



It's easy to find and apply for a job at the U.S. Department of Labor.

Visit [www.jobs.dol.gov](http://www.jobs.dol.gov) for details and to apply for our many career opportunities.

Visit [www.dol.gov/howtoapply](http://www.dol.gov/howtoapply) for online tutorials and to receive job application tips.

**Opportunities are Open**

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U.S. Department of Labor 



## Our Model Employees

We think our colleagues are all models of competence, confidence, and commitment.

So we've made them our models. Each person seen in this publication works at the U.S. Department of Labor. Opportunities are Open for you to join them. Read on.

Safe jobs. Secure jobs. Green jobs. Good jobs for everyone.

Your job!



You've heard it before: *The right person can make a good job out of any job.* At the U.S. Department of Labor, our goal is to make a good job out of *every job.* And make it a safe job. A secure job, too. And, in some cases, a green job. Our goal is **Good Jobs for Everyone.**

Since 1913, our mission has been to serve and protect American workers, prepare them for new and better jobs, and ensure the safety of America's workplaces. It's a mission more important today than ever before. That's why we're center stage in the drive to maintain America's leadership in skills and productivity, and transform the greatest workforce on earth to the new paradigms of this 21<sup>st</sup> century.

We're all about Good Jobs for Everyone. Safe jobs. Secure jobs. Green jobs. Sound like the job for you? Think about it. Because Opportunities are Open.

## Safe jobs.

The U.S. Department of Labor takes the lead in promoting safe and healthy working conditions with policies and regulations designed to protect America's workers.

Heard of OSHA? That's us. It's the Occupational Safety and Health Administration. Along with the Mine Safety and Health Administration (MSHA), we are dedicated to preventing injuries and eliminating accidents in the workplace, protecting the health of America's workers, and saving lives. We also enforce whistleblower protections for employees and administer disability compensation programs to federal workers. It's not a good job if it's not a safe job.

## Secure jobs.

Retirement is the largest single expense most people will have in their lifetime. Workers rely on pensions, a 401(K) account, retirement savings, and other means to prepare for a secure and happy future. And for most, their employer-provided health care is indispensable. Our Employee Benefits Security Administration (EBSA) is on the job, protecting more than 695,000 private retirement plans, 2.8 million health plans, and similar numbers of other worker benefit programs. The Department also administers COBRA and health care portability programs that help workers maintain their health care plans when jobs are lost. And when workers are laid off from their jobs, we are front and center, overseeing the nation's unemployment insurance program, ensuring that families can meet basic financial obligations, and providing important resources to obtain new skills and employment.

## Green jobs.

Everybody is talking about it—the “green collar revolution”—with good jobs that reduce America’s dependency on oil and use renewable resources to power our nation. Good jobs that build and support a healthy environment. Good jobs that require new skills training and new focus. A new national commitment and substantial Federal funding make green jobs a top priority for the U.S. Department of Labor. We’re leading the way—helping prepare America’s workforce and workplaces for the unprecedented wave of opportunity that green jobs promise.

## Good jobs for everyone.

A good job? It’s respect, a fair wage, and the ability to work and raise a family. The U.S. Department of Labor works with employers, workers, and unions to ensure that American jobs deliver on this promise. We work to safeguard standards like minimum wage, overtime, and child labor laws; ensure training opportunities for dislocated workers, at-risk youth, workers with disabilities, veterans, and many others; provide wage loss compensation and medical benefits to certain workers injured on the job; and enforce laws protecting unions and their members. We produce key economic statistics for the public, Congress, businesses, labor, and other government agencies. And we are playing a major role in improving the lives and livelihoods of workers around the world. No matter what the job, we’re working to make it the best job it can be.

## Your job.

Opportunities are Open at the U.S. Department of Labor. We seek movers and shakers and thinkers and innovators and dreamers and visionaries and pragmatists and idealists—people determined to make their own unique contribution to the world and be part of something bigger than themselves. Want interesting and fulfilling work? How about challenges and rewards? Want to be a leader? Want to serve a noble cause? It’s all here. Opportunities are Open.



