

**OCTOBER 2004 ONE YEAR ANNIVERSARY CELEBRATION
STAKEHOLDER MEETING MINUTES
October 27, 2004**

Next Meeting

Date: December 15, 2004

Time: 2:00-3:30 pm

Place: U.S. Department of Health and Human Services, Hubert H. Humphrey Building,
Room 800

Note: There will be not be a meeting held in November. Instead there will be a combined meeting for November and December held on the above date due to the seasonal holidays.

All meeting materials and presentations are available at Grants.gov by visiting <http://www.grants.gov/meetingmaterials102704>.

Introductions

October's regularly scheduled Stakeholder meeting was adjusted to commemorate Grants.gov's one year anniversary. In place of the regular meeting was a celebratory event with an award ceremony and reception. The formal invitation can be found at <http://www.grants.gov/assets/invitation102704.pdf>.

Ms. Rebecca Spitzgo, Grants.gov Program Manager kicked off the celebration at 2pm with the following agenda:

Introductions

Welcome remarks

The Road to Success: A Year in Review

Award Ceremony

Leadership awards

Participation and Support awards

Contributor awards

Pioneer award

Closing remarks

Reception

The formal program can be viewed at <http://www.grants.gov/assets/program102704.pdf>.

Ms. Spitzgo then introduced Dr. Ed Sontag, Assistant Secretary for Administration and Management of the U. S. Department of Health and Human Services, for the welcome remarks.

Welcome Remarks

Dr. Ed Sontag welcomed the audience to Grants.gov's First Anniversary Celebration. In addition, Dr. Sontag spoke on behalf of Secretary Tommy Thompson of the U.S.

Department of Health and Human Services, who was not able to attend the ceremony, by commending Grants.gov's efforts and the benefits the program has provided to the grant community. Dr. Sontag then outlined several Grants.gov successes since inception.

They include:

- The website has received over 1,200 electronic grant applications
- 3,000 grant-seeking organizations have enrolled to apply for grants online
- 1,400 grant opportunity notices are currently posted on the website
- 600,000 grant opportunity notices are emailed to interested parties each week
- The Government Accountability Office (GAO) found that Grants.gov was one of only two e-gov initiatives to meet all goals and milestones
- Four major awards have recognized the impact, technology and innovation of the site

Dr. Sontag closed his welcome remarks by thanking members of the Grants Executive Board, the Office of Management and Budget and everyone present for their time, effort and participation to ensure that Grants.gov truly provides a "single face for government" that will serve the grant community well in the years to come.

The Road to Success: A Year in Review

Ms. Spitzgo then provided an overview of Grants.gov and its accomplishments over the past year. She began by thanking all agencies and departments, as a whole, for their contributions in making Grants.gov the success it has become today. One year ago today, the site ramp-up was complete and all agencies were posting grant funding opportunities on Grants.gov Find. The Federal Register policy was published, establishing a single site to post all competitive grant funding opportunities. Also on this date, the Apply functionality and new website were launched.

Grants.gov Find is the single source for Federal grant funding opportunities for 100% of all agencies. Synopses of full grant announcements are available, as well as search capabilities, and email subscription. Currently, there are approximately 1,400 grant opportunity notices posted on the site, which experiences an average of 200,000 hits per day. Approximately 600,000 grant opportunity notices are emailed weekly to potential applicants.

Grants.gov Apply allows a direct linkage to grant application packages from Find and one-time registration for the ability to apply to all agencies. Grants.gov Apply also eliminates the need to learn multiple agency systems. Application packages can be downloaded, shared and routed. Applications can be completed off-line. Applicants are also able to track the status of their submitted application. To-date, 201 application packages have been posted, 1,487 users have registered to apply via Grants.gov, and these numbers continue to grow. 1,183 applications have been received thus far with the 1000th application received in September 2004.

Agency participation has been a key factor in Grants.gov's success. Currently, 17 out of 26 Federal grant-making agencies are posting applications packages on Grants.gov with 100% of all agencies trained to use Grants.gov. The U.S. Department of Housing and

Urban Development took the initiative in issuing a brochure encouraging users to apply for grants through Grants.gov. Another example of an agency helping to market the site to applicants is the National Endowment for the Humanities who integrated Grants.gov into their home page.

In other news, the Research and Related (R&R) and Mandatory data sets have been delivered. The National Endowment for the Arts and Humanities took on the task of delivering the Individual SF 424 form as well as the SF 424 short form. For 2005, agency ramp-up schedules have been received and 24 of the 26 agencies are scheduled to be on-board with Grants.gov.

