



Foreign Affairs Manual

VOLUME 9 – Visas

Change Transmittal: VISA-1421

Date: April 13, 2010

9 FAM 41.113 PROCEDURAL NOTES

Changes

1. This Change Transmittal issues updates to the following subtitles:
 - 9 FAM 41.113 PN2.1 Placement of a Machine Readable Visa (MRV) in a Passport (change it Title only)
 - 9 FAM 41.113 PN5.1 Machine Readable Visa (MRV) Application Fee
 - 9 FAM 41.113 PN6.4 Persons Who Present a Letter Indicating They Need a Transportation Worker Identification Credential (TWIC) (all new)
 - 9 FAM 41.113 PN13.2 Nationals of Certain Countries Restricted to Designated Ports of Entry (POEs)
 - 9 FAM 41.113 PN16.1 System Failures and Contacting Helpdesk (changed “support desk” to HELPDESK)
2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume’s transmittal acronym and numerical series remains in place.
3. Revisions since the last update appear in *italic* and *dark magenta*. Other than formal titles, the italic will be removed the next time the material is updated. Only current changes will appear in italic. Italics provide a historical record of changes.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions (Paper Copies)

1. Remove and discard the old 9 FAM 41.113N, CT:VISA-1243; 07-10-2009 and insert the new CT: VISA-1421; 04-13-2010).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for appropriate CT number, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

(CA/VO/L/R)