



# **Munitions Response Site Prioritization Protocol**

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## **Module 2. Stakeholder Involvement**

April 2007

# Outline

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- Conducting Stakeholder Involvement
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# Introduction

- DoD understands that communication and cooperation with federal, state, and local regulatory agencies, American Indian and Alaskan Native Tribes, and other stakeholder organizations (referred to collectively as stakeholders) is fundamental to the success of the Protocol
- The Protocol requires Components to offer stakeholders opportunities to comment and participate in the application of the Protocol and sequencing recommendations



*Stakeholder Involvement*



# Protocol Stakeholders



# Protocol Requirements for Components

- Notify stakeholders of the opportunity to participate in the Protocol application
- Publish announcements to request involvement in the application of the Protocol and information pertinent to prioritization or sequencing
- Include a copy of all notices and announcements in the Munitions Response Site (MRS) Administrative Record, Information Repository, or project file
- Incorporate stakeholders' input in prioritization and sequencing decisions and include them in the Management Action Plan
- Include information influencing the priority or sequencing decision in the MRS Administrative Record, Information Repository, or project file
- Provide stakeholders with information on prioritization or sequencing changes and request their comments

See 32 CFR §179.5 for specific regulatory language



# Conducting Stakeholder Involvement

- Component representatives should –
  - ◆ Involve stakeholders as early as possible and throughout the process
  - ◆ Educate stakeholders on the Protocol and how to apply it
  - ◆ Request input from stakeholders in Protocol data collection efforts, application, prioritization, and sequencing
  - ◆ Include community organizations in event preparation
- An installation or property is encouraged to use its Restoration Advisory Board (RAB) or Technical Review Committee (TRC) as a mechanism to work with the local community during the prioritization process. RABs and TRCs –
  - ◆ Act as an information conduit between an installation or property and the community
  - ◆ Enable early and continuous flow of environmental restoration information among the affected community, DoD, and regulators





# Conducting Stakeholder Involvement (cont)

- Each installation or property is required to have a community relations plan
- The community relations plan –
  - ◆ Provides insight on community interest in the Protocol and its activities
  - ◆ Provides an analysis of past impacts of environmental restoration activities
  - ◆ Contains strategies for providing opportunities for community participation
  - ◆ Identifies appropriate mechanisms for disseminating information to the public (e.g., media publications, public meetings, websites)
- The community relations plan should be updated to address the Protocol, as appropriate



*RAB Meetings*



# What should be done if no one is interested?

- Fulfill obligations under the Protocol, including –
  - ◆ Publishing announcements in local community publications requesting information pertinent to prioritization or sequencing decisions
  - ◆ Placing records of the notification in the Administrative Record and information repository
- Contact previously-involved organizations by leveraging participant lists provided from earlier Protocol development efforts; these can be found at <https://www.denix.osd.mil/mmrp>
- Publicize the opportunity to participate in the Protocol's application





# When does stakeholder involvement end?

- During an MRS's annual review and if the sequencing changes, the Component will provide stakeholders with the reason for the change and request their review and comment
- Stakeholder involvement only ends when all the necessary munitions response actions have been completed at the MRS or if the MRS contains no known or suspected hazards



# Stakeholder Involvement

Questions?

