10	Welcome and Introductions	<i>Ivan DeLoatch, FGDC OS; Wendy Blake-Coleman, EPA</i>
9:10 – 9:15	Previous Meeting Action Item Review	<i>Arista Maher, FGDC OS</i>
9:15 – 9:45	FGDC Business Report	<i>Ivan DeLoatch, FGDC OS</i>
9:45 – 10:15	U.S. Government Country Codes Standard Status Update	<i>Deborah Anderson, NGA</i>
10:15 – 10:30	BREAK	
*** FED ONLY SESSION BEGINS ***		
10:30 – 11:10	Data Sets/Data Themes <ul style="list-style-type: none">• Update on Status• Discussion on SAOGI Responsibilities	<i>Wendy Blake-Coleman, EPA; Lynda Liptrap, Census Bureau</i>
11:10 – 11:55	Geospatial Platform	<i>Ivan DeLoatch, FGDC OS</i>

11:55 – 12:00 **Action Item Review & Next Meeting Agenda**

*Arista Maher, FGDC
OS*

12:00 *Adjourn*

*Read-ahead Documents	1. US Govt Country Codes Standards Status - Deborah Anderson.pptx
Other Relevant documents	

* Read-ahead documents are located at the my.usgs.gov site for member access.

CG Meeting Planning

<p>Coordination Group Meetings Topics (in addition to the following standing items)</p> <ul style="list-style-type: none"> - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn - All meetings are scheduled from 9am to 3pm EST at NCPC in D.C., unless otherwise noted
<p>August 14, 2012</p> <ul style="list-style-type: none"> • Reports from: Marine and Coastal Spatial Data SC (Tony LaVoi); Spatial Water Data SC (Tod Dabolt and Bob Pierce); Standards WG (Julie Maitra).
<p>September 11, 2012</p> <ul style="list-style-type: none"> • Reports from: National Digital Orthoimagery Program (NDOP) SC (Anne O'Connor); Cultural and Demographic Statistics WG (TBD).
<p>October 16, 2012</p> <ul style="list-style-type: none"> • Reports from: Users/Historical Data WG (Colleen Cahill); Vegetation SC (Ralph Crawford).
<p>November 13, 2012</p> <ul style="list-style-type: none"> • Reports from: Geodetic Control SC (Juliana Blackwell); Transportation for the Nation SC (Mark Bradford); Metadata SC (Jennifer Carlino).
<p>December 11, 2012</p> <ul style="list-style-type: none"> • Reports from: Geologic SC (Dave Soller); Standards WG (Julie Maitra); Wetlands SC (Bill Wilen).



Federal Geographic Data Committee Coordination Group Meeting ACTION ITEMS Through June 12, 2012

Due Date: 8/14/12		
Lead:	FGDC Secretariat	Action#: 20111019-02
Action:	The FGDC Secretariat will create a list with a direct link to completed Geospatial Line of Business tasks and pending Geospatial Line of Business tasks for the FGDC website.	
Contact:	Roxanne Lamb, FGDC, rhilamb@fgdc.gov	
Resolution/Response:	Content has been developed and is awaiting the Core Team's final approval. Vaishal will be posting the web content once this is approved.	
Due Date: 8/14/12		
Lead:	CG Members	Action#: 20120313-02
Action:	CG Members should review the Geospatial Platform partner activities POC list for Interagency Agreements documents and submit any corrections to Roxanne Lamb.	
Contact:	Roxanne Lamb, FGDC OS, rhilamb@fgdc.gov	
Resolution/Response:	Continue to need responses on this item.	
Due Date: 8/14/12		
Lead:	FGDC Secretariat	Action#: 20120313-08
Action:	The FGDC Secretariat will work with the FGDC agencies to identify one or two subcommittees and data themes that can serve as pilots.	
Contact:	Ivan DeLoatch, FGDC OS, ideloatch@fgdc.gov	
Resolution/Response:		
Due Date: 7/10/12		
Lead:	Coordination Group Members	Action#: 20120410-03
Action:	CG members who will be attending the Esri International Users' Conference in July 2012 should send their intent to attend to Roxanne Lamb.	
Contact:	Roxanne Lamb, FGDC OS, rhilamb@fgdc.gov	
Resolution/Response:		
Due Date: 7/27/12		
Lead:	Coordination Group Members	Action#: 20120612-01
Action:	CG members' contributions (including text and graphics) to the FGDC Annual Report are due to Gita Urban-Mathieux by July 27.	
Contact:	Gita Urban-Mathieux, FGDC OS, burbanma@fgdc.gov	
Resolution/Response:		

