



NOTES

May 18, 2012

<i>Attendees</i>	
<p>Members:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Bill Kaage – NWCG <input checked="" type="checkbox"/> Douglas MacDonald – I-Chiefs <input checked="" type="checkbox"/> Glenn Gaines – DHS/USFA <input checked="" type="checkbox"/> Jim Erickson – ITC <input checked="" type="checkbox"/> Jim Karels – NASF <input type="checkbox"/> Kirk Rowdabaugh – DOI <input checked="" type="checkbox"/> Mary Jacobs – NLC <input type="checkbox"/> Ryan Yates – NACo <input checked="" type="checkbox"/> Tom Harbour – USFS 	<p>Support Staff:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Roy Johnson – DFO – OWF <input checked="" type="checkbox"/> Shari Shetler – Exec. Sec. – OWF <p>Others:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Joe Stutler <input checked="" type="checkbox"/> Jenna Sloan <input checked="" type="checkbox"/> Tom Quigley <input checked="" type="checkbox"/> Brad Simpkins <input checked="" type="checkbox"/> Mike Zupco <input checked="" type="checkbox"/> Ann Walker <input checked="" type="checkbox"/> Danny Lee <input checked="" type="checkbox"/> Alan Quan <input checked="" type="checkbox"/> Ann Walker <input checked="" type="checkbox"/> Judith Downing <input checked="" type="checkbox"/> Erin Darboven

#	Topic
1	<p>Welcome/Introductions</p>
	<p>Meeting Objectives & Expectations</p> <p><u>Description:</u> Outline the objectives and expectations of this meeting</p> <p><u>Outcome:</u> 1. Understanding what we need to accomplish</p> <p><u>Reference Material:</u> 1. Final Agenda</p> <p><u>Key Points:</u> None</p> <p><u>Decisions:</u> None</p> <p><u>Actions:</u> None</p>
2	<p>Subcommittee Status Reports</p> <p><u>Description:</u> Each subcommittee (CSSC, WRSC, NERSC, SRSC, NSAT, Communications) has the opportunity to give a status update to the WFEC. The West and Northeast will report on the accomplishments of the workshops that have been completed with the National Science Team.</p> <p><u>Outcome:</u> 1. Understanding of accomplishments, issues and planned activities</p> <p><u>Reference Material:</u> 1. Status Reports for Sub-committees</p> <p><u>Key Points:</u> CSSC:</p> <ul style="list-style-type: none"> • Will have the barriers document to WFEC in two weeks • Working with the Regions
3	<p>Subcommittee Status Reports</p> <p><u>Description:</u> Each subcommittee (CSSC, WRSC, NERSC, SRSC, NSAT, Communications) has the opportunity to give a status update to the WFEC. The West and Northeast will report on the accomplishments of the workshops that have been completed with the National Science Team.</p> <p><u>Outcome:</u> 1. Understanding of accomplishments, issues and planned activities</p> <p><u>Reference Material:</u> 1. Status Reports for Sub-committees</p> <p><u>Key Points:</u> CSSC:</p> <ul style="list-style-type: none"> • Will have the barriers document to WFEC in two weeks • Working with the Regions



