



Department of Defense

DIRECTIVE

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DA&M

SUBJECT: DoD Executive Agent for the United States Central Command (USCENTCOM) Rest and Recuperation (R&R) Leave Program

- References: (a) Sections 113, 705, 991, 3013, 5013, and 8013 of title 10, United States Code
- (b) DoD Directive 5101.1, "DoD Executive Agent," September 3, 2002
 - (c) Under Secretary of Defense for Personnel and Readiness (USD(P&R)) Memorandum, "R&R Leave Program for USCENTCOM," September 29, 2003 (hereby canceled)
 - (d) Joint Federal Travel Regulation (JFTR) and Joint Travel Regulation (JTR), current edition
 - (e) through (i), see *Enclosure 1*

1. PURPOSE

Pursuant to the authority vested in the Secretary of Defense under Section 113 of *Reference (a)* and consistent with Sections 705, 991, 3013, 5013, and 8013 of *Reference (a)* and the policies in *Reference (b)*, this Directive:

1.1. Establishes policy and assigns responsibilities and authorities for the planning, programming, and execution of the United States Central Command (USCENTCOM) Rest and Recuperation (R&R) Leave Program for civilian and military personnel assigned to contingency locations as identified in paragraph 2.2., below.

1.2. Designates the Secretary of the Army as the DoD Executive Agent for the USCENTCOM R&R Leave Program in accordance with *Reference (b)*.

1.3. Cancels *Reference (c)*.

2. APPLICABILITY AND SCOPE

2.1. This Directive applies to the Office of the Secretary of Defense; the Military Departments; the Chairman of the Joint Chiefs of Staff; the Combatant Commands; the Office of the Inspector General of the Department of Defense; the Defense Agencies; the DoD Field Activities; and all other organizational entities in the Department of Defense (hereafter collectively referred to as the "DoD Components").

2.2. The qualifying contingency locations and Aerial Ports of Debarkation for USCENTCOM are as shown in Appendix U of the Joint Federal Travel Regulation (Reference (d)).

3. MISSION

The DoD Executive Agent for the USCENTCOM R&R Leave Program, exercising the responsibilities and authorities herein, shall develop, manage, and administer the USCENTCOM R&R Leave Program in coordination with the Commander, USCENTCOM, and the Heads of other DoD Components, as appropriate.

4. DEFINITIONS

4.1. Aerial Port of Debarkation (APOD). A designated airfield that has been authorized to receive sustained air movement for the purpose of discharging personnel or cargo; it may or may not coincide with the final destination of personnel or cargo in transit. For the purposes of this Directive, APOD(s) shall refer to the continental United States (CONUS) or outside CONUS (OCONUS) locations outside the USCENTCOM area of responsibility, that are cited in paragraph 2.2., above, or in a subsequent authorization.

4.2. Aerial Port of Embarkation (APOE). A designated airfield that has been authorized as the port for departure for the sustained air movement of personnel or cargo from the country or region where located. For the purposes of this Directive, APOE shall refer to the intra-theater airfield(s) from which R&R leave inter-theater travel begins.

4.3. Gateway. A designated activity, located at or near an APOE or APOD, that is designed to assemble and account for personnel in transit, assure life support of personnel in transit, and manage the onward movement of personnel to their final destination.

4.4. Life Support. Actions and resources provided to personnel at APOE or APOD Gateways to ensure safety, cleanliness, and well-being to include food, lodging, communications, emergency medical treatment, counseling, and onward travel arrangement assistance.

4.5. Rest and Recuperation (R&R). Short periods of relaxation and recovery that individuals exercise when withdrawing from combat or duty in a combat area.

5. POLICY

It is DoD policy that:

5.1. The CENTCOM commander shall enhance individual and organizational readiness by providing Service members and DoD civilian personnel serving at the designated contingency locations in support of USCENTCOM operations the opportunity to temporarily disassociate from the stresses associated with their missions, and rest and recuperate outside the USCENTCOM area of responsibility.

5.2. Interservice support agreements, memoranda of understanding, and other written arrangements, in accordance with DoD Instruction 4000.19 (*Reference (e)*), shall be used to the maximum extent practicable to establish the support arrangements necessary for the DoD Executive Agent for the USCENTCOM R&R Leave Program to fulfill the responsibilities assigned by this Directive and *Reference (b)*.

