



Appendices

Appendix A, Glossary

DEFINITIONS OF KEY TERMS:

"Beneficial Owner" means both Indian Tribes and individual Indians who are the beneficial owners of Indian Trust assets held by the federal government in Trust or with a restriction against alienation

"Indian Trust assets" means Indian Trust resources as defined below.

"Indian Trust funds" means money, securities, and negotiable or investment instruments held by the federal government for beneficial owners.

"Indian Trust resources" means lands and interests in lands, minerals, natural resources, or other physical assets held in Trust by the federal government for beneficial owners and natural resources in which Indian Tribes have federally-protected or reserved interests (e.g., water, fish, wildlife, vegetation).

Acronym	Description
A	
A&E Cards	Allotment and Estate Cards
AAC	Annual Allowable Cut
ADM	Attorney Decision Maker
AFMSS	Automated Fluid Minerals Support System
AIRFA	American Religious Freedom Act
AITDA	American Indian Trust and Development Administration
AITDA-NET	Communication Network for AITDA
Adjoiner	An owner of land that touches the land of another, his name being given in the deed or instrument by which the land is conveyed.
Administrative Survey	Identify boundary lines of ownership previously established by a cadastral survey or a property line survey executed under the laws of a state or other authorized political entity. They are not based on necessary, statutory authority to establish or reestablish the boundaries of federal lands, and they do not result in the filing of field notes and plats in the public land records. They do not establish legal ownership boundaries for title and/or taxation purposes. No legal property corner monuments are established or reestablished by the administrative survey process.
Aliquot Parts	Legal subdivisions, except fractional lots, or further subdivision of any smaller legal subdivision, except fractional lots, by division into halves or fourths ad infinitum.



Acronym	Description
ALJ	Administrative Law Judge
Allotment	An allocation of a parcel of public lands or Indian reservation lands to an Indian for his individual use.
Allotted Land Leasing Act of 1909	Authority to lease allotted mineral assets.
Allottee	Individual Indian who receives a disbursement of an allotment
ALMRS	Automated Land Management and Recording System
American Indian Religious Freedom Act of 1928, as Amended	States the policy of the U.S. to protect and preserve the inherent rights of freedom to believe, express and exercise traditional religions including but not limited to access to religious sites, use and possession of sacred objects and freedom to worship through ceremonial and traditional rites.
AML	Abandoned Mine Land
AOTR	Awarding Official Technical Representatives
APA	Administrative Procedures Act
APD	Application for Permit to Drill
ARPA	Archaeological Resources Protection Act of 1979
ATB	Appraisal Technical Board
AUMs	Animal Unit Months
B	
BCCO	Bureau of Congressional Control Office
Beneficiary	Any Native American Tribe or individual whose Trust properties are being managed by the Department of the Interior
BFC	Bill for Collection
BIA	Bureau of Indian Affairs
BIA/BLM/MMS Tripartite MOU of 1997	Memorandum of Understanding between BIA, BLM and MMS Regarding Working Relationships Affecting Mineral Lease Activities, June 1997.
BIAM	Bureau of Indian Affairs Manual
BIANET	Bureau of Indian Affairs Communication Network
BLM	Bureau of Land Management
BPS	Budget Planning System
BRIO	MMS Interface Software
C	
CA & Unit Agreement Files	Communalization Agreements and Unit Agreement Files