Over the past year, Grants.gov has won a number of awards, including:

- Federal Leadership Council's 2004 Showcase of Excellence Award (FOSE)
- National Grants Management Association (NGMA) Electronic Solutions Award
- 2004 U.S. Department of Health and Human Services Secretary's Award for Distinguished Service
- 2004 Government Computer News (GCN) Award

Ms. Spitzgo concluded this portion of the program by thanking the agencies and detailees, past and present, for their hard work. Ms. Spitzgo then introduced Ms. Evelyn White, Principal Deputy Assistant Secretary of Administration and Budget of the U.S. Department of Health and Human Services.

Award Ceremony

Leadership Awards

Ms. White began the award ceremony by greeting the audience. After briefly touching on the importance of E-Government and its impact, Ms. White moved into the presentation of the Leadership Awards. Ms. White first presented the Grants Executive Board members a certificate of appreciation from Secretary Tommy G. Thompson. Grants Executive Board members recognized include:

Chris Niedermayer – U.S. Department of Agriculture

Jack Martin – U.S. Department of Education

Charles Havekost – U.S. Department of Health and Human Services

Michael Burke – National Endowment for the Arts

Mary Santonastasso – National Science Foundation

David Litman – U.S. Department of Transportation

Van Pace – U.S. Department of Homeland Security

Otto Wolff – U.S. Department of Commerce

Beth McGarry – U.S. Department of Justice

Howard Corcoran – U.S. Environmental Protection Agency

William Berry – U.S. Department of Defense

Tom Dowd – U.S. Department of Labor

Vickers Meadows – U.S. Department of Housing and Urban Development

Ms. White then moved to thank the Office of Management and Budget (OMB) for their support and encouragement during the past two years by presenting certificates of appreciation from Secretary Thompson to:

Karen Evans – Administrator of Electronic Government and Information
Linda Springer – Controller, Office of Federal Financial Management
Kamela White – Government-to-Government Portfolio Manager, Electronic Government and Information

Participation and Support Awards

Ms. Spitzgo then continued with the ceremony by presenting the Participation and Support Awards to the following individuals in recognition of their continued dedication, support and adoption of Grants.gov:

Brett Boble – National Endowment for the Humanities
Mark Carney – U.S. Department of Education
Barbara Dorf – U.S. Department of Housing and Urban Development
Stephen Drescher – National Oceanic and Atmospheric Administration; U.S. Department of Commerce
Will Kenney – U.S. Department of Agriculture
Diana King – Administration for Children and Families; U.S. Department of Health and Human Services

The next award category, the Contributor Award, recognized individuals participating in cross-agency work groups for their contributions towards the development and success of Grants.gov. The first Contributor award was presented to the Public Law 106/107 Pre-Award work group in recognition of developing the Find data elements fundamental to the launch and success of Grants.gov. These individuals include:

Jean Feldman – National Science Foundation
Mark Herbst – U.S. Department of Defense
Nikki Jacobs – National Endowment for the Arts
Trudy Wood – U.S. Department of Energy

The next Contributor Award was presented to the Research and Related work group, recognized for aiding the streamlining and development efforts to create forms to benefit the research and related grants community. These individuals include:

Jean Feldman – National Science Foundation
Marcia Hahn – National Institutes of Health
Trudy Wood – U.S. Department of Energy

The Arts and Humanities work group was also presented a Contributor Award for their work in streamlining the Arts and Humanities market segment form and individual Face Sheets. These individuals are:

Brett Bobley – National Endowment for the Humanities
Jillian Miller – National Endowment for the Arts

Ms. Spitzgo continued by recognizing the Inter-Agency Electronic Grants Committee for their continued dedication and support in leading the cross-agency development of an electronic grants system fundamental to the launch and success of Grants.gov. These individuals are:

Tony Cavataio – U.S. Department of Education
Diana King – Administration for Children and Families; U.S. Department of Health and Human Services

The last Contributor Award was presented to the Mandatory work group for streamlining the mandatory market segment face sheets and developing the mandatory core data set. These individuals are:

Christopher Lipsey – U.S. Department of Agriculture
Tyson Whitney – U.S. Department of Agriculture

Pioneer Award

The final award presented was in recognition of the leadership and vision that set the foundation for Grants.gov to transform the Federal grants management process. The award was presented to Charles Havekost, U.S. Department of Health and Human Services and former Program Manager of Grants.gov.

Closing Remarks

Ms. Spitzgo closed the award ceremony with a final thank you to all contributors across the board and a pledge to another successful year for Grants.gov.

Reception