
SOCIAL SECURITY ADMINISTRATION

**Comprehensive Printing Program Plan
For Fiscal Years 2013 - 2015**

January 2012

COMPREHENSIVE PRINTING PROGRAM PLAN
TABLE OF CONTENTS

Part I – General

A. Agency Introduction	1
B. SSA Programs	2
C. Printing Function	3
D. Printing Environment.....	3
E. Printing Operation	3
F. Procedure for Notifying the Superintendent of Documents and Federal Depository Libraries.....	3
G. Printing Policies	4
H. Management Strategies and Tactical Planning	4
I. Agency Organizational Chart	5

Part II – Fiscal Year (FY) 2011 Activity Review, Accomplishments, and
FY 2012 Projected Activities

A. Printing Activities Review	6
B. Accomplishments	6-7
C. Projected Activities in FY 2012	7-8
D. Projected Activities for FY 2013 through FY 2015.....	8

Part III – Reports

A. Report Form Definitions	9-11
B. Printing Plant Report (Form JCP No. 1).....	12-13
C. Annual Plant Inventory (Form JCP No. 5).....	14-15
D. Identification of a Printing Environment (includes high speed duplicating equipment) (Format 1A).....	16-20

E. New Printing and Related Equipment Planned and/or Budgeted for in FY 2013 through FY 2015 (Format 1B).....	21-22
F. Printing Production/Procurement Activity for FY 2013 through FY 2015 (Format 2).....	23
G. Publishing and Distribution Activity for FY 2013 through FY 2015 (Format 3A)	24-26
H. Regional GPO Printing Requests Processed during FY 2011	27-28

PART 1 – GENERAL

A. Agency Introduction

The Commissioner directs the operation of the Social Security Administration (SSA). A Senate confirmed Deputy Commissioner and career Chief of Staff, Deputy Chief of Staff, Executive Secretary to the Commissioner, Chief Actuary, General Counsel, Inspector General, and nine Deputy Commissioners, assist him organizationally. Regional Commissioners, who are responsible for directing the activities within their geographical area, head each of SSA's ten regional offices (RO). We included an SSA organizational chart on page 5 of this report.

SSA has centralized program management and a decentralized, nationwide network of ROs overseeing approximately 1,260 field offices, 54 area director offices, 37 teleservice centers, eight program service centers. Our ten Regional Chief Administrative Law Judges, under the Office of Disability Adjudication and Review (ODAR), oversee SSA's 162 hearing offices, seven satellite hearing offices, five national hearing centers, and one national case assistance center. We employ approximately 65,000 employees who serve almost 60 million beneficiaries and more than 158 million Social Security taxpayers.

During fiscal year (FY) 2011, we paid over \$770 billion to beneficiaries and Supplemental Security Income (SSI) recipients and posted 216 million wage reports. The agency also responded to over 62 million inquiries via its toll free number, issued 16.4 million new and replacement Social Security number (SSN) cards, and served 45 million visitors to our field offices.

SSA Headquarters in Baltimore, Maryland includes staff offices, the National Computer Center, disability claims operations, earnings records maintenance, and foreign claims operations. We operate data operations centers in Wilkes-Barre, Pennsylvania and Durham, North Carolina that convert data from source documents, such as W-2 forms, for electronic data processing.

Our processing centers are located in Jamaica, New York; Philadelphia, Pennsylvania; Birmingham, Alabama; Chicago, Illinois; Kansas City, Missouri; Richmond, California and two offices in Baltimore, MD. These facilities certify benefit payments to the Treasury Department's regional financial centers, maintain beneficiary records, process selected categories of claims, collect debts, and provide a wide range of services to people on the benefit rolls.

ODAR administers the hearings and appeals process. In FY 2011, they issued more than 795,000 decisions at the hearing level, while the Appeals Council rendered almost 127,000 final decisions. State and territorial agencies, known as Disability Determination Services, support SSA in making determinations on 3,390,936 initial disability applications, in addition to reconsiderations and continuing disability reviews conducted each year in accordance with regulations and guidelines.

B. SSA's Programs

We administer the Old-Age, Survivors and Disability Insurance (OASDI) and SSI programs and the Special Benefits for Certain World War II Veterans. OASDI is commonly known as "Social Security." It provides comprehensive protection against the loss of earnings due to retirement, disability, or death. Payroll taxes paid by workers and their employers and by self-employed individuals finance the monthly cash payments Social Security beneficiaries receive.

Old Age/Survivor's Insurance

The agency pays old-age insurance benefits to retired workers and eligible members of their families, including certain divorced spouses and adult children if they became disabled before age 22. Survivors insurance provides monthly benefits for widows or widowers, including surviving divorced spouses under certain circumstances, minor children of a deceased insured worker, and the adult unmarried children of a deceased worker, if they became disabled before age 22. It also provides for disabled widows or widowers under certain circumstances.

Disability Insurance

Disability benefits provide a continuing income base for workers with disabilities and eligible members of their families, including adult children, if they became disabled before age 22. Approximately ninety-one percent of persons aged 21-64 who worked in covered employment in 2010 can count on monthly cash benefits if they suffer a severe and prolonged disability.

SSI Program

SSI is a means-tested program for people who are aged, blind, or disabled. During FY 2011, the SSI program paid monthly cash benefits and provided Medicaid coverage to recipients who have limited income and resources and are aged, blind, or disabled (including children under the age of 18). General tax revenues, not the Social Security trust fund, finance SSI benefits. The definitions of disability and blindness used in the SSI program are the same as those used in the Social Security Disability Insurance program. The Federal benefit rate and eligibility requirements are uniform nationwide.

Special Benefits for Certain WWII Veterans

We administer Special Benefits for Certain World War II Veterans. This means-tested program provides benefits to individuals who served in the organized military of the Philippines or were members of the U.S. military during World War II for each month they reside outside the United States. General tax revenues finance these benefits.

C. Printing Function

The agency has a centralized Headquarters operation that consists of administrative and policy offices, a centralized electronic data processing operation, and central forms, publications, and duplicating management operations. Within SSA, the Office of Publications Management (OPUM), in the Office of Communications (OCOMM), serves as the central printing and publications management organization, overseeing the use of printing and printing/duplicating equipment. OPUM reviews and processes requests for printing and printing/duplicating equipment, assuring adherence to established standards, and ensuring components obtain appropriate clearances.

D. Printing Environment

SSA utilizes a centralized reprographic program for all duplicating equipment throughout the agency. We also maintain an in-house, staffed duplicating center and a Print Mail Facility that produces agency reports, notice reprints, and SSN cards for the public. The agency's eight program service centers also produce notices to the public and programmatic output for claims processing.

E. Printing Operation

In addition to overseeing the agency's duplicating center, SSA directs a comprehensive printing and publications management program and develops pertinent policies, standards, and procedures for the agency's forms and publications management, printing, reprographics, mail, and distribution. The Joint Committee on Printing's (JCP) regulations, the Government Printing Office's (GPO) policies, and the agency's internal procedures govern our reprographic and printing operation.

F. Procedure for Notifying the Superintendent of Documents and Federal Depository Libraries

We follow the procedures contained in GPO Circular Letter 274 (October 8, 1986) to notify the Superintendent of Documents of the intent to publish. We complete a GPO Form 3868, Notification of Intent to Publish, for each publication printed, unless it is intended for administrative or operational use. The Superintendent of Documents uses the information on the form to determine the quantity requirements of the Depository Library Program and to determine whether to include the publication on the Documents Sales Program. We have no user fee programs.

G. Printing Policies

We rely on the private sector through GPO for printing production. In Headquarters, we use our in-house duplicating plant to produce short-run, quick turnaround printing of sensitive or time-critical printed materials.

Printing contributes to fulfilling our mission by ensuring information is available to the public/users in a timely and efficient manner. SSA Headquarters procures the majority of print material through GPO Headquarters in Washington, D.C. Our internal duplicating plant responds to sensitive and time critical jobs the agency cannot contract. SSA ROs procure print material through GPO's Regional Printing Procurement Offices or use internal duplicating equipment.

