Formulas Online

Printing Submissions

This document discusses the basic information for printing submissions in the Formulas Online system. This document includes the following information:

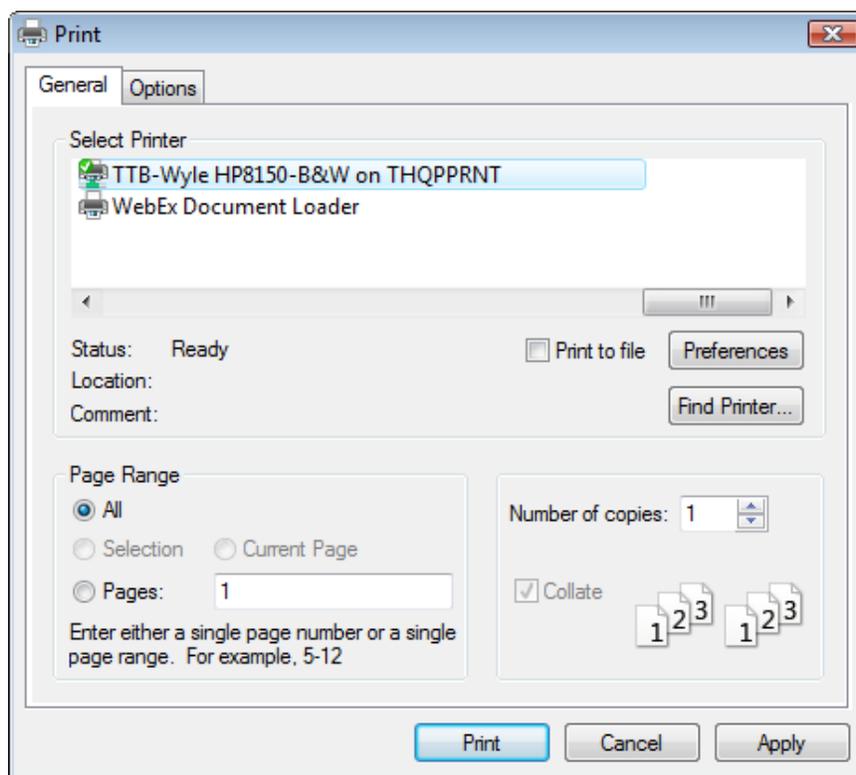- Print Functions (Internet Explorer)
- Print Functions (Submissions)

Print Functions (Internet Explorer)

Formulas Online supports standard Internet Explorer print functions.

Follow these steps to print a page in Formulas Online:

1. Go to the page in Formulas Online you wish to print.

2. Select **File > Print** from the Internet Explorer menu or select the [printer] icon. The Print dialog displays. See Figure 1.

Figure 1: Printing Submissions – Print Dialog

3. Select the **Print** button. The page is sent to the selected printer and printed.

Print Functions (Submissions)

