

Chapter 13

GRANTS

Use this function to view details about your HOME, CDBG, ESG, and HOPWA formula grants.

ACCESSING THE GRANT FUNCTION

Click the Grant tab at the top of the screen you are on to display the Search Grants screen.

SEARCH GRANTS SCREEN

To view a grant, you must first conduct a search to retrieve it. Specify as many or few search criteria as you wish to find the grant(s) you want to view.

Search Field	Description
Grant Year	To limit the search results to a particular grant year, select it from the dropdown.
Grant #	You can search for grants starting with the text string you enter here—e.g., type m to retrieve just HOME grants, or m0 to retrieve your 2000 - 2009 HOME grants (provided no contradictory search criteria are input).
Program	To limit the search results to grants from a particular program, select it from the dropdown.

Click the <Search> button to run the search and display the grant(s) that meet the criteria you specified.

User ID: C00063 User Role: Grantee Organization: LOUISIANA	Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
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Grant
- Logout

Grant
- Search

Subfund
- Add
- Search

Subgrant
- Add
- Search

Utilities
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Links
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- RAMPS
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Search Grants

Search Criteria

Grant Year: (tip) 2008

State/Territory: LA

Program: All

Grant #: (tip)

Search | Reset

Results Page 1 of 1

<u>Program</u>	<u>Grant Year</u>	<u>Grant #</u>	<u>Authorized Amount</u>	<u>Grant Status</u>	<u>Net Drawn Amount</u>	<u>IDIS Grant Balance</u>	<u>Action</u>
CDBG	2008	B-08-DC-22-0001	\$27,552,106.00	Active	\$0.00	\$27,552,106.00	View
HOME	2008	M-08-SG-22-0100	\$14,617,370.00	Active	\$924,601.07	\$13,692,768.93	View
ESG	2008	S-08-DC-22-0001	\$1,574,899.00	Active	\$198,958.80	\$1,375,940.20	View
HOPWA	2008	LAH08F999	\$1,034,000.00	Active	\$890,519.52	\$143,480.48	View

The results are initially sorted by program and grant year (descending). You can change both the sort field and the sort order by clicking on any column header that is in blue and underlined.

Perhaps the only field requiring some explanation is IDIS GRANT BALANCE. Here it is equal to AUTHORIZED AMOUNT minus NET DRAWN AMOUNT (defined on the next page).

Click the [View](#) link of a grant to display the View Grant screen.

VIEW GRANT SCREEN

This screen provides details about a specific grant:

	Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
User ID: C00063 User Role: Grantee Organization: LOUISIANA - Logout	Grant View Grant					
Grant - Search	Return to Search Grants View Grant History					
Subfund - Add - Search	Grantee/PJ Name: (tip) LOUISIANA	Grant Status: (tip) Active				
Subgrant - Add - Search	Program: (tip) HOME	Grant Blocked: (tip) No				
Utilities - Home - Data Downloads - Print Page - Help	Grant Year: (tip) 2008	Obligation Date: (tip) 04/23/2008				
Links - PDF Viewer - Support - CPD Home - RAMPS - HUD Home	Grant #: (tip) M-08-SG-22-0100	Commitment Deadline: (tip) 04/30/2010				
	Payable To: (tip) LOUISIANA	Expenditure Deadline: (tip) 04/30/2013				
	Grant Amounts View Subfunds					
		Amount				
	Obligated Amount	\$14,617,370.00				
	Authorized Amount	\$14,617,370.00				
	Subfunded Amount	\$4,844,709.05				
	EN Funds (Authorized Amt minus Subfunded Amt)	\$9,772,660.95				
	Amount Committed to Activities	\$748,018.75				
	Net Drawn Amount	\$924,601.07				
	Returned Amount	\$0.00				
	Amount Available to Subfund	\$9,024,642.20				
	Amount Available to Commit to Activities	\$9,024,642.20				
	Amount Available to Draw	\$13,692,768.93				
	Return to Search Grants View Grant History					

Field	Description
Grantee/PJ Name	The recipient of this grant.
Program	The CPD program providing this grant.
Grant Year	The second and third characters of the GRANT # displayed as a four-digit year.
Grant #	Self-explanatory.
Payable To	The organization that receives the wire transfers of funds drawn down from the grant.
Grant Status	Always Active .
Grant Blocked	If GRANT BLOCKED is Yes , funds cannot be drawn from this grant.