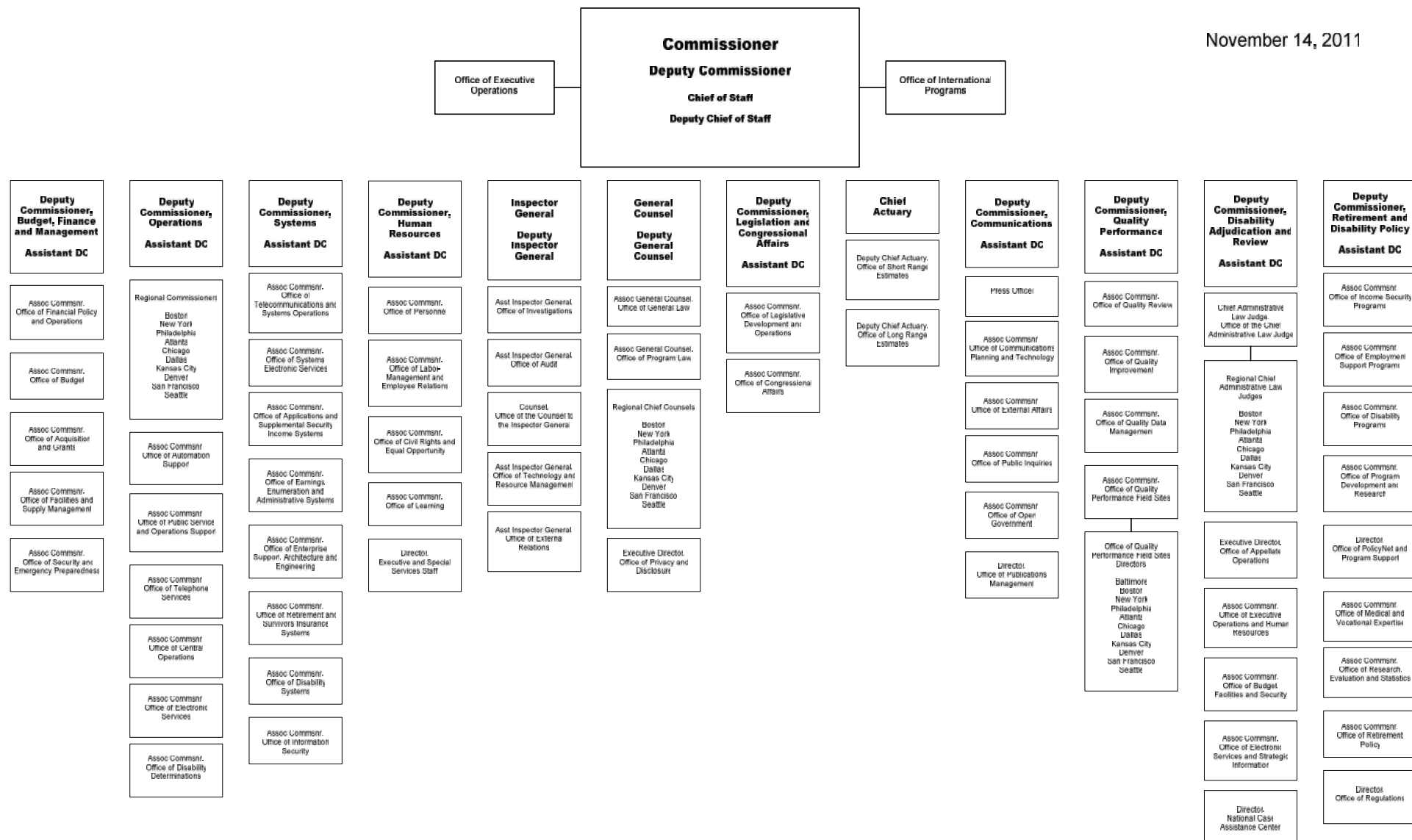
H. Management Strategies and Tactical Planning

In the event of new legislation or a new directive, OPUM initiates project alternatives, project development, production timelines, and contingency planning to fulfill our customers' needs and expectations.

OPUM supports the agency by providing duplicating, printing procurement, and the production and delivery of forms, notices, and publications. OPUM coordinates all aspects of our customers' jobs, using the most innovative, cost effective, and efficient technology available.

SOCIAL SECURITY ADMINISTRATION

November 14, 2011



PART II – FISCAL YEAR (FY) 2011 ACTIVITY REVIEW, ACCOMPLISHMENTS,
AND FY 2012 PROJECTED ACTIVITIES

A. Printing Activities Review

Outside contractors fulfill the majority of our printing needs. We produce and publish numerous documents yearly through GPO for both internal and external use. In FY 2011, OPUM administered 49 term printing contracts and processed 2,239 Print Orders (GPO Form 2511), totaling approximately 1.7 billion units of printed material, at a cost of approximately \$26.6 million. In FY 2011, OPUM processed 174 Printing and Binding Requisitions (Standard Form 1) to fulfill requests for one-time printing needs, yielding 28 million units of printed material, at a cost of approximately \$1.4 million. OPUM also processed nine Simplified Purchase Agreement requests, producing over 18,000 of printed material at an estimated cost of \$2,000. Our ROs reported total purchases of \$86,279 during FY 2011 for printed materials obtained through regional GPO offices.

Our centralized computer operations in Baltimore, MD and Durham, NC maintain beneficiary records and supply information to the Department of the Treasury to produce monthly payments to beneficiaries and recipients. These operations also generate and mail some individualized notices to beneficiaries and recipients.

The internal reprographic program is a high volume activity throughout the agency. In FY 2011, we managed over 5,000 duplicators/photocopiers (low, medium, and high volume equipment) nationwide, producing an estimated 630 million units.

In addition, SSA Headquarters maintains an in-house duplicating center that uses high speed duplicating machines for sensitive and time-critical or otherwise non-procurable jobs. In FY 2011, our duplicating center produced 9,377,869 printing units.

B. Major Accomplishments in FY 2011

In support of the Medicare Prescription Drug, Improvement, and Modernization Act of 2003 (MMA), we printed and mailed the following MMA-related notices:

- 2,235,327 New Attainer
- 9,718 Subsidy Changing Event
- 2,930,620 Subsidy Determination
- 838,622 Acknowledgements
- 331,667 Medicare Prescription Drug Plan Cost (SSA-1020) applications requested from our Public Information Request system
- 216,487 Redetermination Applications (SSA-1026)
- 10.4 million public information leaflets and fact sheets

In an effort to reduce printing costs, OPUM collaborated with the Office of Research, Evaluation, and Statistics (ORES) to include a survey with the FY 2011 edition of the Annual Statistical Supplement. The survey asked the readers' preference of viewing a publication online or as hard copy. The survey results indicated we should continue to print the publication. OPUM and ORES plan to conduct future surveys to monitor the public's preference.

As the result of a 2009 American Council for the Blind (ACB) court order, the agency procured over 20,000 ACB-related posters and notices at a cost of approximately \$30,000. In addition, SSA made all electronic forms on the Internet accessible to visually impaired citizens and we are currently working to make all Intranet forms accessible for visually impaired employees at SSA.

OPUM, through the Government Printing Office, established a new banners contract used to support the agency's campaigns to promote online services to the public. Previously, OPUM procured banners on a one-time bid basis. The new banners contract contained a wide range of specifications, allowing OPUM to procure a variety of banner options and save the agency approximately \$100,000 each year.

OPUM also procured orders for the following high priority workloads:

- 45,954,954 Title II COLA Notices
- 9,264,590 Title XVI COLA Notices
- 57,530,098 1099/1042 Social Security Benefit Statements
- 315,595 "Beneficiary Identification Code T" (BIC T) Notices to determine age eligibility

To conserve staff resources and reduce contractor unit costs, OPUM staff also merged six new notice workloads into existing SSA/GPO contracts.

C. Projected Activities in FY 2012

To improve the agency's Continuing Disability Review process, we will incorporate an Electronic Continuing Disability Review (eCDR) notice into our Medicare Notice contract. eCDR will allow the agency to process disability reviews more efficiently while significantly reducing the amount of paper used in the process. SSA completed the validation and preparation for this workload and we expect to commence the eCDR production in February 2012.

We will begin production for the 'My Social Security' notice workload. This contract will provide recipients with a notice containing a personal identification number and password that will allow access to their beneficiary information online. The contract will commence in July 2012 and produce an estimated 20 million notices in the first year of production.

OPUM has made great strides in adhering to the Federal Government's initiative of exploring environmentally friendly resources. After researching the advantages and cost of recycled paper with various manufacturers, OPUM implemented the usage of 100 percent recycled paper into our cut sheet forms contract. Starting in FY 2012, we expect to order approximately 5 million forms printed on this paper stock.

The agency anticipates additional ACB and Medicare-related workloads for FY 2012, though we cannot confirm these printing requirements at this time.

D. Projected Activities for FY 2013 through FY 2015

Following is a summary of each activity, with detailed reports on pages 21-26.

We project new printing and related equipment planned costs as follows:
FY 2013 - \$808,000; FY 2014 - \$616,000; and FY 2015 - \$1,166,000.

