

Ginnie Mae Reporting and Feedback System (RFS)

Pool Accounting/Exception Feedback Monthly Reporting Training
May 12, 2009

The agenda for this training course can be found here:
<http://www.ginniemae.gov/issuers/RFSagendaMayJune.pdf>

Common Terminology

- BPI – Business Process Improvement
- CSV – Comma Separated Values
- EDI – Electronic Data Interchange
- GMEP- Ginnie Mae Enterprise Portal
- Unique Loan ID – ID assigned by Ginnie Mae
- PA/EF – Pool Accounting/Exception Feedback
- RFS – Reporting and Feedback System
- RPB – Remaining Principal Balance
- SFTP – Secure File Transfer Protocol

Agenda

Lesson 1 – Course Introduction

- Welcome and Introductions
- Common Terminology
- Course Objectives
- RFS Changes Since September Training Class

Lesson 2 – Changes to Current Processes

- Systems
- Reporting Methods
- RFS Implementation: Critical Dates
- RFS Implementation: Accelerated Legacy Reporting Timeline
- Q&A Period

Agenda

Lesson 3 – How to Access GMEP and RFS

- How Issuers May Register for GMEP
- Management of GMEP User Accounts
- Obtaining Support for User Accounts
- Logging on to the GMEP
- Q&A Period

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- The Big Picture
- Enter or Upload Your Data
- View or Download Your Exceptions
- Analyze Your Exceptions
- Enter or Upload Your Corrected Data
- Q&A Period

Agenda

Lesson 5 – Reporting Examples

- *Example 1: Reporting a Single Family Pool*
 - Submit Data via Manual Data Entry
 - View Exceptions via Manual Data Entry
 - Submit Corrected Data via Manual Data Entry
 - Q&A Period
- *Example 2: Reporting a Multifamily Pool*
 - Submit Data via Manual Data Entry
 - View Exceptions via Manual Data Entry
 - Submit Corrected Data via Manual Data Entry
 - Q&A Period

Agenda

- *Example 3: Reporting a Single Family Pool Using File Upload*
 - Submit Data via File Upload
 - View Exceptions via GMEP
 - Submit Corrected Data via any of the three methods
 - Q&A Period

- *Example 4: Reporting a Single Family Pool Using File Upload*
 - Submit Data via SFTP File Upload
 - Download Exceptions File via GMEP Download
 - Submit Corrected Data via any of the three methods
 - Q&A Period

Wrap Up

Course Introduction

LESSON 1

Course Overview

Course Description

This training course will provide hands-on instruction on how to complete the monthly reporting process using the new Reporting and Feedback System (RFS) that is replacing the current method of monthly reporting. Issuers will interact with the RFS through the Ginnie Mae Enterprise Portal (GMEP) – a web based application that will eventually serve as a single gateway for accessing all Ginnie Mae information systems.

Why is Ginnie Mae implementing RFS?

Ginnie Mae is implementing RFS as part of the overall Business Process Improvement (BPI) initiative in order to improve the efficiency and accuracy of reporting. Both of these objectives will be met by streamlining and consolidating the reporting of monthly security RPB, monthly pool reporting, and loan level reporting into a single reporting process.

Audience

All Ginnie Mae Issuers

Course Objectives

After completing this course you will be able to:

- Explain the changes to the current reporting processes
- Access the GMEP and RFS
- Complete monthly reporting via RFS

Course Format

The course format will be interactive:

- Participants will be in listen-only mode
- Course will be taught in five lessons (about 20 minutes each)
- Participants will have opportunities to ask questions after each lesson
- Operator will provide instructions regarding asking questions

RFS Changes Since September Training Class

This class covers the same topics as the September 2008 RFS training with some minor differences including:

- Changes to the data summarization features in RFS
- The term “Loan Key” has been replaced with the term “Unique Loan ID”
- The appearance of the GMEP has changed

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We will discuss these changes in more detail later in the presentation

Changes to Current Processes

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Changes to Systems

What is the Ginnie Mae Enterprise Portal (GMEP)?

- Single access point for Ginnie Mae's online business applications
- Secure method for Issuers to submit files to RFS for processing via an upload feature (files should not exceed 5MB)
- Note: GMEP supports ONLY the Internet Explorer web browser

Ginnie Mae Issuers will report their data to RFS via GMEP

- Users will access the RFS Application via GMEP to submit pool, loan, and RPB data

Changes to Reporting Methods

RFS will be replacing the following e-Access applications:

- EDI
- Web EDI
- Web IEDS
- Web IIS

Monthly data reporting will be done via GMEP or SFTP

- Users will utilize the GMEP or SFTP to submit pool, loan, and RPB data
- Users will no longer have two separate reporting data streams (pool and loan), but rather a single reporting stream that combines pool and loan data

Issuers to access exceptions via GMEP

- Issuers will be notified of exceptions for pool and loan data in a consolidated format and will be able to access the exception notification via the GMEP

RFS Implementation: Critical Dates

- Issuers must go-live on one of the following dates:
 - July 1, 2009
 - October 1, 2009
- Issuers who begin reporting to RFS on July 1, 2009 will use the following systems:
 - GMEP
 - RFS Pool Accounting / Exception Feedback
 - e-Access
 - e-Notification
 - Web IIS / SCRA
 - Queries and Reports
 - WHFIT Tax Reporting
 - HRA (HMBS)
 - GinnieNet
 - All existing functions

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RFS Implementation: Critical Dates

- Issuers who begin reporting to RFS on October 1, 2009 must use the following systems:
 - e-Access will only be used for the following functions
 - WHFIT Tax Reporting
 - HRA (HMBS)
 - GMEP
 - RFS Pool Accounting / Exception Feedback
 - All other functions currently in e-Access
 - GinnieNet
 - All existing functions

RFS Implementation: Accelerated Legacy Reporting Timeline

Issuers not going live to RFS on July 1, 2009, using June data will follow the accelerated timeline below

Data	System	Reporting Due	Corrections Due
RPB	GinnieNet	2 nd business day	4 th business day
Pool and Loan	ISDN, e-Access, etc.	5 th business day	10 th business day

RFS Implementation: Accelerated Legacy Reporting Timeline

Issuers going live to RFS on July 1, 2009, using June data will follow the accelerated timeline below

Data	System	Reporting Due	Corrections Due
RPB	GinnieNet	2 nd business day	4 th business day
Pool and Loan	RFS PA / EF	2 nd business day	10 th business day

RFS Implementation: Accelerated Legacy Reporting Timeline

Issuers going live to RFS on October 1, 2009, using September data will follow the accelerated timeline below

Data	System	Reporting Due	Corrections Due
RPB	GinnieNet	2 nd business day	4 th business day
Pool and Loan	RFS PA / EF	2 nd business day	10 th business day

Q & A Session

15 Minute Limit

How to Access GMEP and RFS

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GMEP User Account Management

All Ginnie Mae Issuers must register two employees to serve as the GMEP Security Officers (SO).

- SO registration is a requirement in order to participate in the RFS Issuer testing

Issuer GMEP Security Officers will:

- Be responsible for creating and managing GMEP user accounts for company employees that requires access to the GMEP
- Update accounts, reset passwords, and unlock accounts
- Be personnel within the Issuer's organization
- Create other Security Officer user accounts
- The Authorized Officer on the 11702 form is allowed to act as the Security Officer

Management of GMEP User Accounts

To obtain Security Officer user accounts:

- Mail completed GMEP registration form
- Ginnie Mae will deliver user login Information by telephone to SO

Registration forms can be found here:

http://www.ginniemae.gov/Issuers/Portal_Registration_Issuer.pdf

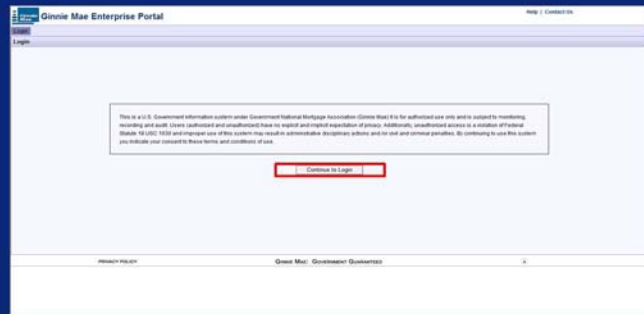
Questions? More information can be found here:

http://www.ginniemae.gov/Issuers/gmep_faq.asp?subTitle=Issuers

Logging On GMEP and Accessing RFS

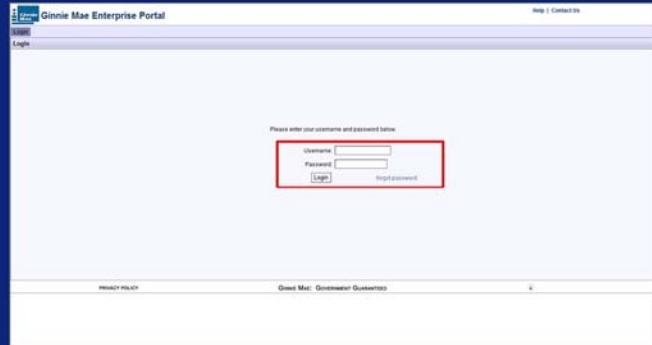
Steps for Logging onto GMEP and Accessing RFS:

- Launch Internet Explorer
- Navigate to: <https://www.eginniemae.net>
- During Issuer testing use the following website instead: <https://uat.eginniemae.net>
- Click 'Continue to Login'



Logging On GMEP and Accessing RFS

Enter in your **Username** and **Password** and click the **Login** button



- Ginnie Mae will assign usernames to the first two Security Officers
- These Security Officers will create all other usernames for your company
- Upon your 1st successful log in, you will answer various security questions
- At that point, you must change your password

Logging On GMEP and Accessing RFS

Click on RFS

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the logo and navigation links (Home, My Profile, RFS, Upload) are visible. The 'RFS' link is highlighted with a red rectangular box. Below the navigation bar, the page is divided into two columns. The left column contains a 'Welcome' message for Jenny Larsen, a list of 'Issuers' with radio button options, and an 'Environment' section. The right column contains a 'News' section with several informational paragraphs. At the bottom of the page, there are links for 'PRIVACY POLICY' and 'Ginnie Mae: GOVERNMENT GUARANTEED'.

Obtaining Support for GMEP User Accounts

Locked out? Need a password reset?

Step 1: Contact GMEP Security Officer at your organization

Step 2: If you don't know who that person is or if the security officer is locked out of the system, contact the Ginnie Mae Help Desk by calling (800) 234-4662, Option 1. Alternatively, send an email to ginniemaebankofny.com with the subject line "Portal Registration"

Additional Registration Requirements for SFTP

To obtain access to the SFTP Server:

- Contact the GinnieNET Help Desk/Ginnie Security Administrator to request Registration Form/Instructions
 - 800-234-GNMA (4662)
- The server IP address, username, and password will be sent to the user once forms are received
- Users should follow the instructions located on the SFTP Registration Form/Instructions to connect to the SFTP server

Q & A Session

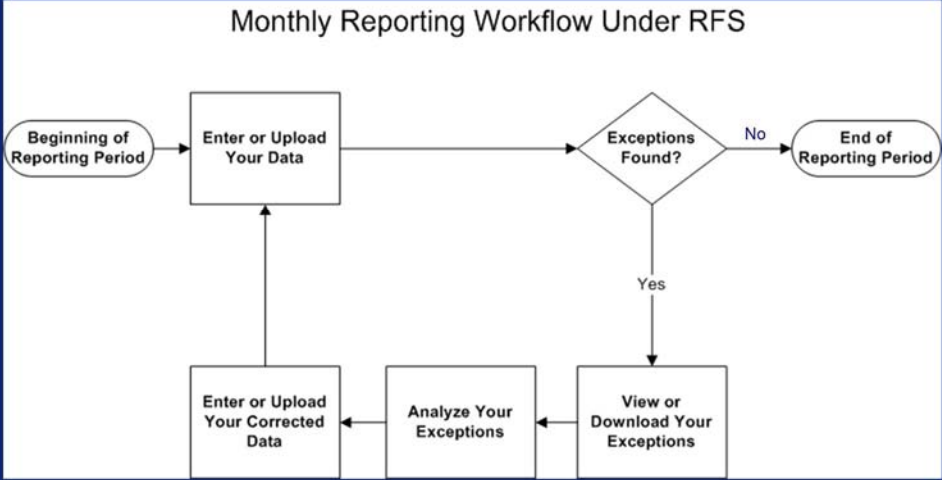
15 Minute Limit

Overview of Reporting Workflow

LESSON 4

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The Big Picture



Submit Pool and Loan Level Data

Methods of Submitting Data :

- GMEP
 - Manual Data Entry - will occur through the RFS web application screens
 - HTTPS - Issuers may upload data files less than 5 MB in size through the web application screens
- SFTP
 - Issuers will upload files larger than 5 MB in size

We will discuss the steps for each method later in the course

	Manual Entry	HTTPS Upload	SFTP Upload
Requires Programming	No	Yes	Yes
File Size Limit	N/A	5 MB	No Limit
Required Software	Internet Explorer 6.0+	Internet Explorer 6.0+	WS_FTP Pro

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Retrieve Exceptions

How to Retrieve RPB Exceptions:

- Exceptions related to Security RPB will continue to be communicated via e-Notification on the "Failed Edits" Report

How to Retrieve Pool and Loan Level Data Exceptions:

- Online - Issuers can view exceptions through the RFS EF online screens
- HTTPS - Issuers may download a file containing exceptions from the RFS online screens

We will discuss the steps for each method later in the course

Analyze Exceptions

RFS Pool Accounting and Exception Feedback Error and Warning Level Definitions	
SEVERITY LEVEL	SEVERITY DESCRIPTION
Fatal	<ul style="list-style-type: none"> > Issuer File cannot be processed > <u>Must be resolved immediately upon notification</u>; issuers will be contacted by phone for file problems
Error	<ul style="list-style-type: none"> > Record cannot be processed; inbound data is "Held" pending a resolution > <u>Must be resolved for record to be processed</u>
Critical	<ul style="list-style-type: none"> > Security RPB Validation-related warnings; Data elements included in the calculations > <u>Resolve exceptions no later than 10th business day</u>
High	<ul style="list-style-type: none"> > Loan Data used in Calculations (non Security RPB) > Pool and Pool Master Calculations (non Security RPB) > Multifamily Loan Calculations (non Security RPB) > <u>Resolve exceptions no later than 10th business day</u>
Medium	<ul style="list-style-type: none"> > Single Family Loan Matching and/or Suspense > <u>Resolve, if feasible given the data condition, in the current reporting period; otherwise next reporting period</u>
Low	<ul style="list-style-type: none"> > Loan Data Elements not used in Calculations or matching; or problems with "Other" pool related data elements > <u>Resolve if feasible given the data condition, in the current reporting period; otherwise next reporting period</u>

Submit Pool and Loan Level Corrections

Method of Submitting RPB Corrections:

- There are no changes to the RPB reporting process
- Issuers will continue to use existing systems to report and make corrections to RPB reporting

Methods of Submitting Pool and Loan Level Data Corrections:

- GMEP
 - Manual Data Entry - will occur through the RFS web application screens (existing data will reappear on screens so that selected changes can be made)
 - HTTPS - Issuers may upload data files less than 5 MB in size through the web application screens
- SFTP
 - Issuers will upload files larger than 5 MB in size

Q & A Session

15 Minute Limit

Reporting Examples

LESSON 5

Reporting Examples

This lesson contains four detailed reporting examples:

- Example 1: Single Family Pool Work Flow Manual Entry
- Example 2: Multifamily Pool Work Flow Manual Entry
- Example 3: Single Family Pool Work Flow via HTTPS (with reference to Multifamily)
- Example 4: Single Family Pool Work Flow via SFTP (with reference to Multifamily)

Example 1: Single Family Pool Work Flow Manual Entry

Scenario: The Issuer has successfully logged into the GMEP and will report data for a Single Family Pool using the online data entry screen. The system will generate various exceptions. The Issuer will report corrected information by entering data into the online data entry screen.