#	Topic
	<ul style="list-style-type: none"> • Meeting in July to think beyond spring of 2013 including governance • Want to stay in step with WFEC as we proceed down that path. • Talked about this at the Western Foresters Meeting – integrate cohesive strategy into the work of the agency – greater visibility – how can we use this framework in what we do – in a wide variety of initiatives <p>WRSC</p> <ul style="list-style-type: none"> • Have been utilizing both the strategic and technical groups • Best 2 days we have had in the last year • Great interaction and progress • Saw the linkages with the FLAME act • Science team shared the data and concepts available to go forward • Able to go forward with identifying the alternatives and be ready for another face-to-face meeting in July • Communication committee continues to provide updates • Western Forestry Coalition • Ongoing activities with the science team to work on our performance measures and alternatives • Looks like we are a little ahead of schedule from what we identified in our program of work • Pleased with the momentum that we are making • Mac – Joe covered it very well – interesting dynamics – accolades to Joe and the committee <p>NERSC</p> <ul style="list-style-type: none"> • Coordinator position is finally on board – contract with NAASF – Larry Mastik – i.e. team leader for the NE • Developed a very good distribution list of stakeholders • Finishing up the barriers and critical success factors – getting a consensus from the group – top 3 or 4 • Had the meeting with the science team – first day was a bit slow getting folks up to speed – made a lot of headway by Wednesday afternoon • We looked at some of the big picture items • Looked at what would make the biggest change in each of the goal areas • Looking at the status quo, what would the result be if we decreased our effort in this area – if we increased our effort. • Asked “Do we have the data to support looking at these?” • Next face to face – week of July 9 <p>SERSC</p> <ul style="list-style-type: none"> • Looking forward to our meeting next week with the science team – • A real opportunity to re-secure some commitments from our members – • Waiting on the official phase ii roll-out in order to re-connect with our stakeholders – • Growing our stakeholder list – • In the short term we are focusing on regional organizational levels – • Many of the stakeholders are not directly tied to fire – • Submitted our barriers and critical success factors – • Suggest that we stay with the barrier name – • Funding secured for the communication effort – • The grant to the SGA has been resolved



#	Topic
	<p>NSAT</p> <ul style="list-style-type: none"> • Have been meeting with the RSCS the last couple of weeks – met with the west and the NE • Been busy – been on the road the last couple of weeks – and again next week • Interesting conversations • Asking the RSCS where do you want to go and how do you want to get there • We are developing information, data and modeling that will help the rscs tell their story and display their options along with the consequences of implementing those options • It had been a bit of a struggle – the first day is always a bit awkward – the second day is more focused on what the RSCS want to accomplish • Leaves us with a lot of work to do • A lot of similarities between the West and Northeast with some variances – expect the same type of outcome with the South • Feeling more comfortable that the big issues will be illuminated • Timeframe is going to be challenging for sure. • Good interaction with Jim Wolf • Need to talk about the actual data and information that they have • We don't have access to their data just yet • Have a few other pieces of data that we are trying to make happen • The science group needs to get together face-to-face to evaluate what we have – data and models <p>Communications</p> <ul style="list-style-type: none"> • Hoping to have key messages on the plan as a whole by the end of next week • 2 versions – 1 for those who are more familiar with the process – another for those who are external to the process – • Mary is publishing an article in the National League of Cities Newsletter – • Overall there has been a great amount of effort – the heavy lifting is being done by Judith and Erin • Erin – products are being posted on www.forestsandrangelands.gov • Judith – see a need after the SE meeting to get together with the CSSC to identify the story we want to get out about these interactions – also have a NSAF communication person who will join us in a couple of weeks <p><u>Decisions:</u> None</p> <p><u>Actions:</u> None</p>
4	<p>Phase II Roll-Out</p> <p><u>Description:</u> Follow-up on tasking from WFLC</p> <p><u>Outcome:</u> 1. Identification of any follow-up actions needed</p> <p><u>Reference Material:</u> 1. None</p> <p><u>Key Points:</u></p> <ul style="list-style-type: none"> • DOA struggles with getting it through the Secretary • No issues



#	Topic
	<ul style="list-style-type: none"> It is in the Secretary's office for signature <p><u>Decisions:</u> None</p> <p><u>Actions:</u> None</p>
5	<p>Contingency Plan Tasking</p> <p><u>Description:</u> Follow-up on tasking from WFLC</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> Finalize Contingency Plan tasking with resources assigned, clearly defined deliverable and timeline <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> Draft Contingency Plan Tasking Memo <p><u>Key Points:</u></p> <ul style="list-style-type: none"> Reviewed the tasking memo 3-tasks and 2 outcomes – we have our subcommittees with membership – looking at it like a draw down level How do we earmark certain people who can be committed to the CS Phase III during the season Need a group of people to focus on development of the key messages and identify who needs to have those messages – stakeholders Expectation that we are doing something to deal with the problem – fire fighting assets, etc. – continue to pound home that the long term solution is this cohesive strategy With the little bit of activity in Arizona, there has already been increased interested in what we are doing Preventative measures are embedded in these Cohesive Strategy Goals The intent is to PRE identify folks who will be talking to the non-fire folks – people that can support our efforts – the policy makers The timing is still somewhat flexible – the ability to have this plan in place and have the commitment to carry through on it is the important thing May have to use some of those key messages prior to the finalization of the document Sandy Cantler was the primary author for the first draft and has a lot of the background information Patti and Glen will be the primary and will continue to commit to this project during the summer months 1/3 of the country is in fire season now – opportunity to do a mockup for one of the geographic areas Joe would be willing to put this idea together – build through a few scenarios <p><u>Decisions:</u></p> <ol style="list-style-type: none"> The Tasking and Deliverables are accepted by the WFEC members Mary will continue working on this tasking with support from Bill and Tom and the Subcommittee Chairs Subcommittee chairs are responsible for developing contingencies for accomplishing their assigned tasks June 15 – Draft contingency plan due June 15 – June 20 review by WFEC June 25 – Final deliverable available for WFEC approval July 6 – final approval



