

FDonline™

The Easy-to-Use Solution for Automating The Annual Financial Disclosure Process



The easiest, most cost effective way to automate your annual OGE Form 450 and Form 278 financial disclosure processes is to use **FDonline™** — a government hosted and secure Software as a Service (SaaS) solution. **FDonline™** eliminates mailing, shuffling paperwork and other manual activities related to the annual Financial Disclosure requirement. There is no hardware or software to purchase or install. Regardless of size, your agency can be up and running on the system in just 30-60 days.

FDonline™ is a flexible web-based system designed to improve communications, reduce cumbersome and inefficient paperwork processes and improve the overall financial disclosure process. **FDonline™** can also be utilized throughout the year for new employees, helping you to meet the 30 day new hire requirement.

FDonline™

A SIMPLE TO USE SOLUTION FOR AUTOMATING THE FINANCIAL DISCLOSURE PROCESS.

The advantages to automating the annual financial disclosure process have been well documented. But knowing how to get started has been a real challenge for many organizations. Until recently, there has not been an easy to use, cost effective and simple to implement solution for coordinating financial disclosure activities. With **FDonline™**, your organization can be up and running quickly and eliminate the paperwork and all of the cost associated with manually processing the information.

With **FDonline™**, your employees are electronically notified of the annual requirement and reminders are automatically sent if they do not fulfill their obligation within the prescribed timeframe.

The application is simple to use and steps employees through each phase of completing the form using an intelligent interview interface. All forms are validated before they can be submitted for review.

The days of shuffling paper, correcting errors, and chasing incomplete information are a thing of the past with **FDonline™**. Automated notifications, reminders and digital signatures are all standard features of the system.

Integration with other enterprise systems is an optional feature and eliminates scanning of documents or manual storage.

Benefits

Employees

Automated notifications and reminders ensure that paperwork is completed in a timely fashion.

An intelligent interview wizard guides the employee through the complex maze of properly completing the financial disclosure paperwork.

Saves information from year to year and only requires that employees update and maintain their information.

Ethics Official Productivity

Ethics Officials responsible for meeting this government mandate can send, receive and review financial disclosure forms electronically and easily track completion status.

Ethics Officials can electronically review and sign completed forms.

Compliance

The software is hosted in a secure federal government hosting facility and has undergone extensive security testing.

Complies with the OGE's **DAEOgrams DO-07-014 and DO-09-004** and is available for inspection by your agency's Chief Information Officer.

The entire process is documented, repeatable and restricts access by user account profile.

Contact Us

How To Get Started

It's easy - just contact us to schedule an initial meeting and on-site or remote demonstration of the system. The system can be provided with a simple Memorandum of Understanding (MOU) between your agency and NTIS.

For a draft MOU and system demonstration contact:

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About National Technical Information Service (NTIS) – NTIS is an agency of the Department of Commerce, which serves as an Office of Management and Budget (OMB)/Office of Personnel Management (OPM) authorized eTraining Services Provider (eTSP) to help agencies implement electronic government services under the E-Government Act of 2002.