We anticipate the number of jobs for all of SSA's printing production/procurement activity to be 5,126 in FY 2013, with an estimated cost of \$39,579,800. During FY 2014, we estimate 5,138 jobs, totaling \$40,728,700 and in FY 2015, 5,215 jobs totaling \$41,883,050.

We expect 2,038 jobs for our publishing and distribution activity in FY 2013. In FY 2014, this number increases to 2,120 and decreases in FY 2015 to 2,111.

Budgetary constraints may force us to defer some of our planned procurements identified on pages 21-26. Printing projections may also change depending on legislative, programmatic, and Administration initiatives.

PART III – REPORT FORM DEFINITIONS

JCP Form No. 1 – Annual Printing Plant Report

This report summarizes all work completed (including cost and production information) and lists the “reportable jobs” run by each printing plant in the prior fiscal year. The term “printing” includes the processes of composition, platemaking, presswork, and binding. “Reportable jobs” are those exceeding 5,000 production units of any one page and/or work exceeding 25,000 production units in the aggregate of multiple pages. They are listed individually by title, quantity (pages and copies), date, and the equipment used to process the job.

*JCP Form No. 2 – Commercial Printing Report

This is a semi-annual report covering all GPO-approved transactions concerning composition, printing, binding, and blank-book work procured directly from commercial sources; i.e., the job was not processed through GPO.

JCP Form No. 5 – Annual Plant Inventories

We submit inventories of equipment of all printing plants on this form, so that all printing, binding, and related or auxiliary equipment is listed, showing make, condition, age, serial number, model, and size.

*JCP Form No. 6 – Stored Equipment

This report covers all printing, binding, and related or auxiliary equipment in storage in depots, warehouses, etc.

*JCP Form No. 7 – Excess Equipment

This form reports the disposal of excess printing equipment. Equipment used in an authorized printing plant may be disposed of in accordance with existing Government surplus property disposal procedures. We report equipment disposals to the Committee within 30 days after completion of the disposal action.

*SSA has a negative report for JCP Form No. 2 – Commercial Printing Report, JCP Form No. 6 – Stored Equipment, and JCP Form No. 7 – Excess Equipment.

Format 1A – Identification of a “Printing Environment”

Using Format 1A, we identify all “printing environments” and provide a description of the equipment used. For this plan, a printing environment is any place or location performing printing and related services and includes the facility, staff, and equipment involved. It covers typesetting; bindery, including electronic publishing systems; laser printers used in conjunction with typesetting; electronic printing; and information dissemination; and all in-house duplicating facilities and staffed copy centers that employ high-speed equipment (a duplicating machine that produces 100 copies or more per minute).

Format 1B – New Printing and Related Equipment Planned and/or Budgeted for in FYs 2013 through 2015

This form describes any proposed and/or budgeted new equipment intended for purchase and installation in a print location or which, upon acquisition, establishes a new print location.

Format 2 – Printing Production/Procurement Activity for FYs 2013 through 2015

Offices outside Headquarters requiring printing services complete this form. Offices are to submit the number of jobs only and the total estimated cost for FYs 2013, 2014, and 2015. We complete Format 2 for all Headquarters components, basing projections on FY 2010 statistics with percentage increases determined by historical patterns.

Format 3A – Publishing and Distribution Activity for FYs 2013 through 2015

This form projects the number and types of print jobs and the distribution methods for each FY. We report the number of print jobs, not the number of copies. For example, printing 500,000 copies of a given publication would be one publication. Distribution might include contractor distribution, in-house distribution by the agency’s mailroom, or component distribution.

**Format 3B – Private Sector Publishing Report for FYs 2013 through 2015

This form identifies all publications (e.g., books, monographs, pamphlets, etc.) for which the organization intends to use a private sector publisher (e.g., publishing a book through Harvard Press, etc.).

** Report Format 3B is not included in this report since the agency has no plans for Private Sector publishing activities for FYs 2013 through 2015, at this time.

***Format 3C – Technical and Scientific Journals Publishing Activity for FYs 2013 through 2015

This form identifies the number of articles the organization plans to publish in private (non-Government) technical or scientific journals, magazines, etc., for FYs 2013 through 2015.

Format 4 – Regional GPO Printing Request during FY 2011

This form lists all regional office printing purchases made during the prior fiscal year.

*** Report Format 3C is not included in this report since the agency has no plans for Technical and Scientific publishing activities for FYs 2013 through 2015, at this time.

PRINTING PLANT REPORT

JCP Form No. 1 (REV. 3-71)

Department headquarters shall submit two copies of this report to the Joint Committee on Printing within 30 days after the close of each of the first three fiscal quarters. The last fiscal quarter report shall be forwarded to the committee in duplicate not later than August 31.

DEPARTMENT OR AGENCY	NAME AND LOCATION OF PLANT (STATE, CITY, and STREET)	JCP AUTHORIZATION NO.	FOR PERIOD ENDED
Social Security Administration	6401 Security Boulevard, Baltimore, MD 21235	8526	9/30/2011

PART I. - COST INFORMATION (FOR FISCAL YEAR ONLY)

ITEM	ALL PRINTING EXCEPT COMPOSITION ¹ (COL. A)	COMPOSITION ALL TYPES ² (COL. B)	OPERATIONS OTHER THAN PRINTING ³ (COL. C)
Total salaries of all personnel including supervisory directly engaged in the operation of plant (including overtime, annual and sick leave)	Omit Cents \$979,499.00	Omit Cents	Omit Cents
Cost of paper, ink, chemicals, negatives, plates, etc., used during report period	\$166,286.00		
Depreciation of equipment (1% per month of original cost until fully depreciated)	\$21,188.00		
Amount spent for repairs and maintenance			
Allowance for space occupied (whether Government-owned or rented), utilities, etc. (14.5 cents per month per square foot of total space occupied)	\$26,269.00		
Amount spent for rental of equipment			
Total cost (Use Col. A total from this line to compute cost per 1,000 units)	\$1,193,242.00	\$0.00	\$0.00
Total cost of printing including composition (Col. A + Col. B)		\$1,193,242.00	XXXXXXXXXX

¹ Include in Column A cost of all offset camera work, negative work, imposition, platemaking, duplicating, presswork, scoring, perforating, numbering, folding, collating, gathering, drilling, punching, stitching, sewing, inserting, tipping, padding, trimming, tying, wrapping, and all other operations necessary to complete printing or binding product.

² Include in Column B cost of all composition produced by plant.

³ Include in Column C cost of all operations not involving printing (Col. A) and composition (Col. B). Costs to be included in Column C will include, but not be restricted to, addressing, distribution, camera work (other than lithographic), photostating, ozalid, B/W, etc.

PART II. - PRODUCTION INFORMATION

	PRESSWORK	UNITS PER PRESS INSPECTION (COL. D)	NUMBER OF PRESSES IN EACH CATEGORY REPORTED (COL. E)	NUMBER OF STENCILS, MASTERS, PLATES, OR FORMS (COL. F)	TOTAL UNITS PRODUCED, EXCLUDING OVERRUNS (COL. G)	
OFFSET (include mimeograph and spirit)	11" x 17" or less (maximum image 10 3/4" x 14")	1				
	11" x 17" or less, tandem (maximum image 10 3/4" x 14 1/4")	2				
	11" x 17" (image larger than 10 3/4" x 14 1/4")	2				
	14" x 20", and 15" x 18"	2				
	11" x 17" tandem (image larger than 10 3/4" x 14 1/4")	4				
	17" x 22" and 19" x 25"	4				
	22" x 29"	6				
	22" x 34"	8				
	23" x 36"	8				
	23" x 36" perfecting	16				
	34" x 44"	16				
	Other (specify)					
	Duplicating					9,377,869
	Total units produced by offset this fiscal quarter		XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	
LETTER PRESS	Under 10 1/2" x 16"					
	Other (specify)					
	Total units produced by letterpress this fiscal quarter		XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	
Total units produced in plant this fiscal quarter		XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	2,925,469	
NOTE: Complete this block only on last fiscal quarter report						
Total units produced in plant this fiscal year		XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	9,377,869	
Cost per 1,000 units (total cost of printing, excluding composition, part I, col. A, divided by total production units produced in the plant. Drop last 3 digits of Col. G when computing cost per 1,000 units).					\$127.24	
PREPARED BY (Person in charge of plant)				DATE SUBMITTED		

[Handwritten signature]

[Handwritten date: 11/2/11]