Steps involved in this example:

1. Report Pool Level Data Manually
2. View Pool Level Exceptions
3. Submit Pool Level Corrections
4. Report Loan Level Data Manually
5. View Loan Level Exceptions
6. Submit Loan Level Corrections
7. Report Liquidated Loan (as needed)
8. Repeat steps 4-7 for all loans
9. Summarize Data and Correct Exceptions

Report Pool Level Data Manually

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the title "Ginnie Mae Enterprise Portal" is visible. Below the title, there is a navigation bar with links for "Home", "Pool", "Loan", and "Print". The "Pool" link is highlighted in blue. Below the navigation bar, there is a "Navigation Overview" section with the following text: "Use the tabbed links at the top of this page to navigate to the major functional areas of Single Family RFS." followed by a bulleted list: "• Home", "• Pool", "• Loan", "• Transmit Loans", and "• Exceptions". Below the list, it says "The purpose and general content of each major functional area is described below."

1. After logging in, click on the **Pool Accounting – Single Family** link in the RFS drop down menu.
2. Click **Pool** on the Single Family Pool Accounting menu bar.

Report Pool Level Data Manually

Home | Pool | Loan | Print
Pool List | Pool Activity

Issuer ID: 9225 Pool ID: Report Period: 06/2007 GO

Pool ID Ranges: 700000 - 760003

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Pool ID	Pool Status	Total Loans	Reported Loans	Loans Liquidated
700000	Submitted	5	5	0
700002	Submitted	5	5	0
700003	Submitted	5	5	0
700004	Submitted	5	5	0
700005	Submitted	5	5	0
700006	Submitted	5	5	0
700007	Submitted	1	1	0
730001	Not Reported	5	0	0
730002	Not Reported	5	0	0
730003	Reported	5	0	0
730004	Not Reported	5	0	0
730005	Not Reported	5	0	0
730006	Not Reported	5	0	0
730007	Not Reported	5	0	0
730008	Not Reported	1	0	0
737001	Not Reported	5	0	0
737002	Not Reported	5	0	0
737003	Not Reported	5	0	0
737004	Not Reported	5	0	0
737005	Not Reported	5	0	0

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3. Click **Pool > Pool List** on the Single Family Pool Accounting menu bar.
4. Select an **Issuer ID**.
5. Select a **Reporting Period**.
6. Click '**GO**'.
7. Select a **Pool ID Range**. (optional)
8. Click on a '**Not Reported**' **Pool Status** for the pool.

Report Pool Level Data Manually

The screenshot shows a web application interface for reporting pool level data. The form is titled "Report Pool Level Data Manually" and includes the following fields and sections:

- Navigation:** Home, Pool, Loan, Print, Pool List, Pool Activity
- Form Fields:**
 - Issuer ID: 9225
 - Pool ID: 123456
 - Report Period: 06/2007
 - GO
 - Issuer #: 9225
 - Pool #: 123456
 - Type: AF, CD, M
 - Opening FIC: 3941.56
 - Liquidations-In-Full FIC: 0.00
 - Adjustment to FIC: 0.00
 - Closing FIC: 3941.56
 - Security Int. Rate: 6.3750
 - Install Interest: 0.00
 - Weighted Average: 6.8750
 - Service Fee: 0.00
 - Int. Due Security Holder: 3110.53
 - Cash Due Security Holder: 3697.60
 - T & I Balance: 0.00
 - P & I Balance: 3697.60
 - Other Balance: 0.00
 - Opening Security RPB: 585510.60
 - Scheduled Principal: 587.07
 - Curtailments: 0.00
 - Liquidations: 0.00
 - RPB Adjustment: 0.00
 - Total Principal: 587.07
 - Reported Closing Security RPB: 0.00
 - Calculated Closing Security RPB: 584923.53
 - Guaranty Fee: 0.05
- Custodial Bank Information:** Expanded section with a plus icon.
- Buttons:** SAVE, SUMMARIZE POOL

9. Enter an Adjustment to FIC.
10. Enter a Closing FIC.
11. Enter a Weighed Average.
12. Enter a Service Fee.
13. Enter a T & I Balance.
14. Enter a P & I Balance.
15. Enter an Other Balance.
16. Enter an RPB Adjustment.
17. Enter a Reported Closing Security RPB.
18. Click on the expand icon for Custodial Bank Information.

Report Pool Level Data Manually

Home Pool Loan Print
Pool List Pool Activity

Issuer ID: 9225 Pool ID: 123456 Report Period: 06/2007 GO

Issuer #: 9225 Pool #: 123456 Type: AF CD M

Opening FIC: 3941.56
Liquidations-In-Full FIC: 0.00
Adjustment to FIC: 0.00
Closing FIC: 3941.56
Security Int. Rate: 6.3750
Install Interest: 0.00
Weighted Average: 6.8750
Service Fee: 0.00
Int. Due Security Holder: 3110.53
Cash Due Security Holder: 3697.60
T & I Balance: 0.00
P & I Balance: 3697.60
Other Balance: 0.00

Opening Security RPB: 585510.60
Scheduled Principal: 587.07
Curtailments: 0.00
Liquidations: 0.00
RPB Adjustment: 0.00
Total Principal: 587.07

Reported Closing Security RPB: 0.00
Calculated: 584923.53

Guaranty Fee: 0.05

Custodial Bank Information

Principal Account#: 0000000111
Escrow Account#: 0000000112
Principal Bank ABA#: 100000111
Escrow Bank ABA#: 100000112

SAVE SUMMARIZE POOL

19. Enter a Principal Account #.
20. Enter a Principal Bank ABA #.
21. Enter an Escrow Account #.
22. Enter an Escrow Bank ABA #.
23. Click **'Save'**.

Report Pool Level Data Manually

Issuer ID: 9225 Pool ID: 123456 Report Period: 06/2007

Opening FIC: 3941.56
Liquidations-in-Full FIC: 0.00
Adjustment to FIC: 0.00
Closing FIC: 3941.56
Security Int. Rate: 6.3750
Weighted Average: 6.8750
Service Fee: 0.00
Int. Due Security Holder: 3110.53
Cash Due Security Holder: 3097.50

Opening Security RPB: 585510.60
Scheduled Principal: 587.07
Curfainments: 0.00
RFB Adjustment: 0.00
Total Principal: 587.07
Reported: 584923.53
Calculated: 584923.53

Quantity Fee: 0.00

Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
1		POOL800 Yrb Bank ID	90000012	should be a valid American Bankers Association routing number.	
1		POOL750 P/B Bank ID	90000011	should be a valid American Bankers Association routing number.	

Buttons: Save, Save as New Pool, OK, Cancel, OK

24. Click 'OK'.
25. Click 'OK'.

View and Correct Pool Level Exceptions

Home Pool Issue Activity

Pool Level Activity

Issuer ID: 9225 Pool ID: 123456 Report Period: 06/2007

Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
E	POOL800	T&I Bank ID	10000012	should be a valid American Bankers Association routing number.	
E	POOL750	P&I Bank ID	10000011	should be a valid American Bankers Association routing number.	

Issuer # 9225 Pool # 123456 Type: AF CD MA

Opening FC: 3941.55
 Liquidations-In-Full FC: 0.00
 Adjustment to FC: 0.00
 Closing FC: 3941.55
 Security Int. Rate: 6.3750
 Install Interest: 0.00
 Weighted Average: 6.8750
 Service Fee: 0.00
 Int. Due Security Holder: 3110.53
 Cash Due Security Holder: 3097.60

Opening Security RPB: 585510.60
 Scheduled Principal: 587.07
 Curtailments: 0.00
 Liquidations: 0.00
 RPB Adjustment: 0.00
 Total Principal: 587.07

Reported: Closing Security RPB: 0.00
 Calculated: 584923.63

Quaranty Fee: 0.00

T & I Balance: 0.00
 P & I Balance: 3697.60
 Other Balance: 0.00

Custodial Bank Information

Principal Account#: 00000000011
 Escrow Account#: 00000000011
 Principal Bank ABAN: 10000011
 Escrow Bank ABAN: 10000012

SAVE SUMMARIZE POOL

Exceptions may occur at the pool level and will be displayed on the screen after saving the pool activity information. The system will provide detailed information about the error and suggested resolutions.

1. Update the fields which contain errors.
2. Click **'Save'**.

View and Correct Pool Level Exceptions

The image displays two screenshots of a software interface for managing pool level exceptions. The top screenshot shows an 'Exceptions' table with two rows of errors. A dialog box is open over the table, and the 'OK' button is highlighted with a red box. The bottom screenshot shows the same interface after the error is resolved, with a success message dialog box and an 'OK' button highlighted with a red box.

Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
E		POOL800 T&I Bank ID	10000012	should be a valid American Bankers Association routing number.	
E		POOL750 P&I Bank ID	10000011	should be a valid American Bankers Association routing number.	

Issuer # 9225 Pool # 123456 Type: AP [CO] [M]

Opening FIC: 3541.56

Liquidity in Full FIC: 0.00

Adjustment to FIC: 0.00

Closing FIC: 3541.56

Security Int. Rate: 6.3750

Initial Interest: 0.00

Weighted Average: 6.8750

Service Fee: 0.00

Net Due Security Holder: 3110.03

Cash Due Security Holder: 3657.00

T & I Balance: 0.00

P & I Balance: 3657.00

Quantity Fee: 0.00

Total Principal: 587.07

Reported: 587.07

Calculated: 584323.53

Clearing Security RPB: 0.00

Quantity Fee: 0.00

Updated pool activity successfully.

3. Click 'OK'.
4. Click 'OK'.
5. If necessary, repeat Steps 1 - 4 until all errors are resolved.

Report Loan Level Data Manually

Home Pool Add Print

Pool List Pool Activity

Issuer ID: 9225 Pool ID: Report Period: 06/2007 GO

Pool ID Ranges: 760003 - 899307

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Pool ID	Pool Status	Total Loans	Reported Loans	Loans Liquidated
760003	Not Reported	5	0	0
760004	Not Reported	5	0	0
760005	Not Reported	5	0	0
760006	Not Reported	5	0	0
760007	Not Reported	5	0	0
760008	Not Reported	1	0	0
780001	Not Reported	5	0	0
780002	Not Reported	3	0	0
780003	Not Reported	4	0	0
780004	Not Reported	2	0	0
780005	Not Reported	4	0	0
780006	Not Reported	4	0	0
780007	Not Reported	5	0	0
780008	Not Reported	1	0	0
790001	Not Reported	5	0	0
790002	Not Reported	5	0	0
790003	Not Reported	5	0	0
790004	Not Reported	5	0	0
790005	Not Reported	5	0	0
790006	Not Reported	5	0	0
790007	Not Reported	5	0	0
790008	Not Reported	1	0	0
800001	Reported	4	0	0
800002	Not Reported	4	0	0
800003	Not Reported	4	0	0
800004	Not Reported	4	0	0

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1. Click **Pool > Pool List** on the Single Family Pool Accounting menu bar.
2. Click the Pool ID reported in the section A (Report Pool Level Data for a Given Pool).

Report Loan Level Data Manually

The screenshot shows a web application interface for reporting loan level data. The form is divided into several sections:

- Header:** Includes navigation links like "Home", "Loan", "Loan List", "Pool List", "Edit Loan", and "Liquidate Loan".
- Search/Filter:** Fields for Issuer ID (9225), Unique Loan ID (123456), and Report Period (06/2007) with a "GO" button.
- Loan Details:** Fields for Case # (000431560898703), Security Int. Rate (6.3750), Loan Int. Rate (7.1250), OPB (145738.47), FIC (985.39), Maturity (08/15/2037), and SSN (123456649).
- Borrower Information:** Fields for Borrower Name (ROBIN WILLIAMS), Address (4949 Crawford Drive), City (Rockville), State (MD), and Zip (208504309). There is a checkbox for "Co-Borrowers".
- Borrower Activity During Reporting Period:** A table with columns for Interest and Principal.

Activity	Interest	Principal
In Foreclosure:	0	0
Record Date:	0	0
Prior Payment Date:	0	145738.47
Last Instalment Date:	0	0
Delinquent:	0	0
Prepaid:	0	0
Opening UPB:	0	0
Instalment:	0	0
Curtalment:	0	0
Adjustments:	0	0
Closing UPB:	0	1.00
- Loan Various Data Fields:** A section with a "SAVE" button.

4. Select a **Loan Type**.
5. Enter a Case #.
6. Enter a Security Int. Rate.
7. Enter an Issuer Loan ID.
8. Enter a Loan Int. Rate.
9. Enter an OPB.
10. Enter a First Payment.
11. Enter an FIC.
12. Enter a Maturity.
13. Enter a Borrower's First Name and Last Name.
14. Enter a Borrower's SSN.
15. Click on the expand icon to enter Co-Borrower information.

Report Loan Level Data Manually

Home | Pool | **Loan** | Print
Loan List | Pool List | Edit Loan | Liquidate Loan

Issuer ID: 9225 Unique Loan ID: 123456 Report Period: 06/2007

Unique Loan ID Ranges: 150002999 -

Unique Loan ID	Issuer Loan Id	Loan Status
150002999	2649	Corrected Activity
150003000	2650	Corrected Activity
150003001	2651	Corrected Activity
150003002	2652	Corrected Activity

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3. Click a **Unique Loan ID** number.

Report Loan Level Data Manually

The screenshot shows a web-based form for reporting loan data. At the top, there are navigation links: Home, Pool, Loan, Print, Loan List, Pool List, Edit Loan, and Liquidate Loan. Below these are input fields for Issuer ID (9225), Unique Loan ID (123456), and Report Period (06/2007). The form includes sections for Issuer, Pool, Case, Issuer Loan ID, OPB, FK, Borrower, and Co-Borrower information. Red boxes highlight the following fields: Co-Borrower 1 (BOB SMITH), SSN 1 (12345999), Address (4949 Crawford Drive, Rockville, MD, 208504309), and Orig UPB (145738.47). At the bottom, there is a section for Borrower Activity During Reporting Period, including In Foreclosure, Record Date, Prior Payment Date, Delinquent, Prepaid, Interest, Opening UPB, and Principal.

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16. Enter a Co-Borrower's First Name and Last Name.
17. Enter a Co-Borrower's SSN.
18. Repeat Steps 16 and 17 to add multiple Co-Borrowers.
19. Enter a Borrower's Address.
 - a. Street Address or PO Box information
 - b. City
 - c. State
 - d. Zip
20. Enter an Original UPB.

Report Loan Level Data Manually

OPB: 145738.47
 FIC: 985.39
 Borrower: ROBIN WILLIAMS Click to Hide
 First Payment: 07/01/2007
 Maturity: 08/15/2037
 SSN: 123456649

Enter Co-Borrower Information Below
 Co-Borrower 1: BOB SMITH SSN 1: 123459999
 Co-Borrower 2: SSN 2:
 Co-Borrower 3: SSN 3:
 Co-Borrower 4: SSN 4:

Address: 4949 Crawford Drive
 City: Rockville
 State: MD Zip: 208504309
 Orig UPB: 145738.47
 Active: Y

Borrower Activity During Reporting Period		Interest		Principal	
In Foreclosure:	N	Delinquent:	0		0
Record Date:	06/2007	Prepaid:	0		0
Prior Payment Date:	mm/dd/yyyy	Opening UPB:	145738.47		
Last Installment Date:	mm/dd/yyyy	Installment:	0		0
		Curtailment:	0		0
		Adjustments:	0		0
		Closing UPB:	0		0

Loan Various Data Fields
 SAVE

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21. Enter an In Foreclosure Indicator.
22. Enter a Delinquent Interest.
23. Enter a Delinquent Principal.
24. Enter a Prepaid Interest.
25. Enter a Prepaid Principal.
26. Enter an Installment Interest.
27. Enter an Installment Principal.
28. Enter a Curtailment Principal.
29. Enter an Adjustments Interest.
30. Enter an Adjustments Principal.
31. Click on the expand icon to enter Loan Various Data Fields information.