5.3. Cooperation and support shall be provided by the Heads of the DoD Components to the DoD Executive Agent for the USCENTCOM R&R Leave Program to ensure the effective and efficient use of resources and to facilitate the mission of the DoD Executive Agent for the USCENTCOM R&R Leave Program.

5.4. The DoD Executive Agent for the USCENTCOM R&R Leave Program, Commander, USCENTCOM, and the Heads of the DoD Components involved in the USCENTCOM R&R Leave Program shall review their Program Objective Memoranda and budget documents, as appropriate, and ensure adequate resources are provided to support the mission of the DoD Executive Agent for the USCENTCOM R&R Leave Program.

6. RESPONSIBILITIES

6.1. The Under Secretary of Defense (Personnel and Readiness) (USD(P&R)) shall provide policy guidance and oversee implementation of this Directive.

6.2. The Secretary of the Army is hereby designated as the DoD Executive Agent for the USCENTCOM R&R Leave Program and in that role shall exercise broad responsibilities and authorities for the planning, programming, and execution of the program. All or a part of these responsibilities, as appropriate, may be further delegated within the Army.

6.3. The DoD Executive Agent for the USCENTCOM R&R Leave Program shall:

6.3.1. Develop, manage, and administer the USCENTCOM R&R Leave Program and associated resources and ensure all program responsibilities and functions are assigned and implemented, as prescribed herein.

6.3.2. Program and budget resources for managing and executing all aspects of the USCENTCOM R&R Leave Program outside the USCENTCOM area of responsibility, in coordination with the Secretaries of the Military Departments, the USD (Comptroller), the USD(P&R), the Chairman of the Joint Chiefs of Staff, and the Director, Program Analysis and Evaluation.

6.3.3. Coordinate with the Heads of DoD Components the plans and processes for implementing the USCENTCOM R&R Leave Program, including procedures for the management, tracking, life support, and well-being of personnel from in-theater Gateways to CONUS and OCONUS Gateways and later return to the USCENTCOM area of responsibility.

6.3.4. Establish and operate CONUS and OCONUS Gateways at authorized APODs, in support of USCENTCOM R&R Leave Program requirements.

6.3.5. Develop, in coordination with the Commander, USCENTCOM, guidelines for pre-leave screenings, assessments, orientations and other preparations, as well as for post-leave re-integration into units.

6.3.6. Develop and execute, in coordination with the Commander, USCENTCOM, and others as appropriate, the public affairs strategy for the USCENTCOM R&R Leave Program.

6.3.7. Coordinate with commercial travel and recreational industries to provide participating personnel value-priced and affordable recreational opportunities while on R&R leave.

6.3.8. Establish, maintain, and preserve records that document the transaction of business and mission of the DoD Executive Agent for the USCENTCOM R&R Leave Program.

6.3.9. Review Program Objective Memorandum and budget documents to ensure adequate resources are provided to support the mission of the DoD Executive Agent for the USCENTCOM R&R Leave Program.

6.4. The Commander, USCENTCOM, shall:

6.4.1. Establish policy, consistent with mission requirements and DoD Directive 8910.1 (*Reference (f)*), for the prioritization, selection, and management of personnel serving within the USCENTCOM area of responsibility to participate in the

USCENTCOM R&R Leave Program and communicate through the Chairman of the Joint Chiefs of Staff.

6.4.2. Establish requirements (passenger loads, routes, and schedules) for intra-theater and inter-theater transportation for the R&R Leave Program, in coordination with Commander, United States Transportation Command (USTRANSCOM), and the DoD Executive Agent for the USCENTCOM R&R Leave Program.

6.4.3. Establish and operate the intra-theater Gateway APOE(s) necessary to support the USCENTCOM R&R Leave Program. Schedule and provide intra-theater lift assets and passenger operations, as appropriate.

6.5. The Commander, USTRANSCOM, shall schedule and provide the inter-theater lift assets necessary to support the USCENTCOM R&R Leave Program in coordination with the DoD Executive Agent for the USCENTCOM R&R Leave Program and the Commander, USCENTCOM.

6.6. The Heads of the DoD Components shall:

6.6.1. Support the USCENTCOM R&R Leave Program as required, in coordination with the DoD Executive Agent for the USCENTCOM R&R Leave Program and the Commander, USCENTCOM.

