

## U.S. General Services Administration



# **Cooperative Purchasing Program**



The GSA Cooperative Purchasing Program, authorized by statute, allows state and local governments to purchase a variety of commercial supplies (products) and services under specific GSA Schedule contracts to save time, money and meet their everyday needs and missions.

The Cooperative Purchasing Program gives state and local government entities access to purchase information technology products and services, as well as law enforcement, security, first responder, and marine craft equipment, alarm and signal systems, and special purpose clothing.

## Cooperative Purchasing Program Features

- A centralized IT and telecommunications source
- A total solution for law enforcement and security
- Leveraged buying power of federal government
- Negotiated Fair and Reasonable Pricing
- Direct contractor and customer relationship
- Voluntary for both GSA contractor and state and local customer
- Online contractor search and purchasing capabilities
- Lower administrative costs
- Ability to find interoperable products to meet Homeland Security needs
- Best value
- Warranty
- Expedited delivery
- Commercial terms and conditions
- Ability to establish strategic Blanket Purchase Agreements (BPAs)
- Ability to use BPAs that are already established via SmartBUY BPAs
  The SmartBUY BPAs are as follows:
  - Document and Record Management
- Data At Rest (DAR)
- Situational Awareness and Incident Response (SAIR) Cybersecurity Tool

Contractors under Schedule 70, 84 and the Consolidated Schedule (for IT Special Item Numbers) that agree to participate in the program, along with their available products and services, are identified in GSA eLibrary and on GSA Advantagel® with the GOOP icon. Orders may be placed directly with participating GSA Schedule contractors. Order may also be placed through the GSA Advantagel® online shopping and ordering system using a state or local government issued credit card.

State and local entities may also post Requests for Information (RFIs) or Requests for Quote (RFQs), under Cooperative Purchasing, thru GSA's online request for quote tool, eBuy (www.gsa.gov/ebuy). Posting and competing requirements through GSA's eBuy allows for competition

amongst the Schedule holders, as well as transparency in the acquisition process. State and local users must first register as a "State Government" customer through GSA *Advantagel*® in order to access.

### A small sampling of some of the products and services include:

Schedule 70 and Consolidated Schedule: IT Products and Services

- IT equipment, software and maintenance
- IT professional services
- Wireless and electronic commerce services
- Access Certificates for Electronic Services (ACES) Program
- Public Key Infrastructure (PKI) Shared Service Provider (SSP) Program
- HSPD-12 product and service components
- IT training
- Leasing and daily/short term IT equipment rental
- Cloud Computing services
- Virtualization services
- IPv6 services
- Cybersecurity services

Schedule 84: Law Enforcement, Security, Facilities Management, Fire, Rescue, Clothing, Marine Craft and Emergency/Disaster Response

- Law enforcement and security equipment
- Firefighting and rescue equipment, urban and wildland
- Marine craft and equipment
- Alarm and signal systems
- Special purpose clothing

Participation in the Cooperative Purchasing Program is voluntary for both state and local governments and Schedule contractors. While GSA recommends that state and local purchasing officials follow the Schedule ordering procedures in Federal Acquisition Regulation (FAR) 8.4 to ensure receiving the best value from GSA Schedule contractors, use of these procedures is not mandated by GSA. When purchasing from GSA Schedules, state and local government entities should follow the ordering and competitive procedures that meet their state and local procurement regulations.

For additional information on GSA Schedule ordering procedures, please visit www.gsa.gov/schedules-ordering.

For more information, visit:

www.gsa.gov/cooperativepurchasing

#### **GSA State and Local Resources**

The wealth of GSA's resources is not limited to federal agencies alone. Many state and local agencies can benefit from a variety of commercial products and services offered through GSA vehicles. This important aspect of GSA's mission is divided into seven distinct programs that provide access to important tools to help meet specific state and local objectives. To contact a GSA Customer Service Director in your region, please visit www.gsa.gov/csd.