Report Loan Level Data Manually

Enter Co-Borrower Information Below

Co-Borrower 1: BOB SMITH SSN 1: 123459999
 Co-Borrower 2: SSN 2:
 Co-Borrower 3: SSN 3:
 Co-Borrower 4: SSN 4:

Address: 4949 Crawford Drive Orig UPB: 145738.47
 City: Rockville Active: Y
 State: MD Zip: 208504309

Borrower Activity During Reporting Period

	Interest	Principal
In Foreclosure: N	Delinquent: 0	0
Record Date: 06/2007	Prepaid: 0	0
Prior Payment Date: mm/dd/yyyy	Opening UPB: 145738.47	0
Last Installment Date: 02/01/2008	Installment: 0	0
	Curtailment:	0
	Adjustments: 0	0
	Closing UPB:	1.00

Loan Various Data Fields

Living Units: 1
 Credit Score: 750
 MIN ID: 3456778
 Loan Purpose: 1 Regular
 Loan to Value: 100
 MOM: Yes
 Loss Mitigation: 1 NO
 GEM % of Increase: 0.15
 Loan Status: 2 Not Applicable
 Down Payment Assistance Flag: 1 Borrower Received Gift Funds

SAVE

32. Select number of **Living Units**.
33. Select a **Loan Purpose**.
34. Select a **Loss Mitigation**.
35. Enter a Credit Score.
36. Enter a Loan to Value.
37. Enter a GEM % of Increase.
38. Enter a MIN ID.
39. Select a **MOM**.
40. Select a **Loan Status**.
41. Select a **Down Payment Assistance Flag**.
42. Click **'Save'**.

Report Loan Level Data Manually

Enter Co-Borrower Information Below

Co-Borrower 1: BOB SMITH SSN 1: 123456789
 Co-Borrower 2: SSN 2:
 Co-Borrower 3: SSN 3:
 Co-Borrower 4: SSN 4:

Address: 4343 Crawford Drive City: Rockville
 State: MD Zip: 20854309 Orig. IFR: 145738.47

Borrower Activity During Reporting Period

Record Date: 06-2007
 Prior Payment Date: 06-2007
 Last Installment Date: 02-01-2008

Click OK to Save the Record.
 Or, click Cancel to make Corrections before Saving the Record.

OK Cancel

Loan Variables Data Fields

Loan Purpose: 1 Regular
 Loan to Value: 100
 Debt/Parent Assistance Flag: 1 Borrower Received GR Funds

Report Period: 06-2007

Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
E	V00131	Loan to Value	1	Should include a decimal point	980.74
M	L04200	Paid Principal	0	Should be specified when Last Installment Paid is after the Reporting Period	980.74
M	L04202	Unpaid Principal	0	Should be specified	980.74
M	L04204	Loan Unpaid Principal Balance	145738.47	Should be within a dollar of calculated Loan Unpaid Principal Balance	144767.73
M	L04210	Paid Interest	0	Should be specified when Last Installment Paid is after the Reporting Period	6902.38
M	L04212	Unpaid Interest	0	Should be specified	6902.38

Loan Level Data

Case #: 00043150093783
 Loan IFR #: 2049
 Orig. IFR: 145738.47
 AC: 205.39
 Borrower: ROBERT WILLIAMS
 Address: 4343 Crawford Drive
 City: Rockville
 State: MD Zip: 20854309

Loan Type: FSA

Security Mt. Rate: 3.3750
 Loan Mt. Rate: 7.1250
 First Payment: 07-01-2007
 Maturity: 08-15-2037
 SSN: 123456789
 Orig. IFR: 145738.47

Borrower Activity During Reporting Period

Record Date: 06-2007
 Prior Payment Date: 06-2007

Delinquency: 0.00
 Interest: 0.00
 Principal: 0.00
 Orig. IFR: 145738.47

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43. Click 'OK'.

44. Click 'OK'.

View and Correct Loan Level Exceptions

Home Pool Loan Print
 Loan List Pool List Edit Loan Liquidate Loan

Issuer ID: 9225 Unique Loan ID: 123456 Report Period: 06/2007 GO

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
E	VARY151	Loan to Value	1	must include a decimal point.	
H	LOAN200	Prepaid Principal	0	should be specified when Last Installment Paid is after the Reporting Period	980.74
H	LOAN400	Instalment Principal	0	should be specified.	980.74
H	LOAN655	Loan Unpaid Principal Balance	145738.47	should be within a dollar of calculated Loan Unpaid Principal Balance	144757.73
H	LOAN150	Prepaid Interest	0	should be specified when Last Installment Paid is after the Reporting Period	6902.38
H	LOAN350	Instalment Interest	0	should be specified.	6902.38

Issuer: 9225 Pool #: 123456 Pool Type: AF CD M Unique Loan ID: 150002999 Loan Type: FHA

Case #: 000431560898703 Security Int. Rate: 6.3750
 Issuer Loan ID: 2649 Loan Int. Rate: 7.1250
 OPB: 145738.47 First Payment: 07/01/2007
 FIC: 985.39 Maturity: 08/15/2037
 Borrower: ROBIN WILLIAMS Click [X] for Co-Borrowers SSN: 123456649
 Address: 4949 Crawford Drive Orig UPB: 145738.47
 City: Rockville Active: Y
 State: MD Zip: 208504309

Borrower Activity During Reporting Period

In Foreclosure: N	Interest		Principal
	Delinquent: 0.00	Prepaid: 0.00	0.00
Record Date: 06/2007			0.00
Prior Payment Date: mm/dd/yyyy		Opening UPB:	+145738.47

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Exceptions may occur at the loan level and will be displayed on the screen after saving the loan information. The system will provide detailed information about the error and suggested resolutions.

1. Update the fields which contain errors.

View and Correct Loan Level Exceptions

The screenshot displays a web-based interface for managing loan exceptions. At the top, there are fields for borrower information, including Co-Borrower 1 (BOB SMITH) and SSN 1 (123456789). Below this is a section for 'Borrower Activity During Reporting Period' with fields for Record Date (06/2007), Prior Payment Date (06/01/2007), and Last Installment Date (02/01/2008). A 'Save' button is highlighted in red.

The main part of the interface is a table titled 'Exceptions' with columns for Severity, Alert ID, Field Name, Field Value, Alert Text, and Expected Value. The table contains several rows of data, including 'Loan to Value' (1), 'Prepaid Principal' (0), 'Prepaid Interest' (0), and 'Installment Principal' (0).

Below the table, there is a 'Loan Level' dialog box with a warning icon and the text 'Loan Level.' The dialog box has an 'OK' button highlighted in red. The background shows a form for borrower information, including fields for Address (4343 Crawford Drive), City (Rockville), State (MD), and Zip (20854309).

2. Click **'Save'**
3. Click **'OK'**.
4. Click **'OK'**.
5. If necessary, repeat Steps 1 - 4 until all errors are resolved.

Report Liquidated Loan (As Needed)

Home Pool **Loan** Print
Loan List Pool List Edit Loan **Liquidate Loan**

Issuer ID: Pool ID: Unique Loan ID: Report Period:
9225 123456 Unique Loan ID: 06/2007 GO

Unique Loan ID Ranges: 150002999 -

<u>Unique Loan ID</u>	<u>Issuer Loan Id</u>	<u>Loan Status</u>
150002999	2649	<u>Not Reported</u>
150003000	2650	<u>Not Reported</u>
150003001	2651	<u>Not Reported</u>
150003002	2652	<u>Not Reported</u>

Page 1

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1. Take note of the Unique Loan ID to liquidate a loan.
2. Click **Loan > Liquidate Loan** on the Single Family Pool Accounting menu bar.

Report Liquidated Loan (As Needed)

Home Pool Loan Print
Loan List Pool List Edit Loan Liquidate Loan

Issuer ID: 9225 Unique Loan ID: Report Period: 06/2007 GO

Issuer: Pool #: Pool Type: Unique Loan ID: Loan Type:

Case #:
Issuer Loan ID:
OPB:
FIC:
Orig UPB:

Security Int. Rate:
Loan Int. Rate:
First Payment:
Maturity:
Active:

Liquidation Activity During Reporting Period

Record Date:
Prior Payment Date:
Last Instalment Date: mm/dd/yyyy
Removal Reason: Select
Removal Date: mm/dd/yyyy

Interest

Opening UPB:
Liquidation: 0
Liquidation Balance:

Principal

0
0

SAVE CANCEL LIQUIDATION

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3. Select an **Issuer ID**.
4. Enter a Unique Loan ID that was noted in the previous step.
5. Select a **Report Period**.
6. Click **'GO'**.

Report Liquidated Loan (As Needed)

Home | Issu | Loan | Detail

Loan List | Pool List | Edit Loan | Liquidate Loan

Issuer ID: 9225 Unique Loan ID: 123456 Report Period: 06/2007 .GO

Issuer: 9225 Pool #: 123456 Pool Type: AF CD M Unique Loan ID: 150003000 Loan Type: RHS

Case #: 024031100000665 Security Int. Rate: 6.3750
 Issuer Loan ID: 2650 Loan Int. Rate: 7.1250
 OPB: 145738.47 First Payment: 07/01/2007
 FIC: 585.39 Maturity: 08/15/2037
 Orig UPB: 145738.47 Active: Y

Liquidation Activity During Reporting Period

	Interest	Principal
Record Date: 06/2007	Opening UPB: +145618.40	
Prior Payment Date: 07/01/2007	Liquidation: 0.20	0.25
Last Installment Date: 10/01/2007	Liquidation Balance:	145618.15
Removal Reason: Foreclosure		
Removal Date: 11/01/2007		

SAVE CANCEL LIQUIDATION

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7. Select a **Loan Type**.
8. Enter a Liquidation Interest.
9. Enter a Liquidation Principal.
10. Enter a Last Installment Date.
11. Select a **Removal Reason**.
12. Enter a Removal Date.
13. Click '**Save**'.

Report Liquidated Loan (As Needed)

Issuer ID: 9225 Unique Loan ID: 123456 Report Period: 06-2007 - CG

Pool: 1000 Pool Type: 02 Unique Loan ID: 10000000 Loan Type: RIG

Case #: 1000000000000000 Security Mt. Rate: 3.1100

Loan ID: 1000 Loan Mt. Rate: 7.0000

SMI: 144738.47 First Payment: 07/11/2007

FIC: 000.00 Maturity: 06/10/2007

Orig YRS: 144738.47 Actual: 7

Liquidation Activity During Reporting Period

Record Date: 11/01/2007

Prior Payment Date: 07/11/2007

Last Interest Date: 10/01/2007

Removal Reason: Forceclosure

Removal Date: 11/01/2007

Click OK to Save the Record.
Or, click Cancel to make Corrections before Saving the Record.

OK Cancel

Security Alert ID	Field Name	Field Value	Alert Text	Expected Value
C	Liquidity Interest Due	8.61	should be within a dollar of calculated Liquidated Interest Due	814.61

Security Alert ID: 9225 Unique Loan ID: 123456 Report Period: 06-2007 - CG

Case #: 1000000000000000 Security Mt. Rate: 3.1100

Loan ID: 1000 Loan Mt. Rate: 7.0000

SMI: 144738.47 First Payment: 07/11/2007

FIC: 000.00 Maturity: 06/10/2007

Orig YRS: 144738.47 Actual: 7

Liquidation Activity During Reporting Period

Record Date: 11/01/2007

Prior Payment Date: 07/11/2007

Last Interest Date: 07/01/2007

Removal Reason: Forceclosure

Removal Date: 07/01/2007

Liquidation: 8.61

Liquidation Balance: 145497.00

OK

Save Cancel Liquidation

14. Click 'OK'.
15. Click 'OK'.

Report Liquidated Loan (As Needed)

The screenshot displays a software interface for reporting liquidated loans. The main form is titled 'Liquidated Loan' and includes fields for 'Borrower ID', 'Unique Loan ID', and 'Report Period'. Below this is a table with the following data:

Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
S	LQ1153	Liquidation Interest Due	8.61	Should be within a dollar of calculated Liquidated Interest Due	864.61

The interface also features a 'Liquidation Activity During Reporting Period' section with fields for 'Record Date', 'First Payment Date', 'Last Inheritance Date', and 'Removal Date'. A dialog box with the text 'Click OK to Save the Record. Or, click Cancel to make Corrections before Saving the Record.' is visible, with an 'OK' button highlighted in red. Another dialog box with the text 'Liquidated loan successfully.' is also visible, with an 'OK' button highlighted in red. The bottom right corner of the screenshot shows the number '60'.

16. Update the fields which contain errors.
17. Click 'Save'.
18. Click 'OK'.
19. Click 'OK'.
20. If necessary, repeat Steps 16 - 19 until all errors are resolved.
21. Repeat Loan Level steps as necessary before moving onto Summarizing Pool Level Data.

Summarize Data and Correct Exceptions

After entering all loan level and pool level data, the Issuer's data must be summarized

Summarization is a process that calculates summary information for each of the pools in the Issuer's portfolio

There are two ways summarization can occur:

1. The Issuer can summarize each pool individually by navigating to the Pool Activity Screen and clicking the "Summarize Pool" button
2. On a nightly basis, the RFS Operations Team executes a process that summarizes all pools for all Issuers

Once the pool has been summarized, the Issuer should view the Issuer Summary screen by navigating to the RFS> Exception Feedback> Summary

From that screen the Issuer can review a snapshot of their monthly reporting activity for the current month including numbers of loans reported and total number of outstanding exceptions. This screen is similar to HUD Form 11710D

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Summarize Data and Correct Exceptions

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the header includes the Ginnie Mae logo, the text "Ginnie Mae Enterprise Portal", and links for "Help | Logout | Contact Us". Below the header is a navigation bar with "Home", "My Profile", "RFS", and "File Upload". The "RFS" link is highlighted with a red box. The main content area is titled "Welcome To G" and "Exception Feedback". It features a sidebar with "Organization:" (Pool Accounting - Multifamily), "Mortgage Backed S" (Matching & Suspense (MAS)), and "Issues/": (Ginnie Mae Portfolio Analysis Database, System (GPADS)). The main content area lists "Security Officers" with a list of IDs (1483, 2936, 3100, 3201, 3355, 3900, 3907, 4008, 4017) and provides instructions for "File Upload via Secure FTP (sFTP)", "File Upload via Web (HTTPS)", and "Manual Data Entry". It also includes "RFS Training Materials" and "General Comments and Questions" sections. At the bottom, there are links for "Privacy Policy" and "Ginnie Mae: Government Guaranteed".

Summarize Data and Correct Exceptions

[Home](#) | [Summary](#) | [Exceptions](#) | [Download](#) | [Print](#)
[Issuer Summary](#) | [Alert List](#)

Issuer ID: Report Period:

Summary for Issuer # 9225

Reporting Date	06/02/2008	Corrections Due	06/04/2008
Last Bulk Submission		Last Pool Summarized	
Pools Reported	3934	Pool Exceptions	0
Loans Reported	70496	Loan Exceptions	27 Exception List

Loans	Delinquent	Percent	One	Two	Three	Foreclosure	%2+
40173 of 40173	2628	7%	1541	490	597	340	3%
30323 of 30327	2664	9%	1423	466	775	322	4%

	Ginnie Mae I	Ginnie Mae II
Pools:	2418 of 2457	1516 of 1588
T & I Funds:	\$ 38408284.19	\$ 30756429.79
Other Funds:	\$ 47898752.64	\$ 54515055.15
Guaranty Fee:	\$ 232853.03	\$ 194709.48
Fixed Installment Constant:	\$ 32835842.99	\$ 26532580.94
Unpaid Pool Principal Balance:	\$ 4939529346.47	\$ 4195816647.54
Security Remaining Principal Balance:	\$ 4932544171.24	\$ 4190588648.99
Principal Due Holders:	\$ 53349370.14	\$ 60047054.79
Interest Due Holders:	\$ 23073907.69	\$ 19696344.23

Reported 117100 Data

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1. Once logged in click on the summary tab
2. Select an Issuer ID
3. Select a Report Period
4. Click Go

Summarize Data and Correct Exceptions

Severity	Alert ID	Count
Error	LIQ106	1
	LOAN101	1
	NOTE050	1
	NOTE500	1
	NOTE650	1
	NOTE801	1
	POOL200	1
	POOL204	2
	POOL309	2
	POOL351	2
	RFS103	6
	RFS110	1
	RFS111	1
	RFS203	1
	RFS999	1
	SEC055	1
	VARY052	1
	VARY101	1
	VARY151	2
	VARY201	1

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1. Click on **Exceptions > Alert List** on the Single Family Pool Accounting menu bar.
2. Select an **Issuer ID**.
3. Select a **Report Period**.
4. Click on the **Error/Critical/High Exceptions** link to view error, critical, and high exceptions.