Acronym	Description
CA Cards	Communalization Agreement Cards
Cadastral	Pertaining to extent, value, and ownership of land; cadastral maps show property boundaries and corners.
Cadastral Survey	A survey that creates, marks, defines, retraces or reestablishes the boundaries and subdivisions of the public lands of the United States.
CAM	Compliance and Asset Management
CAPD	Cadastral Automated Plat Drafting
CE	Categorical Exclusion
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act
CFI	Continuous Forest Inventory
CFR	Code of Federal Regulations
CIB	Certificate of Indian Blood
CLS	Case Location and Status – Will contain information regarding the status of each Probate estate in which any assets are undistributed
CMM	Cadastral Measurement Management System
Compact Tribe	Self-governing Tribe recognized by the U.S. Government
Compacted or Contracting Tribe	For self-governance and 638 tribes that have assumed this responsibility, the tribe performs all BIA functions except those that are inherently federal
Corp of Engineers, 404 Permit	A Corp of Engineers issued permit related to drainage into navigable waters.
COTS	Commercial Off The Shelf
Cruise	To estimate the volume and quality of a timber stand by visual examination of test plots or strips in the stand. A cruiser usually examines 10%-20% of the total stand.
CS Database	Cadastral Survey Field Note Index
CSS	Customer Strata Station
Cuff Records	Unofficial records kept by BLM offices
CV	Collection Voucher
CX	Categorical Exclusion
D	
DAM	Division of Accounting Management
DCR	Daily Cash Reconciliation
DEM	Digital Elevation Modeling
DEMRR	Division of Energy and Mineral Resources
DO	Deciding Official



Acronym	Description
DO	Designation of Operator
DocStar	Imaging/ scanning system. Electronic file management system.
Document	Recorded information regardless of physical form or characteristics
Document Imaging	The electronic capture of a document
DOI	Department of the Interior
DOI Secretarial Order #3127	Contaminant Survey Requirement
DOINET	Department of the Interior Communication Network
DOPs	Desk Operating Procedures
DPAI	Detailed Production Accountability Inspection
DTFA	Division of Trust Funds Accounting
E	
EA	Environmental Assessment
EFT	Electronic Funds Transfer
EIS	Environmental Impact Study
Encumbrance	Any right to or interest in land that makes it subject to a charge or liability. Encumbrances include mortgages, judgment liens, attachments, leases, deed restrictions, unpaid taxes, etc.
EOP	Explanation of Payment
EPA	Environmental Protection Agency
ESA	Endangered Species Act of 1973
ESO	Eastern States Office (BLM)
F	
FAN	Final Abandonment Notice
FASB	Financial Accounting Standard Board
FDIC	Federal Deposit Insurance Corporation
FDR	Financial Distribution Report
FFS	Federal Financial System
FIAR	Forest Inventory Analysis Report
FMP	Forest Management Plan
FMV	Fair Market Value
FOGRMA	Federal Oil & Gas Royalty Management Act
FOIA	Freedom of Information Act
FONSI	Finding of No Significant Impact
FOR	Forest Officer's Report



Acronym	Description
Force Majeure	Acts of nature, relieves contractual responsibility
FPS	Forest Plan System
FSA	Farm Service Agency
FTE's	Full-Time-Equivalents
FTOS	Financial Trust Operations Specialist
FTSO	Financial Trust Operations Officer
FWS	U.S. Fish & Wildlife Service
G	
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GCDB	Geographic Coordinate Database
GDP	Geothermal Drilling Permit
Geodetic Control	A set of surveyed features with their location referenced to particular survey monuments by latitude, longitude, and height above the ellipsoid. These “control points” are used to register the map to definitive positions on the earth’s surface.
GIS	Geographic Information System, an organized collection of computer hardware, software, and geographic data designed for the input, storage, retrieval, manipulation, and display of spatially referenced data.
GLAD	Great Lakes Asset Database
GLO	General Land Office
GLO Records Automation System	General Land Office records. GLO is no longer in existence, now a part of BLM
GLS	General Ledger System
GMM	Geodetic Measurement Management System
GPR	Government Performance and Results Act of 1993
GPS	Global Positioning System, a system used to locate positions and points on the earth based on signals from several satellites.
H	
Historical Index	A chronological summary of all actions which affect, have affected, or will affect the title to, disposition of, or use status of lands and resources within a township.
HLIP	High Level Implementation Plan
HSFN	Surface Water Model
I	
I & E	Inspection & Enforcement