PART III-LIST OF REPORTABLE JOBS RUN DURING THE PERIOD*

*Report only those jobs which exceed the quantity of production units, by press production unit size, as shown below:		Unit Size**		Unit Size**	
Press Production Unit Size	Production Units	11" x 17" or less (maximum image 10 3/4" x 14 1/4")	1	22" x 29"	6
Less than 4 units	25,000	11" x 17" or less, tandem (maximum image 10 3/4" x 14 1/4")	2	22" x 34"	8
4 units	60,000	11" x 17" (image larger than 10 3/4" x 14 1/4")	2	23" x 36"	8
6 units	90,000	14" x 20"	2	25" x 38"	10
8 units	120,000	15" x 18"	2	23" x 36" perfecting	16
16 units	240,000	11" x 17" tandem (image larger than 10 3/4" x 14 1/4")	4	34" x 44"	16
Over 16 units	No listing required	17" x 22"	4	45" x 48"	24
		19" x 25"	4	42" x 58"	28
				48" x 54"	30

TITLE OF PUBLICATION OR FORM (1)	NUMBER OF PAGES IN PUBLICATION OR FORM (2)	NUMBER OF COPIES REQUIRED OF EACH PAGE IN COLUMN 2 (3)	FINISHED PRINTED PAGE SIZE (4)	UNIT SIZE OF PRESS ON WHICH PRODUCED** (5)	PRESS RUN REQUIRED TO COMPLETE JOB EXCLUSIVE OF OVERRUNS, SPOILAGE, ETC. (6)	TOTAL PRODUCTION UNITS - COLUMN (5) MULTIPLIED BY COLUMN (6) (7)	PROCESS M - Mimeo O - Offset L - Letter Press S - Spirit (8)
October 2010							
Tab's For Work Plan Binders	1600	200	8 1/2" x 11"	N/A	N/A	320,000	
November 2010							
SSA Performance and Accountability Report	218	700	8 1/2" x 11"	N/A	N/A	152,000	
Third Annual Federal Hispanic Career Advancement Summit	64	1,000	8 1/2" x 11"	N/A	N/A	64,000	
December 2010 January 2011							
N/A							
February 2011							
SSA Performance Plan	84	300	8 1/2" x 11"	N/A	N/A	25,200	
Medical Handbook	700	36	8 1/2" x 11"	N/A	N/A	25,200	
Sacramento Card Center Cards	2	12,600	8 1/2" x 11"	N/A	N/A	25,200	
March 2011							
Phoenix Card Center Cards	2	13,000	8 1/2" x 11"	N/A	N/A	26,000	
April 2011							
N/A							
May 2011							
Summary Of The 2011 Annual Reports (Social Security Medicare)	16	3,100	8 1/2" x 11"	N/A	N/A	49,600	
2011 Medicare Trustees Report (HHS/SMI)	286	3,100	8 1/2" x 11"	N/A	N/A	886,600	
2011 OASDI Trustees Report	243	1,640	8 1/2" x 11"	N/A	N/A	398,520	
Annual Report Of The Supplement Security Income Program	165	400	8 1/2" x 11"	N/A	N/A	66,000	
June 2011							
N/A							
July 2011							
VA - HYI Student Business Cards	1,350	50	8 1/2" x 11"	N/A	N/A	67,500	
August 2011							
N/A							
September 2011							
Fourth Annual Federal Hispanic Career Advancement Summit	80	850	8 1/2" x 11"	N/A	N/A	68,000	
NOTE: All workloads shown above were printed using duplicating equipment.							
TOTAL						2,173,820	XXXXXXXX

ANNUAL PLANT INVENTORY

JCP Form No. 5 (REV. 5-65)

Department headquarters shall submit one copy to the JOINT COMMITTEE ON PRINTING within 60 days after the close of each fiscal year. List all printing, binding, and related or auxiliary equipment in the plant. Use additional sheets if necessary.

THIS FORM IS FOR THE USE OF ALL AUTHORIZED PRINTING PLANTS

DEPARTMENT OR AGENCY	NAME AND LOCATION OF PLANT			JCP AUTHORIZATION NO. ESTABLISHING PLANT	FOR PERIOD ENDED
Social Security Administration	6401 SECURITY BLVD., BALTIMORE, MD 21235			8526	9/30/2011
DESCRIPTION Group and identify by type of machinery in the following order: Composing, platemaking, printing presses, binding, and related equipment	AGE	CONDITION*	SERIAL NO.	SIZE	MODEL
CHALLENGE DRILL	4	E	75272	N/A	MS-5-A
CHALLENGE DRILL	4	E	75273	N/A	MS-5-A
CHALLENGE CUTTER	approx 35	G	10778	N/A	MCPB
COUNTING SCALE	3	E	C07100110	N/A	VW-330A-C
COUNTING SCALE	3	E	C07100109	N/A	VW-330A-C
COUNTING SCALE	3	E	C07100130	N/A	VW-330A-C
COUNTING SCALE	3	E	C07100138	N/A	VW-330A-C
FELLOWES PAPER SHREDDER	7	E	38225	N/A	220CC
OCE' 2110 HIGH SPEED DUPLICATOR	6	E	236401101	N/A	BP 2110
OCE' 2110 HIGH SPEED DUPLICATOR	6	E	236401235	N/A	BP 2110
XEROX WIDE FORMAT (Engineering Machine - Enlarger)	1	E	716573	N/A	6622
XEROX DIGITAL COLOR PRESS 700	1	E	MAV107654N	N/A	700
XEROX DIGITAL COLOR PRESS 700 FIERY EX700 #5	1	E	TBA-352501	N/A	EX700
RICOH COLOR COPIER	1	E	M8795500049	N/A	PRO / C-900
OCE' 2110 HIGH SPEED DUPLICATOR	4	E	21101212	N/A	2110
OCE' 2110 HIGH SPEED DUPLICATOR	4	E	21101333	N/A	2110
OCE' 2110 HIGH SPEED DUPLICATOR	4	E	21101328	N/A	2110
XEROX DOCUCOLOR 8002 #1	1	E	XBN-788632	N/A	8002
XEROX DOCUCOLOR Fiery EX8002 #1	1	E	XAF-297302	N/A	EX8002
XEROX DOCUCOLOR 1000	1	E	WXP-007543	N/A	1000
XEROX DOCUCOLOR Fiery CP1000 #2	1	E	XDA-302364	N/A	CP1000
XEROX DOCUCOLOR 8002 #3	1	E	XBN-787633	N/A	8002
XEROX DOCUCOLOR Fiery EX8002 #3	1	E	XAF-297217	N/A	EX8002
XEROX NUVERA - P120	6	E	KRD-568552	N/A	NUVERA 120
XEROX DIGIPATH (for DocuTech 6100)	9	E	UW7001670	N/A	SERIES 2000
OCE' 6160 HIGH SPEED DUPLICATOR	2	E	600101659	N/A	VarioPrint 6160
OCE' 500 COLOR PLOTTER	4	E	14580	N/A	TCS-500
OCE' 650 COLOR COPIER	3	E	A03UW10000174	N/A	CS 650
CANNON IMAGE-RUNNER COPIER	5	E	SLQ26378	N/A	5570
FELLOWES PAPER SHREDDER (POWERSHRED)	4	E	CRC-38485	N/A	C-480C
COLEMAN COMPRESSOR	7	E	B25311008	N/A	CL0602712
CHALLENGE SPINDLE DRILL (3H3D)	1	E	105517	N/A	CMC-391-11D
STITCH AND FOLD BOOKLET MAKER (MBM)	1	E	4332	N/A	B2000
STITCH AND FOLD TRIMMER (MBM)	1	E	T-4157	N/A	TRIMMER
STITCH AND FOLD BOOKLET MAKER (MBM)	0	E	11019B2	N/A	B2000
STITCH AND FOLD TRIMMER (MBM)	0	E	11009TM	N/A	TRIMMER
CHALLENGE SPINDLE DRILL (EH-3)	0	E	105517	N/A	CMC-391-11D
FELLOWES PAPER SHREDDER (C380C)	0	E	310074360	N/A	HSM-386.2
SIGNATURE			OFFICIAL TITLE		DATE SUBMITTED
<i>[Signature]</i>			Director, Center for Mail Braille, and Duplicating		10/26/11

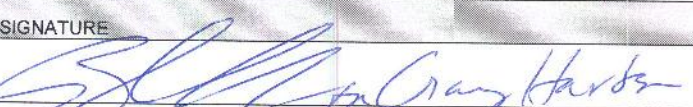
*Condition: N=new; E=excellent; G=good; F=fair; P=poor; U=unserviceable.

