

Instructions for exporting your data from the Form 580 you are currently working in and importing it into the new version. Follow the steps below:

- Open the form with your data that you are currently working in;
- On the Document tab choose Forms then Export Data;
- Save the data to a location on your computer that is easy to find (the file created will be an .xml file);
- Open the new version of the Form 580;
- On the Document tab choose Forms then Import Data - navigate to and double click with your mouse, the .xml file created when you exported your data from the old form.

Your data will appear in the new form. Save the new form with your imported data and continue entering data.