Acronym	Description
I & H Cards	Index and Heirship cards
IA	Interagency Agreement
IA: AG2000 K039	The national Interagency Agreement between BIA and BLM that provides funding to BLM to perform Cadastral Survey services.
IA Manual	Indian Affairs Manual
IAM	Indian Affairs Manual
IARMA	Indian Agriculture Resource Management Act of 1994
IB	Informational Bulletin
IBIA	Interior Board of Indian Appeals
IBLA	Interior Board of Land Appeals
ICAM	Indian Compliance and Asset Management
ICCC	Interagency Cadastral Coordinating Council
IGRA	Indian Gaming Regulatory Act
IHS – HUD	Indian Health Service - Housing and Urban Development
IIB	Individual Indian Beneficiary
IIM	Individual Indian Monies
ILCA	Indian Land Consolidation Act of 1984, Amended 2000
IM	Instructional Memorandum
Imaging	Process of scanning hard copy documents to convert them to electronic documents or files
IMDA	Indian Mineral Development Act of 1982
INC	Incident of Noncompliance Notice
Intangible Property	Refers to insurance policies, stock options, annuities, limited partnerships, wills, powers of attorney
IPAC	Intra-Governmental Payment and Collection System
IPJ	Indian Probate Judge
IRMS	Integrated Records Management System
IRMP	Integrated Resource Management Plan
ISSDA	Indian Services Special Disbursing Agent
ITMA	Inter-Tribal Monitoring Association
ITI	Individual/Tribal Interest Report
J	
K	
Kennerly Process	Notification of erroneous payment and individual's rights, per 25 CFR 115 requirements.
L	
L/C	Letters of Credit



Acronym	Description
Legal Description	A written statement recognized by law as to the definite location of a tract of land by reference to a survey, recorded map or adjoining property.
LISLA	Land Information System for Leasing and Accounting
LMU	Logical Mining Unit
LOI	Lease Owner IIM
LR 2000	BLM Legacy Re-host (LR2000) System for land and mineral records
LRHIS	Land Records History and Imaging System
LRIS	Land Records Information System
LRS	Land Records System
LTRMS	Land Title and Records Management System
LTRO	Land Title Records Office
M	
MAB	Minimum Acceptable Bid
MAD	Management Accounting Distribution
Manual of Survey Instructions of the Public Lands of the United States, 1973	BLM Manual of survey instructions, adopted into law in the western states
MAPTECH	Free site where topographical maps can be downloaded.
MCT	Minnesota Chippewa Tribe
MEA	Master Electronic Archive
MER	Maximum Economic Recovery
Metes and Bounds	A method of describing a parcel of land by citing the owners of abutting lands and describing the length of each course of a boundary as “along” some apparent line, such as, “along a stream” or “along the road”.
MIPPS	Mine Information Project Planning System
MIS	Management Information System
MMS	Minerals Management Service
Monument	A physical structure, such as an iron post, marked stone, or tree in place, which marks the location of a corner point established by a Cadastral Survey.
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MP	Major Portion
MSHA	Mine Safety and Health Administration



Acronym	Description
MTPs/HIs	Master Title Plats, a composite of the survey plats of a township on which is shown the ownership and land status. HI's - see Historical Index for definition
N	
N/A	Not Applicable
NAGPRA	Native American Graves Protection & Repatriation Act of 1990
NAID	Native American Industrial Distributors
NARA	National Archives and Records Administration
NEPA	National Environmental Policy Act of 1969
NFP	Notice of First Production
NGS	National Geodetic Survey
NHPA	National Historic Preservation Act of 1966
NIFRC	National Indian Fiduciary Records Center
NIOGEMS	National Indian Oil & Gas Evaluation & Management System
NMC	Network Management Center
NMFS	National Marine Fisheries Service
NOCI	Notice of Compliance Issue
NOD	Notice of Default
NOI	Notice of Intent
Non Compos Mentis	Adults deemed to be incompetent for managing their own accounts
NOS	Notice of Staking
NOV	Notice of Violation (Coal)
NPDES	National Pollutants Discharge Elimination System
NPS	National Parks Service
NRCS	Natural Resources Conservation Service
NRIS	Natural Resources Inventory Report Studies
NTL	Notice to Lessee
NTL# 3A	BLM Notice to Lessee #3A - Reporting of Undesirable Events
NTL# 4A	BLM Notice to Lessee #4A - Royalty or Compensation for Oil and Gas Lost
O	
O&G	Oil and Gas
OAIT	Office of American Indian Trust
OAS	Office Of Appraisal Services
OCC	Office of the Comptroller of the Currency
OGOR	Oil & Gas Operations Report
OHA	Office of Hearings and Appeals



