

INDIAN HEALTH SERVICE
Business Office Coordinators, HPA A Coordinators,
Information System Coordinators and Headquarters
Minutes for October 30, 2003
HIPAA Business Transactions Awareness Conference Call

Present

ITSC Susan Bowman, Sandra Lahi, Carl Gervais, Gail Townsend, Kenneth Russell

Headquarters Frank Martin, Elmer Brewster

Aberdeen Raymond Grandbois, HIPAA Coord; Thad Banley, IS Security Ofcr
Ft. Thompson Service Unit: Jackie Spier
Wagner PHS: Sandy Patterson, Med Recs

Alaska No response

Albuquerque Sandra Winfrey, BOC
Jemez Pueblo: Chris Thweatt, BOC
Acomita-Canoncito Laguna: Demetrius Vallo, BOC

Bemidji *Peter Christensen Health Center:* Pam Ahlborn (Billing and HIPAA Coord)
Red Lake Service Unit: Margo Bahr, IT
White Earth: Julie Heisler, BOM

Billings LeeAnn Christianson, ISC; Cindy Rupe, HIPAA Coord

California No response

Nashville No response

Navajo Mariva Plummer, GIMC

Oklahoma Mary Beaver, BOC

Portland David Battese, IT Splst, BOC John Hubbard, DIRM, ISC; Cheryl Bittle, HIPAA Coord

Phoenix Charolett Melcher

Tucson Bernie DeAsis, HIPAA Coord, Barbara LaCroix, BOC

Other Participants Present

Steve Bird

Meeting Began at 10:00 AM

Roll Call – Participant names will be sent via email to Susan Bowman from dial-in operator. Area facilities with more than one participant were asked to email their list of participants to Susan Bowman, so they could be added to the roll call list.

Minutes were approved, noting title change for David Battese, Portland. David is IT Splst, BOC, and John Hubbard is the DIRM, ISC. The final minutes will be posted next week to the IHS website.

AGENDA ITEMS ADDRESSED

- Frank Martin** Item #2 – Update on HIPAA Website Postings
Headquarters HIPAA Compliance Package and Testing Documents

The HIPAA compliance package and testing documents have now been posted to the IHS website. The website highlights all of the documents.

Any new or updated HIPAA compliance information will be posted to the IHS website on Tuesdays or Wednesdays.

Redesign of the IHS website is underway to add improvements to it. If you have a recommendation for improving the website, please email Frank Martin at Headquarters.

Also posted to the IHS website is On-line Privacy Training. Changes are underway that will record your name when taking the on-line training.
- Sandra Lahi** A list of identified Area HIPAA Coordinators/Leads will be posted to the IHS website as contact information. The IHS website address is: www.ihs.gov. HIPAA information can be found in the “Special Announcements” box on the left side of the screen, and clicking on the second hot key under (HIPAA). If anyone has any comments or recommendations to the current website, email to Frank Martin so he can work with Joye to get the changes made.
- Sandra Lahi** Item #3 – Review of Transactions Testing/Payers/NCPDP Payers Report

This report is updated and posted weekly on the IHS website.

 1. Focus has been on the 837 (Electronic Claim Form), Third Party, Version 2.5, Patch 4

Patch 4 is being finalized for Medicare Part A Trailblazers, Medicare Part B Trailblazers, AHCCCS, Medi-Cal, Oregon Medicaid and Idaho Medicaid. However, this may not encompass all sites. Don

will be submitting patch 4 to five testing sites: Hopi, CA; Yakima, WA; Sells, AZ; PIMC, AZ and WW Hastings, OK. OK is testing Part A&B for Medicare. Patch 4 is being tested, released, and sent out IHS-wide. Release of this patch will not solve all the errors with these Insurers because each facility submits claims based on different services provided, but it will help to correct errors that have been identified to date.

Carl Gervais

Until patch 4 is installed; it is not worth running anymore testing because of the multiple errors that this patch will fix. There were two sites in AZ asking AHCCCS to start testing and without this patch they will be dealing with multiple areas. It is important for them to wait until this patch is released.

Sandra Lahi

2. 835 -- Providing good testing. Don't know what flavors will be coming up. Linda is working with A/R, patch 4 through RPMS Database now.
 - Medicare TB Part A – Billings Area and Tuba City to start testing ERA through A/R patch 4. These sites are testing direct and not going through PNC Bank
 - PNC/Web MD solution – Sells SU is the test site.
 - PNC/Patch 4 – Installed A/R patch 4 at Red Lake and Parker. Awaiting Sterling FTP software to be installed. Testing will be beginning next week.
3. 270/271 – Trying to get Quovadx set up to test with Navajo test sites. Working on different issues with FTP software, VPN forms and VPN access.
4. 834 – Phoenix area is using 560 Eligibility Roster (non-compliant) Form. AHCCCS approved waiver until 11/1. Testing on the 834 will begin next week. Cimarron will have the GIS Patch submitting to ITSC this week. Per Carl, testing will start the week of 11/10 with San Carlos SU from Phoenix Area.
5. 276/277 – Not tested at all. ITSC is aware that Trailblazers Medicare offers this functionality and we will look to start testing this feature once the 835 testing is stabilized and Patch 4 is released.

Carl Gervais

6. 278 – Contract for Health Service Referral is a small file with 5-6 fields. Working on business process to incorporate it into Contract Health Services today.
7. NCPDP v5.1 (Pharmacy Billing) – Today, IHS has 54 trading partners tested with 34 live. 75-80% POS is up on sites and

running v5.1.

Each insurer has a different requirement for fields. Even with their companion guide, there are still tweaks happening. Patch 8 will be distributed in the next couple of weeks.

Sandra Lahi

Item #4 – Update on Provider/Location Taxonomy File HIPAA Requirements

The two documents entitled instructions and Taxonomy crosswalk was reviewed. These documents are located on the IHS website.

