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System Enhancements

Build 2009-04

August 7, 2009

Build 2009-04

August 2009 System Enhancements

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Introduction

Grants.gov will continue to maintain the highest quality of customer service for the grant community by facilitating the coordination, effectiveness and efficiency of operations for applicants and grantors through the Grants.gov PMO.

In order to continue the mission and goals of Grants.gov, system enhancements and new functionality are constantly evaluated and executed. This document summarizes the new system enhancements that will be implemented by August 10, 2009.

Benefits Overview

- **Streamline Applicant and Grantor Registration** – Registration information collected has been reduced to only the necessary information for both applicants and grantors.
- **Submission Filenames/Files** – Applicants and E-Business Point of Contacts will have the ability to view the application filing name and a listing of forms and files received under Check Application Status.
- **Reinstating the ability to subscribe/unsubscribe to “All Grant Notices” and “Notices Based on Advance Criteria”** – The ability to subscribe/unsubscribe to both of these email notifications will be available.
- **Find Grant Opportunities** – Users searching for grant opportunities will notice a modified look and feel as well as minor adjustments of the listed queries.
- **Quick Access for Grantors to View Closing Limits** – All grantors now have added functionality within the Grantor Center to view closing limits.
- **Grantors Publishing Packages with Microsoft Office 2007 Documents** – Grantors will now have the ability to use Microsoft Office 2007 documents to upload application instructions and synopsis attachments.

Other enhancements include continual refinement of the overall system.

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Streamline Applicant and Grantor Registration

The registration information collected for applicants and grantors on Grants.gov has been reduced to streamline the registration process. The user will simply complete the information requested to complete this step in the registration process. The example shown below illustrates the reduced registration form.

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Home > Applicant Registration

APPLICANT REGISTRATION

Please enter your information below. Required fields are denoted with an asterisk (*).

* First Name: MI: * Last Name:

* Job Title: DUNS:

* Telephone: * Email:

* Secret Question:

* Secret Answer:

* User Name:

* Password: * Confirm Password:

Submission Filenames/Files

Applicants will have the ability to login to the Applicant Center and view the application filing name and a listing of forms and files received, under Check Application Status. E-Business Point of Contacts has this added functionality as well.

Once logged into the applicant center the applicant can review the list of forms and files received by selecting the link in the Submission Name/Files column. Users will only have access to the link under Submission Name/files for opportunities that are submitted after this enhancement is implemented because the compilation of filenames occurs during submission process.

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Home > For Applicants > Check Application Status

CHECK APPLICATION STATUS

Opportunity CFDA Num.	Competition Id	Grants.gov #	Date/Time Received	Status	Status Date	Agency Tracking #	Submission Name/Files	Requested Amount
10.001	0612-KV-1	0612-KV-SH-1	GRANT00073817	Validated	30-Jul-08 01:41:44 PM		test1	
12.910	12345	12345	GRANT00500869	Validated	23-Oct-08 04:26:07 PM		Downloaded after new RR SF424!	17
00.000	20090803TEST1	20090803TEST1	GRANT00515637	Validated	03-Aug-09 04:18:48 PM		20090803TEST1	

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After selecting the link the applicant can review the list of forms and attachments received for the application they selected and submitted to Grants.gov. "Form in Form" will not be listed here, but the file attachment inside the Form in Form will be listed.

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LIST OF FORMS AND FILES RECEIVED

Listed below are the forms and files received with your application package. The attachment file names may appear verbose because many are prefixed to include the form name, field name, unique number and attachment name (attachment name which was entered by the applicant) as one entire file name. Not all attachments are prefixed exactly the same, but you will be able to recognize the file name entered by the applicant by reading it through the entire line of text. [Learn more](#) about the prefixed file name.

AOR Status:
Approved

[Check Application Status](#)
[Manage Applicant Profile](#)
[Logout of Grants.gov](#)

Grants.gov Tracking Number: GRANT00515637

Forms Received (total 2):

1. SF424_Short-V1.0
2. Project_Abstract-V1.0

Attachments Received (total 1):

1. Project_Abstract Project_Abstract-ProjectAbstractAddAttachment-1234-ICB Agenda 11-20-07.doc application/msword (43520 bytes)

Reinstating the ability to subscribe/unsubscribe to "All Grant Notices" and "Notices Based on Advance Criteria"

The ability to subscribe/unsubscribe to both email notifications, "All Grant Notices" and "Notices Based on Advance Criteria," will be available on this page:

http://www.grants.gov/applicants/email_subscription.jsp.

Find Grant Opportunities

Users searching for grant opportunities will notice a modified look and feel as well as minor adjustments of the listed queries. Browse by Category, Browse by Agency and Advanced Search content is now alphabetized. The Advanced Search page is also reorganized.

Screenshot of Basic Search

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Home > Find Grant Opportunities > Basic Search

BASIC SEARCH

Basic Search • [Browse by Category](#) • [Browse By Agency](#) • [Advanced Search](#)

To perform a **basic search** for a grant opportunity, complete at least one of the following fields Keyword Search, Search by Funding Opportunity Number, OR Search by CFDA Number and then select the Search button.

For helpful search tips and to learn more about finding grant opportunities check out the [Search Grant Opportunities](#) guide.

Keyword Search:

Search by Funding Opportunity Number:

Search by CFDA Number:

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Screenshot of Browse by Category

Screenshot of Browse by Agency

Screenshot of Advanced Search

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Quick Access for Grantors to View Closing Limits

All grantors now have added functionality within the Grantor Center to view closing limits. To use the calendar grantors will select the calendar month and year using the drop downs and click the Go button to view each month. The number of closings listed are application packages only, these numbers do not include synopses. A screenshot of the View Closings Calendar is below.

Home > For Agencies > View Closing Calendar

VIEW CLOSINGS CALENDAR

Select the calendar month and year below using the drop downs. The numbers of closings listed are application packages only, these numbers do not include synopses.

August 2009 Go

August 2009						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Low (95)
2 Low (100)	3 Low (100)	4 Low (95)	5 Low (96)	6 Low (97)	7 Low (100)	8 Low (95)
9 Low (99)	10 Low (100)	11 Low (97)	12 Low (98)	13 Low (100)	14 Low (98)	15 Low (99)
16 Low (100)	17 Low (100)	18 Low (100)	19 Low (99)	20 Low (96)	21 Low (94)	22 Low (95)
23 Low (100)	24 Low (100)	25 Low (100)	26 Low (99)	27 Low (99)	28 Low (99)	29 Low (98)
30 Low (99)	31 Low (99)					

Calendar Key:
Green (Low) - Less than 25% of maximum closings are posted
Yellow (Medium) - More than 25% of maximum closings are posted
Orange (High) - More than 75% of maximum closings are posted
Red (Full) - Maximum number of closings has been reached
(#) - Total number of closings remaining for the day

Grantors Publishing Packages with Microsoft Office 2007 Documents

Now in addition to uploading a synopsis with Microsoft Office 2007 documents, grantors will have the ability to upload application package instructions using Microsoft Office 2007 documents. Previous to the implementation of this build, grantors received an error while uploading application package instructions using Microsoft Office 2007 documents.