

UNCLASSIFIED

PRIORITY

P R 030136Z DEC 09

BT

UNCLAS

PASS TO ALL OFFICE CODES:

FM CNO WASHINGTON DC//DNS//

TO NAVADMIN

INFO JOINT STAFF WASHINGTON DC

CNO WASHINGTON DC//DNS//

CMC WASHINGTON DC

CDR USPACOM HONOLULU HI//J1//

CDR USEUCOM VAIHINGEN GE//J1//

CDR USCENTCOM MACDILL AFB FL//J1//

CDR USNORTHCOM//J1//

CDR USSOUTHCOM MIAMI FL//J1//

CDR USFJFCOM NORFOLK VA//J1//

CDR USSOCOM MACDILL AFB FL//J1//

CDR USTRANSCOM SCOTT AFB IL//J1//

CDR USSTRATCOM OFFUTT AFB NE//J1//

DIRSSP WASHINGTON DC

DARPA ARLINGTON VA

DCMA HQ ALEXANDRIA VA

DFAS HQ ARLINGTON VA

DIA WASHINGTON DC

DISA WASHINGTON DC

DLA FT BELVOIR MD

DTRA ALEX WASHINGTON DC

NGA HQ BETHESDA MD

MDA WASHINGTON DC

SECDEF WASHINGTON DC

UNCLAS

NAVADMIN 340/09

MSGID/GENADMIN/CNO WASHINGTON DC/DNS/DEC//

SUBJ/H1N1 ORDER TO ACCOUNT//

REF/A/CNO WASHINGTON DC/091816Z NOV 09/-/-/NOTAL//

REF/B/BUMED/231757ZOCT09/-//

REF/C/BUMED/061534ZNOV09/-/-//

REF/D/DOC/OPNAVINST 3500.41/YMD:20090918//

REF/E/EMAIL/DNS/YMD:20090911/2351Z/NOTAL//

REF/F/EMAIL/OPNAV BWC/YMD:20090915/1827Z/NOTAL//

NARR/REF A IS CNO GUIDANCE ON H1N1 VACCINE PRIORITIZATION, INTEGRITY, AND REPORTING. REF B IS POLICY FOR USE OF NOVEL H1N1 INFLUENZA NOVARTIS VACCINE. REF C IS CLARIFICATION OF PRIORITIZATION OF NOVARTIS VACCINE AND POLICY FOR ORDERING

SANOPI-PASTEUR VACCINE. REF D IS OPNAV PANDEMIC INFLUENZA POLICY. REF E IS DNS EMAIL TO ECHELON II COMMANDS REQUIRING PI REPORTING. REF F IS WEEKLY PI REPORTING SLIDE PROMULGATED BY OPNAV BWC.//

RMKS/1. THIS MESSAGE APPLIES TO ALL NAVY COMMANDS. ECHELON II COMMANDERS AND ALL REGIONAL COMMANDERS SHALL ENSURE WIDEST DISSEMINATION TO ALL SUBORDINATE AND TENANT COMMANDS AND DETACHMENTS FOR ACTION UPON RECEIPT.

2. REF A OUTLINES CNO'S EFFORTS TO ENSURE THE NAVY'S TOTAL WORKFORCE IS WELL PROTECTED AND CONTINUES TO ACCOMPLISH OUR MISSION DURING THE H1N1 PANDEMIC FLU SEASON.

3. PURSUANT TO REF A, H1N1 VACCINATION REPORTING WILL BE CONDUCTED VIA THE NAVY FAMILY ACCOUNTABILITY AND ASSESSMENT SYSTEM (NFAAS) AT [HTTPS://NAVYFAMILY.NAVY.MIL](https://NAVYFAMILY.NAVY.MIL) STARTING 08 DEC 09. PRIOR TO 08 DEC, REPORTING WILL CONTINUE BY EMAIL AS DIRECTED IN REF A.