Acronym	Description
OHTA	Office of Historical Trust Accounting
OIG	Office of the Inspector General
OIRM	Office of Information Resource Management
OMB Guidelines	Office of Management and Budget Guidelines
OMNI-TRUST	Accounting system which tracks cash and various financial investments
Onshore Order #1	BLM Onshore Order #1 - Approval of Operations
Onshore Order #2	BLM Onshore Order #2 - Drilling
Onshore Order #3	BLM Onshore Order #3 - Site Security
Onshore Order #4	BLM Onshore Order #4 - Measurement of Oil
Onshore Order #5	BLM Onshore Order #5 - Measurement of Gas
Onshore Order #6	BLM Onshore Order #6 - Hydrogen Sulfide Operations
Onshore Order #7	BLM Onshore Order #7 - Disposal of Produced Water
OPA	Oil Pollution Act (OPA) – Title 40
OPINV	Operations Inventory
OPM	Office of Personnel Management
OSC	BIA's Operations Services Center
OSHA	Occupational Safety & Health Act
OSM	Office of Surface Mining
OST	Office of the Special Trustee for American Indians
OTFM	Office of Trust Funds Management
OTR	Office of Trust Responsibilities
OTRM	Office of Trust Risk Management
Overnighter	Refers to the sweeping (deposit) of investment funds into a short-term, interest-bearing account
OWMS	Office of Indian Royalty Assistance Workload Management System
P	
P&A	Plug and Abandon
P&R	Production and Royalty Report
Patent	A document by which the United States conveys, to those entitled thereto, legal title to some portion of the public lands.
PAT	Production Accountability Technician
PDAs	Public Domain Allotments
PET	Petroleum Engineering Technician
Photogrammetry	A land record and evaluation method



Acronym	Description
PLSS	Public Land Survey System, commonly called the “township and range” system. Provides the legal basis for all land parcel descriptions that were created out of the Public Lands in 30 of the 50 States in the U.S.
PMC	Program Management Center
POS	Probate Operating System
Privacy Act	Privacy Act of 1974
Probate	Estate administration following the death of an Individual Indian
PSD	Program Support Division
Pub. L 93-638 (as amended)	Indian Self-Determination and Education Assistance Act
PV	Production & Verification
Q	
R	
R2P2	Resource Recovery and Protection Plan
Range	A north-south tier of townships or sections. A range of townships is described by its relationship to the principle meridian.
RCRA	Resource Conservation & Recovery Act
RDRS	Royalty Distribution & Reporting System
RECRA	Resource Conservation & Recovery Act
Resource Firms	Banking institutions providing additional project support; i.e., NationsBank, Riggs Bank, State Street Bank and Trust
RFM	Routine File Maintenance
RFP	Request for Proposal
Riparian Boundaries	Water boundaries, or boundaries formed by a river, lake or the sea. Riparian boundaries shift with changes due to accretion or erosion but retain their original location if brought about by man-made or by artificial causes.
Risk Management and Control System	May provide an independent assessment of the Trust system's accounting, reporting, and internal-control practices.
RMS	Records Management System
ROD	Record of Decision
ROW	Rights of Way
RSFA	Royalty Simplification and Fairness Act of 1997
RTA	Regional Trust Accountant
RU	Range Unit
S	



