



**U.S. General Services Administration
Federal Acquisition Service**

JUNE 1, 2009

MEMORANDUM FROM THE GWAC PROGRAM OFFICE

SUBJECT: CAP ON THE CONTRACT ACCESS FEE

The Contract Access Fee (CAF) reimburses GSA for the cost of developing and operating its respective contract vehicles and enables federal customers the ability to leverage the GWAC's flexible streamlined processes, acquisition expertise, and responsive service that the GWAC Program provides.

In accordance with the Alliant Contract Section B.5, the GWAC Program Office has instituted a cap on the Contract Access Fee collected on large-scale orders awarded against any of the 59 Alliant GWACs.

- 1) For Orders placed through Direct Acquisition:**
Contract Access Fee capped at \$150,000 per year* per order.
[Applies to orders in excess of \$20M/year.]

GSA can delegate, on an individual basis, direct procurement authority to issue and manage your own task order.

- 2) For Orders placed through GSA's Assisted Acquisition Service:**
Contract Access Fee capped at \$100,000 per year* per order.
[Applies to orders in excess of \$13.3M/year.]

An agency may elect to have GSA provide full acquisition services from start to finish.

**"Year" refers to the Order year.

If you have any questions regarding the cap on the Contract Access Fee, please email to Alliant@gsa.gov, and we will respond promptly.

A handwritten signature in black ink, appearing to read "J. Ghiloni", written over the printed name.

JAMES GHILONI
Director of GWAC Programs