#	Topic
	<p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. Identify Pre-Develop contingencies for accomplishing assigned tasks – Subcommittee Chairs 2. Identify individuals that need to have these messages in their pocket and be prepared to articulate them 3. Draft contingency plan – June 15 4. WFEC review and comment on draft – completed on June 20 5. Update contingency plan and deliver to WFEC – June 25 6. Final deliberation and approval – July 6 – WFEC
6	<p>Governance Tasking</p> <p><u>Description:</u> Follow-up on tasking from WFLC</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Finalize Governance tasking with resources assigned, clearly defined deliverable and timeline <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> 1. Draft Guiding Principles 2. Draft Governance Tasking <p><u>Key Points:</u></p> <ul style="list-style-type: none"> • CSSC has identified a number of things – WFEC has reviewed that and will use the document as a foundational piece of this effort • Interested in how this effort will relate to the other ongoing efforts – we bring forward what this group puts together to the other efforts – we may receive some insights from the other efforts • Members of WFEC are responsible for bring forward information and their constituents concerns and recommendations. <p><u>Decisions:</u></p> <ul style="list-style-type: none"> • Add relevancy to the list of guiding principles • Consider information from the CSSC governance document • Need to address the commitment to understand and convey the governance structure and work within that structure • Agreement on scope of the tasking • Bill Kaage, Jim Erickson, Jim Karels and Doug MacDonald will be engaged. • Shari will participate • Timeline agreed to <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. Deliverables presented to WFEC by October 1 2. Review, deliberation, agreement by October 15 3. Recommendations to WFLC on November 13
7	<p>Public Comments</p> <p>None</p>
8	<p>Subcommittee Tasking Update</p> <p><u>Description:</u> All of the Cohesive Strategy subcommittees need to have a Phase III tasking with clear roles and responsibilities, deliverables and timelines.</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Understanding of where we are with tasking the subcommittees <p><u>Reference Material:</u></p>



#	Topic
	<p>1. None</p> <p><u>Key Points:</u></p> <ul style="list-style-type: none"> • Responsibility we have as a FACA committee • We will work with the Subcommittee chairs and have a draft for WFEC to review at their next meeting • Need to get the changes to membership <p><u>Decisions:</u> None</p> <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. Draft Subcommittee tasking to WFEC for the June 1 meeting
9	<p>Success Story Brief</p> <p><u>Description:</u> Hear an example of a success story related to goals or collaborative efforts embodied within the Cohesive Strategy in order to help elevate the work already being accomplished at the local, state and national levels.</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Information sharing <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> 1. Success Story <p><u>Key Points:</u></p> <ul style="list-style-type: none"> • Mary presented the Wallow Fire – Fuel Treatment Effectiveness on the Fort Apache Indian Reservation <p><u>Decisions:</u> None</p> <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. Jim Erickson will present a success story at the June 1 WFEC meeting 2. Doug MacDonald will present a success story at the June 15 WFEC meeting
10	<p>Priorities and Scheduling for Future Meetings</p> <ul style="list-style-type: none"> • Serious Accident Investigation Guide – July 6 • Update on Incident Management Succession Planning in the future • the success story is great to keep us grounded – it would be helpful to receive updates on the fire activities and tie what we are doing might impact the events • Will send out the list of priorities developed in April next week