6.6.2. Provide travel expenses in accordance with USD(P&R) memorandum (*Reference* (g)) of personnel belonging to their respective Components participating in the USCENTCOM R&R Leave Program.

6.6.3. Provide personnel, as requested, to support the DoD Executive Agent for the USCENTCOM R&R Leave Program.

6.6.4. In accordance with *Reference* (e), use interservice support agreements, memoranda of understanding, and other written arrangements, to the maximum extent practicable, to establish the support arrangements necessary for the DoD Executive Agent for the USCENTCOM R&R Leave Program to fulfill the responsibilities assigned by this Directive and *Reference* (b).

6.6.5. Review Program Objective Memoranda and budget documents, as appropriate, and ensure adequate resources are provided to support the mission of the DoD Executive Agent for the USCENTCOM R&R Leave Program.

6.7. The Office of the Secretary of Defense Principal Staff Assistants (OSD PSAs) shall, within their functional areas, exercise their designated authorities and responsibilities as established by law or DoD guidance to facilitate the mission of the DoD Executive Agent for the USCENTCOM R&R Leave Program and to implement their respective actions, as specified herein and required by *Reference* (b).

6.8. The Chairman of the Joint Chiefs of Staff shall exercise the designated authorities and responsibilities of the Chairman *of the* Joint Chiefs of Staff, as established by law or DoD guidance to facilitate the mission of the DoD Executive Agent for the USCENTCOM R&R Leave Program and implement the actions as specified herein and required by *Reference* (b).

6.9. The Under Secretary of Defense (Comptroller) and the Director, Program Analysis and Evaluation, shall ensure that funds and costs required to support the DoD Executive Agent for the USCENTCOM R&R Leave Program are reviewed as part of the DoD Planning, Programming, and Budgeting System in accordance with *Reference* (b) and accounting and financial reporting for the program in compliance with DoD 7000.14-R (*Reference* (h)).

6.10. Nothing herein shall be interpreted to subsume or replace the functions, responsibilities, or authorities of the OSD PSAs, the Chairman of the Joint Chiefs of Staff, or the Commanders of Combatant Commands prescribed by law or DoD guidance.

7. RELATIONSHIPS

In performing assigned responsibilities, the DoD Executive Agent for the USCENTCOM R&R Leave Program is subject to the authority, direction, and control of the Secretary of Defense, through the USD(P&R) and the Principal Deputy Under Secretary of Defense for Personnel and Readiness, in accordance with DoD Directive 1327.5 (*Reference* (i)).

8. AUTHORITY

The DoD Executive Agent for the USCENTCOM R&R Leave Program is hereby delegated authority to:


8.1. Obtain reports and information consistent with DoD Directive 5100.73 (*Reference* (j)), as necessary, to carry out assigned functions.

8.2. Communicate directly with the Heads of the DoD Components, as necessary, to carry out assigned functions, to include the transmission of requests for advice and assistance. Communications to the Military Departments shall be transmitted through the Secretaries of the Military Departments, their designees, or as otherwise provided in law or directed by the Secretary of Defense in other DoD issuances. Communications to the Commanders of the Combatant Commands shall, unless urgent circumstances do not permit, be transmitted through the Chairman of the Joint Chiefs of Staff.

8.3. Communicate with other Government officials, representatives of the Legislative Branch, and representatives of foreign governments, as appropriate, in carrying out assigned responsibilities.

9. EFFECTIVE DATE

This Directive is effective immediately.



Paul Wolfowitz
Deputy Secretary of Defense

Enclosures - 1

E1. References, continued

E1. ENCLOSURE 1

REFERENCES, continued

- (e) DoD Instruction 4000.19, "Interservice and Intragovernmental Support," August 9, 1995
- (f) DoD Directive 8910.1, "Management and Control of Information Requirements," June 11, 1993
- (g) USD(P&R) Memorandum, "Funding Onward Transportation for Rest and Recuperation Leave Program," December 19, 2003
- (h) DoD 7000.14-R, "DoD Financial Management Regulations (DoDFMR)," current edition
- (i) DoD Directive 1327.5, "*DoD Policy on Leave and Liberty, November 29, 2004*"
- (j) DoD Directive 5100.73, "Major Department of Defense Headquarters Activities," May 13, 1999