ANNUAL PLANT INVENTORY

JCP Form No. 5 (REV. 5-65)

Department headquarters shall submit one copy to the JOINT COMMITTEE ON PRINTING within 60 days after the close of each fiscal year. List all printing, binding, and related or auxiliary equipment in the plant. Use additional sheets if necessary.

THIS FORM IS FOR THE USE OF ALL AUTHORIZED PRINTING PLANTS

DEPARTMENT OR AGENCY	NAME AND LOCATION OF PLANT				JCP AUTHORIZATION NO. ESTABLISHING PLANT	FOR PERIOD ENDED
SOCIAL SECURITY ADMINISTRATION	6401 SECURITY BLVD. BALTIMORE MARYLAND 21235				8526	9/30/2011
DESCRIPTION Group and identify by type of machinery in the following order: Composing, platemaking, printing presses, binding, and related equipment	AGE	CONDITION*	SERIAL NO.	SIZE	MODEL	
WESCO (SPARTIN SR.) HAND TRUCK	4	E	NONE	N/A	SPTN-T18PE-SR	
WESCO (ECONOMY) PALLET JACK	4	E	07061444-7/037	N/A	272660	
WESCO (ECONOMY) PALLET JACK	4	E	07061444-7/039	N/A	272660	
CLARK JACK	23	F	4659506930 FB	N/A	60-E	
CLARK JACK	23	F	4659496930 FB	N/A	60-E	
RAYMOND FORKLIFT	33	F	0207713237	N/A	20-R-30 TN	
INTERLAKE BOOK STITCHER	28	F	6619	N/A	S-3-A	
INTERLAKE BOOK STITCHER	28	F	5141	N/A	S-3-A	
INTERLAKE BOOK STITCHER	28	F	6618	N/A	S-3-A	
SYNTRON PAPER JOGGER	17	E	P-80510	N/A	J-1-A	
CHALLENGE PAPER JOGGER	2	E	SERIES-A	N/A	HANDY-JOG	
CHALLENGE PAPER JOGGER	2	E	SERIES-A	N/A	HANDY-JOG	
CHALLENGE PADDING PRESS	13	G	2816778	N/A	5603	
CHALLENGE PAPER JOGGER	18	E	3904	N/A	NONE	
CHALLENGE PAPER JOGGER	18	E	3910	N/A	NONE	
GBC BINDING SYSTEM (ELECTRIC)	17	G	G100643	N/A	111-PM-3	
GBC BINDER (MANUAL)	17	G	GG02016	N/A	16-DB-2	
GBC BINDER (MANUAL)	17	G	GG02012	N/A	16-DB-2	
GBC COMBBINDER (MANUAL)	2	E	9802415	N/A	240-HB	
GBC H700 PRO LAMINATOR	5	E	TC02609G	N/A	H-700 PRO	
GBC COMBBINDER (MANUAL)	2	E	9802416	N/A	240-HB	
GBC 4500 LAMINATOR	9	E	OAP-9243	N/A	GBC4500	
GBC PB 2600	11	G	NG-02108	N/A	PB-2600-D	
GBC PB 2600	11	G	NH-01475	N/A	PB-2600-D	
DUPLO PERFECT BINDER	4	E	70500294	N/A	DPB500	
GBC COMBBINDER	2	E	9802409	N/A	240-HB	
GBC DOCUBIND BINDING SYSTEM	9	E	OHO-3241	N/A	P-300	
GBC DOCUBIND BINDING SYSTEM	9	E	OHO-5168	N/A	P-300	
GBC DOCUBIND BINDING SYSTEM	9	E	OHO-3243	N/A	P-300	
MAGNA PUNCH	8	E	P-136903	N/A	MAGNA	
STITCH AND FOLD	7	E	2383	N/A	B-2000-A	
FASTBACK TAPE BINDER	7	E	14817	N/A	15-XS	
FASTBACK TAPE BINDER	9	E	13447	N/A	15-XS	
GBC H700 PRO LAMINATOR	6	E	RH-00859-G	N/A	H-700 PRO	
GBC H700 PRO LAMINATOR	6	E	RC-00098-G	N/A	H-700 PRO	
RHINO-TUFF COMB PUNCH	6	E	HD 31171	N/A	HD 7000	
ULTRA PAD PADDING PRESS	6	E	NONE	N/A	NONE	
CHALLENGE CUTTER	6	E	06247	N/A	370XG	
RHINO-TUFF COMB PUNCH	5	E	HD 68077	N/A	HD 6500	
CHALLENGE PADDING PRESS	5	E	None	N/A	5603	
CHALLENGE PADDING PRESS	5	E	None	N/A	5603	
STITCH AND FOLD (MBM)	5	E	4091	N/A	B2000A	
HORIZON (STANDARD) PAPER FOLDER	4	E	035070	N/A	PF330	
HORIZON (STANDARD) PAPER FOLDER	4	E	016084	N/A	PF-P330	
ISP BOOK STITCHER	4	E	42209	N/A	S-3-A I	
GBC QUANTUM PUNCH	4	E	RC-04956E	N/A	P-70ix	
RHINO-TUFF COMB PUNCH	2	E	BR 71022	N/A	HD-7100	
RHINO-TUFF COMB PUNCH	2	E	BR 71020	N/A	HD-7100	
RHINO-TUFF COMB PUNCH	2	E	BR 71021	N/A	HD-7100	
BAUM FOLDER	10	G	014SI0276	N/A	714XL	
XEROX STITCH AND FOLD	13	G	H7L-001255	N/A	ASF-135	
SIGNATURE		OFFICIAL TITLE			DATE SUBMITTED	
		Director, Center for Mail Braille, and Duplicating			10/26/11	

*Condition: N=new; E=excellent; G=good; F=fair; P=poor; U=unserviceable.

IDENTIFICATION OF A "PRINTING ENVIRONMENT"

RESPONSIBLE COMPONENT EQUIPMENT LOCATION	TYPE OF PRINTING OR RELATED SERVICE PERFORMED	DESCRIPTION OF EQUIPMENT	YEAR ACQUIRED
Headquarter's, Office of Systems, 1-P-20 Operations Bldg.	Programmer Sysout and Non Report Print	2 IBM 3900 Printer Systems	1996
Headquarter's, Office of Systems, National Computer Center, Print Mail Facility	Printing of Social Security Cards	1 Kodak VL2000 Printer	2009
Headquarter's, Office of Systems, National Computer Center, Print Mail Facility	Notices to the Public Notices Reprints to the Public	2 Oce' Page Stream 500 Printer Systems Lexmark T644 Duplex Printer	1998 2009
Headquarter's, Office of Systems, Security West Building	Disability Notices to the Public (Domestic and Intl.) Preprinted Forms and Computer Sysout Notice Reprints On-line Notice Retrieval System Notice Reprints	1 HP 9050 DN AFP Duplex Printer 1 HP 9050 DN AFP Duplex Printer 1 IBM 2090ES AFP Duplex Printer	2009 2009 2005
Headquarter's, Office of Systems, National Computer Center, 4th Floor Validation/Support	Notices to the Public	1 HP 9050 DN AFP Duplex Printer	2009
Office of Systems, Northeastern Program Service Center 65-10 Jamaica Ave. Jamaica NY 11432	Notices to the Public and Programmatic Output for Claims Processing	2 HP 9050 DN AFP Duplex Printer	2009
Office of Systems, Mid-Atlantic Program Service Center 200 Spring Garden St. Philadelphia, PA 19123	Notices to the Public and Programmatic Output for Claims Processing	2 HP 9050 DN AFP Duplex Printers	2009
Office of Systems, Southeastern Program Service Center 1201 12th Ave. Birmingham, AL 35283	Notices to the Public and Programmatic Output for Claims Processing	2 HP 9050 DN AFP Duplex Printers	2009
Office of Systems, Great Lakes Program Service Center 600 West Madison St. Chicago, IL 60606	Notices to the Public and Programmatic Output for Claims Processing	2 HP 9050 DN AFP Duplex Printers	2009
Office of Systems, Western Program Service Center 1221 Nevin Ave. Richmond, CA 94802	Notices to the Public and Programmatic Output for Claims Processing	2 HP 9050 DN AFP Duplex Printers	2009