Summarize Data and Correct Exceptions

Home Summary Exceptions Download

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008

Pool ID Ranges: 322343 - 739015

Error/Critical/High Exceptions

Page 1 2 3 4

Pool ID	Pool Exceptions	Loan Exceptions
322343	1	0
510050	2	0
532799	1	0
555555	1	0
700000	1	3
700004	1	1
700005	1	0
700008	1	0
700013	1	0
700019	0	2
700034	1	0
730001	3	5
730002	1	0
730002	1	2
730003	4	1
730004	1	5
730005	1	0
730006	1	0
730007	2	2
730008	3	0
730009	1	0
730010	2	0
730013	1	0
730014	1	0

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5. Click on a **Pool ID** or **Pool Exception** number.

Summarize Data and Correct Exceptions

[Home](#) | [Pool](#) | [Activity](#)
 Pool List | Pool Activity
 GOVERNMENT NATIONAL MORTGAGE ASSOCIATION
 Issuer ID: 9225 | Report Period: 06/2008 |

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
C	POOL452	Security RPB	55	should equal prior month Security Remaining Principal Balance - (Total_Principal or Serial Notes)	442940.13
C	POOL102	Pool FIC	.15	should be within a dollar of calculated pool Principal and Interest installment	2956.17
C	POOL203	Weighted Average Interest Rate	06.0000	should be greater than Security Interest Rate by between .25 and .75 for Ginnie Mae II pools issued after June 2003	06.6250
H	POOL153	Servicing Fee	25.00	should be within a dollar of calculated servicing fee	-61.61
L	POOL054	FIC Adjustment	.15	should equal the difference between the opening and closing Fixed Installment Constant (FIC) for the pool minus the FIC for loans liquidated during the reporting period.	985.39
L	POOL552	Principal & Interest Balance	10	should equal (last months fund balance + Principal and Interest activity this month - last months (servicing fee and cash distribution to holders)	146605.58

Pool #: 800001 | Type:

Opening FIC: <input type="text" value="0.15"/>	Opening Security RPB: <input type="text" value="585510.60"/>
Liquidations-in-Full FIC: <input type="text" value="0"/>	Scheduled Principal: <input type="text" value="0"/>
Adjustment to FIC: <input type="text" value="0.15"/>	Curtailments: <input type="text" value="0"/>
Closing FIC: <input type="text" value="0.15"/>	Liquidations: <input type="text" value="0"/>
Security Int. Rate: <input type="text" value="6.3750"/>	RPB Adjustment: <input type="text" value="0.25"/>
Install Interest: <input type="text" value="0.00"/>	Total Principal: <input type="text" value="0"/>
Weighted Average: <input type="text" value="6.0000"/>	
Service Fee: <input type="text" value="25.00"/>	
Int. Due Security Holder:	
Cash Due Security Holder:	
	Reported: <input type="text" value="0.55"/> Calculated: <input type="text" value="0"/>
	Closing Security RPB: <input type="text" value="0.55"/> <input type="text" value="0"/>

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6. Repeat steps for Submit Pool Level Corrections.

Summarize Data and Correct Exceptions

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the header includes the Ginnie Mae logo, the text "Ginnie Mae Enterprise Portal", and links for "Help | Logout | Contact Us". Below the header is a navigation bar with "Home", "My Profile", "RFS", and "File Upload". The "RFS" link is highlighted with a red box. The main content area is titled "Welcome To G" and "Exception Feedback". It features a sidebar with "Organization:" (Pool Accounting - Multifamily), "Mortgage Backed S" (Matching & Suspense (MAS)), "Issues/ID:" (Ginnie Mae Portfolio Analysis Database System (GPADS)), and "Environment:" (SIT). The main content area contains several sections: "Security Officers" with a list of IDs (1483, 2936, 3100, 3201, 3355, 3900, 3907, 4008, 4017), "File Upload via Secure FTP (sFTP)", "File Upload via Web (HTTPS)", "Manual Data Entry", "RFS Training Materials", and "General Comments and Questions". Each section provides instructions and contact information for users experiencing issues. At the bottom of the page, there are links for "PRIVACY POLICY" and "GINNIE MAE: GOVERNMENT GUARANTEED".

Summarize Data and Correct Exceptions

[Home](#)
[Summary](#)
[Exceptions](#)
[Download](#)
[Print](#)

[Issuer Summary](#)
[Alert List](#)

Issuer ID:
 Report Period:

Summary for Issuer # 9225

Reporting Date	06/02/2008	Corrections Due	06/04/2008
Last Bulk Submission		Last Pool Summarized	
Pools Reported	3934	Pool Exceptions	0
Loans Reported	70496	Loan Exceptions	27 Exception List

Loans	Delinquent	Percent	One	Two	Three	Foreclosure	%2+
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30323 of 30327	2664	9%	1423	466	775	322	4%

	Ginnie Mae I	Ginnie Mae II
Pools:	2418 of 2457	1516 of 1588
T & I Funds:	\$ 38408284.19	\$ 30756429.79
Other Funds:	\$ 47898752.64	\$ 54515055.15
Guaranty Fee:	\$ 232853.03	\$ 194709.48
Fixed Installment Constant:	\$ 32835842.99	\$ 26532580.94
Unpaid Pool Principal Balance:	\$ 4939529346.47	\$ 4195816647.54
Security Remaining Principal Balance:	\$ 4932544171.24	\$ 4190588648.99
Principal Due Holders:	\$ 53349370.14	\$ 60047054.79
Interest Due Holders:	\$ 23073907.69	\$ 19696344.23

Reported 117100 Data

Summarize Data and Correct Exceptions

Home Summary **Exception** Downloads

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225

Report Period: 06/2008

[Error/Critical/High Exceptions](#)

[Medium/Low Pool Exceptions](#)

Severity	Alert ID	Count
Error		
	LIQ106	1
	LOAN101	1
	NOTE050	1
	NOTE500	1
	NOTE850	1
	NOTE801	1
	POOL200	1
	POOL204	2
	POOL309	2
	POOL351	2
	RFS103	6
	RFS110	1
	RFS111	1
	RFS203	1
	RFS999	1
	SEC055	1
	VARY052	1
	VARY101	1
	VARY151	2
	VARY201	1

7. Click on **Exceptions > Alert List** on the Single Family Pool Accounting menu bar.
8. Select an **Issuer ID**.
9. Select a **Report Period**.
10. Click on the **Medium/Low Pool Exceptions** link to medium and low exceptions.

Summarize Data and Correct Exceptions

Home Summary **Exceptions** Downloads

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008

Medium/Low Exceptions

Pool ID Ranges: 700000

Page 1

Pool ID	Pool Exceptions	Loan Exceptions
700000	0	1
700003	1	0
700004	1	0
700005	1	0
700008	1	0
700019	0	3
730001	2	0
730002	2	0
730003	1	0
730004	1	1
730006	2	0
730007	2	0
730008	2	0
730009	1	0
73001*	3	0
730012	1	0
730013	2	0
730014	1	1
730015	1	2
737009	1	0
737010	1	0
737014	1	0
737015	1	0
739010	0	1
73901*	1	2

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11. Click on a **Pool ID** or **Pool Exception** number.

Summarize All Pool Level Data

[Home](#) [Summary](#) [Exceptions](#) [Download](#)
Alert List
 GOVERNMENT NATIONAL MORTGAGE ASSOCIATION
 Issuer ID: 9225 Report Period: 06/2008

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
C	POOL452	Security RPB	55	should equal prior month Security Remaining Principal Balance - (Total_Principal or Serial Notes)	442940.13
C	POOL102	Pool FIC	.15	should be within a dollar of calculated pool Principal and Interest installment	2956.17
C	POOL203	Weighted Average Interest Rate	06.0000	should be greater than Security Interest Rate by between .25 and .75 for Ginnie Mae II pools issued after June 2003	06.6250
H	POOL153	Servicing Fee	25.00	should be within a dollar of calculated servicing fee	-61.61
L	POOL054	FIC Adjustment	.15	should equal the difference between the opening and closing Fixed Installment Constant (FIC) for the pool minus the FIC for loans liquidated during the reporting period.	985.39
L	POOL552	Principal & Interest Balance	10	should equal (last months fund balance + Principal and Interest activity this month - last months (servicing fee and cash distribution to holders)	146605.58

Pool #: 800001 Type: AF CO M

Opening FIC:	<input type="text" value="0.15"/>	Opening Security RPB:	<input type="text" value="585510.60"/>
Liquidations-in-Full FIC:	<input type="text" value="0"/>	Scheduled Principal:	<input type="text" value="0"/>
Adjustment to FIC:	<input type="text" value="0.15"/>	Curtailments:	<input type="text" value="0"/>
Closing FIC:	<input type="text" value="0.15"/>	Liquidations:	<input type="text" value="0"/>
Security Int. Rate:	<input type="text" value="6.3750"/>	RPB Adjustment:	<input type="text" value="0.25"/>
Install Interest:	<input type="text" value="0.00"/>	Total Principal:	<input type="text" value="0"/>
Weighted Average:	<input type="text" value="6.0000"/>		
Service Fee:	<input type="text" value="25.00"/>		
Int. Due Security Holder:		Reported	Calculated
Cash Due Security Holder:		Closing Security RPB:	<input type="text" value="0.55"/> <input type="text" value="0"/>

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12. Repeat steps for Submit Pool Level Corrections.

Summarize Data and Correct Exceptions

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the navigation bar includes 'Home', 'My Profile', 'RFS', and 'File Upload'. The 'RFS' link is highlighted with a red box, and a dropdown menu is visible, with 'Exception Feedback' selected and also highlighted with a red box. The main content area is titled 'Welcome To G' and contains several sections: 'Organization' (Pool Accounting - Multifamily), 'Mortgage Backed S' (Matching & Suspense (MAS)), 'Issues/it:' (Ginnie Mae Portfolio Analysis Database System (GPADS)), and 'Environment:' (SIT). The right-hand side of the page contains a list of links and information, including 'File Upload via Secure FTP (sFTP)', 'File Upload via Web (HTTPS)', and 'Manual Data Entry'. At the bottom of the page, there are links for 'PRIVACY POLICY' and 'GINNIE MAE: GOVERNMENT GUARANTEED'.

Summarize Data and Correct Exceptions

The screenshot shows a web application interface for 'Alert List'. At the top, there are navigation tabs: 'Home', 'Summary', 'Exceptions', and 'Download'. Below the tabs, the 'Alert List' section is active. It displays 'GOVERNMENT NATIONAL MORTGAGE ASSOCIATION' and two dropdown menus: 'Issuer ID' with the value '9225' and 'Report Period' with the value '06/2008'. Below these filters, there are two links: 'Error/Critical/High Exceptions' and 'Medium/Low Pool Exceptions'. A table is displayed with the following data:

Severity	Alert ID	Count
Error	LIQ106	1
	LOAN101	1
	NOTE050	1
	NOTE600	1
	NOTE650	1
	NOTE801	1
	POOL200	1

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1. Click on **Exceptions > Alert List** on the Single Family Pool Accounting menu bar.
2. Select an **Issuer ID**.
3. Select a **Report Period**.
4. Click on the **Error/Critical/High Exceptions** link to view error, critical, and high exceptions.

Summarize Data and Correct Exceptions

Home Summary **Exceptions** Downloads

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008

Pool ID Ranges: 322343 - 739015

Error/Critical/High Exceptions

Page 1 2 3 4

Pool ID	Pool Exceptions	Loan Exceptions
322343	1	0
610050	3	0
632799	1	0
666666	1	0
700000	1	3
700004	1	1
700005	1	0
700008	1	0
700013	1	0
700019	0	2
700034	1	0
730001	3	5
730002	1	0
730002	1	3
730003	4	1
730004	1	5
730005	1	0
730006	1	0
730007	2	2
730008	3	0
730009	1	0
730010	2	0
730013	1	0
730014	1	0

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5. Click on a **Loan Exceptions** number.

Summarize Data and Correct Exceptions

Home Summary Exceptions Download

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008

Unique Loan ID Ranges: 30000041 -

Loan Exceptions

Unique Loan ID	Loan Exceptions
30000041	6

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6. Click on a **Unique Loan ID** or **Loan Exceptions** number.

Summarize Data and Correct Exceptions

[Home](#) [Pool](#) [Loan](#)
[Loan List](#) [Edit Loan](#) [Liquidate Loan](#)

Issuer ID: Report Period:

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
E	VARY252	Debt Service Ratio	3.00	is not applicable for a Single family Loan	
E	RFS999	Alert Code	1 Curie Ct	has not been properly defined.	
H	LOAN652	Loan Unpaid Principal Balance	143659.92	should be within a dollar of calculated Loan Unpaid Principal Balance	149873.99
L	VARY500	Down Payment Assistance Flag	N	should be 1 or 2.	

Issuer: Pool #: Pool Type: Unique Loan ID: Loan Type:

Case #: Security Int. Rate:
 Issuer Loan ID: Loan Int. Rate:
 OPB: First Payment:
 FK: Maturity:
 Borrower: Click [R] for Co-Borrowers
 Address:
 City: SSN:
 State: Zip: Orig UPB:
 Active:

Borrower Activity During Reporting Period		Interest		Principal	
In Foreclosure:	<input type="text" value="N"/>	Delinquent:	<input type="text" value="0.00"/>		<input type="text" value="0.00"/>
Record Date:	<input type="text" value="07/2007"/>	Prepaid:	<input type="text" value="0.00"/>		<input type="text" value="0.00"/>
Prior Payment Date:	<input type="text" value="06/01/2007"/>	Opening UPB:			<input type="text" value="+150000.00"/>
Last Installment Date:	<input type="text" value="07/01/2007"/>	Installment:	<input type="text" value="823.98"/>		<input type="text" value="161.41"/>

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7. Repeat steps for Submit Loan Level Corrections.

Q & A Session

15 Minute Limit

Example 2: Multifamily Pool Work Flow Manual Entry

Scenario: The Issuer has successfully logged into the GMEP and will report data for a Multifamily Pool using the online data entry screen. The system will generate various exceptions. The Issuer will report corrected information by entering data into the online data entry screen.

Steps involved in this example:

1. Report Pool Level Data Manually
2. View Pool Level Exceptions
3. Submit Pool Level Corrections
4. Report Loan Level Data Manually
5. View Loan Level Exceptions
6. Submit Loan Level Corrections
7. Report Liquidated Loan (as needed)
8. Repeat steps 4-7 for all loans
9. Summarize Data and Correct Exceptions

Report Pool Level Data Manually

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the title "Report Pool Level Data Manually" is shown. Below it, the portal header includes the Ginnie Mae logo, "Ginnie Mae Enterprise Portal", and user options like "Help", "Logout", and "Contact Us". A navigation bar contains "Home", "Pool", and "Loan" links, with "Pool" highlighted. The main content area is divided into several sections: "Welcome Ms. Jane", "Organization: Pool Accounting - Multifamily", "Mortgage Backed Securities", "New Users", "File Upload via Secure FTP (SFTP)", "File Upload via Web (HTTPS)", "Manual Data Entry", "RFS Training Materials", and "General Comments and Questions". A "Navigation Overview" section is also present, providing instructions on how to use the site's navigation. At the bottom, there is a disclaimer: "This is a Government National Mortgage Association computer system which may be accessed and used only for official business by authorized personnel. Unauthorized access or use of the computer system may subject violators to criminal, civil, and/or administrative action. The name, initials, and agency identification cannot be used without the written permission of the agency." The page number "79" is located in the bottom right corner.

1. After logging in, click on the **Pool Accounting - Multifamily** link in the RFS drop down menu
2. Click **Pool** on the Multifamily Pool Accounting menu bar.

