



FEMA

**Grant Programs Directorate Information Bulletin
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TO: All State Administrative Agency Heads
All State Administrative Agency Points of Contact
All State Homeland Security Directors
All Core City/Core County Points of Contact
All State Emergency Management Agency Directors
All Eligible Regional Transit Agencies
All Private Sector Transportation Security Partners
All Public and Private Sector Port Security Partners

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SUBJECT: Proposed Migration of the FEMA Secure Portal to the Department of Homeland Security (DHS) Homeland Security Information Network (HSIN) (Message # 1)

The FEMA Secure Portal (<https://preparednessportal.dhs.gov>) has provided States and territories with a means for collaborating and sharing Sensitive But Unclassified (SBU) information with the National Preparedness Directorate (NPD) and Grant Programs Directorate (GPD) in support of homeland security training, exercises, technical assistance, grants, and infrastructure protection programs. This Information Bulletin provides preliminary information about FEMA's plan to migrate Secure Portal user accounts and program-owned information to the Homeland Security Information Network (HSIN). The DHS Office of Operations Coordination and Planning (DHS OPS) is upgrading the information sharing and collaboration capabilities of HSIN to better support partner requirements across all levels of government and the private sector. NPD and GPD propose to transfer all SBU information sharing from the Secure Portal to HSIN in order to meet a DHS mandate to streamline information sharing systems.

NPD and GPD invite State and territory stakeholders to actively participate in this process. In coordination with FEMA, the HSIN Outreach team will research the needs of States and

territories to set up and implement Communities of Interest (COIs) in HSIN and to prepare for training users and COI administrators. New COIs, including those for States and territories, will need to be established in HSIN to replace all active Secure Portal organizations. Over the coming weeks, HSIN Outreach staff will schedule stakeholder participation for COI implementation, State/territory acceptance testing, and user and COI administrator training. FEMA will provide further detailed transition information to stakeholders through additional Information Bulletins, as well as through Secure Portal alerts and emails. The forthcoming information will include an implementation timeline, activation procedures for Portal users, training information and schedules, and a Frequently Asked Questions reference.

Questions regarding the HSIN transition should be directed to the CSID helpdesk at 1-800-368-6498 or via e-mail at askcsid@dhs.gov.