Response:		
Complete		
Lead:	Julie Maitra	Action#: 20120612-02
Action:	Julie Maitra (FGDC OS) will follow up with Anne O'Connor and Lynda Liptrap (Census Bureau) regarding coordination on the country codes standard.	
Contact:	Julie Maitra, FGDC OS, jmaitra@fgdc.gov	
Resolution/Response:	Julie is in the process of following up with Anne and Lynda.	
Complete		
Lead:	Coordination Group Members	Action#: 20120612-03
Action:	Coordination Group members are asked to review the two Transportation Subcommittee survey documents posted in the June 12, 2012 CG meeting folder on myUSGS. Questions and responses should be directed to Raquel Hunt (DOT).	
Contact:	Raquel Hunt, DOT, Raquel.Hunt@dot.gov	
Resolution/Response:		
Complete		
Lead:	Vaishal Sheth	Action#: 20120612-04
Action:	Vaishal Sheth (FGDC OS) will follow up with Jon Dale (DHS) to obtain a brief description of the Symbol Store and a link to the Symbol Store to post on the FGDC website's symbology page.	
Contact:	Vaishal Sheth, FGDC OS, vsheth@fgdc.gov	
Resolution/Response:	Vaishal followed up with Jon and received text for an update to the FGDC website.	
Due Date: 7/10/12		
Lead:	Jim Bjostad	Action#: 20120612-05
Action:	Jim Bjostad (NGA) will contact Jon Dale (DHS) regarding coordination on the Symbol Store initiative.	
Contact:	Jim Bjostad, NGA, james.d.bjostad@nga.mil	
Resolution/Response:		
Complete		
Lead:	Coordination Group Members	Action#: 20120612-06
Action:	CG members are asked to let Jon Dale (DHS) (jon.dale@associates.dhs.gov) and Honore Nyuyse (honore.nyuyse@dhs.gov) know about any suggested changes to the Symbol Store.	
Contact:	Jon Dale, DHS, jon.dale@associates.dhs.gov ; Honore Nyuyse, DHS, honore.nyuyse@dhs.gov	
Resolution/Response:		
Due Date: 8/14/12		
Lead:	Wendy Blake-Coleman	Action#: 20120612-07

Action:	Wendy Blake-Coleman (EPA) will work with Steve King (DHS), Mary Pickering (DHS), and Jon Dale (DHS) to develop a CG resolution and 1-page background document regarding endorsement of the DHS Symbol Store and Symbology Standardization Initiative for potential discussion or vote within the CG, with the intention of forwarding this to the Steering Committee for discussion at their meeting in September.	
Contact:	Wendy Blake-Coleman, EPA, blake-coleman.wendy@epa.gov	
Resolution/Response:	Wendy has communicated with Steve, and they are in the process of developing a 1-pager.	
Complete		
Lead:	Coordination Group Members	Action#: 20120612-08
Action:	CG members are asked to look at the Portfolio Management At-a-Glance fact sheets and provide comments to Hank Garie (GT), with a copy to Arista Maher (FGDC OS).	
Contact:	Hank Garie, GT, henry.garie@gt.com ; Arista Maher, FGDC OS, amaher@fgdc.gov	
Resolution/Response:	Comments have been received on the fact sheets.	
Complete		
Lead:	FGDC Secretariat	Action#: 20120612-09
Action:	The FGDC Secretariat will conduct an electronic vote asking for the CG's endorsement on the issue of eliminating the Cultural and Demographic Statistics theme as it currently exists, removing redundancies, and replacing it with the Governmental Units and Administrative Boundaries theme, as proposed by Lynda Liptrap at the June 12 CG meeting.	
Contact:	Ken Shaffer, FGDC OS, kmshaffer@fgdc.gov ; Arista Maher, FGDC OS, amaher@fgdc.gov	
Resolution/Response:	As no comments have been received on the proposed changes, it is assumed that there are no problems with the changes discussed at the June meeting, and the Secretariat plans to move forward with the changes.	
Complete		
Lead:	Coordination Group Members	Action#: 20120612-10
Action:	CG members are asked to provide their feedback on the proposed definition for the new Governmental Units and Statistical and Administrative Boundaries theme by Friday, June 22. This feedback should be sent to Lynda Liptrap (Census Bureau), with copies to Wendy Blake-Coleman (EPA) and Ken Shaffer (FGDC OS).	
Contact:	Lynda Liptrap, Census Bureau, Lynda.a.liptrap@census.gov ; Wendy Blake-Coleman, EPA, blake-coleman.wendy@epa.gov ; Ken Shaffer, FGDC OS, kmshaffer@fgdc.gov	
Resolution/Response:	Same as above – the Secretariat will move forward with the new definitions, as no changes were received.	
Due Date: 8/31/12		
Lead:	CG Members	Action#: 20120710-01
Action:	CG members who are interested in receiving updates on the progress of the Geopolitical Entities, Names, and Codes standard are asked to contact Deborah Anderson (NGA).	
Contact:	Deborah Anderson, NGA, deborah.p.anderson@nga.mil	

