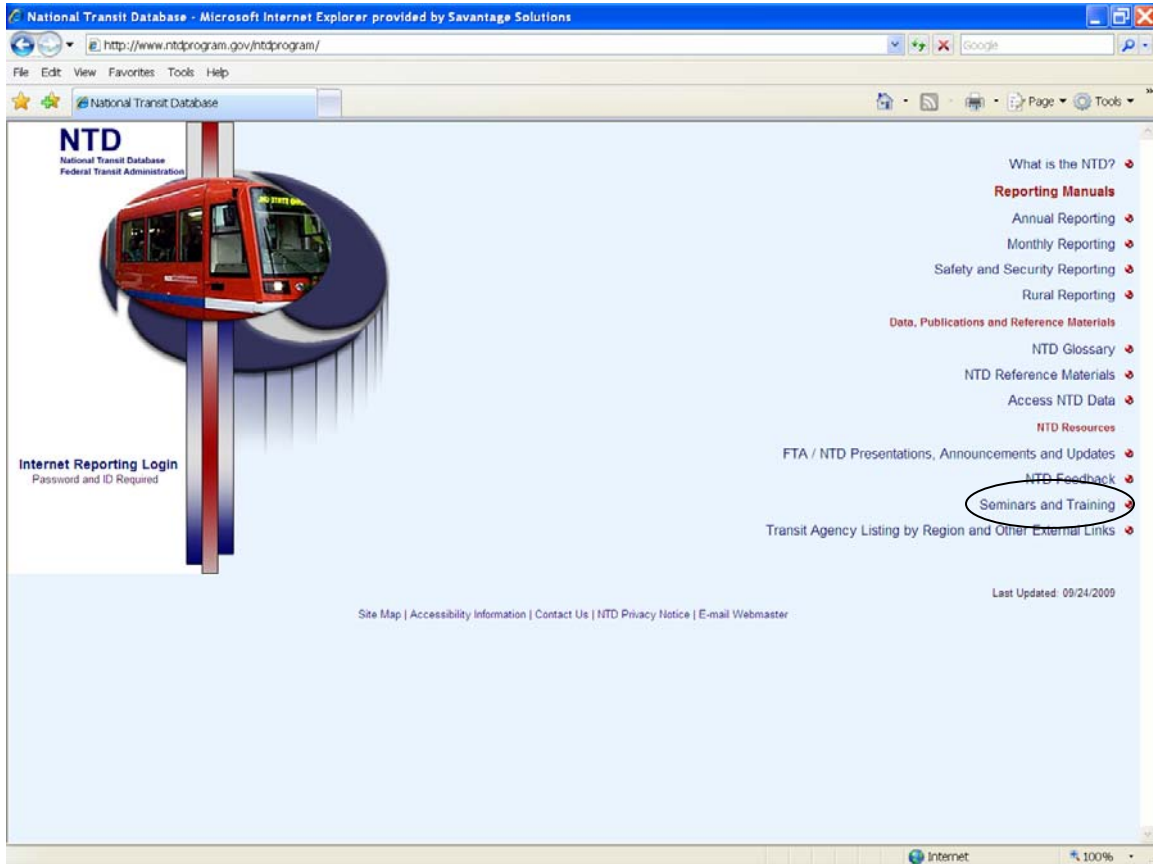


Step by step registration for training and seminars

Open the NTD website to the homepage and click on seminars and training on the right side of the screen (second from bottom)



Click the link to NTI course information located near the bottom of the screen under Register Today!

The National Transit Database Seminars, Workshops and Training Programs page - Microsoft Internet Explorer provided by Savantag

http://www.ntdprogram.gov/ntdprogram/seminars.htm

File Edit View Favorites Tools Help

The National Transit Database Seminars, ...

Welcome to the FTA NTD Seminars, Workshops and Training Programs page [Home](#)

Training for Annual & Monthly Modules

The National Transit Institute is pleased to announce the availability of its 2-day course, National Transit Database.

National Transit Database Course

The goal of the 2-day course is to help transit professionals learn the necessary skills for reporting data to the NTD internet reporting website. Course topics include:

- Benefits and impacts associated with the NTD annual reporting
- Defining the apportionments (i.e., Urbanized Area Formula Program – UAFF, Small Transit Intensive Cities – STIC, and Fixed Guideway Modernization)
- "Who" reports and "What" to report
- NTD annual reporting website – functionality and automation
- The 6 standard NTD reporting modules (Basic Information, Financial, Asset, Service, Resource, and Federal Funding Allocation), as well as the recently created Declarations and Independent Auditor Statements
- 2009 report year updates

This course also features the opportunity for participants to interact with representatives from Savantag Solutions, NTD's support services contractor, during the afternoon on Day 2.

The course is intended for transit professionals whose responsibilities include some or all of the following related to the NTD: reporting, statistical compilation, or other financial duties and activities. This is an introductory level course. The content is geared for people with little or no experience using the NTD reporting system.

Course Dates:

Houston, TX	November 18-19, 2009
Los Angeles, CA	December 15-16, 2009
Chattanooga, TN	January 5-6, 2010
Tampa, FL	March 2-3, 2010

REGISTER TODAY!
The course is FREE to public transit agency employees and government employees involved in public transportation.

To register for the course, visit our website at www.NTDONLINE.com

For more information, please contact NTI Program Coordinator Barbara Van Dyke at (732) 932-1700 ext. 211 or email her at bvandylke@nti.njtransit.edu

Training for the Safety & Security Module

Training for the Safety & Security Module is currently under development.

Done Internet 100%

Locate the class location you would like to attend and click login to add class

NTI Course Information - Microsoft Internet Explorer provided by Savantage Solutions

http://www.ntionline.com/CourseInfo.asp?CourseNumber=TBP50-20

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Fee:
Tuition shall be waived for federal, state and local government employees who work in transportation or related areas.
Fee for contractors and consultants: \$0.00

CEU's: 1.4

Telephone: (732) 932-1700
Email: bwandyke@rutgers.edu

Available Course Sections:

View Details	Start Date	End Date	Location	Register Online:	Download Registration Form:
Details	11/18/2009	11/19/2009	Houston, TX	Login to Add Class	click here
Details	12/15/2009	12/16/2009	Los Angeles, CA	Waiting List Only *	click here
Details	1/5/2010	1/6/2010	Chattanooga, TN	Login to Add Class	click here
Details	3/2/2010	3/3/2010	Tampa, FL	Waiting List Only *	click here

Seats frequently become available. We encourage you to download the Waiting List form and fax it in.
* To download the waiting list form, [click here](#)

If, for whatever reason (other than "Waiting List Only"), you are unable to register for this course online, download the Registration Form as indicated above.

All training is held in accessible facilities. Please advise NTI a minimum of three weeks in advance if you require any special arrangements or materials.

NTI reserves the right to limit participation from any one agency

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Done Internet 100%

From the login screen, if you have not already signed up, click the link “Click here if you have not signed-up”

Member Login - Microsoft Internet Explorer provided by Savantage Solutions

https://www.ntionline.com/login_user.asp

Member Login

NTI National Transit Institute

Welcome, Guest [Help](#) [Search](#) [Sign-Up](#) [Login](#)

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NTI User Login

Please enter your username and password

You must have an account in order to login.
[Click here if you have not signed-up.](#)

Username:

Password:

! Please Note: You must have cookies enabled on your browser in order to login. [Click here](#) for more information.

Forgot your username and/or password? [Click here](#)

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Internet 100%

Fill in the entire form: Register New Member. Items marked with * are required fields – click the Sign Up button at the bottom of the form

Sign-up To NTI - Microsoft Internet Explorer provided by Savantage Solutions

https://www.ntionline.com/register.asp

File Edit View Favorites Tools Help

Sign-up To NTI

NTI National Transit Institute

Welcome, Guest [Help](#) [Search](#) [Sign-Up](#) [Login](#)

[Text Only Version](#) [Printable Version](#)

! Please Note: You must have cookies enabled on your browser in order to login. [Click here](#) for more information.

If you have registered previously, please do not register again because you will create a duplicate record. Forgot your username and/or password? [Click Here](#)

Register New Member

Items marked with * indicate required information

Create NTI user account

Username *	<input type="text"/>	You will use your username & password to login to the NTI site and register for courses online.
Password * (4 to 10 characters)	<input type="text"/>	
Retype password *	<input type="text"/>	Please use only letters and numbers in your username and password.
Email *	<input type="text"/>	
Retype Email *	<input type="text"/>	

Personal Information

First Name *	<input type="text"/>	Please read the NTI Privacy Policy
Nick Name	<input type="text"/>	
Middle Initial	<input type="text"/>	
Last Name *	<input type="text"/>	
Suffix	<input type="text"/> i.e. Jr., Sr., etc.	