RESPONSIBLE COMPONENT EQUIPMENT LOCATION	TYPE OF PRINTING OR RELATED SERVICE PERFORMED	DESCRIPTION OF EQUIPMENT	YEAR ACQUIRED
Office of Systems, Mid America Program Service Center 601 E. 12th St. Kansas City, MO 64106	Notices to the Public and Programmatic Output for Claims Processing	2 HP 9050 DN AFP Duplex Printers	2009
Durham Support Center 3604 Hopson Rd. Durham, NC 27709	Printing of Social Security Cards	1 Kodak VL2000 Printer	2009
New York RO/Northeastern Program Service Center 26 Federal Plaza New York, NY 10278	Copying and printing floorplans, regional notifications, training.	3 Oce Color Wave 300 Photocopiers Xerox 6279 Wide Format Digital Printer HP Large Format Printer	2010 2009 Unknown
Atlanta RO/Southeastern Program Service Center 1201 12th Ave. Birmingham, AL 35283	Paper Drills (drills holes)	Challenge MS-5	2005
Southeastern Program Service Center 1201 12th Ave. Birmingham, AL 35283	Paper Cutter (cuts paper) Paper Stitcher (staples/stitches stacks of paper)	Challenge MCPB-305 Acme S3A	1985 1985
Chicago RO - Great Lakes Service Center 600 West Madison St. Chicago, IL 60606	Paper Drills (drills holes) Paper Cutter (cuts paper) Paper Stitcher (staples/stitches stacks of paper) Color Copying	Challenger MS-101A/65086 Challenger 30 inch cutter 305MCPB Interlace Stitcher Lexmark 945e	1986 1986 1986 Unknown
San Francisco RO - Western Program Service Center 1221 Nevin Ave. Richmond CA 94802	Paper Drills (drills holes) Paper Cutter (cuts paper) Color Copying Floor Plans Copying	Challenge Hole Drill MS101A Challenge 30" Paper Cutter Ricoh ATICIO0560 Copier OCE TDS 400 SN:442012060	1986 1986 2006 2006
Office of Disability Adjudication and Review Media Productions Section, Ste 306 5107 Leesburg Pike Falls Church, VA 22041	Photocopying of administrative, training and miscellaneous materials.	2 Drill Presses 1 Paper Cutter 2 Folding Machines	2008 2008 2000 and 2007

RESPONSIBLE COMPONENT EQUIPMENT LOCATION	TYPE OF PRINTING OR RELATED SERVICE PERFORMED	DESCRIPTION OF EQUIPMENT	YEAR ACQUIRED
Headquarter's, Center for Publications Management 1-N-10 Annex Building	Electronic Composition Systems (CD-ROM Production/Development)	HP/Compaq dc7900 3.40 GHz 150 GB Hard Drive, 2 GB RAM (2) - SyncMaster 570s 15" LCD Monitors Windows Vista Professional Internal CD/WR, DVD/WR CopyPro PowerPro III Thermal Printer (2) - Condre 9-Drive CD Duplicators (2) - MicroBoard Print Factory CD Dimensions 11 drive DVD Duplicator TEAC P-55C Color CD/DVD Printer	2010 2005 2006 2004 2004 2007 2009
Headquarter's, Center for Publications Management 1305 Annex Building	Desktop Publishing Systems	Lexmark T522 Printer Ricoh Aficio MP C2500 Color Printer	2002 2007
Headquarter's, Center for Publications Management 1306 Annex Building	Desktop Publishing Systems	HP Compaq dc7800 HP ScanJet 8250 Scanner	2009 2004
Headquarter's, Center for Publications Management 1307 Annex Building	Desktop Publishing Systems	HP Compaq dc7800 HP ScanJet 8250 Scanner	2009 2004
THE FOLLOWING EQUIPMENT FALLS UNDER THE RESPONSIBILITY OF THE HEADQUARTER'S REPROGRAPHIC MANAGEMENT TEAM:			
Northeastern Program Service Center 65-10 Jamaica Ave. Jamaica NY 11432	Reports, Guides, Administrative Material, Flyers	1 Oce VP2100 Photocopier	2008
Mid-Atlantic Program Service Center 200 Spring Garden St. Philadelphia, PA 19123	Reports, Guides, Administrative Material, Flyers	2 Oce VP2100 Photocopiers	2008
Southeastern Program Service Center 1201 12th Ave. Birmingham, AL 35283	Reports, Guides, Administrative Material, Flyers	2 Oce VP2100 Photocopiers	2008

RESPONSIBLE COMPONENT EQUIPMENT LOCATION	TYPE OF PRINTING OR RELATED SERVICE PERFORMED	DESCRIPTION OF EQUIPMENT	YEAR ACQUIRED
Great Lakes Program Service Center 600 West Madison St. Chicago, IL 60606	Reports, Guides, Administrative Material, Flyers	1 Oce VP2100 Photocopier	2008
Western Program Service Center 1221 Nevin Ave. Richmond, CA 94802	Reports, Guides, Administrative Material, Flyers	3 Oce VP2100 Photocopiers	2008
Mid America Program Service Center 601 E. 12th St. Kansas City, MO 64106	Reports, Guides, Administrative Material, Flyers	2 Oce VP2100 Photocopiers	2008
Atlanta Regional Office 1201 12th Ave. Birmingham, AL 35283	Reports, Guides, Administrative Material, Flyers	2 Oce VP2100 Photocopiers	2008
Boston Regional Office JFK Federal Building 19th Floor Boston, MA 02203	Reports, Guides, Administrative Material, Flyers	1 Oce VP2100 Photocopier	2007
New York Regional Office 26 Federal Plaza New York, NY 10278	Reports, Guides, Administrative Material, Flyers	1 Oce VP2100 Photocopier	2008
Office of Disability Adjudication and Review Reprographics Branch, Ste 605 5107 Leesburg Pike Falls Church, VA 22041	Graphic, Print and Audio-Visual Productions to Support Agency Training and Communications Needs	6 Xerox P120MFF Photocopiers 5 Oce VP4120 Photocopiers 1 Xerox 6135 Photocopier 1 Xerox Nuvera 120 Photocopier 1 Xerox 6180 Photocopier 1 Canon Imagepress 7000 Photocopier 1 Canon Imagepress A3100 Photocopier 1 Xerox P144MFF Photocopier Xerox XC1000 Photocopier	2009 2009 2005 2006 2006 2010 2010 2009 2010

RESPONSIBLE COMPONENT EQUIPMENT LOCATION	TYPE OF PRINTING OR RELATED SERVICE PERFORMED	DESCRIPTION OF EQUIPMENT	YEAR ACQUIRED
Baltimore Teleservice Center 300 N Greene Street Baltimore, MD 21290	Reports, Guides, Administrative Material, Flyers	1 Oce VP 2100 Photocopier	2007
Security West Building 1500 Woodlawn Drive, 7th Floor Baltimore, MD 21235	Reports, Guides, Administrative Material, Flyers	1 Oce VP2100 Photocopier	2008
Mail, Braille and Duplicating Operations 6401 Security Boulevard 1600 Annex Building Baltimore, MD 21235	Reports, Guides, Administrative Material, Flyers	3 Oce VP2110 Photocopiers 1 Xerox XC1000 Photocopier 2 Oce VP2100 Photocopiers 1 Oce VP6160 Photocopier 1 Xerox Nuvera Photocopier	2005, 2007, 2008 2010 2005 2009 2005

NEW PRINTING AND RELATED EQUIPMENT PLANNED AND/OR BUDGETED FOR IN FY 2013 THROUGH FY 2015

RESPONSIBLE COMPONENT EQUIPMENT LOCATION	PROPOSED PURCHASE YEAR	DESCRIPTION OF EQUIPMENT	ESTIMATED COST	INTENDED PURPOSE	JUSTIFICATION
Headquarters Reprographic Management Team Falls Church, VA	2013	Replace (1) Xerox Nuvera Photocopier (SN: KRD821110))	\$200,000	Replace with high speed digital equipment	Current copier is aging and reaching the end of its useful life cycle.
Headquarters Reprographic Management Team Equipment Located Nationwide	2013	Replace (12) Oce Model VP2100 Photocopiers	\$300,000	Replace with high speed digital equipment	Current copier is aging and reaching the end of its useful life cycle.
Headquarters Reprographic Management Team Mail, Braille, and Duplicating Operations	2013	Replace (1) Xerox Nuvera Photocopier (KRD568552)	\$200,000	Replace with high speed digital equipment	Current copier is aging and reaching the end of its useful life cycle.
Office of Disability and Adjudication and Review - Falls Church VA - Reprographics Branch	2013	Replace at end of life cycle as necessary, the digital duplicators and Scan-To-Print System in the Reprographics Branch	\$54,000	Used for reproduction of claims file materials.	The majority of the duplicators were replaced in 2009. Other replacements to be made as required.
Office of Disability and Adjudication and Review - Falls Church VA - Media Productions Section	2013	Replace and/or expand bindery equipment	\$54,000	Used to support organizational requirements	Equipment will be replaced as required at end of life cycle or based on workload changes.
Headquarters Reprographic Management Team Falls Church, VA	2014	Replace (1) Xerox Model 6180 Photocopier	\$400,000	Replace with high speed digital equipment	Current copier is aging and reaching the end of its useful life cycle.