Resolution/ Response:	
Due Date: 8/14/12	
Lead:	Lynda Liptrap Action#: 20120710-02
Action:	Lynda Liptrap (Census) will incorporate the comments from the July Fed Only session on data themes regarding the definition and names of Governmental Units and Statistical and Administrative Boundaries, and will forward the revised definition and names to the FGDC Secretariat to send out to Coordination Group Federal members for their review prior to the August CG meeting.
Contact:	Lynda Liptrap, Census Bureau, lynda.a.liptrap@census.gov
Resolution/ Response:	
Due Date: 8/14/12	
Lead:	FGDC Secretariat Action#: 20120710-03
Action:	A topic will be added to the August CG Fed Only agenda under the data themes item to discuss governmental agency regional boundaries and datasets in further detail.
Contact:	Arista Maher, FGDC Secretariat, amaher@fgdc.gov
Resolution/ Response:	
Due Date: 8/14/12	
Lead:	FGDC Secretariat Action#: 20120710-04
Action:	The FGDC Secretariat will reach out to FGDC Work Group/Subcommittee Leads to ask them to send out membership lists of their Work Groups and Subcommittees to Wendy Blake-Coleman, so that she can complete the membership pie charts.
Contact:	Arista Maher, FGDC Secretariat, amaher@fgdc.gov
Resolution/ Response:	



Federal Geographic Data Committee Coordination Group Meeting MEETING MINUTES July 10, 2012

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**.)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
x	Shirley Hall	USDA- Farm Service Agency		Bill Wilen	DOI – US Fish & Wildlife Service
x	Marisa Capriotti	USDA – Natural Resources Conservation Service		Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Betsy Kanalley	USDA – US Forest Service	x	Dick Vraga	DOI – USGS
	Ralph Crawford	USDA – US Forest Service		Bob Pierce	DOI – USGS
	Juliana Blackwell	DOC – National Geodetic Survey		Dan Sandhaus	DOI - USGS
x	Tony LaVoi	DOC - NOAA		Edward Hugler	Dept of Labor – OASAM
x	Lynda Liptrap	DOC – Census Bureau		Cecelia Henderson	Dept of State
x	Anne O'Connor	DOC – Census Bureau	x	Mark Bradford	DOT - Research & Innovative Technology Admin
x	Jim Bjostad	DOD - NGA		Raquel Wright	DOT – Federal Railroad Admin
	David LaBranche	DOD - DISDI		Elaine Boston	Dept of Treasury
	Mitchell Fiedler	DOD - DISDI		Pheakdey Lim	Dept of Veterans' Affairs
	Nancy Blyler	DOD – US Army Corps of Engineers		Tom Garin	Dept of Veterans' Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics	x	Wendy Blake-Coleman	EPA
	David Morehouse	Dept. of Energy – US Energy Info Administration		Dave Catlin	EPA
	Stephanie Foster	DHHS – CDC	x	John Sullivan	GSA
	Robert Shankman	DHHS – Office of Preparedness and Emergency Ops		Philip Klokis	GSA
x	Steven King	DHS – Office of the CIO	x	Autumn Wallin	GSA
	Dennis Hardy	DHS		Colleen Cahill	Library of Congress
x	Jon Sperling	HUD – Policy Development & Research	x	Jacqueline Nolan	Library of Congress
	Salvatore Scalfani	HUD - Office of Community Planning & Development		Antoinette Sebastian	HUD – Office of Environment & Energy

