

1. GHG Emissions Inventory Harmonization of Standards Sub-working Group

TASKING: The mission of the GHG Emissions Inventory Harmonization of Standards Workgroup ('Harmonization WG') is to develop recommendations for criteria to which GHG emissions inventory protocols, standards and registries must adhere for use of industry GHG emissions data in the federal procurement process. A major emphasis of this sub-working group is to remain consistent with how other governments are requesting GHG emissions data from global companies for use in government procurements. The recommendations from the Harmonization group will be integrated into the Data Systems group for a joint set of recommendations. **DEADLINE: September, 2012**

(Harmonization and Data Systems groups have merged as of 6/22/2011. This group waiting for results from the International sub-working group.)

CO-CHAIRS

<i>Previous co-chair(departed government service)</i> Sarosh Olpadwala(GSA)	Derek Przybylo derek.przybylo@gsa.gov Phone: (202) 694-8173
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2. Business Case Sub-working Group

TASKING: This group identified sources that make the business case for the benefits of GHG measurement. Sources considered included academic and industry studies, general media articles, government publications, and interviews with Federal procurement officials. The group focused on two distinct audiences for this information: businesses (especially Federal suppliers) considering measuring their emissions; and organizations (especially Federal agencies) considering engaging their suppliers to measure and reduce their supply chain emissions. The group provided the business case information in a word document to the Section 13 WG in May, 2011. Content will be integrated into the Sustainable Supply Chain Community of Practice space currently under development on data.gov. **COMPLETE**

CO-CHAIRS

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3. Education and Training

Tasking: The current objective of the Training and Education Sub-Working Group is to increase the general understanding by various stakeholder groups in the federal workforce of: 1) GHG emissions, 2) what constitutes scopes 1-2-3, 3) components of a federal GHG inventory, 4) the GHG inventory formulation process, and 5) how to incorporate sustainability considerations in procurements. The sub-working will develop a prototype/course outline that explains the fundamentals of GHG emissions and their relevance to government agencies (tied to the reporting requirements of EO 13514).

COMPLETE

CO-CHAIRS

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4. Data Systems Sub-working Group

TASKING: This group will review the data systems referenced in the Section 13 report, as well as existing GHG emissions registries and other data systems, and recommend a system(s) by which industry can provide GHG emissions data, for use in the federal procurement process, to the federal government. It is assumed that the system used by industry to submit GHG emissions data to the government and the system used by the acquisition workforce to access industry GHG emissions data for use in procurements are two separate systems. It is also assumed that the federal government will not serve as a registry for industry GHG emissions data. **COMPLETE**

CO-CHAIRS:

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5. Environmental Product Standards and Ecolabeling Sub-working Group

TASKING: The workgroup will develop proposed draft guidelines that federal buyers can use to select appropriate environmental product standards and ecolabels for use in the federal procurement process.

The recommended guidelines will consist of five broad sections: (1) background and context; (2) the considerations that formed the guidelines, (3) the guidelines, (4) the results of the assessment phase and (5) considerations for implementing the guidelines. In addition to soliciting broad Federal participation, the Working Group will solicit input from state and local government, non-profit organizations, standards developers and industry associations.

DEADLINE: December 2012 (Public comment period, September/October 2012)

CO-CHAIRS

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6. Communications

Tasking: This group will develop a communications tool kit that identifies existing communication channels available across the government to reach various audiences with sustainability related messages. The toolkit will provide users with an overview of the audiences these channels reach, a contact point for using the channel and strengths and weaknesses of the various communications channels depending on the desired outcome of the communication. The goal of the tool kit will be to allow users to select the appropriate communications vehicle for their various related messages and to better target the messages they put through those vehicles.

DEADLINE: On Hold

CO-CHAIRS

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7. Apportionment & Normalization of Vendor GHG Emissions

Tasking: This group will work to develop apportionment and normalization guidance for agencies to use as part of their Scope 3 supply chain emissions identification and reduction activities.

DEADLINE: September, 2012

CO-CHAIRS

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8. International Research on use of GHG emissions in Public Procurements

Tasking: This group will work to identify, based on results of an international research project, how international governments are using sustainability considerations, especially GHG emissions, in public procurements. **DEADLINE: October, 2012**

CO-CHAIRS

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