There is also a document listing all RPMS Provider codes which provides all RPMS users a precoded crosswalk and how to populate the Provider Taxonomy files. (Tuesday's website posting will be more complete).

Located at the bottom of the document you will find the non-facility taxonomy codes which is based on the Facility Type that CMS recognizes each site, not an RPMS table. Note: WPC updates the taxonomy file every three to six months. When this occurs, IHS will make sure the updates are posted to the IHS website.

The documents have been provided as guidance tools. If you have questions on the taxonomy instructions or crosswalk, email Adrian Lujan or Sandra Lahi at IHS ITSC for clarification.

On the updated table, in a few of the Provider disciplines, you will have to review the Provider Taxonomy Version 3.1 manual to complete this field. This was due to different levels of taxonomies that can be assigned to a specific type of provider. Currently, you have to populate the fields manually, but hopefully in the near future, you won't have to do this manually. Don Jackson is working on this issue.

David Battese

Commented that the Provider Taxonomy was a mess. Did not offer any solutions or recommendations but did state they would work on this locally. Charolett Melcher stated he could contact Ann Fugat from the Phoenix Area if he needed assistance.

Sandra Lahi

Item #5 – Training Update for HIPAA Business Transactions Testing

ITSC talked about setting up training for the Area HIPAA Coordinators/Leads.

ITSC is trying to hire another ITSC technical person to work on more detail of the IT requirements regarding HIPAA Business Transactions and testing. It was recommended that this person also be tasked to provide training. This person may be providing the training to the Area HIPAA Leads, so the Leads can then provide training to the sites. Sandra would continue to find a mechanism to

get this done.

Carl Gervais

Item #6 – Third Party RPMS Patch 4 Local Modifications

As a follow-up from the last conference call, Carl reported that Don created a local modification file for each area. If the site or Area populated this file, when a national package is released, the changes within the patch will not overwrite it. The only other exception that Don did not put into the Local modifications files was the rendering provider vs. attending provider requirement. You have to fill in the rendering physician vs. attending physician.

Don volunteered to populate the local modifications for each test site that is testing this patch.

Sandra Lahi

Will check with ITSC to see when Patch 4 will be ready for testing.

ACTION ITEM

David requested that this patch be tested soon as he will be out of the office next week.

Item #7 -- Reports from Area Office Leads/ITSC -- What's Happening with Testing for Your Area?

**Jackie Spier
Joan Azure**

Ft Thompson put in taxonomy codes, not testing yet. Sandra will start an email to include Ron Redwing, Jackie, Joan and Don Jackson to verify that the most recent KIDS file was installed before they submit another test file).

Aberdeen

Alaska

No response.

**Sandra
Winfrey**

Sites are working on the taxonomy files and there has not been any new updates re: NM Medicaid testing. The state is to respond to unresolved issues.

Albuquerque

Margo Bahr

Margo reported that they are waiting on the State of MN. Red Lake will be testing the 835 with PNC bank once the Sterling software is installed.

Bemidji

Brian Schafer

Peter Christensen Health Center (Lac du Flambeau, WI) Brian talked to Sandra and reported that Wisconsin Medicaid is sending an email to let them know what needs to be done to start testing. They have also contacted United Government Services Medicare FI (UGS) but have not heard from them yet. Sandra to send them the UGS contact information.

Bemidji

Billings

No response.

California

No response.

**Debra
Burkybile**

Deborah was not on the call but Sandra reported the recent information received from Nashville Area. There are four tribal sites billing electronically now. The remaining sites are billing on paper to the remaining Payers. These sites bill to NY Medicaid, MS Medicaid, NC Medicaid and Maine Medicaid. The site names will

Nashville

be added to the spreadsheet.

**Muriva
Plummer
Sharon Sorrell**

GIMC is testing for AZ AHCCCS and it is pending. GIMC will be testing with NM Medicaid using PayerPath. Testing 270/271 with Quovadx and waiting for feedback.

Navajo

**Mary Beaver
Oklahoma**

Oklahoma Medicaid has been tested and in production since February. WW Hastings is testing with Medicare. WW Hastings is doing all their testing for their transactions. Oklahoma Area is submitting all of their PI claims electronically through the Infinity clearinghouse and will continue to do so.

**David Battese
Portland**

Portland Area is working on OR Medicaid. Test files submitted. Western Oregon and Warm Springs failed. Sent Don the test files to review. Idaho Medicaid is making the testing process at a different level of testing now which requires new testing and possibly new FTP software. (This translates to more expense for the Portland area.)

OR Medicaid requires recertification for each software patch that is released so testing will have to be repeated. Waiting for Patch 4, once it is up and running, Portland will planning to provide training to tribal sites.

**Charolett
Melcher
Phoenix**

Hopi and San Carlos still testing Part B, Medicare. Waiting to finalize BA Agreement for NV Medicaid using First Health. The test site will be Elko SU. Ann Fugatt has been involved with the taxonomy files. Sandra stated that she had an inquiry from Fallon Tribal Facility regarding billing for UGS. She would be forwarding the information to Charolett to assist the site.

**Bernie DeAsis
Tucson**

AHCCCS, Sells passed Medicaid (P). Still waiting for Medicaid (I) and (D). Sells also testing 835 with PNC Bank/Web MD.

QUESTIONS/CONCERNS

No questions or concerns surfaced.

Sandra thanked everyone for participating in the call as well as providing all of the support and recommendations.

NEXT CONFERENCE CALL

Due to I H S national Awards ceremony next week, the next conference call will be scheduled in two weeks for Thursday, 11/13/03 at 10:00 AM MST. ITSC will provide an (800) call-in number.

MEETING ADJOURNED AT 11:00 AM