4. ALL COMMANDS ARE TO CANVAS THEIR PERSONNEL IN A MANNER CONSISTENT WITH THE PRIVACY ACT TO DETERMINE AN ACCURATE STATUS OF H1N1 VACCINATIONS RECEIVED BY THEIR PERSONNEL. COMMAND CO REPRESENTATIVES (CORS) ARE TO REPORT THE FOLLOWING INFORMATION WITHIN NFAAS:

A. TOTAL NUMBER OF PERSONNEL ON BOARD

B. NUMBER OF PERSONNEL VACCINATED IN THE FOLLOWING CATEGORIES:

(1) ACTIVE DUTY PERSONNEL

(2) RESERVE COMPONENT PERSONNEL

(3) DON CIVILIAN EMPLOYEES

(4) CONTRACT EMPLOYEES:

NOTE - DON CIVILIAN AND CONTRACT EMPLOYEES ARE NOT REQUIRED TO REPORT VACCINATION STATUS BUT ARE ENCOURAGED TO DO SO. IT IS VOLUNTARY REPORTING ONLY. AN OPTION WILL BE AVAILABLE WITHIN NFAAS TO INDICATE THE TOTAL NUMBER OF EMPLOYEES WHO DECLINED TO REPORT. EMPLOYEES SHOULD BE ASSURED THAT NO NEGATIVE REPRISAL WILL COME FROM DECLINING TO REPORT.

C. STATUS OF COMMAND VACCINATION. DROP-DOWN MENUS ARE AVAILABLE TO INDICATE STATUS OF COMMAND VACCINATIONS. REPORT WHEN SCHEDULED TO RECEIVE. IF NOT YET SCHEDULED TO RECEIVE VACCINATION, SELECT THE MOST APPROPRIATE DESCRIPTION (E.G., LACK OF VACCINE, LACK OF MEDICAL RESOURCES, ETC).

5. THE NFAAS SYSTEM WILL BE AVAILABLE FOR REPORTING STARTING 07 DEC AND COMMANDS SHOULD CONTINUE TO REPORT UNTIL VACCINATIONS ARE COMPLETE. THE ADMINISTRATIVE CHAIN OF COMMAND (ADCON) SHALL BE UTILIZED TO ENSURE COMPLIANCE. THIS REPORTING REQUIREMENT (USE OF NFAAS) REPLACES THAT DIRECTED BY REF A, HOWEVER, IT DOES NOT SUPERCEDE OR REPLACE OTHER EXISTING REPORTING REQUIREMENTS AS DEFINED IN REFS D THRU

F. NFAAS REPORTING SHALL BE UPDATED CONTINUALLY AS NEW INFORMATION IS AVAILABLE.

6. DO NOT DELAY REPORTING ON PERSONNEL UNTIL ALL INFORMATION IS COMPLETE. REPORT AND ACCOUNT FOR VACCINATIONS WHEN INFORMATION IS AVAILABLE BUT NO LESS FREQUENT THAN WEEKLY AND NO LATER THAN 2200Z ON EACH TUESDAY.

7. THE REQUIREMENTS OF THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 DO NOT APPLY TO COLLECTION OF VACCINATION STATUS AS DESCRIBED IN THIS MESSAGE. THE INFORMATION REPORTED IN NFAAS WILL NOT BE LINKED TO ANY PERSONALLY IDENTIFYABLE INFORMATION AND IS THEREFORE NOT SUBJECT TO THE PRIVACY ACT. ONLY COMMAND TOTALS WILL BE REPORTED.

8. A SLIDE PRESENTATION TUTORIAL FOR CORS WILL BE POSTED ON NFAAS BY 04 DEC TO TRAIN COMMAND PERSONNEL ON THIS NEW NFAAS FUNCTIONALITY.

9. POCS: READ AS LOCATION/PHONE/EMAIL.

A. OPNAV NOC/703-692-8882/JAMES.B.RYAN(AT)NAVY.MIL

B. OPNAV NOC/703-692-9085/JASON.SPILLMAN(AT)NAVY.MIL

C. USFF CAT N1/757-836-4736/CATPERS.FFC(AT)NAVY.MIL

D. MEDICAL/VACCINE AVAILABILITY QUESTIONS SHOULD BE DIRECTED TO YOUR LOCAL MTF.

10. RELEASED BY VICE ADMIRAL SAM J. LOCKLEAR III, DIRECTOR, NAVY STAFF.//

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