Report Pool Level Data Manually

Home | **Pool List** | Pool Activity

Issuer ID: 9225 | Pool ID: | Report Period: 06/2007 | GO

Pool ID Ranges: 700000 - 760003

Page 1 2 3

Pool ID	Pool Status	Total Loans	Reported Loans	Loans Liquidated
700000	Submitted	5	5	0
700002	Submitted	5	5	0
700003	Submitted	5	5	0
700004	Submitted	5	5	0
700005	Submitted	5	5	0
700006	Submitted	5	5	0
700007	Submitted	1	1	0
730001	Not Reported	5	0	0
730002	Not Reported	5	0	0
730003	Reported	5	0	0
730004	Not Reported	5	0	0
730005	Not Reported	5	0	0
730006	Not Reported	5	0	0
730007	Not Reported	5	0	0
730008	Not Reported	1	0	0
737001	Not Reported	5	0	0
737002	Not Reported	5	0	0
737003	Not Reported	5	0	0
737004	Not Reported	5	0	0
737005	Not Reported	5	0	0

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3. Click **Pool List** on the Multifamily Pool Accounting menu bar.
4. Select an **Issuer ID**.
5. Select a **Reporting Period**.
6. Click '**GO**'.
7. Select a **Pool ID Range**. (optional)
8. Take note of the Pool ID to report.
9. Click on a '**Not Reported**' **Pool Status** for the pool.

Report Pool Level Data Manually

Form fields and values:

- Issuer ID: 9225
- Pool ID: [Empty]
- Report Period: (04/2008 - CO)
- Issuer #: 9225
- Pool #: 123456
- Type: PL, CO, X
- Opening FIC: 4326.95
- Adjustment to FIC: 0.00
- Closing FIC: 4326.95
- Security Int. Rate: 0.3750
- Install Interest: 0.00
- Weighted Average: 6.6750
- Service Fee: 25.00
- Int. Due Security Holder: 1114.33
- Cash Due Security Holder: 4114.45
- T & I Balance: 3000.45
- P & I Balance: 4614.45
- Other Balance: 300.00
- Replacement Reserve: 0.00
- Construction Principal: 0.00
- Opening Security RPB: 750000.00
- Scheduled Principal: 630.07
- Curtailments: 0.00
- Loans: 0.00
- RPB Adjustment: 50.00
- Total Principal: 630.07
- Reported Closing Security RPB: 250.00
- Calculated: 749369.93
- Quaranty Fee: 0.00

Custodial Bank Information

Buttons: Save, SUMMARIZE POOL

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10. Enter an Adjustment to FIC.
11. Enter a Closing FIC.
12. Enter a Weighed Average.
13. Enter a Service Fee.
14. Enter a T & I Balance.
15. Enter a P & I Balance.
16. Enter an Other Balance.
17. Enter an RPB Adjustment.
18. Enter a Reported Closing Security RPB.
19. Click on the expand icon for Custodial Bank Information.

Report Pool Level Data Manually

The screenshot shows a software interface for reporting pool level data manually. The form is divided into several sections:

- Pool Information:** Issuer # (0000), Pool # (123456), Type (PL, CD, S).
- Financial Data:** Opening FC (4526.95), Liquidations-in-Full FC (0.00), Adjustment to FC (0.00), Closing FC (4526.95), Security Int. Rate (6.3750), Install Interest (0.00), Weighted Average (6.8750), Service Fee (25.00), Int. Due Security Holder (3884.38), Cash Due Security Holder (4614.45), T & I Balance (3000.45), P & I Balance (4614.45), Other Balance (300.00), Replacement Reserve (0.00), Construction Principal (0.00).
- Security and Principal Data:** Opening Security RPB (750000.00), Scheduled Principal (630.07), Curtailments (0.00), Liquidations (0.00), RPB Adjustment (50.00), Total Principal (630.07).
- Recorded vs. Calculated:** Recorded Closing Security RPB (250.00), Calculated (749369.93), Guaranty Fee (0.00).
- Custodial Bank Information:** A table with columns for Account Name, Account #, and Bank ABA #.

Account Name	Account #	Bank ABA #
Principal Account	1234555555	123455551
Escrow Account	1234566666	123456661
Replace Reserve Account	0123477777	123477771
Construction Loan Account	0123488888	123488881

Buttons: Save, SUMMARIZE POOL

20. Enter a Principal Account #.
21. Enter a Principal Bank ABA #.
22. Enter an Escrow Account #.
23. Enter an Escrow Bank ABA #.
24. Enter a Replace Reserve Account #.
25. Enter a Replace Reserve Bank ABA #.
26. Enter a Construction Loan Account #.
27. Enter a Construction Loan Bank ABA #.
28. Click **'Save'** and **'OK'**.

Report Pool Level Data Manually

Home Pool **Pool** **Pool Activity**

Pool List Pool Activity

Issue ID: 925 Pool ID: Report Period: 04/2008 CO

Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
L	POOL750	P&I Bank ID	123455551	should be a valid American Bankers Association routing number.	
L	POOL900	Construction Loan Principal Bank ID	123488881	should be a valid American Bankers Association routing number.	
L	POOL850	Replacement Reserve Bank ID	123477771	should be a valid American Bankers Association routing number.	
L	POOL800	T&I Bank ID	123466661	should be a valid American Bankers Association routing number.	

Issue #: 1023 Pool #: 123456 Type: [PS] [CO] [I]

Opening FC: 4326.95

Liquidation-to-Full FC: 0.00

Adjustment to FC: 0.00

Closing FC: 4326.95

Security Int. Rate: 6.3750

Instal Interest: 0.00

Weighted Average: 6.8750

Service Fee: 25.00

Int. Due Security Holder: 3984.38

Cash Due Security Holder: 4514.45

T & I Balance: 3000.45

P & I Balance: 4514.45

Other Balance: 300.00

Replacement Reserve: 0.00

Construction Principal: 0.00

Opening Security RPB: 750000.00

Scheduled Principal: 630.07

Curtailments: 0.00

Liquidations: 0.00

RPB Adjustment: 50.00

Total Principal: 630.07

Reported: 250.00

Calculated: 749369.93

Quaranty Fee: 0.05

Updated pool activity successfully.

OK

Custodial Bank Information

Principal Account#: 1234555555

Escrow Account#: 1234566666

Principal Bank ABA#: 123455551

Escrow Bank ABA#: 123466661

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29. Click 'OK'.

View and Correct Pool Level Exceptions

Issuer ID: 925 Pool ID: Report Period: 04/2008

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
C	POOL750	FBI Bank ID	123455551	should be a valid American Bankiers Association routing number.	
C	POOL900	Construction Loan Principal Bank ID	123488881	should be a valid American Bankiers Association routing number.	
C	POOL850	Replacement Reserve Bank ID	123477771	should be a valid American Bankiers Association routing number.	
C	POOL800	T&I Bank ID	123466661	should be a valid American Bankiers Association routing number.	

Issuer #: 9223 Pool #: 123456 Type:

Opening FIC: 4526.95
 Liquidation-in-Full FIC: 0.00
 Adjustment to FIC: 0.00
 Clearing FIC: 4526.95
 Security Int. Rate: 6.3750
 Initial Interest: 0.00
 Weighted Average: 6.6750
 Service Fee: 25.00
 Int. Due Security Holder: 3984.38
 Cash Due Security Holder: 4814.45
 T & I Balance: 3000.45
 P & I Balance: 4614.45
 Other Balance: 300.00
 Replacement Reserve: 0.00
 Construction Principal: 0.00

Opening Security RPB: 750000.00
 Scheduled Principal: 630.07
 Curtailments: 0.00
 Liquidations: 0.00
 RPB Adjustment: 50.00
 Total Principal: 630.07
 Reported Clearing Security RPB: 250.00
 Calculated: 743369.93
 Guaranty Fee: 0.00

Custodial Bank Information
 Principal Account#: 1234555555
 Excess Account#: 1234666666
 Principal Bank ABAR: 123455551
 Excess Bank ABAR: 123466661

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Exceptions may occur at the pool level and will be displayed on the screen after saving the pool activity information. The system will provide detailed information about the error and suggested resolutions.

1. Update the fields which contain errors.

View and Correct Pool Level Exceptions

The screenshot displays a software interface for managing pool level exceptions. At the top, there is a table with columns for 'Exception', 'Amount ID', 'Field Name', 'Field Value', 'Amount Text', and 'Expected Value'. Below this, the main area shows a detailed view of a specific exception. A 'Save' button is highlighted in red in the bottom right corner of the detailed view. A 'Windows Internet Explorer' dialog box is open in the center, with an 'OK' button highlighted in red. A yellow banner at the top of the detailed view reads 'Updated pool activity successfully.'

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2. Click **'Save'**.
3. Click **'OK'**.
4. Click **'OK'**.
5. If necessary, repeat Steps 1 - 4 until all errors are resolved.

Report Loan Level Data Manually

Home Pool Loan Data

Pool List Pool Activity

Issuer ID: 9225 Pool ID: Report Period: (4/2008 CO)

Pool ID Ranges: 700001 - 760014

Pool ID	Pool Status	Total Loans	Reported Loans	Loans Liquidated
700001	Reported	5	5	0
700008	Reported	1	1	0
700010	Reported	1	1	0
700013	Reported	1	1	0
700015	Reported	1	1	0
700017	Reported	1	1	0
700019	Reported	2	2	0
700021	Reported	1	1	0
700034	Reported	0	0	0
730009	Not Reported	2	0	0
730010	Reported	2	0	0
730011	Not Reported	1	0	0
730012	Not Reported	2	0	0
730013	Not Reported	2	0	0
730014	Not Reported	1	0	0
730015	Not Reported	1	0	0
737009	Not Reported	2	0	0
737010	Not Reported	2	0	0
737011	Not Reported	2	0	0
737012	Not Reported	2	0	0
737013	Not Reported	2	0	0
737014	Not Reported	1	0	0
737015	Not Reported	1	0	0
739009	Not Reported	2	0	0
739010	Not Reported	2	0	0
739011	Not Reported	2	0	0

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1. Click **Pool > Pool List** on the Multifamily Pool Accounting menu bar.
2. Click the Pool ID reported in the section A (Report Pool Level Data for a Given Pool).

Report Loan Level Data Manually

Home | **Loan** | [Print](#)
[Loan List](#) | [Pool List](#) | [Edit Construction](#) | [Edit Private](#) | [Liquidate Loan](#)

Issuer ID: Pool ID: Unique Loan ID: Report Period:
9225 123456 04/2008 GO

Unique Loan ID Ranges: 300000005

Unique Loan ID	Issuer Loan Id	Loan Status
300000005	06	Not Reported
300000006	07	Not Reported
300000007	08	Not Reported
300000008	09	Not Reported
300000009	10	Not Reported

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3. Click a **Unique Loan ID** number.

Report Loan Level Data Manually

The screenshot shows a web application interface for reporting loan level data manually. The interface includes a header with navigation links, a main form area with various input fields, and a table for borrower activity. Red boxes highlight specific fields in the form.

Form Fields:

- Issuer ID: 9225
- Unique Loan ID: 300000005
- Report Period: 04/2008
- Pool #: 700001
- Pool Type: PL, CD, IX
- Unique Loan ID: 300000005
- Loan Type: FMF
- Case #: 005431000020703
- Issuer Loan ID: 05
- OPB: 150000.00
- Company: Jones Corp
- Address: 1511 Crawford Drive
- City: Rockville
- State: MD Zip: 20851
- Active: Y
- Security Int. Rate: 5.3750
- Loan Int. Rate: 6.8750
- First Payment: 05/01/2003
- Maturity: 06/15/2033
- TIN: 123450028
- Orig UPB: 150000.00
- FIC: 985.39

Borrower Activity During Reporting Period:

In Foreclosure	Interest	Principal
0	0	0
0	0	0
0	0	143552.19
0	0	0
0	0	0
0	0	0
0	0	0
0	0	1500.00

Project Loan Various Data Fields:

- In Foreclosure: N
- Record Date: 04/2008
- Prior Payment Date: 03/01/2007
- Last Installment Date: 05/01/2008

4. Select a **Loan Type**.
5. Enter a Case #.
6. Enter a Security Int. Rate.
7. Enter an Issuer Loan ID.
8. Enter a Loan Int. Rate.
9. Enter an OPB.
10. Enter a First Payment.
11. Enter a Company.
12. Enter a Maturity.
13. Enter an Address.
14. Enter a TIN.
15. Enter a City.
16. Enter an Orig. UPB.
17. Enter a State.
18. Enter a Zip.
19. Enter a FIC.
20. Enter an Active indicator.
21. Enter an In Foreclosure indicator.
22. Enter a Last Installment Date.
23. Enter a Delinquent Interest.
24. Enter a Delinquent Principal.
25. Enter a Prepaid Interest.
26. Enter a Prepaid Principal.
27. Enter an Installment Interest.

Report Loan Level Data Manually

The screenshot displays a web-based form for entering loan data. At the top, there are navigation tabs: Home, Loan, and Report. Below this, the form is divided into several sections:

- Loan Identification:** Includes fields for Issue ID (9225), Unique Loan ID (300000005), Report Period (04/2008), Pool # (700001), Pool Type (PL), CD, IX, Unique Loan ID (300000005), and Loan Type (FMF).
- Loan Details:** Includes Case # (005431000020703), Issuer Loan ID (06), OPB (150000.00), Company (Jones Corp), Address (1511 Crawford Drive), City (Rockville), State (MD), Zip (20851), Active (Y), Security Mt. Rate (6.3750), Loan Mt. Rate (6.8750), First Payment (06/01/2003), Maturity (06/15/2033), TIN (123450028), Orig UPB (150000.00), and Int. (985.39).
- Borrower Activity During Reporting Period:** Includes In Foreclosure (N), Record Date (04/2008), Prior Payment Date (09/01/2007), Last Installment Date (05/01/2008), Delinquent (0), Interest (0), Prepaid (0), Opening UPB (+143552.19), Installment (6610.46), Curtailment (0), Adjustments (0), Net Adjust UPB (0), and Closing UPB (1500.00).
- Project Loan Various Data Fields:** A section highlighted with a red box, containing Loan to Value (10.000), MIN ID (31231432432), MOM (Yes), and Debt Service Ratio (5.232).

A 'Save' button is located at the bottom center of the form.

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33. Enter a Loan to Value.
34. Enter a MIN ID.
35. Select a **MOM**.
36. Enter Debt Service Ratio.
37. Click '**Save**'.

Report Loan Level Data Manually

The screenshot displays a software interface for generating a 'Project Loan Status Data' report. The main window shows a table with columns for 'Quantity', 'Joint ID', 'Joint Name', 'Joint Value', 'Joint Type', and 'Expected Value'. The table contains three rows of data:

Quantity	Joint ID	Joint Name	Joint Value	Joint Type	Expected Value
1	L24440	Instalment Principal	0	Should be specified	0
1	L24420	Project Principal	0	Should be specified when Loan Instalment Paid Date is after the Reporting Period	252.4
1	L24410	Project Interest	0	Should be specified when Loan Instalment Paid Date is after the Reporting Period	19.74

Below the table, a 'Business System' dialog box is open with the message: 'Click OK to Clear the Report. Click OK to Cancel when Confirmation is shown during the Report.' The 'OK' button is highlighted with a red box. In the main window, the 'Save' button is also highlighted with a red box.

38. Click 'OK'.

39. Click 'OK'.

View and Correct Loan Level Exceptions

The screenshot displays a software interface for managing loan level exceptions. At the top, there is a navigation bar with options like 'Home', 'Loan', and 'Tools'. Below this is a search filter section with fields for 'Issuer ID' (9225), 'Unique Loan ID' (300000005), and 'Report Period' (04/2008). A table titled 'Exceptions' lists several alerts with their respective field names, values, and expected values. Below the table is a detailed form for loan information, including fields for 'Issuer', 'Pool #', 'Case #', 'Newer Loan ID', 'OPB', 'Company', 'Address', 'City', 'State MD', 'Zip', 'Active', 'Security Mt. Rate', 'Loan Mt. Rate', 'First Payment', 'Maturity', 'TR', 'Orig UPB', and 'FC'. A section titled 'Borrower Activity During Reporting Period' contains fields for 'In Foreclosure', 'Record Date', 'Prior Payment Date', and 'Last Installment Date'. To the right of this section are columns for 'Interest' and 'Principal' with various sub-fields like 'Delinquent', 'Prepaid', 'Opening UPB', 'Installment', 'Curbside', 'Adjustments', 'Net Adjust UPB', and 'Closing UPB'. At the bottom, there is a 'Project Loan Various Data Fields' section with 'Loan to Value' (10.000), 'MFI ID' (31231432432), 'MCH' (Yes), and 'Debt Service Rate' (5.232).

Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
H	LO4H40	Installment Principal	0	should be specified	50130.75
H	LO4H20	Prepaid Principal	0	should be specified when Last Installment Paid Date is after the Reporting Period.	252.04
H	LO4H15	Prepaid Interest	0	should be specified when Last Installment Paid Date is after the Reporting Period.	1618.74
H	LO4H55	Loan Unpaid Principal Balance	143552.19	is not consistent with other values reported on the loan record	141007.35

Exceptions may occur at the loan level and will be displayed on the screen after saving the loan information. The system will provide detailed information about the error and suggested resolutions.

1. Update the fields which contain errors.

View and Correct Loan Level Exceptions

The screenshot displays two panels of a loan management system. The top panel shows a table of exceptions with columns for Severity, Alert ID, Field Name, Field Value, Alert Text, and Expected Value. Below the table is a 'Business Activity During Reporting Period' form with fields for Report Period, Reporting Date, and Loan Number. The bottom panel shows a similar view with a 'Loan Level' form and a 'Business Activity During Reporting Period' form. Red boxes highlight the 'OK' buttons in both panels.

2. Click **'Save'**
3. Click **'OK'**.
4. Click **'OK'**.
5. If necessary, repeat Steps 1 - 4 until all errors are resolved.

Report Liquidated Loan (As Needed)

Home Pool **Loan** Print
Loan List Pool List Edit Construction Edit Project **Liquidate Loan**

Issuer ID: Pool ID: Unique Loan ID: Report Period:
9225 123456 05/2007 GO

Unique Loan ID Ranges: 300000037 -

Unique Loan ID ▲	Issuer Loan Id	Loan Status
300000041	42	Reported
300000042	43	Reported

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1. Take note of the Unique Loan ID to liquidate a loan.
2. Click **Loan > Liquidate Loan** on the Single Family Pool Accounting menu bar.

Report Liquidated Loan (As Needed)

Home | Issue | Loan | Detail
Loan List | Pool List | Edit Construction | Edit Project | Liquidate Loan

Issuer ID: 9225 Unique Loan ID: 123456 Report Period: 05/2007

Issuer: 9225 Pool #: 123456 Pool Type: PN CD X Unique Loan ID: 300000042 Loan Type: RMF

Case #: 024016100000032 Security Int. Rate: 7.6750
Issuer Loan ID: 43 Loan Int. Rate: 8.1750
OPB: 1000000.00 First Payment: 06/01/2003
FC: 985.39 Maturity: 06/15/2033
Orig UPB: 1000000.00 Active: Y

Liquidation Activity During Reporting Period

	Interest	Principal
Record Date: 07/2007	Opening UPB:	+966036.33
Prior Payment Date: 09/01/2007	Liquidation: 0	0
Last Installment Date: mm/dd/yyyy	Liquidation Balance:	
Removal Reason: Select		
Removal Date: mm/dd/yyyy		

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3. Select an **Issuer ID**.
4. Enter a Unique Loan ID that was noted in the previous step.
5. Select a **Report Period**.
6. Click **'GO'**.

Report Liquidated Loan (As Needed)

[Home](#) [Data](#) [Loan](#) [Detail](#)
[Loan List](#) [Pool List](#) [Edit Construction](#) [Edit Project](#) [Liquidate Loan](#)

Issuer ID: 9225 Unique Loan ID: 123456 Report Period: 05/2007

Issuer: 9225 Pool #: 123456 Pool Type: PN CD X Unique Loan ID: 300000042 Loan Type: **RMF**

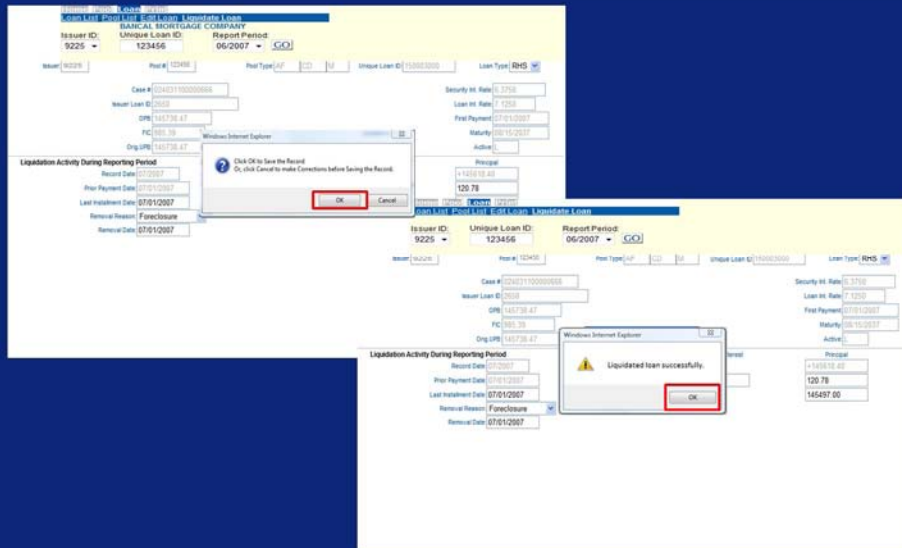
Case #: 024016100000032 Security Int. Rate: 7.6750
 Issuer Loan ID: 43 Loan Int. Rate: 8.1750
 OPB: 1000000.00 First Payment: 06/01/2003
 FIC: 985.39 Maturity: 06/15/2033
 Orig UPB: 1000000.00 Active: Y

Liquidation Activity During Reporting Period		Interest	Principal
Record Date:	07/2007	Opening UPB:	+966036.33
Prior Payment Date:	09/01/2007	Liquidation:	100000.00 50000.00
Last Installment Date:	08/01/2007	Liquidation Balance:	916036.33
Removal Reason:	Loss mitigation		
Removal Date:	07/01/2007		

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7. Select a **Loan Type**.
8. Enter a Liquidation Interest.
9. Enter a Liquidation Principal.
10. Enter a Last Installment Date.
11. Select a **Removal Reason**.
12. Enter a Removal Date.
13. Click '**Save**'.

Report Liquidated Loan (As Needed)



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14. Click **'OK'**.
15. Click **'OK'**.
16. If exceptions occur, correct them in the same manner as discussed earlier until all errors are resolved.
17. Repeat Loan Level steps as necessary before moving onto Summarizing Pool Level Data.

Summarize Data and Correct Exceptions

After entering all loan level and pool level data, the Issuer's data must be summarized

Summarization is a process that calculates summary information for each of the pools in the Issuer's portfolio

There are two ways summarization can occur:

1. The Issuer can summarize each pool individually by navigating to the Pool Activity Screen and clicking the "Summarize Pool" button
2. On a nightly basis, the RFS Operations Team executes a process that summarizes all pools for all Issuers

Once the pool has been summarized, the Issuer should view the Issuer Summary screen by navigating to the RFS> Exception Feedback> Summary

From that screen the Issuer can review a snapshot of their monthly reporting activity for the current month including numbers of loans reported and total number of outstanding exceptions. This screen is similar to HUD Form 11710D

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Summarize Data and Correct Exceptions

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the navigation bar includes 'Home', 'My Profile', 'RFS', and 'File Upload'. The 'RFS' tab is highlighted with a red box. Below the navigation bar, the main content area is titled 'Welcome To G' and features a 'Exception Feedback' link. The page is divided into several sections: 'Organization' (Pool Accounting - Multifamily), 'Mortgage Backed S' (Matching & Suspense (MAS)), 'Issues/ID:' (Ginnie Mae Portfolio Analysis Database System (GPADS)), and 'Environment:' (SIT). The 'Issues/ID:' section contains a list of issue IDs: 1483, 2936, 3100, 3201, 3355, 3900, 3907, 4008, and 4017. The 'Environment:' section is labeled 'SIT'. The right side of the page contains a 'File Upload' section with sub-sections: 'File Upload via Secure FTP (sFTP)', 'File Upload via Web (HTTPS)', and 'Manual Data Entry'. Each sub-section provides instructions and contact information for the Ginnie Mae Help Desk. At the bottom of the page, there are links for 'PRIVACY POLICY' and 'GINNIE MAE: GOVERNMENT GUARANTEED'.

Summarize Data and Correct Exceptions

[Home](#)
[Summary](#)
[Exceptions](#)
[Download](#)
[Print](#)

[Issuer Summary](#)
[Alert List](#)

Issuer ID:
 Report Period:

Summary for Issuer # 9225

Reporting Date	06/02/2008	Corrections Due	06/04/2008
Last Bulk Submission		Last Pool Summarized	
Pools Reported	3934	Pool Exceptions	0
Loans Reported	70496	Loan Exceptions	27 Exception List

Loans	Delinquent	Percent	One	Two	Three	Foreclosure	%2+
40173 of 40173	2628	7%	1541	490	597	340	3%
30323 of 30327	2664	9%	1423	466	775	322	4%

	Ginnie Mae I	Ginnie Mae II
Pools:	2418 of 2457	1516 of 1588
T & I Funds:	\$ 38408284.19	\$ 30756429.79
Other Funds:	\$ 47898752.64	\$ 54515055.15
Guaranty Fee:	\$ 232853.03	\$ 194709.48
Fixed Installment Constant:	\$ 32835842.99	\$ 26532580.94
Unpaid Pool Principal Balance:	\$ 4939529346.47	\$ 4195816647.54
Security Remaining Principal Balance:	\$ 4932544171.24	\$ 4190588648.99
Principal Due Holders:	\$ 53349370.14	\$ 60047054.79
Interest Due Holders:	\$ 23073907.69	\$ 19696344.23

Reported 117100 Data

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1. Once logged in click on the summary tab
2. Select an Issuer ID
3. Select a Report Period
4. Click Go

Summarize Data and Correct Exceptions

Severity	Alert ID	Count
Error	LIQ106	1
	LOAN101	1
	NOTE050	1
	NOTE500	1
	NOTE650	1
	NOTE801	1
	POOL200	1
	POOL204	2
	POOL309	2
	POOL351	2
	RFS103	6
	RFS110	1
	RFS111	1
	RFS203	1
	RFS999	1
	SEC055	1
	VARY052	1
	VARY101	1
	VARY151	2
	VARY201	1

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1. Click on **Exceptions > Alert List** on the Multifamily Pool Accounting menu bar.
2. Select an **Issuer ID**.
3. Select a **Report Period**.
4. Click on the **Error/Critical/High Exceptions** link to view error, critical, and high exceptions.

Summarize Data and Correct Exceptions

Home Summary **Exceptions** Downloads

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008

Pool ID Ranges: 322343 - 739015

Page 1 2 3 4

Pool ID	Pool Exceptions	Loan Exceptions
322343	2	0
322343	1	0
610050	3	0
632799	1	0
655656	1	0
700000	1	3
730004	1	1
730005	1	0
730008	1	0
730013	1	0
730019	0	2
730034	1	0
730001	3	5
730002	1	0
730002	1	3
730003	4	1
730004	1	5
730005	1	0
730006	1	0
730007	2	2
730008	3	0
730009	1	0
730010	2	0
730013	1	0
730014	1	0

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5. Click on a **Pool ID** or **Pool Exception** number.

Summarize Data and Correct Exceptions

[Home](#) [Pool](#) [Level](#)
[Pool List](#) [Pool Activity](#)
 GOVERNMENT NATIONAL MORTGAGE ASSOCIATION
 Issuer ID: 9225 Report Period: 06/2008

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
H	POOL153	Servicing Fee	00	should be within a dollar of calculated servicing fee	60.72
L	POOL552	Principal & Interest Balance	1970.78	should equal (last months fund balance + Principal and interest activity this month - last months (servicing fee and cash distribution to holders)	985.39

Pool #: 730009 Type: LM CD X

Opening FIC:	<input type="text" value="1970.78"/>	Opening Security RPB:	<input type="text" value="300249.62"/>
Liquidations-In-Full FIC:	<input type="text" value="0.00"/>	Scheduled Principal:	<input type="text" value="250.60"/>
Adjustment to FIC:	<input type="text" value="0.00"/>	Curtailments:	<input type="text" value="0.00"/>
Closing FIC:	<input type="text" value="1970.78"/>	Liquidations:	<input type="text" value="0.00"/>
Security Int. Rate:	<input type="text" value="6.3750"/>	RPB Adjustment:	<input type="text" value="0.00"/>
Weighted Average:	<input type="text" value="6.8750"/>	Total Principal:	<input type="text" value="250.60"/>
Service Fee:	<input type="text" value="0.00"/>		
Int. Due Security Holder:	<input type="text" value="1595.08"/>		
Cash Due Security Holder:	<input type="text" value="1845.68"/>		
		Reported	Calculated
T & I Balance:	<input type="text" value="1.00"/>	Closing Security RPB:	<input type="text" value="299999.02"/> <input type="text" value="299999.02"/>
P & I Balance:	<input type="text" value="1970.78"/>		
Other Balance:	<input type="text" value="0.00"/>	Guaranty Fee:	<input type="text" value="30.02"/>
Replacement Reserve:	<input type="text" value="0.00"/>		

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6. Repeat steps for Submit Pool Level Corrections.

Summarize Data and Correct Exceptions

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the navigation bar includes 'Home', 'My Profile', 'RFS', and 'File Upload'. The 'RFS' link is highlighted with a red box, and a dropdown menu is visible with 'Exception Feedback' selected. The main content area is titled 'Welcome To G' and contains several sections: 'Organization' (Pool Accounting - Multifamily), 'Mortgage Backed S' (Matching & Suspense (MAS)), 'Issues/:' (Ginnie Mae Portfolio Analysis Database System (GPADS)), and 'Environment:' (SIT). The right-hand side of the page features a list of links and information, including 'Security Officers', 'File Upload via Secure FTP (sFTP)', 'File Upload via Web (HTTPS)', 'Manual Data Entry', 'RFS Training Materials', and 'General Comments and Questions'. The footer contains 'PRIVACY POLICY' and 'GINNIE MAE: GOVERNMENT GUARANTEED'.

Summarize Data and Correct Exceptions

Alert List | Summary | Exception | Download

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225

Report Period: 06/2008

[Error/Critical/High Exceptions](#)

[Medium/Low Pool Exceptions](#)

Severity	Alert ID	Count
Error		
	LIQ106	1
	LOAN101	1
	NOTE050	1
	NOTE500	1
	NOTE660	1
	NOTE801	1
	POOL200	1
	POOL204	2
	POOL309	2
	POOL351	2
	RFS103	6
	RFS110	1
	RFS111	1
	RFS203	1
	RFS999	1
	SEC055	1
	VARY052	1
	VARY101	1
	VARY151	2
	VARY201	1

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7. Click on **Exceptions > Alert List** on the Multifamily Pool Accounting menu bar.
8. Select an **Issuer ID**.
9. Select a **Report Period**.
10. Click on the **Medium/Low Pool Exceptions** link to medium and low exceptions.

Summarize Data and Correct Exceptions

Home Summary **Exceptions** Downloads

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008 Medium/Low Exceptions

Pool ID Ranges: 700000 -

Page 1

Pool ID	Pool Exceptions	Loan Exceptions
700000	0	1
700003	1	0
700004	1	0
700005	1	0
700008	1	0
700019	0	2
730001	2	0
730002	2	0
730003	1	0
730004	1	1
730006	2	0
730007	2	0
730008	2	0
730009	1	0
730011	3	0
730012	1	0
730013	2	0
730014	1	1
730015	1	2
737009	1	0
737010	1	0
737014	1	0
737015	1	0
738010	0	1
739014	1	2

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11. Click on a **Pool ID** or **Pool Exception** number.

