

**Department of Defense Education Activity
Linda Brooks Award of Excellence
Employee Nomination**

Employee nominated:

Please describe how this nominee has demonstrated outstanding customer service in each of the elements described below. Use additional pages as necessary.

1. Specific examples of how the employee anticipates and resolves problems and goes the extra mile to assist customers.

2. Specific improvements or innovations that the employee has developed or contributed which enhanced the DoDEA Human Resource Center's ability to provide quality customer service.

3. The achievements' impact on DoDEA employees, its customers, or stakeholders.

4. In your own words please explain briefly why you believe your nominee should receive this award.

Nominator's name (optional)

Date

Supervisor's endorsement:

Supervisor's signature

Date