NEW PRINTING AND RELATED EQUIPMENT PLANNED AND/OR BUDGETED FOR IN FY 2013 THROUGH FY 2015

RESPONSIBLE COMPONENT EQUIPMENT LOCATION	PROPOSED PURCHASE YEAR	DESCRIPTION OF EQUIPMENT	ESTIMATED COST	INTENDED PURPOSE	JUSTIFICATION
Office of Disability and Adjunction Review - Falls Church, Va - Reprographics Branch	2014	Replace at end of life cycle as necessary, the digital duplicators and Scan-to-Print System in the Reprographics Branch	\$108,000	Used for reproduction of claims file materials	We anticipate we will require less
Office of Disability and Adjudication and Review - Falls Church VA - Media Productions Section	2014	Replace and/or expand bindery equipment	\$54,000	Used to support organizational requirements	Equipment will be replaced as required at end of life cycle or based on workload changes.
Headquarters Reprographic Management Team Falls Church, VA	2015	Replace (1) Oce Model VP6160 Photocopiers	\$375,000	Replace with high speed digital equipment	Current copier is aging and reaching the end of its useful life cycle.
Headquarters Reprographic Management Team Falls Church, VA	2015	Replace (5) Oce Model VP4120 Photocopiers	\$450,000	Replace with high speed digital equipment	Current copier is aging and reaching the end of its useful life cycle.
Headquarters Reprographic Management Team Mail, Braille, and Duplicating Operations	2015	Replace (1) Ricoh Model C900S Photocopier	\$125,000	Replace with high speed digital equipment	Current copier is aging and reaching the end of its useful life cycle.
Office of Disability and Adjudication and Review - Falls Church VA - Reprographics Branch	2015	Replace at end of life cycle as necessary, the digital duplicators and Scan-To-Print System in the Reprographics Branch	\$108,000	Used for reproduction of claims file materials.	We anticipate we will require less equipment in the future as more of the agency's documents become electronic.
Office of Disability and Adjudication and Review - Falls Church VA - Media Productions Section	2015	Replace and/or expand bindery equipment	\$108,000	Used to support organizational	Equipment will be replaced as required at end of life cycle or based on workload changes.

Total Estimated Cost for 2013 = \$808,000
Total Estimated Cost for 2014 = \$616,000
Total Estimated Cost for 2015 = \$1,166,000

PRINTING PRODUCTION/PROCUREMENT ACTIVITY FOR FY 2013 THROUGH FY 2015

PRODUCTION SOURCE AND SSA ORDERING SITE	PROJECTIONS					
	FY 2013		FY 2014		FY 2015	
	# OF JOBS	COST	# OF JOBS	COST	# OF JOBS	COST
Production Source: Government Printing Office (GPO) Regional Printing Procurement Offices						
Boston Regional Office	5	\$5,000	5	\$5,000	5	\$5,000
New York Regional Office and Program Service Center	7	\$20,000	6	\$15,000	6	\$15,000
Atlanta Regional Office and Program Service Center	57	\$25,900	60	\$26,900	76	\$28,250
Chicago Regional Office and Program Service Center	69	\$111,000	64	\$110,500	60	\$110,000
Dallas Regional Office	10	\$8,900	10	\$9,100	10	\$9,300
Kansas City Regional Office	8	\$10,000	8	\$10,000	8	\$10,000
Denver Regional Office	3	\$2,000	3	\$2,200	3	\$2,500
San Francisco Regional Office	32	\$70,000	32	\$70,000	32	\$70,000
Seattle Regional Office	20	\$20,000	20	\$20,000	20	\$20,000
Production Source: GPO Headquarters (Washington, DC):						
Headquarter's Term Printing Contracts (GPO 2511 Print Orders)	2300	\$36,000,000	2400	\$37,000,000	2500	\$38,000,000
Headquarter's Printing and Binding Requisitions (GPO Standard Form 1)	200	\$2,000,000	210	\$2,250,000	220	\$2,500,000
Simplified Purchase Agreements (Standard Form 1)	15	\$7,000	20	\$10,000	25	\$13,000
Production Source: In House Printing/Duplicating:						
Headquarter's Duplicating Facility	2400	\$1,300,000	2300	\$1,200,000	2250	\$1,100,000
Government "Printing Plants" belonging to other Agencies (e.g., GSA, Navy, etc.)	N/A		N/A		N/A	
In-House Composition (typesetting facilities)	N/A		N/A		N/A	
Direct Procurement from Commercial Sources	N/A		N/A		N/A	
Total	5,126	\$39,579,800	5138	\$40,728,700	5215	\$41,883,050

PUBLISHING AND DISTRIBUTION ACTIVITY FOR FY 2013 THROUGH FY 2015

SSA COMPONENT	PUBLICATION TYPE	FY 2013		FY 2014		FY 2015	
		# Print Jobs	Method of Distribution	# Print Jobs	Method of Distribution	# Print Jobs	Method of Distribution
HEADQUARTER COMPONENTS:							
Office of Budget and Facilities Management	Public Information	5	In-House	3	In-House	3	In-House
Office of Budget and Facilities Management	Public Information	15	Contractor	15	Contractor	15	Contractor
Office of Communications	Public Information	340	Contractor	350	Contractor	360	Contractor
Office of Disability and Adjudication Review	Public Information	8	Supply System/Contractor	8	Supply System/Contractor	8	Supply System/Contractor
Office of Disability and Adjudication Review	Public Information	2	Supply System	2	Supply System	2	Supply System
Office of Financial Policy and Operations	Public Information	1	Component Mail	2	Component Mail	1	Component Mail
Office of Financial Policy and Operations	Public Information	0		1	Component/Job Fair	0	
Office of the General Counsel	Public Information	2	In-House/Component	2	In-House/Component	2	In-House/Component
Office of Human Resources	Public Information	2	Comonent	2	Component	2	Component
Office of the Inspector General	Public Information	110	In-House/Component	110	In-House/Component	110	In-House/Component
Office of Retirement and Disability Policy	Public Information	7	Contractor/In-House	6	Contractor	7	Contractor
Office of the Actuary	Technical and Scientific	4	In-House/Component	4	In-House/Component	4	In-House/Component
Office of the General Counsel	Technical and Scientific	1	In-House	1	In-House	1	In-House
Office of Human Resources	Technical and Scientific	204	Contractor	205	Contractor	204	Contractor
Office of Retirement and Disability Policy	Technical and Scientific	7	Contractor/In-House	7	Contractor/In-House	7	Contractor/In-House
Office of the Inspector General	Statistical	4	In-House/Component	4	In-House/Component	4	In-House/Component
Office of Retirement and Disability Policy	Statistical	5	Contractor/In-House	7	Contractor/In-House	5	Contractor/In-House
Ethics Program	Administrative	0	In-House	1	In-House	1	In-House
Office of Budget	Administrative	6	Component or In-House	6	Component or In-House	6	Component or In-House
Office of Disability and Adjudication Review	Administrative	12	In-House/Contractor	12	In-House/Contractor	12	In-House/Contractor
Office of Financial Policy and Operations	Administrative	8	Component	8	Component	8	Component
Office of Financial Policy and Operations	Administrative	12	Component to Mail	12	Component to Mail	12	Component to Mail
Office of Financial Policy and Operations	Administrative	1	In-House	1	In-House	1	In-House
Office of Financial Policy and Operations	Administrative	4	Contractor	4	Contractor	4	Contractor
Office of Financial Policy and Operations	Administrative	12	Contractor	12	Contractor	12	Contractor
Office of the General Counsel	Administrative	29	In-House	45	In-House	25	In-House
Office of Human Resources	Administrative	52	Contractor	51	Contractor	52	Contractor
Office of Human Resources	Administrative	220	Internal Distribution	221	Internal Distribution	221	Internal Distribution
Office of the Inspector General	Administrative	10	In House/Component	10	In House/Component	10	In House/Component
Office of Retirement and Disability Policy	Administrative	1	In-House	1	In-House	1	In-House

