

Arbitration Advocacy (ARB)

COURSE NUMBER **FAA01297**

For information about this course, contact:
 Cabrina Smith, AHL-200
 (202) 267-3421

DESCRIPTION AND LEARNING STRATEGY

Arbitration Advocacy is a comprehensive program designed to provide knowledge and skills for Labor/Employee Relation Specialists to become more effective FAA representatives in an arbitration proceeding.

This highly interactive program features: lecture, facilitated discussion, small group activities, and skill demonstration in a mock arbitration.

Course topics, led by FAA subject matter experts, include selecting an arbitrator, determining arbitrability, composing fact stipulations, identifying facts, developing issues and theories, developing evidence and proof, selection and preparation of witnesses, determining when and how to settle, use of various tools (reference materials and internet), witness questioning (direct, cross-examination, and objections), presenting evidence, opening and closing statements, writing a brief, and filing an exception to an award.

OBJECTIVES

- Demonstrate effective preparation of a case to present to a third party.
- Demonstrate the ability to effectively present a case before a third party.
- Identify how and when to file an exception to an arbitration award.

KEY COMPETENCIES

- Building Alliances
- Building Teamwork and Cooperation
- Communication
- Problem Solving

CLASS SIZE

20 participants

LENGTH 4½ days
 (Monday 8:00 a.m. –
 Friday 12:00 noon)
 36 hours

LOCATION

FAA Center for
 Management and
 Executive Leadership
 Palm Coast, Florida

UPCOMING DELIVERIES

Future offerings will be announced through AHL.

WHO SHOULD ATTEND

Labor/Employee Relation Specialists

ENROLLMENT

A Point of Contact will be identified at time of offering.

PREREQUISITE

None

PRECOURSE

Precourse assignments will be sent upon enrollment.

RELATED COURSES

Conduct and Discipline:
Building a Winning Case
 (FAA14000003)

Labor Relations for
 Practitioners:
Collective Bargaining
 (FAA14000004)

Preparing to Present
 to the Authority
 (FAA01200004)