

Meetings of the 2010 Dietary Guidelines Advisory Committee

Continuing Professional Education Credit for Registered Dietitians (RD) and Dietetic Technicians, Registered (DTR)

If you are an RD or DTR you can get Continuing Professional Education Units (CPEUs) for observing the proceedings of the 2010 Dietary Guidelines Advisory Committee (DGAC) via the live webinars *or* by reviewing and discussing materials of past meetings.

- To receive credit, an RD or DTR must **organize a “study group”** as defined by the American Dietetic Association.
 - A study group is a pre-planned group of **3 or more professionals** (only 1 must be an RD or DTR) who can discuss as a group the topic(s) of focus for the proceedings viewed.
- Viewing the DGAC meetings can be done 2 ways: 1) live via webinar on the meeting dates *or* 2) after the meetings by reviewing materials posted at www.dietaryguidelines.gov.
 - Meetings 1 (Oct 2008) and 2 (Jan 2009) of the DGAC were not held via webinar and, therefore, are not available as an archived recording. Transcripts and meeting minutes are available at the website above and can be used for a study group.
 - For meetings 3 (Apr 2009), 4 (Nov 2009), 5 (Apr 2010), and 6 (May 2010) transcripts, meeting minutes, and archived slide and presentation recordings are/will be available.
 - Archived recordings are posted about one week and transcripts and minutes are posted about six to eight weeks after the meeting.
 - Archived recordings will be available for about one year after each meeting date.
- You can submit **1 CPEU for each hour of viewing *and/or* discussion** with your study group. The DGAC proceedings generally run one to two days. You can observe/review only a portion, if desired, depending on the topic areas of interest. You can see the topic areas listed on each agenda posted at www.dietaryguidelines.gov by clicking on the meeting of interest on the right menu bar.
- An **Activity Description** is required for your learning activities log and should include:
 - Title/Topic
 - Coordinator
 - Date Completed
 - CPEUs
 - Application of Learning
- Documents to retain for your **Professional Development Portfolio** include:
 - CPE Agenda/Outline (Objectives, Date, Timeline, Coordinator)
 - Name, address, phone number, and e-mail address or fax number of coordinator

(Please see section 230 on page 12 of the Professional Development Portfolio manual for information about submitting credit for a study group.)