

## Advanced Manager Training for International Participants (AMT)

### COURSE NUMBER    **FAA15002**

This is a collaborative delivery between the FAA Academy and Center for Management and Executive Leadership.

For information, contact Program Resource Personnel:  
 Doug Andresen (405) 954-0170 or  
 FAA Program Manager (386) 446-7154

### DESCRIPTION AND LEARNING STRATEGY

The *Advanced Manager Training for International Participants* course is for middle to upper-level, international managers. Participants will gain an understanding of teamwork, systems thinking, mentoring, organizational communication, strategies to manage workplace change, and the fundamentals of management. The course provides participants with opportunities to analyze how leadership style impacts job performance, demonstrate interpersonal skills, and develop an action plan to support continued growth in leadership effectiveness. Instructional methods include reading, videotapes, discussions and highly interactive exercises to simulate the challenges of the workplace.

### OBJECTIVES

At the conclusion of this course, participants will enhance the following skills:

- Analyze effectiveness as a leader.
- Identify management approaches for different cultures.
- Determine potential motivational strategies.
- Identify priorities.
- Identify the basic principles of effective delegation.
- Identify the potential systemic impact of management decisions.
- Identify the stages of change management.
- Practice negotiating a work related situation.
- Describe the key components of an effective team.
- Create strategies to improve communication.
- Identify the impact of stress on leaders and the work environment.
- Demonstrate interpersonal skills in work-related situations.
- Apply procedures to manage performance and conduct.
- Develop a draft vision plan for the organization.
- State the benefit collaboration has for team effectiveness.

### RELATED COMPETENCIES

- |                                     |   |
|-------------------------------------|---|
| • Accountability and Measurement    | • Developing Talent                     |
| • Building Alliances                | • Interpersonal Relations and Influence |
| • Building Teamwork and Cooperation | • Managing Organizational Performance   |
| • Communication                     | • Strategy Formulation                  |

### CLASS SIZE

16 participants

### LENGTH    10 days

(Class times vary.)  
79 hours

### LOCATION

Customer site or  
 FAA Center for  
 Management and  
 Executive Leadership  
 Palm Coast, Florida

### UPCOMING DELIVERIES

*Future delivery dates to be determined.*

### WHO SHOULD ATTEND

International aviation facility managers or others who have supervisory responsibilities

### ENROLLMENT

For class dates, please contact the International Training Program Specialist (API-10), by fax at (202) 267-7172, or by email at: 9-awa-aia-intl-training@faa.gov

You may also arrange a **fee-for-service delivery** specifically for your organization. Call the FAA Program Manager at (386) 446-7154.

### PREREQUISITE

None

### PRECOURSE

None

### RELATED COURSES

Leading Organizational Change  
 (FAA01200016)  
 Strategy Formulation and Implementation  
 (FAA01200015)  
 Systems Thinking  
 (FAA01277)