NCUA LETTER TO CREDIT UNIONS

NATIONAL CREDIT UNION ADMINISTRATION 1775 Duke Street, Alexandria, VA 22314

- DATE: May 2004 LETTER NO.: 04-CU-07
- TO: Federally Insured Credit Unions
- SUBJ: NCUA's Express Subscription Service
- ENCL: Express User's Guide

Dear Manager and Board of Directors:

In our continuing efforts to enhance efficiency and communications with credit unions, the NCUA has designed a resourceful tool for expediting information, the *Express* electronic subscription system. The service offers federally insured credit unions the opportunity to receive most NCUA publications electronically within hours of release.

Express is a fast, efficient, and a more effective way for credit union management, staff, and volunteers to keep up-to-date on news and changes taking place at the NCUA and in the credit union industry.

The *Express* will provide you with many options to manage information received from the NCUA. Through this system, you will be able to arrange for electronic distribution of various communications e-mailed directly to specified staff and volunteers, i.e., chief executive officer, members of the board of directors, members of the supervisory committee and other interested officials.

Express is offered free of charge to all federally insured credit unions. I encourage you to subscribe as soon as possible. As communications is a key initiative at the NCUA, we consider the *Express* to be an important component and wise use of agency resources.

This resource allows subscribers to choose the type of publications they are interested in receiving via e-mail. Examples of these communications include Letters to Credit Unions, Regulatory Alerts, Press Releases and NCUA News, and a variety of other publications.

To establish an Express account, credit unions should log on to the NCUA website at <u>www.ncua.gov</u> and click the link <u>Express Subscription Service</u> in the Data and Services section of the navigation column on the left side of the screen. This page provides a general description of the service and contains a link to the <u>NCUA Express login screen</u>. The login screen is for authorized credit union representatives only.

Enclosed with this letter is a copy of the *Express* User's Guide for your information. The user's guide contains detailed information and instructions on how to subscribe to and use *Express*.

If you experience difficulty using NCUA's *Express* subscription service, please contact the NCUA Technical Support Desk at 1-800-827-3255. Thank you for your assistance.

Sincerely,

/S/

JoAnn M. Johnson Chairman

Enclosure