INDIAN HEALTH SERVICE

Business Office Coordinators, HPAA Coordinators,
Information System Coordinators and Headquarters
Minutes for December 11, 2003
HIPAA Business Transactions Awareness Conference Call

Present

ITSC	Susan Bowman, Carl Gervais, Adrian Lujan, George Huggins, and Ken Russell
Headquarters	*No Response*
Aberdeen	Joan Azure, BOC; Raymond Grandbois, HIPAA Coord
	Eagle Butte (Cheyenne River) Diane Marshall, Case Mgr Nurse
	Sisseton Service Unit: Nancy Adams, Med Rec Supvr & HIPAA Coord
Alaska	*No Response*
Albuquerque	Maureen Cordova, HIPAA Compliance Team Lead; John Rael, BOC, Med Recs
Bemidji	*Red Lake:* Jan Thunder, BOC; Chuck Tudor, ISC & HIPAA Compliance Team Lead
	White Earth: Julie Heisler, BOM
Billings	*No Response*
California	*No Response*
Nashville	*No Response*
Navajo	*No Response*
Oklahoma	*No Response*
Portland	Dr. Woody Crow, Dental Consultant standing in for Cheryl Bittle, HIPAA Compliance Team Lead
Phoenix	Charolett Melcher, HIPAA Lead; Pat Gowan, Health Information Mgmt
Tucson	Kurt Priessman, BOM, HIPAA Compliance Team Lead

Meeting Began at 10:00 AM

Roll Call	Roll call was taken. The participant list will be emailed to Susan Bowman from the conferencing center.
Minutes	No 12/4 minutes were approved since the conference call was rescheduled to the following week, 12/11.

AGENDA ITEMS ADDRESSED

	<u>Item #2 -- Reports from Area Office Leads/ITSC – What Advances Have Your Area Made Towards HIPAA Business Transaction Testing?</u>
Carl Gervais	What transactions are you testing, what area are you planning to test, and what concerns do you have concerning testing process?
Joan Azure **Aberdeen**	Working with 837I with SD Medicaid. Not currently testing, need a programmer assigned.
Carl Gervais **ITSC**	There has been many changes to Patch 4 and will need to be installed before testing begins. Patch 4 will have Trailblazer Medicare and AZ-AHCCCS Medicaid. ITSC is releasing Patch 4 Friday, 12/12 or Monday, 12/15 and will be supported by ITSC.
Alaska	*No updated report provided*
Maureen Cordova **Albuquerque**	Waiting to receive more files from Jicarilla to send to NM Medicaid. Files passed. Wants to start testing 837 with Zuni. Trying to get 834 from NM Medicaid.
Adrian Lujan **ITSC** *ACTION ITEM*	Adrian is pursuing 270/271 with NM Medicaid.
Jan Thunder **Bemidji**	Waiting for 835 test from PNC Bank. PNC is having difficulty sending 835.
Kurt Priessman	Will send phone # of PNC meeting to Jan Thunder.
Billings	*No updated report provided.*
California	Received email that testing is status quo. Will hopefully provide an updated report at the next scheduled conference call on 12/18.
Nashville	*No updated report provided.*
Navajo	*No updated report provided.*
Oklahoma	*No updated report provided.*
Portland	Dr. Crow did not have anything new to report.

Charolett Melcher **Phoenix**	Waiting for Patch 4 release. Also waiting for response on the 835 from Lori with PNC Bank.
Kurt Priessman **Tucson**	Live rollout scheduled with AHCCCS on 837. Patch 4 loaded. There is a problem with FTP software using AHCCCS File – it failed. AHCCCS resent it.
	Still having problems with 835. A meeting is scheduled with AHCCCS and PNC Bank. Kurt sent Susan 835 crosswalk on AHCCCS to PNC Bank to RPMS.
	837 still being tested with Medicare B -- Testing out ok.
	Trying to schedule testing with BC/BS.
	TPA is being required by trading partner to do business with them. Who is handling them in OGC?
Susan Bowman **ITSC**	The TPA was approved by OGC and it is now awaiting approval from the Department of Acquisitions and Grants Management (DAGM).
	Legal issues are being considered by DAGM. Anytime you sign an agreement, it becomes a legal document. The TPA and BAA have two distinct purposes. The BA is a legal and binding contract. The TPA provides a standard transactions framework between the trading partner and the area/site.
	The TPA will be posted to the IHS website as soon as one becomes available. All TPAs should be reviewed by area/site OGC.
Carl Gervais **ITSC Report**	3rd Party Billing v2.5, Patch 4 looks good. No errors reported. Goes out Friday 12/12 or Monday, 12/15.
	Good news! Release candidate – PIMC said they'll go live with Patch 4 on 12/11: Sells 12/15, Santa Rosa and Santa Xavier on 12/23.
	Patch 4 has fixes for Trailblazer Medicare, Part A&B, and AHCCCS 837I,P,D.
	835 had (11) files filed into the Accounts Receivable files (Medicare Part A) at Tuba City.
	Have not had any success with Trailblazer on 270/271 format. Need a testing partner.
Adrian Lujan **ITSC** *ACTION ITEM*	Will follow up with NM Medicaid on 270/271.
Carl Gervais	NCPDP v5.1 completed Pharmacy Billing formats with 80 trading

IHS ITSC	partners. Have gone live with 37 of them.
	Item #3 – HIPAA Compliance Business Transactions "Train the Trainer" Workshop Agenda
Susan Bowman	The "Train the Trainer" workshop is set for Feb 2-5, 2004. Areas have been assigned to the two work sessions based on length of travel time and distance involved to the Albuquerque training center. Please try to accommodate the assigned session, as the training center will only hold twenty participants for each session.
	An official sign-up sheet has been emailed to everyone. Please identify your area HIPAA project leads and email them to Michelle Riedel as soon as possible. There has already been a great response to the workshop.
Susan Bowman	Item #4 – Area Site by Site Database Spreadsheet Training
ACTION ITEM	A site by site Access database has been developed and will be provided to all area leads to track testing between sites and trading partners.
	A site by site Access database has been developed and will be provided to all area leads to track testing between sites and trading partners.
	Susan will test the database first with Albuquerque area. Once it is accepted, it will be sent out to all area HIPAA leads to use. Susan will send the database with step-by-step instructions on how to use it. Susan will provide follow-up support to each area representative.
	Albuquerque's database will hopefully be provided by Friday to test.

QUESTIONS/CONCERNS

No additional questions or concerns.

NEXT WEEK'S CONFERENCE CALL

There will be a conference call next Thursday, 12/18/03.

We will not have scheduled conference calls during the week of Christmas and New Years. The next conference call may be scheduled for Thursday, 1/8/04 at 10:00 AM (MST). The conference call-in number will remain the same: (888) 531-9517 (Passcode: 46879).

MEETING ADJOURNED AT 11:00 AM