## **DOCUMENT CHANGE PROPOSAL/BRIEFING SHEET**

FINAL DISPOSITION (INITIAL Not Required)

CHANGE: 1

**EFFECTIVE DATE:** July 26, 2012 **TRACKING #: 31- 1-1-8 SPECIALIST/ROUTING:** Eric Lautenschlager AJV-11 (202) 493-4139

1. PARAGRAPH NUMBER AND TITLE:

1-1-8. RECOMMENDATIONS FOR PROCEDURAL CHANGES

- **2. BACKGROUND:** The ATC Procedures Group (ATCPO) was established under the Air Traffic Organization (ATO) with guidance and direction from the Operations Support Group (OSG). The ATCPO is responsible for the development and stewardship of air traffic control procedures and operates collaboratively with Terminal, En Route, Flight Services, Traffic Management, Operations Security, DOD, and other organizations that generate procedures actions.
- **3. EXPLANATION OF CHANGE:** This change specifies the ATCPO as the central collection point for any changes to this order. This change cancels and incorporates N JO 7210.798, Recommendations for Procedural Changes, effective January 6, 2012.

## 4. **CHANGE**:

<u>OLD</u> <u>NEW</u>

Add <u>1-1-8. RECOMMENDATIONS FOR</u>

PROCEDURAL CHANGES

Add <u>Any recommended changes to this order must</u>

be submitted to the Vice President, Mission
Support Services, Attn: ATC Procedures

Office.

Add <u>a. Personnel should submit recommended</u>

changes in procedures to facility management.

Add <u>b. Recommendations from other sources</u>

should be submitted through appropriate FAA,

military, or industry/user channels.

Paragraphs 1-1-8 thru 1-1-11

Renumber 1-1-<u>9</u> thru 1-1-<u>12</u>

No further changes to paragraph.

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- 5. INDEX CHANGES: N/A
- 6. REFERENCE CHANGES: N/A
- 7. GRAPHICS: N/A
- **8. GENOT/NOTICE:** N JO 7210.798, Recommendations for Procedural Changes, effective January 6, 2012
- 9. FORMATTING & PLAIN LANGUAGE REVIEW: ☐ HM 8/26/2011
- **10. SAFETY RISK MANAGEMENT:** (Check appropriate box).
  - **SRMD.** Proposed change meets full SMS requirements for safety risk assessment.
  - **SRMDM**. Proposed change does not introduce new safety risks into the NAS.
- 11. ICAO DIFFERENCES: YES ☐ NO ☒

Gary A. Norek
Acting Manager, Airspace Regulations and
ATC Procedures Group

11/28/11

Date: