

(draft) PTRCs Statistics Input Worksheet
Quarterly Reporting Period: October, November, December 2011

Name of library _____
Name of approving submitter _____
E-mail address of approving submitter _____
Phone number of approving submitter _____

Which of the following best describes your library type? *Please select only one*

Academic: _____
State Government: _____
Public: _____
Special: _____

Direct Support to Patent and Trademark Customers

1. What is the total number of one-on-one patent and trademark customer assistance and number of customers attending classes/programs quarterly?

Number of walk in customers: _____
Number of e-mail customers: _____
Number of phone customers: _____
Number of training classes/programs (either at your library or another location): _____
Number of people attending training classes/programs
(either at your library or another location): _____

2. What is the number of patent and trademark customers assisted using PTRC web pages?

This number should include customers that used your library's PTRC web pages for patent and trademark information including on-line tutorials. This number can be derived from number of hits on your library's web pages.

3. Indicate the level of full-time equivalent (FTE) staff that support your library's patent and trademark operations. Please also include volunteers.

Customer Outreach

4. Number and kinds of special outreach. Please list here and estimate attendance at special community outreach events you take part in that promote patents and trademarks such as school inventive project judging, marketing to businesses, special fairs, invention conventions and other outreach events.

Name of Event

Estimated Attendance