Formulas Online supports printing printer-friendly versions of submissions.
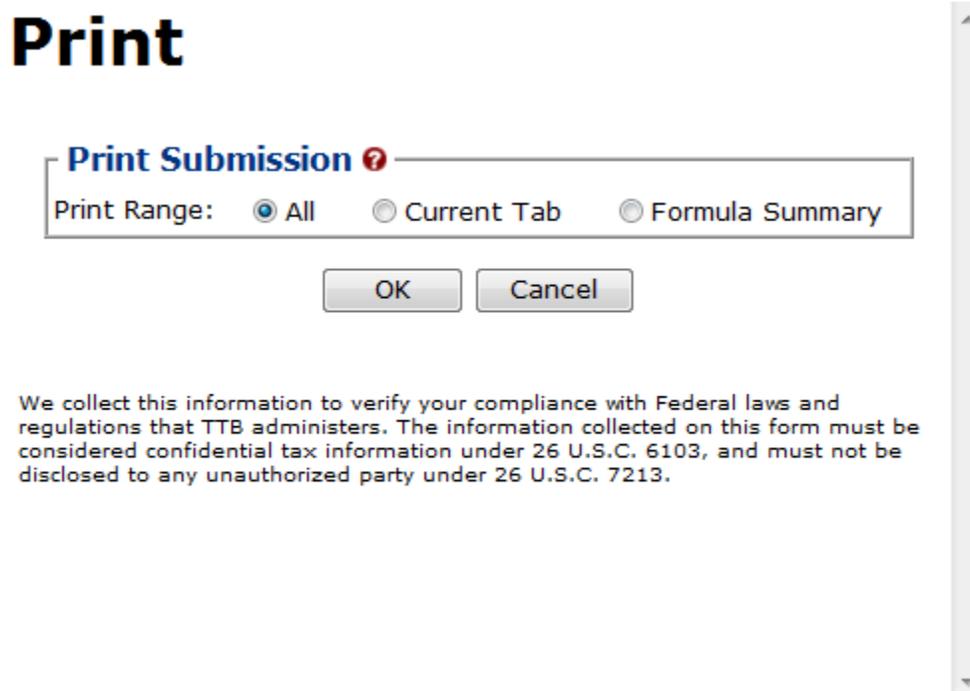
Using the action bar, you can print from any tab of a submission. Follow these steps to print a submission:

1. Perform a search for the submission. See Searching for Submissions, Samples, and Formulas for more information.

    Alternatively, locate the submission you wish to print on the My Submissions home page.

2. Select the Submission ID link to display the submission.

3. Select the Print link in the action bar. The Print Submission pop-up window displays. See Figure 2. For Rider submissions, the "Formula Summary" option will not display.

Figure 2: Printing Submissions – Print Pop-Up Window

4. Select the radio button next to the Print Range.

    a. "All" will display all tabs for the submission. See Figure 3 – Figure 6.

    b. "Current Tab" will display only the tab you were viewing when you selected the Print link. See Figure 7.

    c. "Formula Summary" will display data from the Main and Formula tabs for Drawback submissions and data from the Main, Formula, Results, and Return tabs for Uniform and SDA submissions. See Figure 8.

5. Select the **OK** button. The printable version of the submission displays.

►**Note:** Check your page orientation settings before printing. Most pages print well as Portrait, but some Formula and Sample pages are wider and print best as Landscape.

Figure 3: Printing Submissions – All (Top)

Figure 4: Printing Submissions – All (Middle 1)

Formula

☐ Paper Submission

Submission ID: 1001852   Date Submitted: 08-20-2010 04:25 PM
Status: In Process

Summary

Measurement Type:	Volume/Weight		
Measurement Units:	English		
Total Yield:	1.0 Gallons		
	LOW	**HIGH**	**UNIT**
Alcohol Content of Finished Product:	1		% by Volume

Ingredients

FERMENTABLE INGREDIENTS

		----------QUANTITY----------		
NAME	**GROUP**	**LOW**	**HIGH**	**UNIT**

FINISHED ALCOHOL

		----------QUANTITY----------			**ALCOHOL BY VOLUME**		**TTB**	
NAME	**GROUP**	**LOW**	**HIGH**	**UNIT**	**LOW**	**HIGH**	**FORMULA ID**	**COMMODITY**

FLAVORS

		----------QUANTITY----------						**COMPANY**	**TTB**
NAME	**GROUP**	**LOW**	**HIGH**	**UNIT**	**TYPE**	**COMPND?**	**FORMULA #**	**FORMULA ID**	
POM CONCENTRATE	POM FLAVOR	1.0		tsp.	Natural	☐	-		
Flavor Name:				Group Description:	POM FLAVORS				
POM EXTRACT	POM FLAVOR	1.0		tbsp.	Natural	☐	-		
Flavor Name:				Group Description:	POM FLAVORS				

OTHER INGREDIENTS

		----------QUANTITY----------				
NAME	**GROUP**	**LOW**	**HIGH**	**UNIT**	**TYPE**	**DESCRIPTION**

Method of Manufacture/Process of Production

☑ Method of Manufacture Process received separately
Description:

Figure 5: Printing Submissions – All (Middle 2)