Summarize Data and Correct Exceptions

[Home](#) | [Pool](#) | [Loan](#)
 Pool List | Pool Activity
 GOVERNMENT NATIONAL MORTGAGE ASSOCIATION
 Issuer ID: 9225 | Report Period: 06/2008 |

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
H	POOL153	Servicing Fee	00	should be within a dollar of calculated servicing fee	60.72
L	POOL552	Principal & Interest Balance	1970.78	should equal (last months fund balance + Principal and interest activity this month - last months (servicing fee and cash distribution to holders)	985.39

Pool #: 730009 Type: LM CD X

Opening FIC: 1970.78	Opening Security RPB: 300249.62
Liquidations-In-Full FIC: 0.00	Scheduled Principal: 250.60
Adjustment to FIC: 0.00	Curtailments: 0.00
Closing FIC: 1970.78	Liquidations: 0.00
Security Int. Rate: 6.3750	RPB Adjustment: 0.00
Weighted Average: 6.8750	Total Principal: 250.60
Service Fee: 0.00	
Int. Due Security Holder: 1595.08	
Cash Due Security Holder: 1845.68	

	Reported	Calculated
Closing Security RPB:	299999.02	299999.02

Guaranty Fee: 30.02

T & I Balance: 1.00
P & I Balance: 1970.78
Other Balance: 0.00
Replacement Reserve: 0.00

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12. Repeat steps for Submit Pool Level Corrections.

Summarize Data and Correct Exceptions

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the navigation bar includes 'Home', 'My Profile', 'RFS', and 'File Upload'. The 'RFS' link is highlighted with a red box, and a sub-menu is visible with 'Exception Feedback' selected. The main content area is titled 'Welcome Ms. Jenn' and provides information for 'Pool Accounting - Single Family'. It includes sections for 'Organization' (Pool Accounting - Multifamily), 'Mortgage Backed Securities' (Matching & Suspense (MAS)), and 'Issues by System' (Ginnie Mae Portfolio Analysis Database System (GPADS)). A list of issue numbers is provided: 1483, 2936, 3100, 3201, 3355, 3900, 3907, 4008, and 4017. The 'Security Officers' section contains instructions for designated GMEP Security Officers. The 'File Upload via Secure FTP (sFTP)' section provides contact information for Wade Gayle. The 'File Upload via Web (HTTPS)' section provides contact information for Steve Audi. The 'Manual Data Entry' section provides contact information for Steve Audi. The 'RFS Training Materials' section provides a URL for training materials. The 'General Comments and Questions' section provides a URL for submitting comments and questions. The footer includes 'PRIVACY POLICY' and 'GINNIE MAE: GOVERNMENT GUARANTEED'.

Summarize Data and Correct Exceptions

[Home](#)
[Summary](#)
[Exceptions](#)
[Download](#)
[Print](#)
[Issuer Summary](#)
[Alert List](#)

Issuer ID:
 Report Period:

Summary for Issuer # 9225

Reporting Date	06/02/2008	Corrections Due	06/04/2008
Last Bulk Submission		Last Pool Summarized	
Pools Reported	3934	Pool Exceptions	0
Loans Reported	70496	Loan Exceptions	27 Exception List

Loans	Delinquent	Percent	One	Two	Three	Foreclosure	%2+
40173 of 40173	2628	7%	1541	490	597	340	3%
30323 of 30327	2664	9%	1423	466	775	322	4%

	Ginnie Mae I	Ginnie Mae II
Pools:	2418 of 2457	1516 of 1588
T & I Funds:	\$ 38408284.19	\$ 30756429.79
Other Funds:	\$ 47898752.64	\$ 54515055.15
Guaranty Fee:	\$ 232853.03	\$ 194709.48
Fixed Installment Constant:	\$ 32835842.99	\$ 26532580.94
Unpaid Pool Principal Balance:	\$ 4939529346.47	\$ 4195816647.54
Security Remaining Principal Balance:	\$ 4932544171.24	\$ 4190588648.99
Principal Due Holders:	\$ 53349370.14	\$ 60047054.79
Interest Due Holders:	\$ 23073907.69	\$ 19696344.23

Reported 117100 Data

Summarize Data and Correct Exceptions

[Home](#)
[Summary](#)
[Exceptions](#)
[Download](#)
[Print](#)
[Issuer Summary](#)
[Alert List](#)

Issuer ID:
 Report Period:

Summary for Issuer # 9225

Reporting Date	06/02/2008	Corrections Due	06/04/2008
Last Bulk Submission		Last Pool Summarized	
Pools Reported	3934	Pool Exceptions	0
Loans Reported	70496	Loan Exceptions	27 Exception List

Loans	Delinquent	Percent	One	Two	Three	Foreclosure	%2+
40173 of 40173	2628	7%	1541	490	597	340	3%
30323 of 30327	2664	9%	1423	466	775	322	4%

	Ginnie Mae I	Ginnie Mae II
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Fixed Installment Constant:	\$ 32835842.99	\$ 26532580.94
Unpaid Pool Principal Balance:	\$ 4939529346.47	\$ 4195816647.54
Security Remaining Principal Balance:	\$ 4932544171.24	\$ 4190588648.99
Principal Due Holders:	\$ 53349370.14	\$ 60047054.79
Interest Due Holders:	\$ 23073907.69	\$ 19696344.23

Reported 117100 Data

Summarize Data and Correct Exceptions

Severity	Alert ID	Count
Error	LIQ106	1
	LOAN101	1
	NOTE050	1
	NOTE500	1
	NOTE650	1
	NOTE801	1
	POOL200	1

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1. Click on **Exceptions > Alert List** on the Multifamily Pool Accounting menu bar.
2. Select an **Issuer ID**.
3. Select a **Report Period**.
4. Click on the **Error/Critical/High Exceptions** link to view error, critical, and high exceptions.

Summarize Data and Correct Exceptions

Home Summary **Exceptions** Downloads

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008

Pool ID Ranges: 322343 - 739015

Page 1 2 3 4

Pool ID	Pool Exceptions	Loan Exceptions
AAAAA	2	0
322343	1	0
610050	3	0
632799	1	0
666666	1	0
700000	1	3
730004	1	1
730005	1	0
730008	1	0
730013	1	0
730019	0	2
730034	1	0
730001	3	5
730002	1	0
730002	1	3
730003	4	1
730004	1	5
730005	1	0
730006	1	0
730007	2	2
730008	3	0
730009	1	0
730010	2	0
730013	1	0
730014	1	0

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5. Click on a **Loan Exceptions** number.

Summarize Data and Correct Exceptions

Home Summary **Exceptions** Download

Alert List

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225 Report Period: 06/2008

Unique Loan ID Range: 300000041

Unique Loan ID	Loan Exceptions
300000041	5

Page 1

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6. Click on a **Unique Loan ID** or **Loan Exceptions** number.

Summarize Data and Correct Exceptions

Home | Pool | **Loan**

Loan List | Edit Construction | Edit Project | Liquidate Loan

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION

Issuer ID: 9225

Exceptions					
Severity	Alert ID	Field Name	Field Value	Alert Text	Expected Value
E	VARY251	Debt Service Ratio	0	must include a decimal point.	
E	VARY151	Loan to Value		must include a decimal point.	
H	NOTE253	First Payment Date	09/01/2003	cannot be more than 1 month from issue date for amortized loans	01-JUN-03
H	NOTE254	First Payment Date	09/01/2003	should match calculated value based on Original Principal Amount, Loan Interest Rate, Loan FIC and Loan Maturity and Pool Type is SF or ARM.	06/01/2003
M	NOTE160	FHA Multifamily Case Number	024016100000031	1st seven digits should be zero.	000000000000031
M	NOTE453	Original Principal Amount	1000000	should be within 50 dollar of calculated value based on Loan Interest Rate, Loan FIC, and loan duration	0000998044.80
L	NOTE355	Loan Interest Rate	8.175	should be the same as other loans in Ginnie Mae I pool	8.18

Issuer: 9225 Pool #: 123456 Pool Type: PN CD X Unique Loan ID: 300000041 Loan Type: **FMF**

Case #: 024016100000031 Security Int. Rate: 7.6750

Issuer Loan ID: 42 Loan Int. Rate: 8.1750

OPB: 1000000.00 First Payment: 09/01/2003

Company: Howell Maturity: 06/15/2033

Address: 12813 Leathy Drive TN: 123450028

City: Rockville Orig UPB: 1000000.00

Slate: MD Zip: 20851 FIC: 7460.01

Active: Y

Borrower Activity During Reporting Period

In Foreclosure: N Interest: 0.00 Principal: 0.00

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7. Repeat steps for Submit Loan Level Corrections.

Q & A Session

15 Minute Limit

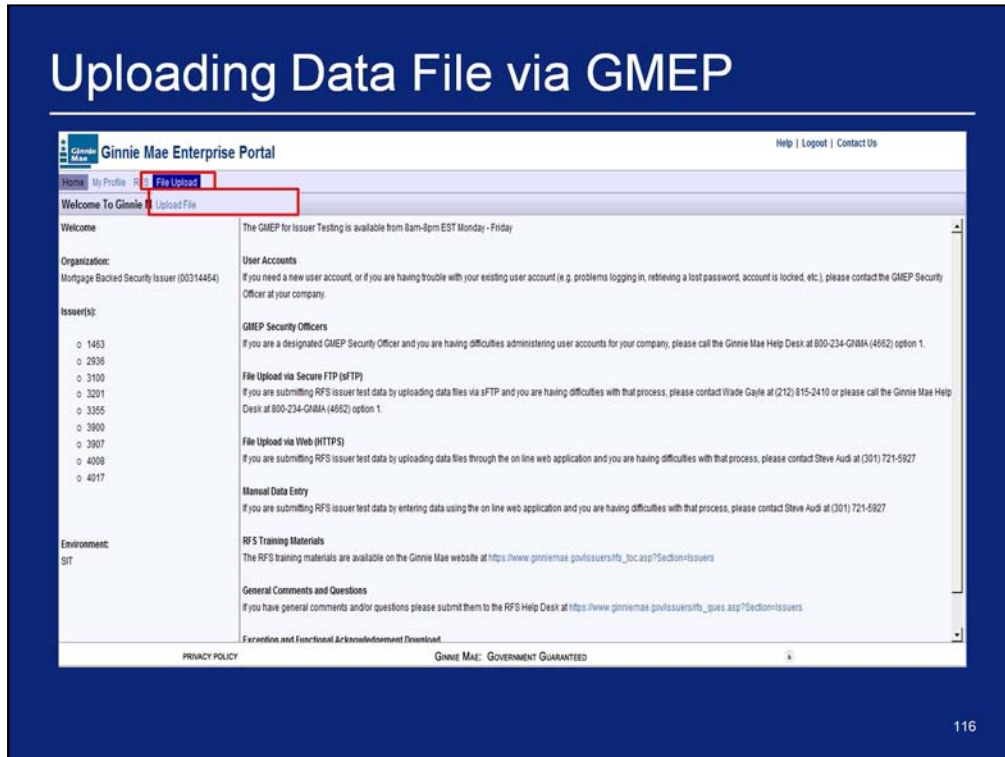
Example 3: Single Family Pool Work Flow via HTTPS

Scenario: The Issuer has created a file that will be used to report monthly Pool Administrative data. Additionally, an indicator in the file is set to summarize all the pool data. The Issuer has successfully logged into the GMEP and will report data for a Single Family Pool using the online file upload screen. The system will generate various exceptions. The Issuer will report corrected information by uploading a corrections file using the online file upload screen or entering data into the online data entry screen.

Steps involved in this example:

1. Uploading Data File via GMEP (HTTPS)
2. Download Exceptions File via GMEP
3. Submit Corrections via GMEP (HTTPS or Manual)

Uploading Data File via GMEP



A. Report Pool and Loan Level Data Using HTTPS File Upload

1. After logging in, point your mouse cursor on '**File Upload**'.
2. Click on the **Upload File** link in the drop down menu.

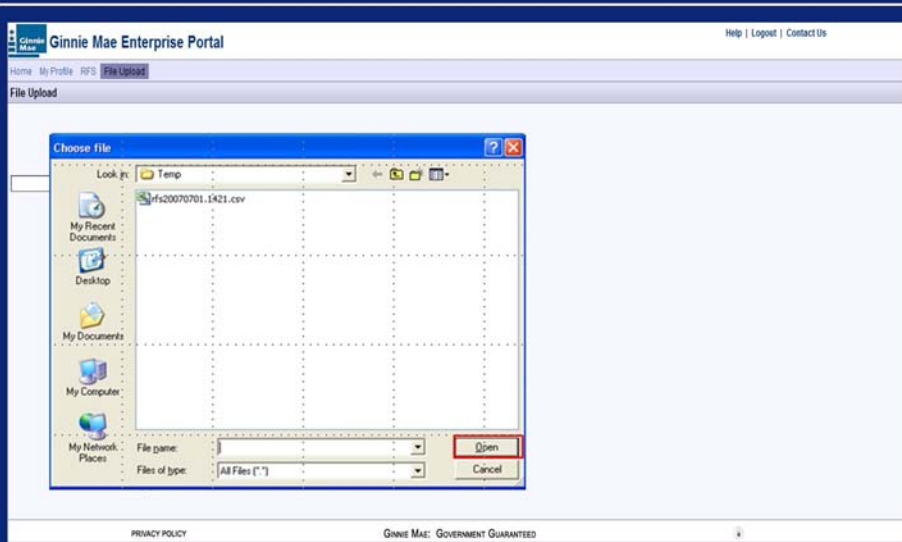
Uploading Data File via GMEP



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3. Click '**Browse**'.

Uploading Data File via GMEP



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4. Navigate to the file to upload.
5. Click '**Open**'.

Uploading Data File via GMEP

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the header includes the Ginnie Mae logo, the text 'Ginnie Mae Enterprise Portal', and links for 'Help | Logout | Contact Us'. Below the header is a navigation bar with 'Home', 'My Profile', 'RFS', and 'File Upload'. The main content area is titled 'File Upload' and contains a file input field with a 'Browse...' button and an 'Upload' button. The 'Upload' button is highlighted with a red rectangular box. At the bottom of the page, there are links for 'PRIVACY POLICY' and 'GINNIE MAE: GOVERNMENT GUARANTEED'.

Wait approximately 30 minutes to give the system time to process your submission

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6. Click **'Upload'**.
7. Click **'OK'**.

Download CSV Exception File via GMEP

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the navigation menu includes 'Home', 'My Profile', 'RFS', and 'File Upload'. The 'RFS' menu is expanded, and 'Exception Feedback' is highlighted with a red rectangular box. Below the navigation, the main content area is titled 'Welcome To G...' and contains several sections: 'Pool Accounting - Single Family', 'Pool Accounting - Multifamily', 'Mortgage Backed Securities', 'Ginnie Mae Portfolio Analysis Database System (GPADES)', and 'Security Officers'. Each section contains a list of links or options. At the bottom of the page, there are links for 'PRIVACY POLICY' and 'GINNIE MAE: GOVERNMENT GUARANTEED'.

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1. While in the GMEP navigate to RFS>Exception Feedback

Download CSV Exception File via GMEP

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the header includes the Ginnie Mae logo, the text 'Ginnie Mae Enterprise Portal', and links for 'Help | Logout | Contact Us'. Below the header, there are navigation links: 'Home', 'My Profile', 'RFS', and 'File Upload'. The main content area is titled 'Pool Accounting - Exception Feedback' and includes a sub-header 'SIT.69.1633'. A navigation bar contains tabs for 'Home', 'Summary', 'Exception', 'Download', and 'RFS'. The 'Download' tab is highlighted with a red box. Below the navigation bar, a 'Navigation Overview' section provides instructions on using the tabs and lists the major functional areas: Home, Summary, Exception, and Download. The 'Download' section explains that it leads to the Issuer FA List screen, where users can select an RFS Submission file to view FA Data records and download them in CSV or XML format, or access the Download Exception screen to download exceptions for a submitted file. At the bottom of the page, there are links for 'PRIVACY POLICY' and 'GINNIE MAE: GOVERNMENT GUARANTEED'.