SSA COMPONENT	PUBLICATION TYPE	FY 2013		FY 2014		FY 2015	
		# Print Jobs	Method of Distribution	# Print Jobs	Method of Distribution	# Print Jobs	Method of Distribution
Office of Acquisition and Grants	Blank Cut Tabs	1	Internal	0		0	
Office of Budget and Facilities Management	Publication re-Prints	270	Publication re-Prints	270	Publication re-Prints	270	Publication re-Prints
Office of Communications	COLA Title II Notice	1	Contractor	1	Contractor	1	Contractor
Office of the General Counsel	IAA with DOD for photocopying	20	In-House	25	In-House	30	In-House
Office of the General Counsel	Appellate Case Folder Covers	4	Contractor	3	Contractor	3	Contractor
Office of Quality Performance	Survey	2	Contractor	2	Contractor	2	Contractor
Office of Quality Performance	Survey	2	Supply System	2	Supply System	2	Supply System
Office of Retirement and Disability Policy	TTW Publications	3	Supply System	3	Supply System	3	Supply System
Office of Retirement and Disability Policy	Ticket to Work Notices	12	In-House/Contractor	12	In-House/Contractor	12	In-House/Contractor
Office of Retirement and Disability Policy	Understanding SSI Publications	1	In-House/Contractor	4	In-House/Contractor	4	In-House/Contractor
Office of Retirement and Disability Policy	Section 1144 Outreach	2	Contractor	2	Contractor	2	Contractor
Office of Retirement and Disability Policy	Compilation of SS Laws	3	Contractor	3	Contractor	3	Contractor
Office of Retirement and Disability Policy	WIPA Program Handbook - VCU	2	In-House/Contractor	2	In-House/Contractor	2	In-House/Contractor
REGIONAL OFFICES:							
Philadelphia	Public Information	2	Contractor	2	Contractor	2	Contractor
Atlanta	Public Information	10	Component	12	Component	13	Component
Chicago	Public Information	14	Contractor	14	Contractor	14	Contractor
Kansas City	Public Information	4	In-House	4	In-House	4	In-House
Denver	Public Information	1	Component	1	Component	1	Component
San Francisco	Public Information	50	In-House	60	In-House	60	In-House
Seattle	Public Information	4	In-House	4	In-House	4	In-House
Boston	Public Information	5	In-House	5	In-House	5	In-House
San Francisco	Technical and Scientific	300	In-House	340	In-House	340	In-House
Kansas City	Statistical	2	In-House	2	In-House	2	In-House
New York	Administrative	2	Contractor/In-house	2	Contractor/In-house	2	Contractor/In-house
Philadelphia RO	Administrative	2	In-House	2	In-House	2	In-House
Atlanta	Administrative	31	In-House	33	In-House	35	In-House
Chicago	Administrative	35	In-House	25	In-House	21	In-House
Dallas	Administrative	2	In-House	2	In-House	2	In-House
Kansas City	Administrative	2	In-House	2	In-House	2	In-House
Denver	Administrative	2	In-House	2	In-House	2	In-House
San Francisco	Administrative	100	In-House	100	In-House	100	In-House
Seattle	Administrative	9	In-House	9	In-House	9	In-House

SSA COMPONENT	PUBLICATION TYPE	FY 2013		FY 2014		FY 2015	
		# Print	Method of Distribution	# Print	Method of Distribution	# Print	Method of Distribution
		Jobs		Jobs		Jobs	
REGIONAL OFFICES (CONT'D):	Other - identify:						
Philadelphia	Forms	1	In-House	1	In-House	1	In-House
Atlanta	Training Material	9	In-House	12	In-House	12	In-House
Chicago	Training	15	In-House	15	In-House	15	In-House
	Recruitment Material	5	In-House	5	In-House	5	In-House
Dallas	Training Material	15	In-House	15	In-House	15	In-House
San Francisco	Forms	2	In-House	2	In-House	2	In-House
Seattle	Training Material/Forms	7	In-House	7	In-House	7	In-House

SUMMARY:

Total Number of Headquarter Print Jobs
Total Number of Regional Office Print Jobs
Grand Total

FY 2013	FY 2014	FY 2015
1,407	1,442	1,434
631	678	677
2,038	2,120	2,111

REGIONAL GPO PRINTING REQUESTS PROCESSED DURING FISCAL YEAR (FY) 2011

GPO LOCATION USED	JOB TITLE	NUMBER OF LEAVES	TOTAL COST
Region 1 - Boston - Eduard Mustafaraj (617) 565-2842 Boston, MA	Facilities Training	281	\$1,122
	RO Training	395	\$1,608
	HR Training	13	\$60
	TOTAL		\$2,790
Region 2 - New York - Paula Perez (212) 264-1656 New York, NY	GSA Rules and Regulations	65	\$1,185
	TOTAL		\$1,185
Region 3 - Philadelphia - Chris Giles (215) 597-2957 Philadelphia, PA	Regional Strategic Vision & Values Calendar	6,000	\$1,968
	TOTAL		\$1,968
Region 4 - Atlanta RO - Lathon Clark (404) 562-1654 Atlanta, GA	Thank You Cards with Employees	1,000	\$275
	Stationery Writing pads	50	\$166
	TOTAL		\$441
Region 5 - Chicago RO - Ronnie Deane (312) 575-5525 Chicago, IL	EAP Brochure	4,000	\$407
	SSA Posters	310	\$1,144
	SSA Posters	160	\$596
	PMF Brochure	1,000	\$211
	PCO Booklet	52	\$169
	Recruitment Booklets	15,000	\$351
	Sequence Check Card	2,000	\$453
	Envelopes	7,500	\$1,154
	Envelopes	60,000	\$2,967
	Envelopes	64,000	\$2,984
	Envelopes	92,000	\$2,984
	Envelopes	120,000	\$3,000
	Envelopes	27,500	\$2,063
	Envelopes	15,502	\$2,051
	Envelopes	25,000	\$1,931
	Envelopes	23,000	\$2,920
	Envelopes	27,600	\$2,999
Envelopes	99,998	\$1,750	
TOTAL		\$30,134	
Region 6 - Dallas RO - Tom Tijerina (214) 767-1448 Dallas, TX	MSBP File	9,000	\$421
	SS Online eServices Poster	200	\$484
	Occupant Emergency Action Reference Guide	5,550	\$400
	Red Cover (OGC)	1,000	\$360
	VIP Lady - Poster	7	\$1,345
	Emergency Contact Phone Number Cards	700	\$140
	Certificate Folders	300	\$1,631
TOTAL		\$4,781	

GPO LOCATION USED	JOB TITLE	NUMBER OF LEAVES	TOTAL COST
Region 7 - Kansas City - Inell Gilmore (816) 936-5507 Government Printing Office Chicago:	Business Cards and Envelopes	500	\$455
	Informational Desk Chart	1,985	\$455
	Phone Emergency Stickers	4,000	\$500
	TOTAL		\$1,410
Region 8 - Denver RO - Samantha Hall (303) 844-3201 Lakewood, CO	Threat Cards	2,906	\$767
	TOTAL		\$767
Region 9 - San Francisco RO - Sherry L. Jones (510)-970-4108 Richmond, CA	Envelope	20,000	\$2,083
	#30 Envelopes	95,000	\$2,527
	Award Envelopes	30,000	\$2,526
	#25 Envelopes	50,000	\$2,707
	ICU #5 Envelopes	50,000	\$2,736
	DBS #9 Envelopes	50,000	\$2,736
	Non-Window Envelopes	30,000	\$2,595
	TOTAL		\$17,910
Region 10 - Seattle - Patti Reis (206) 615-3632 Seattle, WA	LMDP 2010 Brochure	50	\$211
	FO Laminated Info Cards	1,940	\$1,059
	Reception Area Poster	1	\$193
	Appointment Reminder Cards	5,000	\$233
	List Form #20	20,000	\$1,963
	Tacoma ODAR Dedication	125	\$168
	Appointment Reminder Cards	20,000	\$563
	Reception Area Poster	10	\$1,973
	DRC Notecards	100	\$42
	Wh No Wnd ATSC PTN Sec Tint	50,000	\$2,675
	Wh Wnd ATSC PTN Sec Tint	50,000	\$3,125
	Wh No Wnd ATSC PTN Sec Tint	50,000	\$2,675
	Sm ATSC PTN Wnd Sec	30,000	\$1,229
	Sm ATSC PTN Non-Wnd Sec	50,000	\$3,163
	Large Kraft ATSC PTN	50,000	\$3,163
	Sm ATSC PTN Wnd Sec	30,000	\$1,229
Sm ATSC PTN Non-Wnd Sec	30,000	\$1,229	
TOTAL		\$24,893	
		GRAND TOTAL	\$86,279