	David Chase	HUD – Policy Development & Research		Gregory Mann	NASA
	Don Buhler	DOI - BLM		Brett Abrams	NARA
	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Clifford Jacobs	National Science Foundation
	Steven Schwartz	DOI - BOEMRE		Trisha Christian	Small Business Administration
	Joe Gregson	DOI – Nat’l Park Service	x	David Timmons	Social Security Administration
	Tim Smith	DOI – Nat’l Park Service		Ray Mitchell	Tennessee Valley Authority
	Robert Welsh	DOI – Office of Surface Mining			
	Christina Lett	DOI – US Fish & Wildlife Service			
	Other Attendees	Organization		Attendee	Organization
x	Deborah Anderson	NGA	x	John Mahoney	FGDC OS
x	Anne Ball	NOAA	x	Kristie McLeroy	USDA NRCS
x	Bill Burgess	NSGIC	x	Yen Shan	SBA
x	Michael Donnelly	DHS	x	Vaishal Sheth	FGDC OS
x	Teddy Dyer	DOE	x	Gita Urban-Mathieux	FGDC OS
x	Stephanie Foster	CDC	x	Dominica VanKolten	BLM
x	Roxanne Lamb	FGDC OS	x	Lucie Vogel	IHS
x	Arista Maher	FGDC OS	x	Linda Zellmer	WIU

Welcome and Introductions – Ivan DeLoatch, FGDC OS; Wendy Blake-Coleman, EPA

Ivan DeLoatch, Chair of the Coordination Group, called the meeting to order. Members were asked to introduce themselves.

Previous Meeting Action Item Review – Arista Maher, FGDC OS

Arista Maher reviewed the action items from the previous meeting and provided a status report on each item.

FGDC Business Report – Ivan DeLoatch, FGDC OS

[[Presentation](#), PDF]

Ivan reviewed the meeting’s agenda, followed by reports on FGDC committees’ recent activities and decisions. The most recent Steering Committee (SC) meeting took place in April 2012, and the most recent ExCom meeting took place in March 2012. The membership changes for both CG and SC in the last month were discussed. The only new addition this month was that Harvey Simon replaced Jerry Johnston as the new EPA Senior Agency Official for Geospatial Information (SAOGI).

The next SC meeting will take place on September 20, 2012 at the American Institute of Architects’ (AIA) Board Room. The next ExCom meeting has been scheduled for August 27, 2012 at Main Interior. The next National Geospatial Advisory Committee (NGAC) meeting will take place on September 18-19, 2012 at AIA. A call for nominations for new NGAC appointees was issued on June 4. Nominations are due by July 19. CG members are asked to widely circulate the nominations

information to interested parties. A brief report on the NGAC subcommittees that recently met was given. The next CG meeting will take place on Tuesday, August 14; the location is yet-to-be determined, due to possible construction in the room at NCPC. The Secretariat will provide details prior to the meeting.

The Geospatial Line of Business and Geospatial Platform update contained information on the current status of Geospatial Platform “Groups,” consisting of public/private membership for collaboration on specific topics. The Hurricane Response Group, for instance, is focusing on providing data and map views for hurricane response efforts. The Group is currently being established, determining roles, and registering data and services. The Group plans on evaluating content for data and service gaps and to ensure consistency. It will reach out to other partners such as states for better collaboration. The Group hopes to demonstrate its progress at an upcoming ExCom or Steering Committee meeting. Another Group is centered on the National Environmental Protection Act (NEPA), which hopes to utilize the Geospatial Platform’s capabilities to support environmental regulation.

