

## **4 FAM 360 ACCOMMODATION EXCHANGE**

*(CT:FIN-415; 6-21-2012)  
(Office of Origin: RM/FPRA/FP)*

### **4 FAM 361 GENERAL**

#### **4 FAM 361.1 Scope and Applicability**

*(CT:FIN-374; 07-01-2005)*

This subchapter contains regulations for engaging in foreign exchange transactions by United States disbursing officers (USDO), financial management officers (FMO), Class B cashiers, and personnel under the jurisdiction of a chief of mission. Additional regulations and policies pertaining to accommodation exchange are contained in 4 FAH-3 H-360. Detailed cashier procedures pertaining to accommodation exchange are contained in Chapter 5 of the Cashier User Guide (CUG).

#### **4 FAM 361.2 Authorities**

*(CT:FIN-374; 07-01-2005)*

Several authorities govern foreign exchange transactions abroad.

- (1) 31 U.S.C. 3342, Check Cashing and Exchange Transactions.
- (2) Treasury Financial Manual Volume I, Part 2 - Chapter 3200, Foreign Currency Accounting and Reporting; Part 4 - Chapter 9000, Foreign Exchange; Part 6 - Section 8070, Foreign Currency.
- (3) Code of Federal Regulations (CFR), 22 CFR 10, Employee Responsibilities and Conduct; 22 CFR 10.735-206, Economic and Financial Activities of Employees Abroad; and 22 CFR 136, Personal Property Disposition at Posts Abroad.
- (4) 22 U.S.C. 4341 - 4343.

#### **4 FAM 361.3 Exceptions**

*(CT:FIN-374; 07-01-2005)*

- a. The Bureau of Resource Management, Office of Financial Policy and Management Control, (RM/FPRA/FPMC) is responsible for promulgating and publishing policies and procedures for accommodation exchange. Post or

**UNCLASSIFIED (U)**

U.S. Department of State Foreign Affairs Manual Volume 4  
Financial Management

bureau officials that seek a change or exception to provisions in 4 FAH-3 H-360 should contact the Director, Officer of Financial Policy and Management Control, RM/FPRA/FPMC.

- b. Department of State policies and procedures are based on specific legislative authorities, regulations, and good management practices. Changes and exceptions to the 4 FAH-3 H-360 policies and procedures for accommodation exchange can only be considered for approval by RM/FPRA/FPMC when they do not violate statutory authorities, Federal regulations or other governing authorities. Changes or exceptions to the regulations may not be approved by the cashier, the cashier's supervisor, or other Department bureau or post officials.

**4 FAM 362 THROUGH 369 UNASSIGNED**