Field	Description
Obligation Date	The date the HUD Field Office signed the grant agreement.
Commitment Deadline	The deadline for commitment of grant funds is the last day of the month two years after the OBLIGATION DATE.
Expenditure Deadline	The deadline for expenditure of grant funds is the last day of the month five years after the OBLIGATION DATE.
Grant Amounts	
Obligated Amount	The grant amount initially obligated to the grantee.
Authorized Amount	The grant amount the grantee is authorized to subgrant, commit, and draw from this grant. The AUTHORIZED AMOUNT includes all reallocations and reductions.
Subfunded Amount	<p>The amount of the grant earmarked for subfunds. HOME subfunds include:</p> <ul style="list-style-type: none"> AD Administration CC CHDO Capacity Building CL CHDO Loan CO CHDO Operating Expenses CR CHDO Reserve SU Subgrant <p>Notice that EN, sometimes treated as a subfund (funding source) in IDIS OnLine, is not included in this calculation.</p>
EN Funds (Authorized Amt minus Subfunded Amt)	The amount of the grant that has not been subfunded.
Amount Committed to Activities	The amount of EN FUNDS (as defined above) committed to activities via the Activity Funding function.
Net Drawn Amount	<p>The amount shown here is equal to the net drawn from EN FUNDS plus the net drawn from all other subfunds plus the net drawn from all subgrants.</p> <p>"Net drawn" equals total draws plus total pending draws minus total RETURNED AMOUNT.</p>
Returned Amount	The total amount disbursed from the grant and later returned by the grantee to the Letter of Credit.
Amount Available to Subfund	EN FUNDS minus AMOUNT COMMITTED TO ACTIVITIES.
Amount Available to Commit to Activities	Same as AMOUNT AVAILABLE TO SUBFUND.
Amount Available to Draw	AUTHORIZED AMOUNT minus NET DRAWN AMOUNT.

Clicking on the <View Grant History> button at the top/bottom of the page displays a history of any changes made to the grant record.

SUBFUNDS SCREEN

Notice the [View Subfunds](#) link above the Amount column on the View Grant screen. Clicking it displays the Search Subfunds screen with the subfunds created from the grant you were just viewing already displayed:

User ID: C00063 User Role: Grantee Organization: LOUISIANA - Logout		Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports																																			
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		Search Criteria Program: All <input type="text"/> Fund Type: (tip) Select <input type="text"/> Grant #: (tip) M08SG220100 <input type="text"/> Grant Year: (tip) Select <input type="text"/> <input type="button" value="Search"/> <input type="button" value="Reset"/> Return to M-08-SG-22-0100																																								
		Results Page 1 of 1 <table border="1"> <thead> <tr> <th>Grantee/PJ Name</th> <th>Program</th> <th>Grant Year</th> <th>Grant #</th> <th>Fund Type</th> <th>Authorized Amount</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>LOUISIANA</td> <td>HOME</td> <td>2008</td> <td>M-08-SG-22-0100</td> <td>AD</td> <td>\$1,511,193.83</td> <td>Edit View</td> </tr> <tr> <td>LOUISIANA</td> <td>HOME</td> <td>2008</td> <td>M-08-SG-22-0100</td> <td>CO</td> <td>\$727,165.70</td> <td>Edit View</td> </tr> <tr> <td>LOUISIANA</td> <td>HOME</td> <td>2008</td> <td>M-08-SG-22-0100</td> <td>CR</td> <td>\$2,606,349.52</td> <td>Add Edit View</td> </tr> <tr> <td>LOUISIANA</td> <td>HOME</td> <td>2008</td> <td>M-08-SG-22-0100</td> <td>EN</td> <td>\$14,617,370.00</td> <td>Add View</td> </tr> </tbody> </table>						Grantee/PJ Name	Program	Grant Year	Grant #	Fund Type	Authorized Amount	Action	LOUISIANA	HOME	2008	M-08-SG-22-0100	AD	\$1,511,193.83	Edit View	LOUISIANA	HOME	2008	M-08-SG-22-0100	CO	\$727,165.70	Edit View	LOUISIANA	HOME	2008	M-08-SG-22-0100	CR	\$2,606,349.52	Add Edit View	LOUISIANA	HOME	2008	M-08-SG-22-0100	EN	\$14,617,370.00	Add View
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This screen is covered in detail on page 14-6.

To return to the View Grant screen, click the [Return to...](#) link next to the <Reset> button.