A brief update was given regarding Geospatial Line of Business/Geospatial Platform Managing Partner activities, including the Interagency Agreement Document status and status of tasks undertaken by the PMO. The FGDC will be showcasing the Geospatial Platform at the upcoming Esri International Users’ Conference in July 2012. CG members were informed of an opportunity to showcase agency activities in the FGDC exhibit.

The Cooperative Agreements Program (CAP) 2013 category suggestions are currently under review. CG Members were thanked for their input. The FGDC Secretariat staff is drafting content for the FGDC Annual Report. CG members have been asked to provide contributions to the report as well.

An update on FGDC Standards activities was given. The Coastal and Marine Ecological Classification Standard has been posted to the FGDC website. The FGDC Standards Working Group membership is under review. The next Standards Work Group meeting (date TBD) will focus on the INCITS withdrawal of INCITS 145-1986 and FGDC participation in GWG.

The status of standards-related CAP projects for 2011 and 2012 was reviewed as well. Regarding INCITS L1 activities, the ISO TC 211 34th Plenary and meetings were held June 4-8, in Toulouse, France. L1 met June 14 at Esri to discuss results of ISO TC 211 34th Plenary and meetings.

U.S. Government Country Codes Standard Status Update – Deborah Anderson, NGA

[\[Presentation, PDF\]](#)

Deborah Anderson presented on the Geopolitical Entities, Names, and Codes standard. Formerly, a Federal Information Processing Standard (FIPS) was used as the U.S. Government’s country code standard for many years, followed by use of non-governmental standards (as prescribed by Federal law). The International Organization for Standardization (ISO) 3166 – “Codes for the Representation of Names and Countries and Their Subdivisions, Part 1 – Country Codes and Part 2 – Country Subdivision Code” has been identified as the standard to which the U.S. Government should transition, but first it must be profiled for U.S. Government use.

The Department of Defense has been directed to implement a U.S. profile of ISO-3166-1 by September 30, 2012. The National Geospatial-Intelligence Agency (NGA) is leading a Country

Codes Working Group (CCWG) for coordination of country code requirements and maintenance of the U.S. Government profile of ISO-3166.

The Geopolitical Entities, Names and Codes (GENC) standard will be the U.S. Government profile of ISO-3166. This standard provides an authoritative set of country codes and names for use by the Federal Government in information exchange. A U.S. government profile of ISO-3166 is necessary for countries, subdivisions, and/or names for which the U.S. Government does not agree with the sovereign nation on, and for code elements for geopolitical entities needed by the Federal Government for information exchange purposes that are not recognized by the ISO-3166 Maintenance Agency (MA) for inclusion in the ISO-3166 standard.

ISO-3166 allows for the standard to be extended via user-assigned code elements. The migration strategy from FIPS 10-4 to GENC will use the regular ISO-3166-1 code element when possible, and use user-assigned code elements (alphanumeric, in order to remove conflict with ISO code elements) when the ISO code elements are not available. The CCWG is being used as a DoD/Federal intelligence community forum for coordinating country and subdivision codes and managing the content of a country codes registry.

NGA is developing a registry to host country and subdivision code data as part of the National System for Geospatial Intelligence Standards Registry (NSG Reg). It is available at: <https://nsgreg.nga.mil>. The GENC standard is a standard specifying the structure and management for the nominal "U.S. Government Profile of ISO 3166." It contains data structure documentation and sample data content and normatively references the applicable parts of the (dynamic) GENC Registry for specific data content for country code elements, subdivision elements, and geopolitical correlations. A draft should be ready in early July 2012, and publication is expected in September 2012.

The next steps are to: coordinate with the National Information Standards Organization (NISO) regarding transitioning from a U.S. Government standard to a U.S. national standard; to identify additional code requirements and incorporate those deemed within scope of the CCWG; and, to provide appropriate coordination for those of relevance but outside the scope of the CCWG. A mediation service will also be established to monitor progress of the transition.

ACTION: CG members who are interested in receiving updates on the progress of the Geopolitical Entities, Names, and Codes standard are asked to contact Deborah Anderson (NGA).

***** FED ONLY SESSION BEGINS *****