INDIAN HEALTH SERVICE

Business Office Coordinators, HPAA Coordinators,

Information System Coordinators and Headquarters

Minutes for December 18, 2003

HIPAA Business Transactions Awareness Conference Call

Present

ITSC	Susan Bowman, Carl Gervais, Sandra Lahi, and Ken Russell
Headquarters	Frank Martin
Aberdeen	Grandbois, HIPAA Coord; Thad Banley, IS Security Ofcr; Dori Junker, BOC *Ft. Thompson Service Unit:* Jackie Spier
Alaska	*No Response*
Albuquerque	Sandra Winfrey, BOC; John Rael, BOC, Med Recs *Dulce:* John Rael, BOC
Bemidji	*NIH:* Mike Williams; Rebecca McHugh *Red Lake Service Unit:* Melanie Roy
Billings	*No Response*
California	*No Response*
Nashville	*No Response*
Navajo	Roland Todacheenie, BOM & HIPAA Coord
Oklahoma	Sue Bear, BOC
Portland	*No Response*
Phoenix	*No Response*
Tucson	*No Response*

Meeting Began at 10:00 AM

Roll Call   Roll call was taken. The participant list will be emailed to Susan Bowman from the conferencing center.

Minutes	12/11 minutes were sent out with 12/18 agenda. There were no objections to the distributed minutes. They will be posted to the IHS website.

AGENDA ITEMS ADDRESSED

<u>Item #2 -- Reports from Area Office Leads/ITSC – What Advances Have Your Area Made Towards HIPAA Business Transaction Testing?</u>

Carl Gervais	What testing updates are there for the Areas?
Aberdeen	Waiting for Third Party Patch 4 to reload and test.
Carl Gervais	Third Party Patch 4 released 12/12 out to sites.
ITSC	
Alaska	*No updated report provided.*
John Rael	Jicarilla SU is testing and is working with Adrian Lujan, ITSC for testing the 837.
Albuquerque	
Bemidji	Status Quo.
Carl Gervais	3rd Party Billing, p4 released 12/12. Patch 4 needs to be installed.
Billings	*No updated report provided.*
California	*No updated report provided.*
Nashville	*No updated report provided.*
Navajo	Will contact AHCCCS regarding a rollout plan.
	A conference call will be scheduled with Sandra, Susan, Sharon, and Roland to provide guidance.
Oklahoma	Status Quo.
Portland	*No updated report provided. (David Battese is at ITSC at a meeting this week)*
Phoenix	*No updated report provided.*
Sandra Lahi	837, third party billing, p4 – was released on 12-12-03 and needs to be installed by sites that are now ready to test the 837 format. 3P Patch4 was not able to finalize Trailblazer, Part A & B and NM Medicaid. AZ-AHCCCS certified 3P Patch 4 and sites who will be submitting to AHCCCS will have to have Patch 4 installed first. ITSC is working with area coordinators to get rollout plan for sites.
	If you have tribal sites billing to UGS Medicare FI, let Susan Bowman know and Susan can assist with providing guidance on how to get you set up to start testing.
	835. Still testing AR Patch 4. It currently has been tested for the

Trailblazers Part A and B 835 format. The AR Standard Adjustment and Reason Codes have also been revised by replacing the pending categories to the Nonpayment categories. This was done at the request of the TAG membership. AR Patch 4 did not include the PNC bank testing module as there was a delay in getting the PNC bank side of things setup. Part A Medicare tested at Tuba City, Sells and Kayenta.

270/271, Pt. Reg., P2 did not include the 270/271 development due to lack of testing partners. Plans are for Patch 3 to include this development. CMI has to finish testing the GIS patch for the 270/271 transaction. Cimarron is working on it.

ITSC needs test sites. Please contact Susan, Carl, Adrian or Sandra if you have any sites that can start testing.

Item #3 – Proposed Rollout Plans:

Sandra reviewed the proposed focus of ITSC within the next few months. It will include the following:

- AHCCCS 837 Rollout Plans for Navajo, Phoenix, and Tucson

- Medicaid for NM, CO, SD. ND. OR, WI, MS Rollout Plans

- Medicare FI Trailblazer, Part A & B, and UGS (Professional only)

- PNC Bank 835 A/R Rollout Plans

Item #4 – HIPAA Compliance Business Transactions "Train the Trainer" Workshop Agenda

Sandra Lahi A "Train the Trainer" workshop is still scheduled for February 3, 4, and 5, 2003 in Albuquerque. The training will provide a hands-on training experience to understand RPMS and how to apply the process.

Susan Bowman An official sign-up sheet has been emailed to everyone. Please identify your area HIPAA project leads and email them to Michelle Riedel as soon as possible. There has already been a great response to the workshop.

Sandra Lahi Item #5 – Area Site by Site Database Spreadsheet Training

Sandra has met with Sandra Winfrey, Albuquerque to present database. Albuquerque will be tested first before the other areas will be sent out their database.

Susan may provide the training on how to populate the spreadsheet at the "Train the Trainer" workshop.

QUESTIONS/CONCERNS

No additional questions or concerns.

NEXT CONFERENCE CALL

The next conference call is scheduled for Thursday, 1/8/04 at 10:00 AM (MST). The conference call-in number will remain the same: (888) 531-9517 (Passcode: 46879).

MEETING ADJOURNED AT 11:00 AM