



**PACIFIC  
KOREA**

**DEPARTMENT OF DEFENSE  
DEPENDENTS SCHOOLS  
OFFICE OF THE SUPERINTENDENT  
KOREA DISTRICT  
UNIT 15549  
APO AP 96205-5549**

12 May, 2011

Dear Sponsors and Parents of School Students:

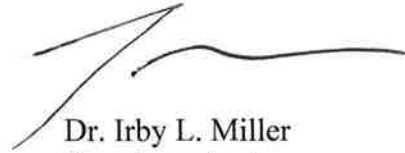
As we plan for the opening of School Year 2011-2012, I want to ensure everyone is aware of the situation with respect to the increased number of students arriving at our schools. We have been informed to expect an increase in Category 1 (military and civilian employees on PCS orders with command sponsored dependents) enrollments this next school year. We need all sponsors and parents to understand the enrollment process to prevent misunderstandings when school begins in August. And, for some students, you will need to begin considering other educational options. The following information constitutes the student enrollment priority list that will be implemented for each grade separately:

1. Category I – Military and Civilians on PCS Orders, DoD Locally-hired US citizens that are employed full time, and DoD contractors: **Students will be enrolled and guaranteed a classroom seat.**
2. Category 2 – Other federal agencies that are space-available, tuition-paying: **Students will be wait listed.** They will be the first to be offered classroom seats; priority will be given to returning students first.
3. Category 3 – Military and other special categories that are not on PCS orders and command sponsored: **Students will be wait listed.** Priority for this category will be given to returning students of military and civilian sponsors assigned to commuting area by their initial enrollment date, new military dependents, and new civilian dependents.
4. Category 4 – Other US citizens or Foreign Nationals: **No students will be enrolled.**

Timing for enrollment will be as follows for Category 2 and 3 students:

1. On Monday, August 22, 2011 through Friday, August 26, 2011, students on the wait list will be enrolled in grades where space is available. This will be determined by the capacity of each grade level. A few spaces will be maintained for the late enrollment of Category 1 students. When notified, students need to report within five (5) working days or move to the bottom of the list.
2. On Thursday, September 1, 2011, through Friday, September 16, 2011, the next group of students will be admitted. At this point, each grade will be fully enrolled to capacity.
3. After September 30, 2011, students will be admitted from the wait list, as space becomes available.

Finally, I understand this is very disconcerting for those of you that face the uncertainty of not knowing if your student will be enrolled in our schools. I believe it is preferable to be transparent now than to disappoint you next fall. I will do all that is possible to accommodate as many students as I can. Your understanding in this matter is appreciated. Please do not hesitate to call my office at 738-5922 if you have any questions.



Dr. Irby L. Miller  
Superintendent  
DoDDS-Korea

IMCOM-Korea  
Area Commanders  
Principals  
School Liaison Officer(s)