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2. Click Download

Download CSV Exception File via GMEP

Home Summary Exceptions **Download Exceptions**

Issuer FA List Download Exceptions

Issuer ID: 9225 Report Period: 06/2008 GO

Functional Acknowledgement List

Issuer Records Reported

RFS20070410

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3. If applicable, click on the file(s) under the Functional Acknowledgement List

Download CSV Exception File via GMEP

Home > Summary > Exceptions > Download (print)

Issuer FA List **Download Exceptions**

Issuer ID: 9225 - Report Period: 06/2008 -

Issuer Functional Acknowledgement

File Name: FA20070400
Issuer ID: 9225
Date Received: 11/12/2008
User Account ID:

File Size: 22587
Record Date: 7/1/2008
Time Received: 4:24 PM
File Accepted/Rejected: A

Trailer Record Contents

Pool Count: 23
Sensitive Count: 0

Loan Count: 72
Various Count: 0

End Issuer Functional Acknowledgement

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4. After you view your Issuer Functional Acknowledgement data click Download Exceptions

Download CSV Exception File via GMEP

Home Summary Exceptions Download/Print
Issuer FA List Download Exceptions

Issuer ID: 9225 Report Period: 06/2008

View / Download Exception Data

Select a Data Set Type To View

- All Exceptions
- Error Exceptions (only)
- Critical Warning Exceptions
- High Warning Exceptions
- Medium & Low Exceptions
- Summarization Related Exceptions Only
- Non-Summarization Related Exceptions Only

View Download

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5. Select All Exceptions
6. Click Download

Download CSV Exception File via GMEP

Home Summary Exceptions **Download Exceptions**

Issuer FA List Download Exceptions

Issuer ID: 9225 Report Period: 06/2008

Instructions

- 1) Right-click on the "Download Exceptions" link
- 2) Left-click on "Save Target As"
- 3) Type a new file ending with the letters ".csv" (example: Mar09exceptions.csv)
- 4) Select a location in which to save the file and left-click the Save button
- 5) Find the saved file and open it in MS Excel

Download Exceptions

125

7. Right-click on the "Download Exceptions" link
8. Left-click on "Save Target As"
9. Type a new file ending with the letters ".csv" (example: Mar09exceptions.csv)
10. Select a location in which to save the file and left-click the Save button
11. Find the saved file and open it in MS Excel

Download CSV Exception File via GMEP

The screenshot shows a Microsoft Excel spreadsheet with the following data:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	POOL	LOAN	SEVERITY	CODE	FIELD	VALUE	MESSAGE	EXPECTED						
2			0 E	RFS100	Pool_id		must be specified.							
3		1.23E+08	E	RFS100	Pool_id		must be specified.							
4	123456	1.23E+08	M	NOTE058	Loan Type	FHA	should be Pool Type: AF, AQ, AR, AS, AT, AX, BD, FT, GA, GD, GP, SF, or SN.							
5	123456	1.23E+08	M	NOTE058	Loan Type	RHS	should be Pool Type: AF, AQ, AR, AS, AT, AX, BD, FT, GA, GD, GP, SF, or SN.							
6	123456	1.23E+08	M	NOTE058	Loan Type	VAG	should be Pool Type: AF, AQ, AR, AS, AT, AX, BD, FT, GA, GD, GP, SF, or SN.							
7	123456	1.23E+08	M	NOTE058	Loan Type	VAV	should be Pool Type: AF, AQ, AR, AS, AT, AX, BD, FT, GA, GD, GP, SF, or SN.							
8														
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12														
13														
14														

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12. Navigate to the external data storage location to download the file.
13. Click 'OK'.

Submit Corrections via GMEP

There are two methods of submitting corrections:

- HTTPS – Follow the directions for uploading a data file discussed at the beginning of this example and also the steps for downloading exceptions (Example 3)
- Manual Entry – To make corrections via the RFS web application (online application) you can repeat the steps in Examples 1 or 2

Q & A Session

15 Minute Limit

Example 4: Single Family Pool Work Flow via SFTP

Scenario: The Issuer has created a file that will be used to report monthly Pool Administrative data. Additionally, an indicator in the file is set to summarize all the pool data. The Issuer has successfully logged into the WS_FTP Pro and will report data for a Single Family Pool using SFTP file upload. The system will generate various exceptions. The Issuer will report corrected information by uploading a corrections file less than 5 MB using the HTTPS file upload or entering data into the online data entry screen.

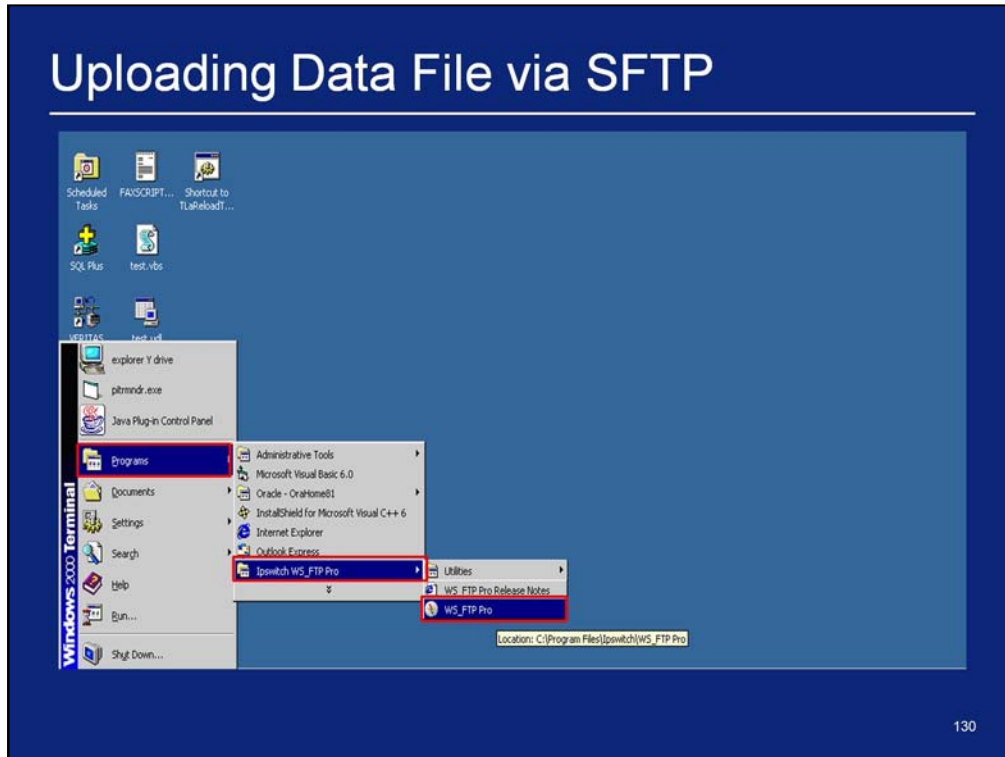
Prerequisites:

- The Issuer has completed the necessary request forms and Ginnie Mae has provided an access ID and password to run SFTP uploads at Ginnie Mae
- The Issuer has acquired and installed SFTP client software

Steps involved in this example:

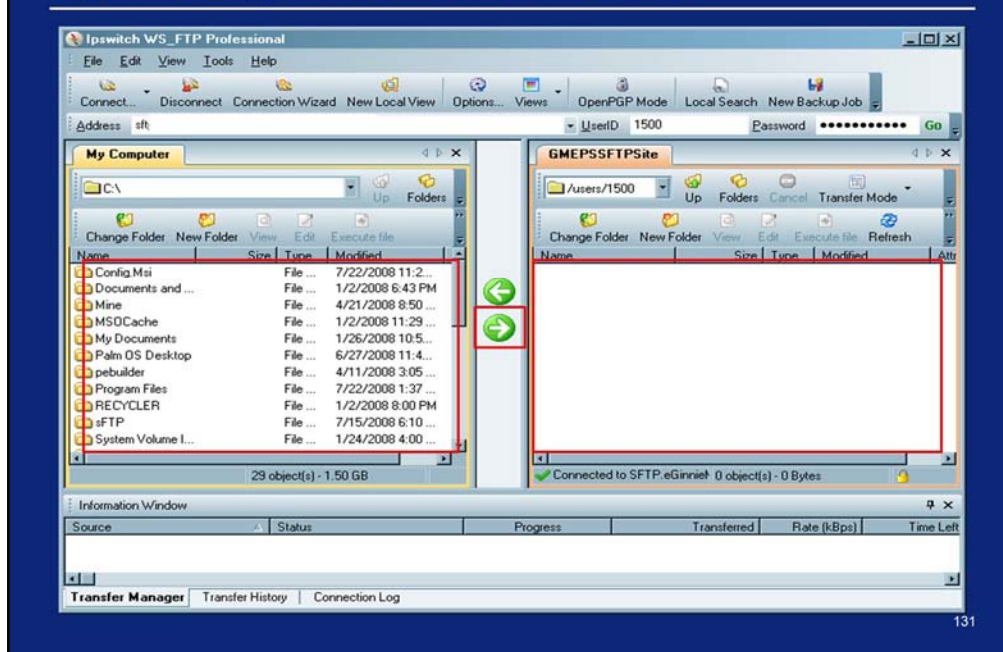
1. Uploading Data File via SFTP
2. Download Exceptions CSV File via GMEP
3. Submit Corrections via GMEP (HTTPS or Manual)

Uploading Data File via SFTP



1. Navigate to WS_FTP Pro and connect to the Ginnie Mae Enterprise Portal (GMEP) SFTP Server.

Uploading Data File via SFTP



2. Under the Remote System List (GMEP SFTP Server), select the destination directory to which the file will be uploaded into the GMEP SFTP site.
3. Under the Local System List (My Computer), select the file to upload by clicking on the file name.
4. Click the Upload Transfer arrow.
5. Verify the file upload process has been completed. The file will then appear under the Remote System List when the file transfer has been completed.

Download CSV Exception File via GMEP

Ginnie Mae Enterprise Portal Help | Logout | Contact Us

Home | My Profile | **RFS** | File Upload

Welcome Ms. Jenn
Exception Feedback

Pool Accounting - Single Family
for Issuer Testing is available from 8am-8pm EST Monday - Friday

Organization: Pool Accounting - Multifamily
Mortgage Backed S Matching & Suspense (MAG)
Issues: Ginnie Mae Portfolio Analysis Database System (GPADS)
Security Officers

- o 1463
- o 2936
- o 3100
- o 3201
- o 3308
- o 3900
- o 3907
- o 4008
- o 4017

Environment: SIT

File Upload via Secure FTP (sFTP)
If you are submitting RFS issuer test data by uploading data files via sFTP and you are having difficulties with that process, please contact Wade Gayle at (212) 915-2410 or please call the Ginnie Mae Help Desk at 800-234-GMMA (4652) option 1.

File Upload via Web (HTTPS)
If you are submitting RFS issuer test data by uploading data files through the on line web application and you are having difficulties with that process, please contact Steve Audi at (301) 721-5927

Manual Data Entry
If you are submitting RFS issuer test data by entering data using the on line web application and you are having difficulties with that process, please contact Steve Audi at (301) 721-5927

RFS Training Materials
The RFS training materials are available on the Ginnie Mae website at https://www.ginniemae.gov/issuers/rfs_toc.asp?Section=Issuers

General Comments and Questions
If you have general comments and/or questions please submit them to the RFS Help Desk at https://www.ginniemae.gov/issuers/rfs_questions.asp?Section=Issuers

Executive and Functional Acknowledgment Download

PRIVACY POLICY GINNIE MAE: GOVERNMENT GUARANTEED

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1. While in the GMEP navigate to RFS>Exception Feedback

Download CSV Exception File via GMEP

The screenshot displays the Ginnie Mae Enterprise Portal interface. At the top, the header includes the Ginnie Mae logo, the text "Ginnie Mae Enterprise Portal", and links for "Help | Logout | Contact Us". Below the header, there are navigation links: "Home", "My Profile", "RFS", and "File Upload". The main content area is titled "Pool Accounting - Exception Feedback" and includes a sub-header "SIT.69.1633". A navigation menu is visible with tabs for "Home", "Summary", "Exception", "Download", and "RFS". The "Download" tab is highlighted with a red box. Below the navigation menu, there is a "Navigation Overview" section with a bulleted list of links: Home, Summary, Exception, and Download. The "Download" link is highlighted in blue. The footer of the page contains "PRIVACY POLICY" and "GINNIE MAE: GOVERNMENT GUARANTEED".

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2. Click Download

Download CSV Exception File via GMEP

Home Summary Exceptions Download Print
Issuer FA List Download Exceptions

Issuer ID: 9225 Report Period: 06/2008 GO

Functional Acknowledgement List
Issuer Records Reported
RFS20070400

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3. If applicable, click on the file(s) under the Functional Acknowledgement List

Download CSV Exception File via GMEP

The screenshot displays the GMEP web interface for downloading a CSV exception file. At the top, there is a navigation bar with links for 'Home', 'Summary', 'Exceptions', and 'Download (print)'. Below this, the 'Download Exceptions' link is highlighted in red. The main content area features two dropdown menus: 'Issuer ID:' set to '9225' and 'Report Period:' set to '06/2008'. A blue horizontal bar separates this from the 'Issuer Functional Acknowledgement' section. This section contains a table with the following data:

File Name: FA20070400	File Size: 22587
Issuer ID: 9225	Record Date: 7/1/2008
Date Received: 11/12/2008	Time Received: 4:24 PM
User Account ID:	File Accepted/Rejected: A

Below the table is a 'Trailer Record Contents' section with the following data:

Pool Count: 23	Loan Count: 72
Sensitive Count: 0	Various Count: 0

A final blue horizontal bar is labeled 'End Issuer Functional Acknowledgement'.

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4. After you view your Issuer Functional Acknowledgement data click Download Exceptions

Download CSV Exception File via GMEP

Home Summary Exceptions Download/Print
Issuer FA List Download Exceptions

Issuer ID: 9225 Report Period: 06/2008

View / Download Exception Data

Select a Data Set Type To View:

- All Exceptions
- Error Exceptions (only)
- Critical Warning Exceptions
- High Warning Exceptions
- Medium & Low Exceptions
- Summarization Related Exceptions Only
- Non-Summarization Related Exceptions Only

View Download

136

5. Select All Exceptions
6. Click Download

Download CSV Exception File via GMEP

Home Summary Exceptions **Download Exceptions**

Issuer FA List Download Exceptions

Issuer ID: 9225 Report Period: 06/2008

Instructions

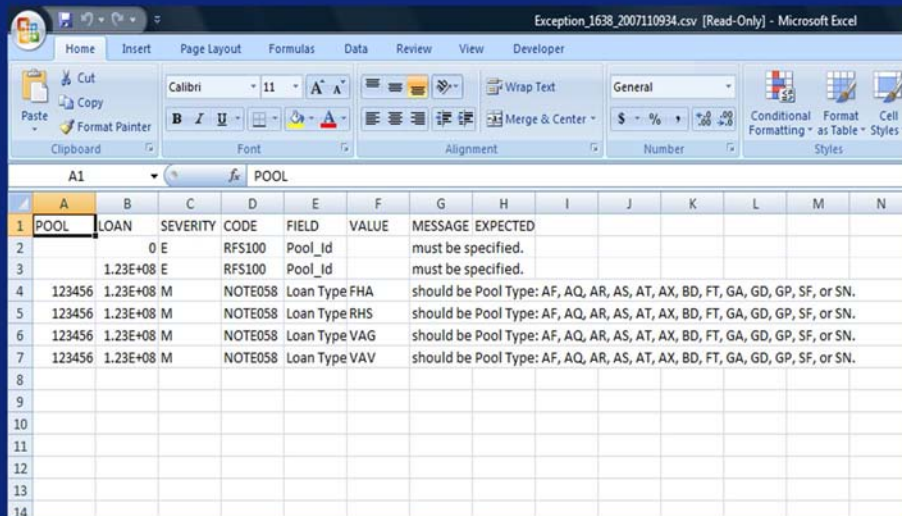
- 1) Right-click on the "Download Exceptions" link
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- 3) Type a new file ending with the letters ".csv" (example: Mar09exceptions.csv)
- 4) Select a location in which to save the file and left-click the Save button
- 5) Find the saved file and open it in MS Excel

Download Exceptions

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7. Right-click on the "Download Exceptions" link
8. Left-click on "Save Target As"
9. Type a new file ending with the letters ".csv" (example: Mar09exceptions.csv)
10. Select a location in which to save the file and left-click the Save button
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13														
14														

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12. Navigate to the external data storage location to download the file.
13. Click 'OK'.

Submit Corrections via GMEP

There are two methods of submitting corrections:

- SFTP – Make corrections to your data file and upload it via SFTP using the instructions in the beginning of this example. The data in the file will overwrite the data you have previously submitted
- Manual Entry - To make corrections via the RFS web application (online application) you can simply repeat the steps in Examples 1 or 2

Q & A Session

For more information see:

https://www.ginniemaegov/Issuers/rfs_ques.asp?Section=Issuers