

Chapter 22

GRANTEES

Grantee users can access this function to view the IDIS record for their organization and their program year dates.

ACCESSING THE GRANTEE FUNCTION

Click the Grantee tab at the top of the screen you are on to display the View Grantee screen.

VIEW GRANTEE SCREEN

User ID: C00063
User Role: Grantee
Organization: SAN FRANCISCO
[- Logout](#)

Grantee/PJ
[- View](#)

Subordinate
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Grantee/PJ
View Grantee/PJ

Profile

Grantee/PJ Name: (tip)
SAN FRANCISCO, CA

Address: (tip)
CITY HALL
ROOM 200

City:
SAN FRANCISCO

State/Territory:
CA

Zip Code:
94102-0000

Organizational DUNS #: (tip)
07-038-4255

Ext:

Organization Type: (tip)
Local government

EIN/TIN #: (tip)
94-6000417

HUD Field Office: (tip)
SAN FRANCISCO

Organization Web Site: (tip)

LOCCS Banking Access:(tip)
Yes

CDBG Banking Established in LOCCS:(tip)
Yes

HOME Banking Established in LOCCS:(tip)
Yes

ESG Banking Established in LOCCS:(tip)
Yes

HOPWA Banking Established in LOCCS:(tip)
Yes

Status:
Active

[View Contact Information](#)

System Baseline Program Year

Program Year: 1994
Program Year Start Date: (tip) 07/01/1994
Program Year End Date: (tip) 06/30/1995
[View Program Years](#)

The only fields that perhaps require a little explanation are:

- **Status** can be either Active or Inactive. Inactive means the grantee has been blocked from logging into IDIS (in which case you could not be viewing this screen!).

- **System Baseline Program Year** fields show the earliest program year assigned to the grantee by the old IDIS system, and so is of very little significance to end users.

To review grantee contact names and addresses, click the <View Contact Information> button.

Click the <View Program Years> button to access a list of your organization's program year start and end dates.