Samples

☐ Paper Submission

| Submission ID: | 1318863 | TTB Formula ID: | 1576274 | Date Submitted: | 07-19-2011 10:46 AM |
| Status: | Withdrawn | | | | |

Sample Detail

SAMPLE ID	LIMS ID	QUANTITY	UNIT	% FILL	DESCRIPTION OF CONTENTS	DATE SENT	DATE RECEIVED
1000061		1.0	quart		POM SAMPLE	07/22/2011	

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

Company

☐ Paper Submission

| Submission ID: | 1318863 | TTB Formula ID: | 1576274 | Date Submitted: | 07-19-2011 10:46 AM |
| Status: | Withdrawn | | | | |

Company/Address Detail

ADDRESS TYPE	PERMIT NUMBER / NAME	ADDRESS	PHONE NUMBER	START DATE	END DATE
Manufacturer	OH-W-999 - POM INC.	5555 Fordham Drive, Cincinnati, OH, 45202-0000		07/19/2011	
Mailing	Jane Smith	4444 Orchard Lane, Saint Petersberg, FL, 33738	2024532000	07/19/2011	
Contact	Anna Sari	1325 G Street NW, Washington, DC, 20005	2024532000	07/19/2011	

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

Comments

☐ Paper Submission

| Submission ID: | 1318863 | TTB Formula ID: | 1576274 | Date Submitted: | 07-19-2011 10:46 AM |
| Status: | Withdrawn | | | | |

Comments Detail

Date/Time: 07-22-2011 03:06 PM   Submitted by: Jane Smith

Comment: TO: ALFD QA Reviewer Cc: BAL LIE Subject: Formula ID 1576274 Please contact me regarding the sample to be provided for the above referenced formula.

Figure 6: Printing Submissions – All (Bottom)

Docs/Links

☐ Paper Submission

| Submission ID: | 1318863 | TTB Formula ID: | 1576274 | Date Submitted: | 07-19-2011 10:46 AM |
| Status: | Withdrawn | | | | |

Submission Documents

TYPE	DESCRIPTION	INVALIDATED FILE	SIZE	DATE

Submission Links

SUBMISSION ID	DESCRIPTION	

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

Return

☐ Paper Submission

| Submission ID: | 1318863 | TTB Formula ID: | 1576274 | Date Submitted: | 07-19-2011 10:46 AM |
| Status: | Withdrawn | | | | |

Needs Correction Information

NEEDS CORRECTION REASON	REASON DESCRIPTION	ADDITIONAL DESCRIPTION	RESOLVED?

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

Unauthorized Users

☐ Paper Submission

| Submission ID: | 1318863 | TTB Formula ID: | 1576274 | Date Submitted: | 07-19-2011 10:46 AM |
| Status: | Withdrawn | | | | |

COLAs User ID	User Name
12263	KRISTOFER SPERRY

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

Figure 7: Printing Submissions – Current Tab

Print this page

Formulas Online

Uniform

Main

☐ Paper Submission

Submission ID:	1318863	TTB Formula ID:	1576274	Date Submitted:	07-19-2011 10:46 AM
Status:	Withdrawn			

◉ Create New Formula   ○ Supersede Existing Formula

TTB Formula ID: 1576274   Company Formula #: OH-S-999 - 12345
Company ID: Company Name:
OH-S-999   POM INC.

Commodity: Wine   Product Source: Domestic
Product Name: POM WINE

Class/Type: IMITATION WINE
Type Description: POM WINE

Contacts

Address Type	Name	Telephone	E-mail Address
Contact	Anna Sari	2024532000	Anna.Sari@ttb.gov

Entered by: Jane Smith   Submitted by: Jane Smith
Created Date: 07-19-2011 10:43 AM

Figure 8: Printing Submissions – Formula Summary

6. Select the **Print this page** button. The Print dialog displays. See Figure 1.

7. Select the **Print** button. The printable version of the submission is sent to the selected printer and printed.

8. Select the ⊠ in the upper right corner of the printable version of the submission to close the page.