

## **NSDI Cooperative Agreements Program Metadata Training and Outreach Assistance Project Interim Report**

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**Agreement Number:** G10AC00203

**Project title:** Interim Report - Champaign County Regional Planning Commission (CCRPC) Metadata Training and Outreach

### **Organization:**

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### **Executive Narrative:**

CCRPC successfully held a one-hour metadata presentation targeted to GIS managers at the Illinois GIS Association (ILGISA) meeting on Thursday, October 21<sup>st</sup> in Naperville, Illinois. As a result, ILGISA meeting attendees have since signed up for our 1-day metadata workshops which will be held between January and April of 2011 at three different locations throughout the state. Promotional materials announcing our workshops have been distributed and posted to a number of GIS related websites including the ILGISA site. In addition, we are working on mailings that will target local government agencies throughout the state.

## **Project Narrative:**

### **Step One –*Workshop and Presentation Preparation***

A one-hour metadata power point presentation targeted to local government decision makers and managers was developed. Currently curriculum for the one-day “Metadata for Dummies” workshops is under development. The curriculum is modeled around a morning of lecture and an afternoon of hands-on experience utilizing metadata creation tools.

### **Step Two – *Presentations and Workshops***

A one-hour metadata presentation targeted to GIS managers was held at the Illinois GIS Association (ILGISA) conference on Thursday, October 21<sup>st</sup> in Naperville, Illinois. As a result, ILGISA meeting attendees have since signed up for our 1-day metadata workshops which are being held between January and April 2011. It is our intent to also present at the spring ILGISA conference in Champaign, Illinois on April 20, 2011.

Three workshops have been scheduled and will be held between January and April of 2011 – specific workshop dates and locations are listed below. We are working to finalize a fourth workshop location to target local government entities in West-Central Illinois. Course evaluations will be distributed at all workshops and feedback from the participants will be used to implement course changes and/or revisions.

The workshop dates have been posted to the ILGISA website, flyers announcing the workshop dates and locations were distributed at the ILGISA conference, and an article discussing metadata, the grant, and the workshops was written for *GIS Notes*, the semi-annual periodical produced by ILGISA. In addition, Elmhurst College, one of the collaborating organizations, commissioned a free-lance journalist to compose an article discussing the workshop that will be held at the College. Flyers specific to each workshop have also been created and will be mailed to local government entities throughout the state promote workshop attendance in the coming weeks.

#### Workshop Schedule:

**Parkland College** – Champaign, IL  
Thursday, January 6<sup>th</sup>, 2011

**Eastern Illinois University** – Charleston, IL  
Thursday, March 17<sup>th</sup>, 2011

**Elmhurst College** – Elmhurst, IL  
Thursday, April 28<sup>th</sup>, 2011

### **Step Three – Establishment of the a Metadata Web Presence**

Upon the completion of curriculum development, all relevant training materials including curriculum, a link to the XMLInput metadata tool and workshop/tutorial data will be made available via the CCRPC website as well as supplied to the Illinois Natural Resources Geospatial Data Clearinghouse website.

### **Training and Outreach Assistance:**

One-hour "Importance of Metadata" presentation

Thursday, October 21, 2011

The presentation was held at the Illinois GIS Association (ILGISA) conference in Naperville, Illinois. ILGISA is a non-for-profit state wide GIS professional organization.

### **Status of Metadata Service:**

As the workshops have not yet taken place, no metadata files have been created or distributed as a result of our efforts.

### **Next Steps:**

Ongoing efforts will be made to promote the workshops. An additional fourth location will be finalized. Final workshop curriculum will be submitted to FGDC and the State of Illinois USGS liaison for review. Final curriculum will be posted to the CCRPC website and a link to this information will be forwarded to the Illinois Natural Resources Geospatial Data Clearinghouse for inclusion on their website. All the grant work will be complete by May 2, 2011.