



**Homeland
Security**

**G&T Information Bulletin
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TO: All State Administrative Agency Heads
All State Administrative Agency Points of Contact
All State Administrative Agency Grant Points of Contact
All Core City/Core County and State Points of Contact
All State Homeland Security Directors
All State Emergency Management Agency Directors

FROM: Corey D. Gruber
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Office of Grants and Training (G&T)

SUBJECT: Certified Course Available for Delivery

The Department of Homeland Security (DHS), Preparedness Directorate, G&T, Training Division is pleased to announce that a new certified G&T course is available for delivery in the 56 states and territories. This course is tailored toward emergency managers, emergency planners, and emergency responders.

The University of Maryland Center for Health and Homeland Security's "Preparing the States: Implementing Continuity of Operations Planning" course is now available for delivery. Participants will be trained in the development and implementation of Continuity of Operations Plans (COOP).

The goal of this course is to use the successful Federal Preparedness Circular model along with other best practices, as the foundation for teaching key State, local, and tribal emergency management officials nationwide to train governmental institutions within their jurisdictions to write effective COOP plans. These COOP plans support the governmental functions, programs, services, systems, and personnel that are essential to continual operations during and after a disabling catastrophic event or terrorist attack.

This course incorporates a discussion based exercise that engages the participants in a hands-on learning experience. This is an invaluable instructional tool that draws on the relative backgrounds of the participants to create a dynamic environment in which they must apply the principles of the course to a set of decisions that are likely to occur in a COOP activation scenario.

You may view a complete version of the course description on the attached file. For further scheduling assistance or information requests on all G&T certified courses, please contact the G&T Centralized Scheduling and Information Desk (CSID) at 1-800-368-6498, staffed weekdays from 8:00 a.m. to 6:00 p.m. EST.