

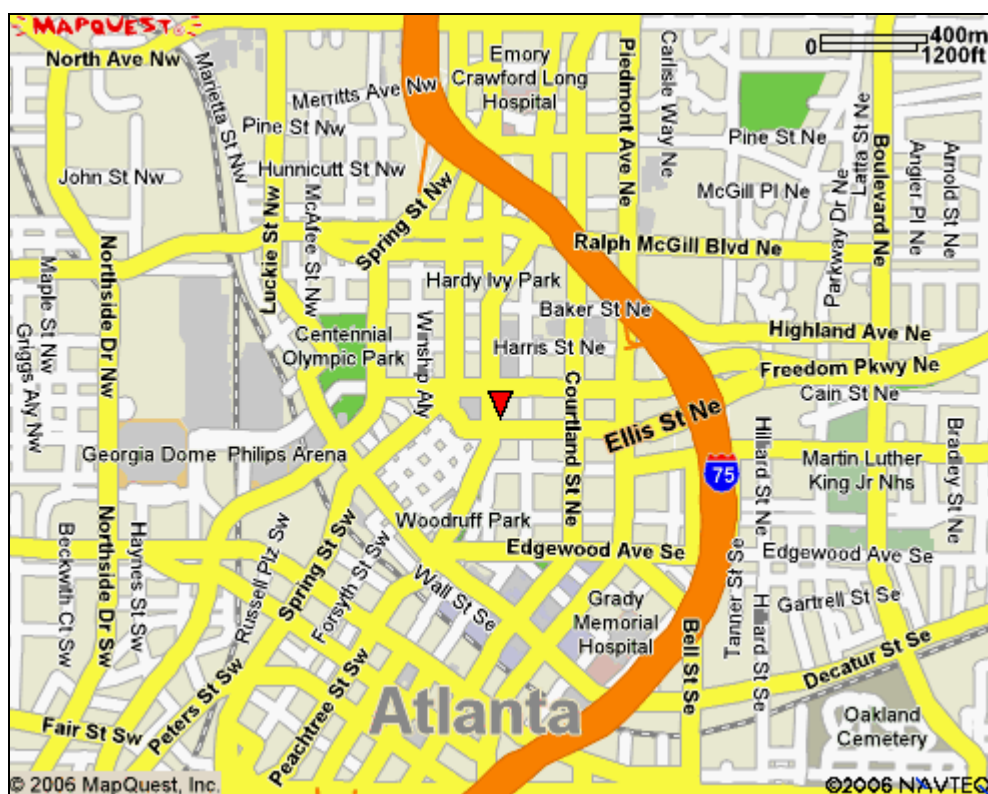
106 Essentials Course: Atlanta, GA

“The Section 106 Essentials” will be held on Tuesday and Wednesday, April 17 and 18, 2012

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: Payment may be made by on-line credit card registration or by check or SF 182. Go to: <http://www.achp.gov/106essentials.html> to register.

Course Location and Accommodations: The course is being held at The Westin Peachtree Plaza Hotel, 210 Peachtree Street, NW, Atlanta, GA 30303. (<http://www.westinpeachtreeplazaatlanta.com/>). A limited block of rooms has been secured for attendees for Monday and Tuesday, April 16 and 17 at the government rate of \$132 for a single occupancy plus applicable state and local tax (15%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by April 2, 2012.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the reservation department at 1-800-937-8641 and state that you are with the ACHP – Section 106 Essentials and ask for the rate of \$132.



Traveling to Atlanta: Hartsfield Jackson Atlanta International Airport, <http://www.atlanta-airport.com/>. (8 miles and approximately 15 minutes driving time to the Westin Peachtree Plaza.

Airport Ground Transportation:

- From Atlanta Hartsfield-Jackson International Airport
 - Travel Distance | 8 miles (12.87km)

- Link Shuttle |\$16 | 770-932-9127
- MARTA | \$1.75 |20 minute ride | The hotel is located the Peachtree Center station
- Taxi | 1 passenger; \$25

Driving Directions to the hotel: Go to <http://www.westinpeachtreeplazaatlanta.com/directions>.

Parking: Self parking rate is \$22 per day maximum. Valet rates are: 6 to 24 hours \$26. In and out privileges are allowed for valet parking only.

Hotel and Local Information: Located in the heart of downtown Atlanta, The Westin Peachtree Plaza is just steps from Atlanta's most visited venues and attractions such as the Georgia Aquarium, Centennial Olympic Park, and World of Coca-Cola.

Registration: Registration will be located outside the conference room on Tuesday at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

Meals: Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-606-8521.

We have a great training course planned for you and look forward to seeing you there!