Done Internet 100%

If you have missed any required information it will appear at the top of the page in red

Sign-up To NTI - Microsoft Internet Explorer provided by Savantage Solutions

https://www.ntionline.com/register.asp

File Edit View Favorites Tools Help

Sign-up To NTI

NTI National Transit Institute

Welcome, Guest Help Search Sign-Up Login

Text Only Version Printable Version

You need to fill in the following fields:
Organization Name
State
Work Phone Number

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Register New Member

Items marked with * indicate required information

Create NTI user account

Username * ivanheterrible You will use your username & password to login to the NTI site and register for courses online.

Password * (4 to 10 characters)

Retype password *

Email * 1234@hotmail.com

Retype Email * 1234@hotmail.com

Please use only letters and numbers in your username and password.

Personal Information

First Name * Ivan Please read the [NTI Privacy Policy](#)

Nick Name

Middle Initial T

Done Internet 100%

When you have signed up successfully, the screen will display your information as it was laid out in the sign up form and the sidebar will now show My Account, My Schedule, My profile

View Student Profile - Microsoft Internet Explorer provided by Savantage Solutions
https://www.ntonline.com/view_profile.asp

NTI National Transit Institute
Welcome, Callie [My Schedule](#) - [My Profile](#) - [Drop Course](#) - [View Cart](#) | [Help](#) - [Search](#) - [Logout](#)
[Text Only Version](#) [Printable Version](#)

User Profile [Edit Profile](#)

Personal Information

Username: callylily
Email: callylily2000@yahoo.com
Full Name: Callie Ryan
Home Phone:

Company Information

Organization: Savantage Solutions
Job Title: Consultant
Work Address 1: 1355 Piccard Dr
Work Address 2: N/A
City: Rockville
State: MD
Zip/Postal Code: 20850
Country: USA
Fax:
Work Phone: 240-399-0687
Agency: Transit

Additional Information

NTI Home Page [Edit Profile](#)

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[My Profile](#)
[Drop Course](#)
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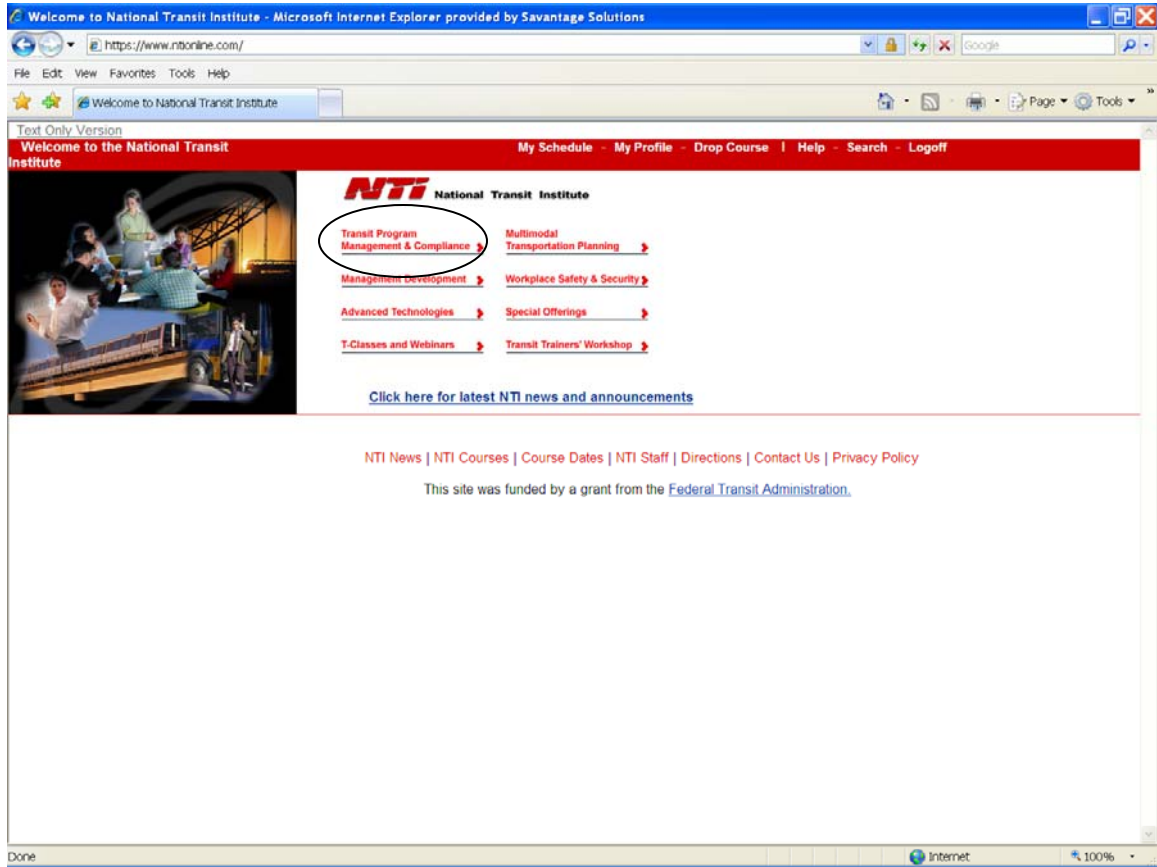
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Done Internet 100%

