

Introduction to Materiel and Personal Property (IMPP)

COURSE NUMBER **FAA01200014**

For information about this course, contact:
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DESCRIPTION AND LEARNING STRATEGY

The *Introduction to Materiel and Personal Property* course is an introductory program overview of the processes for project materiel and personal property management.

The course is designed to provide knowledge and skills to enhance your effectiveness as FAA representatives when managing project materiel and personal property programs.

Methodologies for this course include lecture, facilitated discussions, small group activities, and skill demonstration in case studies.

OBJECTIVES

Using and in accordance with reference documents and course materials, participants will:

- Demonstrate knowledge of key concepts of project materiel and personal property program management.
- Understand the importance of key processes and procedures involved in project materiel and personal property management.
- Understand the roles and responsibilities in project materiel and personal property management.
- Become familiar with various tools used in project materiel and personal property program management.

KEY MATERIEL AND PERSONAL PROPERTY COMPETENCIES

- Capitalization and Financial Management
- Personal Property Management
- Reutilization and Disposition
- Reports of Survey
- Fleet Management

CLASS SIZE

24 participants

LENGTH 3½ days
(Tuesday, 8:00 a.m. –
Friday, 12:00 noon)
28 hours

LOCATION

FAA Center for
Management and
Executive Leadership
Palm Coast, Florida

UPCOMING DELIVERIES

See [eLMS](#) schedule.

WHO SHOULD ATTEND

Entry level Logistics
Management Specialists
or for Intermediate level
refresher training.

Recommended for all
FAA employees and
contractors involved in
managing capitalization
and personal property
programs.

ENROLLMENT

A Point of Contact will
be identified at time of
offering.

PREREQUISITE

None

PRECOURSE

None