

15 FAM 130

ALLOCATION OF OFFICE AND OTHER FUNCTIONAL SPACE

(CT:OBO-23; 01-13-2012)
(Office of Origin: OBO)

15 FAM 131 GENERAL

(CT:OBO-23; 01-13-2012)

- a. The post chief of mission/principal officer (COM/PO) allocates all U.S. Government-owned (GO), long-term leased (LTL), and short-term leased (STL) office and other functional space to serve best the overall interests of the U.S. Government. (For allocation of residential space, see 15 FAM 238.)
- b. Each agency's principal representative will allocate its U.S. Government-held office and other functional space assigned by the COM/PO.
- c. *The* USAID mission director will allocate USAID-*owned and long-term leased* properties and will report annually to the COM on the allocation and effective use of USAID properties (see 15 FAM 143 *and* 15 FAM 144).

15 FAM 132 SURPLUS OFFICE AND OTHER FUNCTIONAL SPACE

(CT:OBO-23; 01-13-2012)

- a. *Each agency's principal representative must advise the* chief of mission/principal officer (COM/PO) and the single real property manager (SRPM) when U.S. Government-held office and other functional space is *no longer required for* that agency's needs. Principal representatives may not relinquish *this* space without COM/PO and SRPM concurrence. This requirement does not apply to those USAID-owned or -controlled properties that ultimately will revert to the host government.
- b. *The COM/PO and the SRPM must inform all agencies at post of all available space and must allocate such space based on the needs of the U.S. mission.*

- c. Upon the determination of the COM/PO and the SRPM, and only with the approval of the Bureau of Overseas Buildings Operations (OBO), excess *space will be deemed as surplus property subject to disposal* as outlined in 15 FAM 500. USAID-owned properties require the approval of the *COM/PO and the Overseas Management Division, Office of Management Services*, Bureau for Management, USAID/Washington (USAID/W - *M/MS/OMD*). (See 15 FAM 500 for policies on evaluating property use and surplus property disposal.)

15 FAM 133 THROUGH 139 UNASSIGNED