



No. 2007-01
April 03, 2007

PROGRAM GUIDANCE

PROGRAM: Indian Community Development Block Grant (ICDBG)

FOR: Tribal Government Leaders and Tribally Designated Housing Entities

T.D.H.E.

FROM: Rodger J. Boyd, Deputy Assistant Secretary, PN

TOPIC: Publication of Fiscal Year 2007 Super Notice of Funding Availability for the Indian Community Development Block Grant (ICDBG) Program

Purpose: The purpose of this guidance is to provide tribes and tribally designated housing entities (TDHE) with a summary of the Department's Fiscal Year (FY) 2007 Super Notice of Funding Availability (SuperNOFA) for the Community Development Block Grant Program for Indian Tribes and Alaska Native Villages, also known as the Indian Community Development Block Grant (ICDBG) program, published in the *Federal Register* on March 13, 2007. The General Section of the SuperNOFA was published on January 18, 2007, and describes HUD's FY 2007 policy and submission requirements. Both documents can be downloaded from <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>

Program Description: The purpose of the ICDBG program is the development of viable Indian and Alaska Native communities, including the creation of decent housing, suitable living environments, and economic opportunities primarily for persons with low and moderate incomes.

Eligibility Information: All federally recognized Indian Tribes and Alaska Native Villages are eligible to participate in the ICDBG program. Tribal organizations, as described in 24 CFR 1003.5, are also eligible applicants. To apply for funding, an applicant must meet this eligibility criterion by the application submission date.

Eligible categories of funding include housing rehabilitation, land acquisition to support new housing, homeownership assistance, public facilities and improvements, economic development, and microenterprise programs. For a complete description of eligible activities, please refer to 24 CFR 1003, subpart C.

FY 2007 Funding Availability: The total approximate amount of funding available for the ICDBG program for FY 2007 is \$59,400,000, less \$3,960,000 retained to fund Imminent Threat Grants, for a total of \$55,440,000. The Area Office of Native American Program (AONAP) allocations are:

Eastern/Woodlands	\$ 6,325,737
Southern Plains	\$11,864,746
Northern Plains	\$ 7,917,788
Southwest	\$20,525,637
Northwest	\$ 2,891,489
Alaska	\$ 5,914,603

Application Submission Deadline: Applications must be received and **validated** by Grants.gov no later than 11:59:59 p.m. eastern time on **June 1, 2007**. The validation check ensures that:

1. The application is virus free;
2. The application meets the deadline requirements;
3. The DUNS number submitted on the application matches the DUNS number in the registration, and that the Authorized Organization Representative has been authorized to submit the application for funding by the organization identified by its DUNS number; and
4. All the mandatory fields and forms were completed in the application.

The validation check occurs 24 to 48 hours after the application is submitted. Therefore, **HUD recommends that all applicants submit their application no later than 48 to 72 hours before the deadline of June 1.**

How To Apply: Applications must be submitted electronically through Grants.gov unless the applicant has received a waiver of the electronic submission requirement. Instructions on the general process for downloading, completing, submitting and tracking grant application packages is described at http://www.grants.gov/Applicants/apply_for_grants.jsp. To download the application and instructions, go to https://apply.grants.gov/forms_apps_idx.html and enter the Catalog of Federal Domestic Assistance (CFDA) number for the ICDBG program that is listed below. Applicants are encouraged also to read carefully the Application and Submission Information requirements in the General Section of the SuperNOFA, and to access the following documents to assist you with the registration and submission process:

- **STEP BY STEP Registration Brochure:** This brochure will walk you through the process of registering for and managing the Grants.gov registration process. You must be registered with Grants.gov before you can apply for grants online. HUD has posted the brochure on HUD's website at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>.
- **Finding and Applying for Grant Opportunities Brochure:** This brochure will guide you through the process of finding and applying for grants. HUD has also posted the brochure on HUD's website at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>.

- **CFDA Number:** Applicants will have to enter the Funding Opportunity and/or CFDA number for the ICDBG program to access the application package and instructions. The CFDA number for the ICDBG program is **14.862**.
- **PureEdge™ Reader:** In order to view the application package, applicants also have to download and install the PureEdge™ (Viewer), available free for download from https://apply.grants.gov/forms_apps_idx.html.
- **Customer Service:** Applicants having difficulty accessing the application or having submission problems may receive customer support from Grants.gov by calling the help line at (800) 518-GRANTS or sending an e-mail to support@grants.gov.

Waivers: Applicants seeking a waiver of the electronic submission requirement must request a waiver for good cause in accordance with 24 CFR 5.1005. Waivers must be submitted no later than May 17, 2007. Waiver requests should be submitted for processing to:

Department of HUD
Office of Native American Programs
Attn: Deborah M. Lalancette, Director, Office of Grants Management
1670 Broadway, 23rd Floor
Denver, CO 80202

To expedite the receipt and review of waiver requests, applicants may e-mail their requests to Deborah.M.Lalancette@hud.gov or fax a request to 303-675-1660.

Applicants receiving a waiver are subject to the same application deadline of June 1, 2007; no additional time can be granted. If a waiver is granted, ONAP will request one original and two copies of your paper application. Paper applications may be submitted through the United States Postal Service or through any other delivery method. However, it is stressed that the application must be **received by** June 1, 2007, 5:00 p.m. local time. Applications delivered after this date will not be accepted. There is no longer a 15-day grace period for paper applications and applications must be received, **NOT** postmarked, by June 1, 2007.

A waiver request granted during the FY 2006 competition is not valid for FY 2007.

Technical Assistance: Contact staff at your AONAP for general guidance and technical assistance regarding the NOFA and electronic submission requirements. ONAP staff is not permitted to help you prepare your application.

Training on ICDBG NOFA Requirements: Training on the requirements of the FY 2007 ICDBG NOFA will be provided as follows:

- A broadcast training for the ICDBG NOFA was held on April 4, 2007, from 11:00-2:45 p.m. EST. Applicants may view the broadcast at HUD's website at <http://www.hud.gov/webcasts/archives/>. The SuperNOFA Webcast schedule can also be found at HUD's website at <http://www.hud.gov/webcasts/index.cfm>.

- The AONAP in your jurisdiction will also conduct training specific to the ICDBG NOFA and electronic submission requirements. Contact your AONAP for training dates.

Applicants should not rely solely on information in this Guidance since it does not include all applicable NOFA requirements on the subjects addressed. Contact your AONAP Grants Management Specialist if you have any questions.

Attachment