|  | Eligible Activities  | Legal Source  | Program Use<br>Guidelines  | Resources   |
|--|--|---|--|---|
| *Federal Grantee Access to<br>Schedules in Response to<br>Public Health Emergencies    | State, Local, Tribal** and<br>Territorial***** Governments   | Section 40 U.S.C. § 501 (a)(1) provides that the Administrator of General Services shall take action for executive agencies to the extent that he determines that the action is advantageous to the Federal government in terms of economy, efficiency or service. This action includes the procurement, "and supply of personal property and nonpersonal services for executive agencies to use in the proper discharge of their responsibilities" 40 U.S.C. § 501 (b)(1)(A) | State, local, tribal and territorial governments may purchase from all Federal Supply Schedules, when expending Federal grant funds in response to declared Public Health Emergencies.                                 | GSA Schedule contractors are available to search on GSA eLibrary at: www.gsa.gov/elibrary and commercial products and services offered by Schedule contractors can be found at: www.gsaadvantage.gov                        |
| *Disaster Recovery<br>Purchasing Program<br>www.gsa.gov/disasterrecovery               | State and local<br>Municipal Governments**   | Section 833 of the John Warner<br>National Defense Authorization<br>Act for Fiscal Year 2007<br>(Public Law 109-364)  | State and local agencies may use GSA Schedules to purchase products and services before and after a major disaster as declared by the President.   | State and local customers have access to all GSA eTools for market research, direct ordering or to place Requests for Information (RFI) and Requests for Quote (RFQ) under this program.***                                 |
| *Cooperative<br>Purchasing Program<br>www.gsa.gov/cooperativepurchasing                | State and local<br>Municipal Governments**   | Section 211 of the<br>E-Government Act of 2002<br>and Public Law 110-248, Local<br>Preparedness Acquisition Act   | State and local agencies are granted access to products and services offered on Schedule 70, 84 and IT Special Item Numbers on the Consolidated Schedule.  | State and local customers have access to all GSA eTools for market research, direct ordering or to place Requests for Information (RFI) and Requests for Quote (RFQ) under this program.***                                 |
| National Wildland<br>Fire Program<br>www.gsa.gov/fireprogram                           | State and local firefighting organizations that have a cooperative agreement with their State Forester and approval from the U.S. Department of Agriculture's Forest Service   | Interagency Agreement for<br>Equipment/Supplies in Support of<br>Wildland Fire Protection   | State and local agencies can order products and services through GSA Global Supply™ procurement channel, upon receipt of a written cooperative agreement with the U.S. Forest Service.                                 | Wildland fire items are available at: www.GSAglobalsupply.gsa.gov   |
| *1122 Program<br>www.gsa.gov/1122program   | State and units of local<br>government****   | Section 1122 of the fiscal<br>year 1994 National Defense<br>Authorization Act   | State and local units of government, with support from their State Point of Contact (SPOC), can purchase products using GSA Schedules, provided that the items are used in the performance of counter-drug activities. | Visit the 1122 Program website<br>to obtain the 1122 Catalog and<br>to contact your respective State<br>Point of Contact (SPOC) that is<br>ready to help.   |
| Computers for<br>Learning Program<br>www.gsa.gov/computersforlearning                  | Schools and educational nonprofit organizations located in the United States ( Also includes the U.S. Virgin Islands, American Samoa, Guam, the Commonwealth of Puerto Rico, and the Commonwealth of the Northern Mariana Islands. ) | Executive Order 12999 —<br>Educational Technology, and 15<br>USC 3710 (i) commonly known as<br>the Stevenson-Wydler Technology<br>Innovation Act of 1980  | Certain schools (public, private<br>or parochial (pre-K through 12)),<br>and certain educational nonprofit<br>organizations that meet specific<br>criteria can obtain excess federal<br>computer equipment.            | Federal Agencies should visit<br>the GSAXcess website at:<br>www.gsa.gov/gsaxcess in order<br>to report their excess computers<br>for transfer under the Computers<br>for Learning Program.                                 |
| Federal Surplus Personal<br>Property Donation Program<br>www.gsa.gov/propertydonations | Public agencies; nonprofit educational and health institutions; nonprofit and public programs for the elderly; public airports; and more   | Title 40 of the U.S. Code, Section<br>549, formerly known as the Federal<br>Property and Administrative<br>Services Act of 1949   | Entities that meet specific criteria can obtain all types of surplus property, except land or other real property, certain naval vessels, and records of the federal government.                                       | When authorized by the State<br>Agency for Surplus Property, eligible<br>donees should visit the GSAXcess®<br>website at: www.gsa.gov/gsaxcess<br>to determine what surplus property<br>is available for donation transfer. |

- \* GSA State and Local Program that is based on state and local use of the Federal Supply Schedules.
- \*\* The States of the United States, counties, municipalities, cities, towns, townships, tribal governments, public authorities (including public or Indian housing agencies under the United States Housing Act of 1937), school districts, colleges, and other institutions of higher education, council of governments (incorporated or not), regional or interstate government entities, or any agency or instrumentality of the preceding entities (including any local educational agency or institution of higher education), and including legislative and judicial departments.
- \*\*\* GSA eTools include: GSA eLibrary (www.gsa.gov/elibrary), GSA Advantage/® (www.gsaadvantage.gov), and GSA eBuy (www.gsa.gov/ebuy).
- \*\*\*\* City, county, township, town, borough, parish, village or other general purpose political subdivision of a State; an Indian tribe which performs law enforcement functions as determined by the Secretary of the Interior; or the District of Columbia Government or the United States Government performing law enforcement functions in and for the District of Columbia or the Trust Territory of the Pacific Islands.