Acronym	Description
S&G	Sand & Gravel
SARA	Software Assisted Resource Allocation
Section	The unit of subdivision of a township with boundaries conforming to the rectangular system of surveys, nominally one mile square, containing 640 acres.
SDA	Special Deposit Account
Secretarial Orders	Orders of the Secretary of the Interior
Self-governance Compacts	Self-governing Tribe recognized by the U.S. Government
Service Bureaus	Vendors providing data processing services to the Trust system (e.g., MRI, Petro Data, SunGard, SEI, Blue Star, PDS Services, etc.)
SHPO	State Historic Preservation Office
Shut-in Notice	Notice of an Authorized Officer to an Operator to cease production of an oil well
SMCRA	Surface Mine Control & Reclamation Act of 1977
SMFRS	Surface Mining Final Report
SMOR	Solid Minerals Operational Report
Spatial Data	Geographically referenced features that are described by geographic positions and attributes in an analog and/or computer-readable (digital) form.
SPCC	Spill Prevention & Counter Control
SSA	Social Security Administration
SSA Death Index	Social Security Administration Death Index
Stop Orders	Orders of an Authorized Officer to an Operator to stop production activities
Strata Vision	Reports and Statements Database
Strata Web	TFAS web access for Tribes and IIMS
Subsurface	Refers to revenue-producing activities including oil and gas, sand and gravel, coal, copper, and other minerals
Surface	Refers to revenue-producing activities including range grazing, timber, water, fisheries and developed real property
SURFER Program	Commercial Mine Model Software Program
Surveying	The determination of boundaries and areas of tracts of land.
T	
TAAMS	Trust Asset and Accounting Management System
TAIP	Task Approval & Implementation Proposal



Acronym	Description
TB	Tribal Beneficiary
TERO	Tribal Employment Rights Office
TFAS	Trust Funds Accounting System
The BLM Public Room	A BLM office housing records that is open to the public
THPO	Tribal Historic Preservation Office
TIME	TAAMS Information Migration Evaluation
TIPS	Technical Information Processing System
Title Plant	Refers to maintaining a current and historical chain of title on a tract of land
TMIP	Trust Management Improvement Project
TMS	Trust Management System (Consists of TAAMS and LTRMS)
TOJ	Termination of Jurisdiction
Township	The unit of survey of the public lands; normally a quadrangle approximately six miles on a side with boundaries conforming to meridians and parallels within established limits, containing thirty-six sections.
TPPD	Trust Program Performance Dashboard
TPMC	Trust Program Management Center
TPMT	TAAMS Project Management Team
Tract	Generally, a metes and bounds survey of an area at large within a township; a parcel of land that lies in more than one section or that cannot be identified completely as a part of a particular section.
TRO	Temporary Restraining Order
TROC	TAAMS Regional Office Coordinator
Trust Beneficiaries	Account holders
Trust System	Refers generally to all elements of the Trust system (I.e., financial assets, real property, tangibles and intangibles, records, archives, and all management activities)
Trustee of Indian Trust	The entity with ultimate fiduciary responsibility
Trust Patent	A trust patent vests title in the US as trustee for an Indian. Upon termination of the Trust status of the Indian, a patent is issued conveying fee-simple title to the Indian.
TSO	Title Service Office
TSR	Title Status Report
U	
U.S. FWS approvals	Fish and Wildlife Service approvals



Acronym	Description
UAAR	Uniform Agriculture Appraisal Report
UAS	The Uniform Appraisal Standards for Federal Land Acquisitions (1992)
URAR	Uniform Residential Appraisal Report
US Privacy Act	Privacy Act of 1974
USDA	U.S. Department of Agriculture
USFLA	Uniform Standards for Federal Land Acquisitions
USFS	U.S. Forest Service
USGS	United States Geological Survey
USPAP	Uniform Standards of Professional Appraisal Practices
V	
Vulcan	Commercial Mine Model Software Program
W	
Water Model	Commercial Water Flow Model Software Program
WATS	Work Assignment and Tracking System
WAU	Where-Abouts-Unknown
WELSA	White Earth Land Settlement Act
WIS	Well Information System
WRCC	Western Regional Coordination Center
X	
Y	
Z	