A message from  
**Secretary Solis**

Public service has always been my passion. Born to immigrant parents, I was the first in my family to go to college, where I loved courses in history and political science. At an early age I came to believe that government, if done right, can do a lot to improve the quality of people's lives.

As the U.S. Secretary of Labor, I still believe that. And that's what I'm working towards. I ask that you join me. Working at the U.S. Department of Labor—in our headquarters in Washington, DC, or in our offices across the country—is an exciting and rewarding way to be part of the action.



“The Labor Department’s mission is more important today than ever before. It’s exciting and rewarding work. Join us.”

Today's Labor Department is dynamic and diverse. It's local and global. We are high tech and high touch, as our work impacts the lives of nearly every individual in the nation. This is a place where you can make a difference, and really grow as a professional.

I hope you'll consider putting your talents to work with us. We have many opportunities: administrative, management, accounting, and IT. In law enforcement, we have exciting inspection and investigation positions. Our legal opportunities range from paralegals to attorneys. We're hiring economists, mine inspectors, analysts, human resource professionals, industrial hygienists, data collectors, and dozens of other occupations in an office or out in the field. And

as the demographics of the nation and the workplace change, we are actively seeking bilingual individuals with language expertise: from Arabic to Spanish to Mandarin.

Perhaps you've never considered a job in government, or you never thought the federal system was a place to start or further your career. I hope you'll think anew. We're looking for people from all sorts of backgrounds and value the unique experience you can bring to our mission and to our work. I encourage you to explore the career positions available at [www.jobs.dol.gov](http://www.jobs.dol.gov). Opportunities are Open at the U.S. Department of Labor.

Hilda L. Solis  
Secretary, U.S. Department of Labor

Opportunities are Open  
for just about everyone.

*Attorney*  
*Paralegal*  
*Safety and Health Inspector*  
*Compliance Officer*  
*Human Resources Specialist*  
*Contract Specialist*  
*Procurement Analyst*  
*Human Resources Assistant*  
*Investigator*  
*Equal Employment Opportunity Specialist*  
*Program Analyst*  
*Wage and Hour Compliance Officer*  
*Benefits Advisor*  
*Grants Management Specialist*  
*Workforce Development Specialist*  
*Unemployment Insurance Program Specialist*  
*Workforce Analyst*  
*Accountant*  
*Economist*  
*Engineer*  
*Computer Specialist*  
*Claims Examiner*  
*Economic Assistant*

We have rewarding career opportunities for just about anyone excited by our cause. The expertise and perspective you've gained through your education, internships, professional experience, and volunteer background are welcome here. We're looking for those with the skills to lead people and to manage projects. We're looking for team players, too. Are you a good communicator? Are you undaunted by a fast-paced, ever-changing working environment? Then there's a place for you at the U.S. Department of Labor.

Whether you've worked in the corporate world, in manufacturing, in academia and research, or in a non-profit setting, we believe your skills are transferable and you'll find a challenging and rewarding career with us.



## Open Opportunities continue when you join our team.

Opportunities at the U.S. Department of Labor don't stop when you start. We are committed to your professional and personal growth. Programs such as Lifelong Learning and Career Assistance provide education and training that will prepare you for future opportunities within the Department, advance your career, and help you better serve the public.

You'll also find a supportive work environment where quality of life is a high priority. Flexible work schedule options, child care services, fitness centers, even civic minded volunteer initiatives—we've focused our attention on setting the standard for the model workplace. As a Federal employee you'll have a long list of benefits that can be tailored to meet your individual needs and goals. Generous holiday and vacation leave, outstanding health care options, retirement programs—we're setting another standard too: best employer in the world!

Endless opportunities await you at the U.S. Department of Labor. Come join us.