

U.S. GOVERNMENT RENTAL CAR AND TRUCK

Overview

The U.S. Government Rental Car and Truck Programs provide special rental benefits and reduced rates to all federal government employees traveling on official business. The programs are designed to meet the needs of the federal traveler, and provide quality rentals through a variety of companies at over 10,000 rental locations. The Defense Travel Management Office (DTMO) administers the programs through agreements with participating rental companies.

How to Participate

- **Book the Government Rate.** For a rental car reservations, book the government rate through the Defense Travel Management System (DTS), E-Gov Travel System (ETS), a government-contracted Commercial Travel Office or Travel Management Center. Rental truck reservations should be made directly through an approved vendor.
- **Present Proof of Official Travel Status.** Be prepared to present travel authorization/orders or a Government Travel Charge Card (GTCC) to validate official travel status.
- **Look for GARS (Rental Car Only).** Confirm that the "Government Administrative Rate Supplement" or "GARS," a \$5 per day fee, is listed on the rental contract at the time of pick-up. This ensures that you are renting through the program and are eligible for program benefits.

Insurance Information

- To qualify for insurance, "GARS" must be listed on the rental car contract at the time of pick-up.
- Travelers receive liability coverage for personal injury, wrongful death and property damage at the following limits: \$25,000 for property damage, \$100,000 per person, \$300,000 for all persons, per incident. Loss Damage Waiver (LDW)/Collision Damage Waiver (CDW) is provided at no additional cost.
- In most cases, the Government nor the traveler will be held responsible for loss or damages to a rental vehicle when rented through the program. However, travelers may be held responsible if the vehicle was used in an unauthorized manner. Coverage does not address theft of personal or government property from vehicles, theft or loss of GPS units rented through the rental company.

Rental Vehicle Assistance

Assistance with rental car accidents, damage claims, reporting service issues and/or to provide feedback go to the DTMO Rental Vehicle Assistance Tool at: www.defensetravel.dod.mil/rental.

US Government Frequent Renter Program (Rental Car only)

Some rental car companies participating in program offer unique frequent renter programs that allow participants to earn points/miles while ensuring that they receive the benefits of the U.S. Government Rental Car program and prevent them from being offered additional insurance/services. To participate, go to: www.defensetravel.dod.mil/site/rentalCarFRP.cfm

Program Benefits

- Collision/Damage Waiver
- Liability Insurance
- Reservation held for 2 hours after scheduled arrival time
- No fee for additional authorized or underage drivers

Rental Car only:

- No blackout periods
- Unlimited mileage (rental car only)
- If the reserved vehicle type is not available upon arrival an equivalent or better type of vehicle will be provided at the same rate

Be sure the \$5/day GARS fee is listed on the rental car contract to ensure you receive the program benefits



DEFENSE TRAVEL MANAGEMENT OFFICE
The DoD Center for Travel Excellence

*Information current as of 4/2016

www.defensetravel.dod.mil