

PROGRAM GUIDANCE

PROGRAM: ALL PROGRAMS

FOR: Tribal Government Leaders and Tribally Designated Housing Entities

T.D.H.E.

FROM: Rodger J. Boyd, Deputy Assistant Secretary, PN

TOPIC: Web Clinics for HUD Partners

Purpose: The purpose of this Guidance is to announce a schedule of free web clinics for housing authorities; tribally designated housing entities (TDHE); state, local and tribal governments; non-profits; and community organizations.

Background: HUD is offering training opportunities to help its housing partners use the Internet. HUD's Departmental web managers will teach classes on how to design and manage a public service website. The web clinics are intended for those organizations that either do not already have a website or that would like help in making their website more effective.

Web Clinic Course Content:

- Simple dos and don'ts about what to put on your website.
- A step-by-step process for organizing your website - including guidelines for making your website accessible to people with disabilities.
- Low-cost/ no-cost ideas for marketing your site.
- Tips on how to get technical support (including someone to do that computer work for you) for free.

Tuition/Registration Fee: The clinics are free. There is no charge for tuition, nor any registration or material fee.

Scheduled Clinics: Clinics will be held every month at sites across the country. The current schedule is listed below, but new sites will be added to this schedule. Check the web site www.hud.gov/webclinics for the web clinic agenda, the most current schedule of clinics and their locations.

To register for a Web Clinic, just send an e-mail to the individual listed below as the contact for the particular clinic you want to attend telling them that you are interested in registering. Be sure to also include your name, address, phone number, and e-mail address. Registration is free, but space is limited.

- **Los Angeles - January 13**
Registration Contact: David_Lockwood@hud.gov
- **San Juan - January 13**
Registration Contact: Hector_Mercado@hud.gov
- **Louisville - February 11**
Registration Contact: Deborah_Knight@hud.gov
- **Tampa - March 16**
Registration Contact: Marcel_Charpentier@hud.gov
- **Lubbock - March 23**
Registration Contact: Orlando_Lorie@hud.gov
- **Milwaukee - April 7**
Registration Contact: Dave_Balcer@hud.gov
- **Providence - April 27**
Registration Contact: Deborah_Hall@hud.gov

If you have any questions, please contact your local Area ONAP office.