Click the NTI home page at the top of the sidebar to the left and then click the first link: Transit Program Management and Compliance



Scroll down to the 5th choice: National Transit Database

The screenshot shows a web browser window displaying the National Transit Institute (NTI) website. The browser title is "NTI Program Areas - Microsoft Internet Explorer provided by Savantage Solutions". The address bar shows the URL "https://www.ntionline.com/topic.asp?TopicArea=1". The website header includes the NTI logo and navigation links: "Welcome, Callie", "My Schedule", "My Profile", "Drop Course", "View Cart", "Help", "Search", and "Logoff". There are also links for "Text Only Version" and "Printable Version".

The main content area is titled "NTI Courses" and "Transit Program Management and Compliance". It contains a paragraph: "Courses in Federal Compliance are designed to help grantees understand processes and learn tools to remain or become compliant with federal regulations. Target audiences include a broad range of titles and skill sets from paratransit operations managers, to trainers, construction managers, and project finance professionals."

A list of course links is provided, with "National Transit Database" circled:

- [Comprehensive ADA Paratransit Eligibility](#)
- [Disadvantaged Business Enterprise](#)
- [FTA Real Estate Requirements](#)
- [Management of Transit Construction Project for ARRA Recipients](#)
- [Management of Transit Construction Projects](#)
- [National Transit Database](#)
- [Courses of Transit Procurement for Senior Leadership](#)
- [Paratransit Management & Operations Course](#)
- [Procurement Series - I - Orientation to Transit Procurement](#)
- [Procurement Series - II - Basic Cost and Price Analysis and Risk Assessment](#)
- [Procurement Series - III - RFP's and Competitive Contract Negotiations](#)
- [Procurement Series - IV - Contract Administration](#)
- [Quality Assurance and Quality Control in Transit Projects](#)
- [Risk Assessments for Transit Capital Projects](#)
- [Transit Equity Considerations](#)
- [Understanding ADA](#)

The left sidebar contains navigation links for "NTI Home Page", "My Account", "NTI Information", "NTI Staff Directory", "NTI Courses", "NTI Products", "About NTI", "Directions to NTI", "Program Areas", and "Industry Information".

Locate the course you wish to attend and click the Add Course button (if the course you want says waiting list only, you will need to download the waiting list form, fill it out and FAX it in.

NTI Course Information - Microsoft Internet Explorer provided by Savantage Solutions
https://www.ntionline.com/CourseInfo.asp?CourseNumber=TBP50-20

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CEU's: 1.4

Telephone: (732) 932-1700
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Available Course Sections:

View Details	Start Date	End Date	Location	Register Online	Download Registration Form
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This site was funded by a grant from the [Federal Transit Administration](#).

Double click to change security settings

You will see a screen that asks if you are sure you want to add the class and will display the class. Click either yes or no.

The screenshot shows a web browser window with the URL https://www.ntionline.com/add_course_warning.asp?course_section=TBP50-20-111809TX18&course_number=TBP50-20&strdate=11%2F18%2F2009. The page header includes the NTI logo and navigation links: [Welcome, Callie](#), [My Schedule](#), [My Profile](#), [Drop Course](#), [View Cart](#), [Help](#), [Search](#), and [Logoff](#). There are also links for [Text Only Version](#) and [Printable Version](#).

The main content area displays the following information:

You are about to add the following class:

National Transit Database	
Start Date:	11/18/2009
End Date:	11/19/2009
Fee:	\$0.00
Location:	Houston, TX

Below this information is a confirmation question: "Are you sure you want to add this course?". Two buttons, "Add Course" and "Cancel", are positioned below the question. The "Add Course" button is circled in red.

The left sidebar contains a navigation menu with the following sections:

- NTI Home Page**
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 - [My Schedule](#)
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